

Glen Innes Severn Council Meeting

24 JUNE 2021

Minutes



GLEN INNES SEVERN COUNCIL

ORDINARY MEETING OF COUNCIL

MINUTES

From the meeting held at the Glen Innes Severn Learning Centre,
William Gardner Conference Room, Grey Street, Glen Innes on:
Thursday, 24 June 2021 at 6.00pm

Table of Contents

1	ACKNOWLEDGEMENT OF COUNTRY.....	5
2	OPENING WITH PRAYER.....	5
3	APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS.....	5
	1.06/21 RESOLUTION	5
4	MINUTES OF PREVIOUS ORDINARY MEETING - 27 MAY 2021 TO BE CONFIRMED	5
	2.06/21 RESOLUTION	5
5	DISCLOSURES OF CONFLICT OF INTERESTS	6
6	MAYORAL MINUTE	6
7	REPORTS TO COUNCIL.....	6
	7.1 Resolution Tracking Report.....	6
	3.06/21 RESOLUTION	6
	7.2 Councillor Workshop Calendar	7
	4.06/21 RESOLUTION	7
	7.3 Cancellation of Values Workshop.....	7
	5.06/21 RESOLUTION	7
	7.4 Adoption of the 2021/2022 Operational Plan and Budget	8
	6.06/21 RESOLUTION	17
	7.5 Local Government Remuneration Tribunal - Annual Report and Determination of Councillor and Mayoral Fees for the 2021/2022 Financial Year	27
	7.06/21 RESOLUTION	27

7.6	<i>Project Jigsaw Update</i>	27
	8.06/21 RESOLUTION	27
7.7	<i>Request to Write Off Bad Debtors</i>	28
	9.06/21 RESOLUTION	28
7.8	<i>Policy Framework</i>	29
	10.06/21 RESOLUTION	29
7.9	<i>Review of Access to Information Policy and Guidelines</i>	29
	11.06/21 RESOLUTION	29
7.10	<i>Review of Donations Policy</i>	30
	12.06/21 RESOLUTION	30
7.11	<i>Review of Cash Handling Policy</i>	31
	13.06/21 RESOLUTION	31
7.12	<i>Review of Code of Ethics Policy for Life Choices - Support Services Staff</i>	31
	14.06/21 RESOLUTION	31
7.13	<i>Review of Life Choices - Support Services National Police Certificate/Criminal History Check Policy</i>	32
	15.06/21 RESOLUTION	32
7.14	<i>Capital Works Program Progress Report as at 31 May 2021</i>	32
	16.06/21 RESOLUTION	32
7.15	<i>Investments Report as at 31 May 2021</i>	33
	17.06/21 RESOLUTION	33
7.16	<i>Borrowings Report as at 31 May 2021</i>	33
	18.06/21 RESOLUTION	33
7.17	<i>Rates and Charges as at 31 May 2021</i>	34
	19.06/21 RESOLUTION	34
7.18	<i>Workplace Injury Management Report as at 31 May 2021</i>	34
	20.06/21 RESOLUTION	34
7.19	<i>Minerama Committee - Election of Committee</i>	35
	21.06/21 RESOLUTION	35
7.20	<i>Corporate and Community Services: Monthly Report for May 2021</i> ..	36
	22.06/21 RESOLUTION	36
7.21	<i>Progress Update - Glen Innes Severn Waste Management Strategy</i> ..	36
	23.06/21 RESOLUTION	36
7.22	<i>Business Incentive Fund Applications</i>	37
	24.06/21 RESOLUTION	37
7.23	<i>Public Art Projects</i>	38
	25.06/21 RESOLUTION	38

7.24	<i>Development, Planning and Regulatory Services: Monthly Report for May 2021</i>	38
	26.06/21 RESOLUTION	38
7.25	<i>Fixing Country Bridges Program Delivery</i>	39
	27.06/21 RESOLUTION	39
7.26	<i>Renewal of NSW Department of Primary Industries Grazing Licence at Glen Innes Airport</i>	39
	28.06/21 RESOLUTION	39
7.27	<i>Arts North West- Renewal of Lease</i>	40
	29.06/21 RESOLUTION	40
7.28	<i>Infrastructure Services: Monthly Report for May 2021</i>	41
	30.06/21 RESOLUTION	41
8	NOTICES OF MOTIONS (INCLUDING RESCISSION MOTIONS) / QUESTIONS WITH NOTICE	41
8.1	<i>Notice of Motion of Rescission - Resolution 4.05/21 "Support for a Moratorium on Mining in areas affecting the Clarence River Catchment" and Proposed Further Motion re "All Development Considered on a Merit Basis"</i>	41
9	CORRESPONDENCE, MINUTES, PRESS RELEASES	42
9.1	<i>Correspondence and Press Releases</i>	42
	31.06/21 RESOLUTION	42
9.2	<i>Minutes of Council Community Committee Meetings for Information</i>	43
	32.06/21 RESOLUTION	43
9.3	<i>Minutes of Non-Council Community Committees for Information</i>	43
	33.06/21 RESOLUTION	43
9.4	<i>Minutes of Other Organisations for Information</i>	44
	34.06/21 RESOLUTION	44
10	REPORTS FROM DELEGATES	44
10.1	<i>Reports from Delegates</i>	44
	35.06/21 RESOLUTION	44
11	MATTERS OF AN URGENT NATURE	45
12	CONFIDENTIAL MATTERS	45

COMMUNITY CONSULTATION (Commenced at 5.45pm)

- Mr David Donnelly addressed Council regarding Item number 7.4 “Adoption of the 2021/2022 Operational Plan and Budget”. He spoke against some components of the Budget.

PRESENT: Cr Carol Sparks (Mayor), Cr Glenn Frendon, Cr Andrew Parsons, Cr Colin Price, Cr Jeff Smith and Cr Steve Toms.

IN ATTENDANCE: Mr Craig Bennett (General Manager), Mr Keith Appleby (Director of Infrastructure Services), Mr Graham Archibald (Acting Director of Development, Planning and Regulatory Services), Mrs Anna Watt (Director of Corporate and Community Services) and Mrs Debbie Duffell (Executive Assistant (Mayor and General Manager)).

OPENED: 6.00pm.

The Mayor read the following statement regarding video and audio recording of the Council Meeting:

"This Council Meeting is being streamed live, recorded and published in accordance with Council's Live Streaming of Council Meetings Policy. No other persons are permitted to record the Meeting, unless specifically authorised by Council to do so.

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Anyone who is invited to speak during the meeting will be recorded and their voice, image and comments will form part of the live stream and recording.

All speakers are requested to ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms.

The Chair and/or the General Manager have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Thank you."

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following “Acknowledgement to Country”:

“I acknowledge the Ngoorabul people as the traditional custodians of this land and pay my respect to the Elders past, present and emerging. I also extend that respect to Aboriginal and Torres Strait Islander people here today.”

2 OPENING WITH PRAYER

Cr C Sparks opened the Meeting with a prayer.

3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Moved Cr J Smith

Seconded Cr A Parsons

1.06/21 RESOLUTION

That the apology received from Cr D Newman be received and leave of absence be granted.

A division was called for, voting on which was as follows:

For

Against

Cr C Sparks
Cr G Frendon
Cr A Parsons
Cr C Price
Cr J Smith
Cr S Toms

Nil

The division was declared CARRIED by 6 votes to 0.

CARRIED

4 MINUTES OF PREVIOUS ORDINARY MEETING - 27 MAY 2021 TO BE CONFIRMED

Moved Cr A Parsons

Seconded Cr G Frendon

2.06/21 RESOLUTION

That the Minutes of the Ordinary Meeting of the Council held on 27 May 2021, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Cr J Smith
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr S Toms	

The division was declared CARRIED by 5 votes to 1.

CARRIED

5 DISCLOSURES OF CONFLICT OF INTERESTS

There were no Disclosures of Conflict of Interests.

6 MAYORAL MINUTE

There were no Mayoral Minutes received.

7 REPORTS TO COUNCIL

7.1 Resolution Tracking Report

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Craig Bennett - General Manager

Moved Cr A Parsons Seconded Cr C Price

3.06/21 RESOLUTION

That the information contained in this report be received and noted.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.2 Councillor Workshop Calendar

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr A Parsons Seconded Cr G Frendon

4.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.3 Cancellation of Values Workshop

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Craig Bennett - General Manager

Cr J Smith requested that it be noted that he had advised the General Manager on three (3) separate occasions that he would not be attending the Values Workshop (25 August 2020, 19 October 2020 and April 2021).

The General Manager noted that he had requested the facilitator of the Workshop, Mr Stephen Blackadder from Blackadder Associates to also speak to the three (3) Councillors (Price, Smith and Toms), in addition to the General Manager, to also encourage them to attend the Values Workshop. Mr Blackadder spoke to all three (3) Councillors as requested by the General Manager.

Moved Cr A Parsons Seconded Cr G Frendon

5.06/21 RESOLUTION

That the information contained in this report be received by Council.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Cr C Price
Cr G Frenon	Cr S Toms
Cr A Parsons	
Cr J Smith	

The division was declared carried by 4 votes to 2.

CARRIED

7.4 Adoption of the 2021/2022 Operational Plan and Budget

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Stephen Harbort - Management Accountant

Motion Moved Cr C Price Seconded Cr S Toms

THAT:

1. The expenditure amounts set out in the Draft Operational Plan and Budget for the 2021/2022 Financial Year as exhibited and amended as per this report and attached to the Business Paper as a part of Annexure A, be confirmed and voted for the carrying out of the various works and services of the Council for the 2021/2022 Financial Year.
2. The Draft Operational Plan and Budget for the 2021/2022 Financial Year, as exhibited in accordance with the provisions of Section 405 of the Local Government Act 1993, and amended as per this report and attached to the Business Paper as part of Annexure A, be adopted by Council as the Operational Plan and Budget for the 2021/2022 Financial Year.
3. The Schedule of Fees and Charges exhibited as part of Council's Draft Operational Plan and Budget for the 2021/2022 Financial Year and amended as part of this report and attached to the Business Paper as part of Annexure A, be made, fixed and charged for the 2021/2022 Financial Year.
4. In accordance with the provisions of Section 535 of the Local Government Act 1993 (NSW), Council makes, fixes and levies the rates for the year ending 30 June 2022 for the following rating categories:
Farmland:
A Farmland rate of 0.002785256 cents in the dollar on the current land values of all rateable land in the Local Government Area being farmland, with a base rate of \$424 per annum (the total revenue collected from this base amount represents 13.28% of the total revenue collected from this category of land);

Residential – Non-Urban:

A Residential – Non-Urban rate of 0.007872385 cents in the dollar on the current land values of all rateable land which is not within a Centre of Population in the Local Government Area, with a minimum rate of \$565 per annum;

Residential – Deepwater:

A Residential – Deepwater rate of 0.010270906 cents in the dollar on the current land values of all rateable land in the village of Deepwater, with a minimum rate of \$565 per annum;

Residential – Dundee:

A Residential – Dundee rate of 0.004674507 cents in the dollar on the current land values of all rateable land in the hamlet of Dundee, with a minimum rate of \$565 per annum;

Residential – Emmaville:

A Residential – Emmaville rate of 0.008309110 cents in the dollar on the current land values of all rateable land in the village of Emmaville, with a minimum rate of \$565 per annum;

Residential – Glencoe:

A Residential – Glencoe rate of 0.006457874 cents in the dollar on the current land values of all rateable land in the village of Glencoe, with a minimum rate of \$565 per annum;

Residential – Red Range:

A Residential – Red Range rate of 0.0066472113 cents in the dollar on the current land values of all rateable land in the village of Red Range, with a minimum rate of \$565 per annum;

Residential – Wellingrove:

A Residential – Wellingrove rate of 0.009405366 cents in the dollar on the current land values of all rateable land in the hamlet of Wellingrove, with a minimum rate of \$565 per annum;

Residential – Glen Innes (including postponed rates):

A Residential – Glen Innes rate of 0.018209181 cents in the dollar on the current land values of all rateable land in the town of Glen Innes, with a minimum rate of \$565 per annum;

Business – Non-Urban:

A Business – Non-Urban rate of 0.017763145 cents in the dollar on the current land values of all rateable land which is not within a Centre of Population within the Local Government Area, and which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Deepwater:

A Business – Deepwater rate of 0.014502776 cents in the dollar on the current land values of all rateable land in the village of Deepwater, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Dundee:

A Business – Dundee rate of 0.013121993 cents in the dollar on the current land values of all rateable land in the village of Dundee, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Emmaville:

A Business – Emmaville rate of 0.015440486 cents in the dollar on the current land values of all rateable land in the village of Emmaville, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Glencoe:

A Business – Glencoe rate of 0.013126050 cents in the dollar on the current land values of all rateable land in the village of Glencoe, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Red Range:

A Business – Red Range rate of 0.032654152 cents in the dollar on the current land values of all rateable land in the village of Red Range, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Wellingrove:

A Business – Wellingrove rate of 0.058413991 cents in the dollar on the current land values of all rateable land in the hamlet of Wellingrove, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Glen Innes:

A Business – Glen Innes rate of 0.020822046 cents in the dollar on the current land values of all rateable land in the town of Glen Innes, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Mining:

A Mining rate of 0.006952121 cents in the dollar on the current land values of all rateable land in the Local Government Area where the dominant use is for a coal mine or metalliferous mine, with a minimum rate of \$329 per annum.

5. In accordance with the provisions of Section 552 and Section 501(1) of the Local Government Act 1993, Council makes, fixes and levies a Water Supply Charge on all land rateable to the Water Supply Charge for the year ending June 2022:
- a. Meter connection: Connected - \$354 per annum;
 - b. Meter connection: Unconnected - \$354 per annum;
 - c. Meter connection: 20mm - \$354 per annum;
 - d. Meter connection: 25mm - \$419 per annum;
 - e. Meter connection: 32mm - \$489 per annum;

- f. Meter connection: 40mm - \$630 per annum;
- g. Meter connection: 50mm - \$1,049 per annum;
- h. Meter connection: 80mm - \$2,518 per annum;
- i. Meter connection: 100mm - \$4,203 per annum;
- j. Meter connection: 150mm - \$8,927 per annum;
- k. Meter connection: 200mm - \$17,855 per annum.

The proposed charge for water consumed by residential customers in both Glen Innes and Deepwater is to be charged by measure of metered water consumption at the rate of \$2.72 per kilolitre for water consumption between nil (0) and 450 kilolitres, and \$4.17 per kilolitre for water consumed over 450 kilolitres.

The supply of water at Emmaville shall be charged to customers by measure of metered water consumption and shall be charged at the rate of \$1.28 per kilolitre. Such rate shall only apply to those customers currently connected to the Emmaville system.

The supply of water for Council Sporting Fields shall be charged by measure of metered water consumption and shall be charged at the rate of \$0.49 per kilolitre.

The proposed charge for water consumed by commercial and non-rateable customers is to be charged by measure of metered water consumption at a rate of \$2.72 per kilolitre.

The proposed charge for water consumed from a standpipe/overhead fill point will be charged at the rate of \$3.10 per kilolitre.

- 6. In accordance with the provisions of Section 501(1) of the Local Government Act 1993 Council makes, fixes and levies a Drainage Charge of \$102.00 on all land assessments on which the charge may be levied for the year ending June 2022.
- 7. In accordance with the provisions of Section 501 and Section 552 of the Local Government Act 1993, Council makes, fixes and levies Sewerage Services Charges on all land rateable to the Sewerage Services Charges for the year ending June 2022 as follows:

Residential Sewerage – Glen Innes:

Sewerage availability charge of \$586 per annum per assessment (unconnected \$440 per annum) – intended to represent a contribution towards the cost of providing and maintaining the infrastructure.

Residential properties discharging septic tank effluent into the sewerage system will also be charged an annual sewerage availability charge of \$586 per connection.

Residential Sewerage – Deepwater:

Sewerage availability charge of \$468 per annum per assessment (unconnected \$352 per annum) – intended to represent a contribution towards the cost of providing and maintaining the infrastructure.

Residential properties discharging septic tank effluent into the sewerage system will also be charged an annual sewerage availability charge of \$468 per connection.

Commercial and Non-Rateable Sewerage – Glen Innes and Deepwater:

A Sewerage Access Charge will be incurred proportional to the customer’s water connection diameter plus a nominal charge for sewerage discharge, calculated in accordance with the following connection options and the formula following subparagraph “k” below:

- a. Meter connection: Connected - \$236 per annum;
- b. Meter connection: Unconnected - \$236 per annum;
- c. Meter connection: 20mm - \$236 per annum;
- d. Meter connection: 25mm - \$365 per annum;
- e. Meter connection: 32mm - \$603 per annum;
- f. Meter connection: 40mm - \$943 per annum;
- g. Meter connection: 50mm - \$1,472 per annum;
- h. Meter connection: 80mm - \$3,771 per annum;
- i. Meter connection: 100mm - \$5,880 per annum.
- j. Meter connection: 150mm - \$13,628 per annum;
- k. Meter connection: 200mm - \$23,876 per annum.

Annual Non-Residential Sewerage Bill * = $SDF \times (AC + C \times UC)$, where:

SDF is the Sewer Discharge Factor (dependent on the type of business, assumed to be 0.95 unless stated otherwise within Council’s Trade Waste Policy. This factor may be reduced upon evidence from the customer of reduced discharge to the sewerage system.

C is the Customer’s Annual Water Consumption.

UC is the Sewer Usage Charge (\$1.24/kL).

AC is the Access Charge.

Commercial and non-rateable customers discharging septic effluent into the sewerage system will also be charged as detailed above.

Trade Waste:

The Liquid Trade Waste fees and charges are calculated in accordance with the Glen Innes Severn Council Liquid Trade Waste Regulation Policy.

The fees and charges for the 2021/2022 Financial Year are set out below:

Trade Waste Application Fee	(\$)
Category 1 Discharger	Nil
Category 2 Discharger	121.00
Category 3 Discharger	222.00
Trade Waste Approval Renewal Fee (5 years)	(\$)
Category 1 Discharger	Nil
Category 2 Discharger	64.00
Category 3 Discharger	110.00

Change of Ownership (no change to conditions of Trade Waste approval)	25.00
Reinspection Fee	94.00
Non compliance penalty	204.00
Annual Trade Waste Fee	(\$)
Category 1 Discharger	104.00
Category 2 Discharger	205.00
Large Discharger	729.00
Industrial Discharger	729.00
Re-inspection Fee	97.00
Trade Waste Usage Charges	(\$)
Category 1 Discharger with appropriate equipment	Nil
Category 1 Discharger without appropriate pre-treatment	1.90/kL
Category 2 Discharger with appropriate pre-treatment	1.90/kL
Category 2 Discharger without appropriate pre-treatment	17.55/kL
Food Waste Disposal Charge	31.75 per bed
Non-compliance pH charge (k value)	0.47
Value of coefficient K in equation 3 of Liquid Trade Waste Policy	0.48
Excess Mass Charges – 2021/2022	
Substance	Price/kg (\$)
Aluminium	0.84
Ammonia* (as N)	3.43
Arsenic	86.11
Barium	43.05
Biochemical oxygen demand* (BOD)	0.84
Boron	0.84
Bromine	17.20
Cadmium	395.55
Chloride	No charge
Chlorinated hydrocarbons	43.05
Chlorinated phenolics	1,722.35
Chlorine	1.75
Chromium	30.50
Cobalt	17.55
Copper	17.55
Cyanide	86.11
Fluoride	4.29
Formaldehyde	1.75
Oil and Grease* (Total O&G)	1.58

Herbicides/defoliant	861.85
Iron	1.76
Lead	43.05
Lithium	8.61
Manganese	8.61
Mercaptans	86.11
Mercury	2,871.00
Methylene blue active substances (MBAS)	0.84
Molybdenum	0.84
Nickel	28.71
Nitrogen* (Total Kjeldahl Nitrogen – Ammonia) as N	0.24
Organoarsenic compounds	862.42
Pesticides general (excludes organochlorines and organophosphates)	862.42
Petroleum hydrocarbons (non-flammable)	2.87
Phenolic compounds (non-chlorinated)	8.61
Phosphorous* (Total P)	1.75
Polynuclear aromatic hydrocarbons	17.55
Selenium	60.61
Silver	1.60
Sulphate* (SO ₄)	0.21
Sulphide	1.75
Sulphite	1.89
Suspended Solids* (SS)	1.08
Thiosulphate	0.33
Tin	8.43
Total dissolved solids* (TDS)	0.07
Uranium	8.43
Zinc	17.04

Council has identified its sewerage supply service as a Category Two (2) Business and operates this in accordance with the Competitive Neutrality Guidelines 1997.

Tanked Waste:

Licence to discharge trucked septic waste (via designated manhole Wilson Park) \$32.80 per month.

Onsite Sewerage

Fee to operate an onsite sewerage system \$90.00 per annum levied on the annual Rate Notice.

8. In accordance with the provisions of Section 501 of the Local Government Act 1993, Council makes, fixes and levies a Waste Management Charge of \$74.00 on all rateable land for the year ending 30 June 2022, to assist with the recovery of costs associated with the management of Council's waste facilities and other environmental initiatives.

9. In accordance with the provisions of Sections 496 and 502 of the Local Government Act 1993, Council makes, fixes and levies a Waste Collection Service Charge for the year ending 30 June 2022 as follows (with the understanding that one (1) Waste Collection Service entitles a property owner to a 240 litre fortnightly recycling service and a 140 litre weekly garbage service per assessment – unless otherwise indicated):
- a. Domestic: Occupied (140l Waste, 240l Recycling) - \$333 per annum;
 - b. Domestic: Additional standard waste service per assessment - \$169 per additional standard waste service;
 - c. Domestic: Occupied (240l Waste, 240l Recycling) - \$456 per annum;
 - d. Domestic: Additional large waste service per assessment - \$246 per additional large waste service;
 - e. Domestic: Vacant land within scavenging area - \$149 per annum;
 - f. Business/Commercial: Occupied (140l Waste, 240l Recycling) - \$333 per annum;
 - g. Business/Commercial: Additional standard waste service per assessment - \$169 per additional waste service;
 - h. Business/Commercial: Occupied (240l Waste, 240l Recycling) - \$456 per annum;
 - i. Business/Commercial: Additional large waste service per assessment - \$246 per additional large waste service;
 - j. Business/Commercial: Vacant land within scavenging area - \$149 per annum;
 - k. Non-rateable: Occupied (140l Waste, 240l Recycling) - \$333 per annum;
 - l. Non-rateable: Additional standard waste service per assessment - \$169 per additional standard waste service;
 - m. Non-rateable: Occupied (240l Waste, 240l Recycling) - \$456 per annum;
 - n. Non-rateable: Additional large waste service per assessment - \$246 per additional large waste service;
 - o. Non-rateable: Vacant land - \$149 per annum.
10. Council, in accordance with the provisions of Section 566(3) of the Local Government Act 1993, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2022. The rate for the 2021/2022 Financial Year is 6.0% per annum (7.5% for 2020/2021). That Council, in accordance with the provisions of Section 405(6) of the Local Government Act 1993, places a copy of its adopted Operational Plan and Budget for the 2021/2022 Financial Year on its website within 28 days of it being formally adopted.
11. Council requests the Director of Corporate and Community Services to write letters of thanks to the residents who have taken the time to put in submissions pertaining to the Operational Plan and Budget for the 2021/2022 Financial Year.

Amendment Moved Cr S Toms Seconded Cr J Smith

That the status quo remain in relation to the Quarry Weighbridge charge.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Cr C Price
Cr G Frendon	
Cr A Parsons	
Cr J Smith	
Cr S Toms	

The Amendment was put and carried.

Amendment Moved Cr J Smith Seconded Cr A Parsons

THAT:

1. An application fee of \$90 for an annual approval to operate an onsite sewage management system be applied to high, medium and low risk systems and that licences be granted for five (5) years at no further costs, with the exception of high risk systems which will be required to pay an annual fee for an annual approval to operate.
2. As part of the review of the Onsite Sewage Management Policy, a report be brought back to Council clarifying dot point 1 above.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The Amendment was put and carried.

Amendment Moved Cr S Toms Seconded Cr A Parsons

That an amount of \$10,000 be reinstated to the Glen Innes and District Sports Council in the 2021/2022 Budget on the basis of the wellbeing it provides to the community through sport and assistance of youth; and that the \$10,000 allocated to the Emmaville Beautification Committee be used to fund this amount to the Sports Council subject to the Emmaville Beautification Committee having the ability to rebid for money once the Committee is formed.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The Amendment was put and carried.

The three (3) Amendments debated and voted on were then added to the original motion. This became the final motion and was voted on by Council:

Moved Cr C Price Seconded Cr S Toms

6.06/21 RESOLUTION

THAT:

1. The expenditure amounts set out in the Draft Operational Plan and Budget for the 2021/2022 Financial Year as exhibited and amended as per this report and attached to the Business Paper as a part of Annexure A, be confirmed and voted for the carrying out of the various works and services of the Council for the 2021/2022 Financial Year.
2. The Draft Operational Plan and Budget for the 2021/2022 Financial Year, as exhibited in accordance with the provisions of Section 405 of the Local Government Act 1993, and amended as per this report and attached to the Business Paper as part of Annexure A, be adopted by Council as the Operational Plan and Budget for the 2021/2022 Financial Year.
3. The Schedule of Fees and Charges exhibited as part of Council's Draft Operational Plan and Budget for the 2021/2022 Financial Year and amended as part of this report and attached to the Business Paper as part of Annexure A, be made, fixed and charged for the 2021/2022 Financial Year.

4. In accordance with the provisions of Section 535 of the Local Government Act 1993 (NSW), Council makes, fixes and levies the rates for the year ending 30 June 2022 for the following rating categories:

Farmland:

A Farmland rate of 0.002785256 cents in the dollar on the current land values of all rateable land in the Local Government Area being farmland, with a base rate of \$424 per annum (the total revenue collected from this base amount represents 13.28% of the total revenue collected from this category of land);

Residential – Non-Urban:

A Residential – Non-Urban rate of 0.007872385 cents in the dollar on the current land values of all rateable land which is not within a Centre of Population in the Local Government Area, with a minimum rate of \$565 per annum;

Residential – Deepwater:

A Residential – Deepwater rate of 0.010270906 cents in the dollar on the current land values of all rateable land in the village of Deepwater, with a minimum rate of \$565 per annum;

Residential – Dundee:

A Residential – Dundee rate of 0.004674507 cents in the dollar on the current land values of all rateable land in the hamlet of Dundee, with a minimum rate of \$565 per annum;

Residential – Emmaville:

A Residential – Emmaville rate of 0.008309110 cents in the dollar on the current land values of all rateable land in the village of Emmaville, with a minimum rate of \$565 per annum;

Residential – Glencoe:

A Residential – Glencoe rate of 0.006457874 cents in the dollar on the current land values of all rateable land in the village of Glencoe, with a minimum rate of \$565 per annum;

Residential – Red Range:

A Residential – Red Range rate of 0.0066472113 cents in the dollar on the current land values of all rateable land in the village of Red Range, with a minimum rate of \$565 per annum;

Residential – Wellingrove:

A Residential – Wellingrove rate of 0.009405366 cents in the dollar on the current land values of all rateable land in the hamlet of Wellingrove, with a minimum rate of \$565 per annum;

Residential – Glen Innes (including postponed rates):

A Residential – Glen Innes rate of 0.018209181 cents in the dollar on the current land values of all rateable land in the town of Glen Innes, with a minimum rate of \$565 per annum;

Business – Non-Urban:

A Business – Non-Urban rate of 0.017763145 cents in the dollar on the current land values of all rateable land which is not within a Centre of Population within the Local Government Area, and which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Deepwater:

A Business – Deepwater rate of 0.014502776 cents in the dollar on the current land values of all rateable land in the village of Deepwater, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Dundee:

A Business – Dundee rate of 0.013121993 cents in the dollar on the current land values of all rateable land in the village of Dundee, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Emmaville:

A Business – Emmaville rate of 0.015440486 cents in the dollar on the current land values of all rateable land in the village of Emmaville, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Glencoe:

A Business – Glencoe rate of 0.013126050 cents in the dollar on the current land values of all rateable land in the village of Glencoe, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Red Range:

A Business – Red Range rate of 0.032654152 cents in the dollar on the current land values of all rateable land in the village of Red Range, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Wellingrove:

A Business – Wellingrove rate of 0.058413991 cents in the dollar on the current land values of all rateable land in the hamlet of Wellingrove, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Business – Glen Innes:

A Business – Glen Innes rate of 0.020822046 cents in the dollar on the current land values of all rateable land in the town of Glen Innes, which cannot be categorised as either Farmland or Residential, with a minimum rate of \$565 per annum;

Mining:

A Mining rate of 0.006952121 cents in the dollar on the current land values of all rateable land in the Local Government Area where the dominant use is for a coal mine or metalliferous mine, with a minimum rate of \$329 per annum.

5. In accordance with the provisions of Section 552 and Section 501(1) of the Local Government Act 1993, Council makes, fixes and levies a Water Supply Charge on all land rateable to the Water Supply Charge for the year ending June 2022:
- a. Meter connection: Connected - \$354 per annum;
 - b. Meter connection: Unconnected - \$354 per annum;
 - c. Meter connection: 20mm - \$354 per annum;
 - d. Meter connection: 25mm - \$419 per annum;
 - e. Meter connection: 32mm - \$489 per annum;
 - f. Meter connection: 40mm - \$630 per annum;
 - g. Meter connection: 50mm - \$1,049 per annum;
 - h. Meter connection: 80mm - \$2,518 per annum;
 - i. Meter connection: 100mm - \$4,203 per annum;
 - j. Meter connection: 150mm - \$8,927 per annum;
 - k. Meter connection: 200mm - \$17,855 per annum.

The proposed charge for water consumed by residential customers in both Glen Innes and Deepwater is to be charged by measure of metered water consumption at the rate of \$2.72 per kilolitre for water consumption between nil (0) and 450 kilolitres, and \$4.17 per kilolitre for water consumed over 450 kilolitres.

The supply of water at Emmaville shall be charged to customers by measure of metered water consumption and shall be charged at the rate of \$1.28 per kilolitre. Such rate shall only apply to those customers currently connected to the Emmaville system.

The supply of water for Council Sporting Fields shall be charged by measure of metered water consumption and shall be charged at the rate of \$0.49 per kilolitre.

The proposed charge for water consumed by commercial and non-rateable customers is to be charged by measure of metered water consumption at a rate of \$2.72 per kilolitre.

The proposed charge for water consumed from a standpipe/overhead fill point will be charged at the rate of \$3.10 per kilolitre.

6. In accordance with the provisions of Section 501(1) of the Local Government Act 1993 Council makes, fixes and levies a Drainage Charge of \$102.00 on all land assessments on which the charge may be levied for the year ending June 2022.
7. In accordance with the provisions of Section 501 and Section 552 of the Local Government Act 1993, Council makes, fixes and levies Sewerage Services Charges on all land rateable to the Sewerage Services Charges for the year ending June 2022 as follows:

Residential Sewerage – Glen Innes:

Sewerage availability charge of \$586 per annum per assessment (unconnected \$440 per annum) – intended to represent a contribution towards the cost of providing and maintaining the infrastructure.

Residential properties discharging septic tank effluent into the sewerage system will also be charged an annual sewerage availability charge of \$586 per connection.

Residential Sewerage – Deepwater:

Sewerage availability charge of \$468 per annum per assessment (unconnected \$352 per annum) – intended to represent a contribution towards the cost of providing and maintaining the infrastructure.

Residential properties discharging septic tank effluent into the sewerage system will also be charged an annual sewerage availability charge of \$468 per connection.

Commercial and Non-Rateable Sewerage – Glen Innes and Deepwater:

A Sewerage Access Charge will be incurred proportional to the customer's water connection diameter plus a nominal charge for sewerage discharge, calculated in accordance with the following connection options and the formula following subparagraph "k" below:

- a. Meter connection: Connected - \$236 per annum;
- b. Meter connection: Unconnected - \$236 per annum;
- c. Meter connection: 20mm - \$236 per annum;
- d. Meter connection: 25mm - \$365 per annum;
- e. Meter connection: 32mm - \$603 per annum;
- f. Meter connection: 40mm - \$943 per annum;
- g. Meter connection: 50mm - \$1,472 per annum;
- h. Meter connection: 80mm - \$3,771 per annum;
- i. Meter connection: 100mm - \$5,880 per annum.
- j. Meter connection: 150mm - \$13,628 per annum;
- k. Meter connection: 200mm - \$23,876 per annum.

Annual Non-Residential Sewerage Bill * = $SDF \times (AC + C \times UC)$, where:

SDF is the Sewer Discharge Factor (dependent on the type of business, assumed to be 0.95 unless stated otherwise within Council's Trade Waste Policy. This factor may be reduced upon evidence from the customer of reduced discharge to the sewerage system.

C is the Customer's Annual Water Consumption.

UC is the Sewer Usage Charge (\$1.24/kL).

AC is the Access Charge.

Commercial and non-rateable customers discharging septic effluent into the sewerage system will also be charged as detailed above.

Trade Waste:

The Liquid Trade Waste fees and charges are calculated in accordance with the Glen Innes Severn Council Liquid Trade Waste Regulation Policy.

The fees and charges for the 2021/2022 Financial Year are set out below:

Trade Waste Application Fee	(\$)
Category 1 Discharger	Nil
Category 2 Discharger	121.00
Category 3 Discharger	222.00
Trade Waste Approval Renewal Fee (5 years)	(\$)
Category 1 Discharger	Nil
Category 2 Discharger	64.00
Category 3 Discharger	110.00
Change of Ownership (no change to conditions of Trade Waste approval)	25.00
Reinspection Fee	94.00
Non compliance penalty	204.00
Annual Trade Waste Fee	(\$)
Category 1 Discharger	104.00
Category 2 Discharger	205.00
Large Discharger	729.00
Industrial Discharger	729.00
Re-inspection Fee	97.00
Trade Waste Usage Charges	(\$)
Category 1 Discharger with appropriate equipment	Nil
Category 1 Discharger without appropriate pre-treatment	1.90/kL
Category 2 Discharger with appropriate pre-treatment	1.90/kL
Category 2 Discharger without appropriate pre-treatment	17.55/kL
Food Waste Disposal Charge	31.75 per bed
Non-compliance pH charge (k value)	0.47
Value of coefficient K in equation 3 of Liquid Trade Waste Policy	0.48
Excess Mass Charges – 2021/2022	
Substance	Price/kg (\$)
Aluminium	0.84
Ammonia* (as N)	3.43
Arsenic	86.11
Barium	43.05
Biochemical oxygen demand* (BOD)	0.84
Boron	0.84
Bromine	17.20

Cadmium	395.55
Chloride	No charge
Chlorinated hydrocarbons	43.05
Chlorinated phenolics	1,722.35
Chlorine	1.75
Chromium	30.50
Cobalt	17.55
Copper	17.55
Cyanide	86.11
Fluoride	4.29
Formaldehyde	1.75
Oil and Grease* (Total O&G)	1.58
Herbicides/defoliants	861.85
Iron	1.76
Lead	43.05
Lithium	8.61
Manganese	8.61
Mercaptans	86.11
Mercury	2,871.00
Methylene blue active substances (MBAS)	0.84
Molybdenum	0.84
Nickel	28.71
Nitrogen* (Total Kjeldahl Nitrogen – Ammonia) as N	0.24
Organoarsenic compounds	862.42
Pesticides general (excludes organochlorines and organophosphates)	862.42
Petroleum hydrocarbons (non-flammable)	2.87
Phenolic compounds (non-chlorinated)	8.61
Phosphorous* (Total P)	1.75
Polynuclear aromatic hydrocarbons	17.55
Selenium	60.61
Silver	1.60
Sulphate* (SO ₄)	0.21
Sulphide	1.75
Sulphite	1.89
Suspended Solids* (SS)	1.08
Thiosulphate	0.33
Tin	8.43
Total dissolved solids* (TDS)	0.07
Uranium	8.43
Zinc	17.04

Council has identified its sewerage supply service as a Category Two (2) Business and operates this in accordance with the Competitive Neutrality Guidelines 1997.

Tanked Waste:

Licence to discharge trucked septic waste (via designated manhole Wilson Park) \$32.80 per month.

Onsite Sewerage

An application fee of \$90 for an annual approval to operate an onsite sewage management system be applied to high, medium and low risk systems and that licences be granted for five (5) years at no further costs, with the exception of high risk systems which will be required to pay an annual fee for an annual approval to operate.

8. As part of the review of the Onsite Sewerage Management Policy, a report be brought back to Council clarifying the fee for an annual approval to operate a sewage system as noted in point 7 above.
9. In accordance with the provisions of Section 501 of the Local Government Act 1993, Council makes, fixes and levies a Waste Management Charge of \$74.00 on all rateable land for the year ending 30 June 2022, to assist with the recovery of costs associated with the management of Council's waste facilities and other environmental initiatives.
10. In accordance with the provisions of Sections 496 and 502 of the Local Government Act 1993, Council makes, fixes and levies a Waste Collection Service Charge for the year ending 30 June 2022 as follows (with the understanding that one (1) Waste Collection Service entitles a property owner to a 240 litre fortnightly recycling service and a 140 litre weekly garbage service per assessment – unless otherwise indicated):
 - a. Domestic: Occupied (140l Waste, 240l Recycling) - \$333 per annum;
 - b. Domestic: Additional standard waste service per assessment - \$169 per additional standard waste service;
 - c. Domestic: Occupied (240l Waste, 240l Recycling) - \$456 per annum;
 - d. Domestic: Additional large waste service per assessment - \$246 per additional large waste service;
 - e. Domestic: Vacant land within scavenging area - \$149 per annum;
 - f. Business/Commercial: Occupied (140l Waste, 240l Recycling) - \$333 per annum;
 - g. Business/Commercial: Additional standard waste service per assessment - \$169 per additional waste service;
 - h. Business/Commercial: Occupied (240l Waste, 240l Recycling) - \$456 per annum;
 - i. Business/Commercial: Additional large waste service per assessment - \$246 per additional large waste service;
 - j. Business/Commercial: Vacant land within scavenging area - \$149 per annum;
 - k. Non-rateable: Occupied (140l Waste, 240l Recycling) - \$333 per annum;
 - l. Non-rateable: Additional standard waste service per assessment - \$169 per additional standard waste service;

- m. Non-rateable: Occupied (240l Waste, 240l Recycling) - \$456 per annum;
- n. Non-rateable: Additional large waste service per assessment - \$246 per additional large waste service;
- o. Non-rateable: Vacant land - \$149 per annum.

11. Council, in accordance with the provisions of Section 566(3) of the Local Government Act 1993, determines that the extra interest charges on overdue rates and charges will be levied at the maximum rate allowable and as advised by the Office of Local Government on a daily simple interest basis for the financial year ending 30 June 2022. The rate for the 2021/2022 Financial Year is 6.0% per annum (7.5% for 2020/2021). That Council, in accordance with the provisions of Section 405(6) of the Local Government Act 1993, places a copy of its adopted Operational Plan and Budget for the 2021/2022 Financial Year on its website within 28 days of it being formally adopted.
12. Council requests the Director of Corporate and Community Services to write letters of thanks to the residents who have taken the time to put in submissions pertaining to the Operational Plan and Budget for the 2021/2022 Financial Year.
13. The status quo remain in relation to the Quarry Weighbridge charge.
14. An amount of \$10,000 be reinstated to the Glen Innes and District Sports Council in the 2021/2022 Budget on the basis of the wellbeing it provides to the community through sport and assistance of youth; and that the \$10,000 allocated to the Emmaville Beautification Committee be used to fund this amount to the Sports Council subject to the Emmaville Beautification Committee having the ability to rebid for money once the Committee is formed.
15. The following proposed changes to the Schedule of Fees and Charges for the 2021/2022 Financial Year be endorsed by Council for public exhibition in accordance with the provisions of Section 405 of the Local Government Act 1993 for 28 days from Thursday, 1 July 2021, with a submission closing date of Wednesday, 28 July 2021 prior to being charged:

Recovery of Outstanding Accounts:	
Debt recovery – Legal action	At cost incurred
Legal costs incurred in the recovery of outstanding rates and charges Early-Stage Intervention for defaulting ratepayers (pre legal action) Includes costs associated with Early Stage Intervention (pre legal action) i.e. visit, mediation, financial counselling	At cost incurred
Outside Traders (Minerama):	
Outside Traders – Powered – 10m x 6m – for Festival Period	\$100.00
Outside Traders – Powered – 6m x 3m (half) for Festival Period	\$50.00
Outside Traders – Powered – Double site 12m x 10m for Festival Period	\$150.00
Truckwash Fees:	
Avdata Keys for Saleyards Truck Wash	\$33.00

Other Water Charges:	
Avdata Keys for Glen Innes / Deepwater Overhead Fill Point	\$33.00
Commercial Hire:	
Hire of surveillance camera trailer	\$160 per week or \$40 per day
Other Management Fees:	
Commonwealth Home Support Program (In accordance with program guidelines)	15.00%

16. The proposed changes to the Schedule of Fees and Charges be displayed on Council’s website, and be made available for viewing at the following locations:

- Council’s Town Hall Office;
- Council’s Church Street Office;
- The village Post Offices at Deepwater, Emmaville and Glencoe.

17. Council adopts the proposed changes to the Schedule of Fees and Charges following the public exhibition period if no significant submissions are received, or, in the event of significant submissions being received, a report is presented to the August 26, 2021 Ordinary Council Meeting for the submissions to be considered by Council.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frenon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

Cr Parsons requested that it be noted that he was opposed to the drainage fee.

7.5 Local Government Remuneration Tribunal - Annual Report and Determination of Councillor and Mayoral Fees for the 2021/2022 Financial Year

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr A Parsons Seconded Cr G Frendon

7.06/21 RESOLUTION

That Council (as a Rural Category Council) implements, on and from 1 July 2021, the following maximum fees which have been determined by the Local Government Remuneration Tribunal for the 2021/2022 Financial Year:

- Mayor: \$12,400 plus \$21,648 (\$27,060 minus 20%) = \$34,048 per annum;
- Deputy Mayor: \$12,400 plus \$5,412 (20% of Mayoral Fee) = \$17,812 per annum;
- Other Councillors: \$12,400 each per annum.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.6 Project Jigsaw Update

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Anna Watt - Director of Corporate and Community Services

Moved Cr A Parsons Seconded Cr S Toms

8.06/21 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.7 Request to Write Off Bad Debtors

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Amy Watson - Financial Accountant

Cr J Smith stated that Option 2 was his preferred position, however, the motion lapsed for want of a seconder.

Moved Cr A Parsons Seconded Cr G Frendon

9.06/21 RESOLUTION

That Council authorises for the following amounts totalling \$19,959.96 to be written off as bad debts:

Debtor / Rate payer:	Total \$
Pathfinders	8,351.83
Longhorn Bar / Andrew Osbourne	3,095.96
Barrington Stevenson	4,207.65
Wayne Tyron Collison (deceased)	4,304.52
Total	19,959.96

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Cr J Smith
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr S Toms	

The division was declared carried by 5 votes to 1.

CARRIED

7.8 Policy Framework

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr A Parsons Seconded Cr J Smith

10.06/21 RESOLUTION

That Council notes the information in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.9 Review of Access to Information Policy and Guidelines

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr A Parsons Seconded Cr S Toms

11.06/21 RESOLUTION

THAT Council:

1. Adopts the revised Access to Information Policy; and
2. Notes the revised Access to Information Guidelines.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.10 Review of Donations Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr A Parsons Seconded Cr C Price

12.06/21 RESOLUTION

That Council adopts the revised Donations Policy with the following amendment:

- That the limit of \$1,500 for applications under the Non Pre-approved Donations category be used as a guide rather than a cut-off.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.11 Review of Cash Handling Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Amy Watson - Financial Accountant

Moved Cr A Parsons Seconded Cr S Toms

13.06/21 RESOLUTION

That Council adopts the revised Cash Handling Policy.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.12 Review of Code of Ethics Policy for Life Choices - Support Services Staff

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Kim Newberry - Team Leader - Activity and Lifestyle Support

Moved Cr C Price Seconded Cr S Toms

14.06/21 RESOLUTION

That Council adopts the revised Code of Ethics Policy for Life Choices - Support Services Staff.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.13 Review of Life Choices - Support Services National Police Certificate/Criminal History Check Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Anthony Williams - Manager of Community Services

Moved Cr C Price Seconded Cr S Toms

15.06/21 RESOLUTION

That Council adopts the revised Life Choices - Support Services National Police Certificate / Criminal History Check Policy.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.14 Capital Works Program Progress Report as at 31 May 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Stephen Harbort - Management Accountant

Moved Cr A Parsons Seconded Cr G Frendon

16.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.15 Investments Report as at 31 May 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Amy Watson - Financial Accountant

Moved Cr A Parsons Seconded Cr J Smith

17.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.16 Borrowings Report as at 31 May 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Amy Watson - Financial Accountant

Moved Cr J Smith Seconded Cr S Toms

18.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.17 Rates and Charges as at 31 May 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Andrea Davidson - Rates Officer

Moved Cr J Smith Seconded Cr C Price

19.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.18 Workplace Injury Management Report as at 31 May 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Ann Blunt - WHS Co-ordinator

Moved Cr J Smith Seconded Cr A Parsons

20.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.19 Minerama Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr A Parsons Seconded Cr G Frendon

21.06/21 RESOLUTION

THAT Council:

1. Endorses the following six (6) community representatives as the newly elected Minerama Committee:
 - Kathleen Batten;
 - Peter Batten;
 - Craig Daley;
 - Trevor Haskins;
 - Eric Pearce; and
 - Chris Wallbridge.

2. Endorses the election of office bearers within the newly elected Minerama Committee as follows:
 - Chairperson – Craig Daley;
 - Secretary – Kathleen Batten; and
 - Treasurer – Chris Wallbridge.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.20 Corporate and Community Services: Monthly Report for May 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr A Parsons Seconded Cr G Frendon

22.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.21 Progress Update - Glen Innes Severn Waste Management Strategy

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Graham Price - Director of Development, Planning and Regulatory Services

Moved Cr C Price Seconded Cr S Toms

23.06/21 RESOLUTION

That the information contained in this report be noted.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.22 Business Incentive Fund Applications

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Margot Davis - Manager of Economic Development

Moved Cr A Parsons Seconded Cr J Smith

24.06/21 RESOLUTION

THAT Council reimburses:

1. Cool Climate Gardens a further \$5,000 to assist with the costs associated with purchasing and installing the greenhouse kit.
2. Sew Many Fabrics a further \$5,000 to assist with the additional machinery costs.
3. Ben Fall's Retreat a further \$15,000 to assist with the associated costs of grading, earthworks and concreting to improve access.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.23 Public Art Projects

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Margot Davis - Manager of Economic Development

Moved Cr A Parsons Seconded Cr C Price

25.06/21 RESOLUTION

That Council enters into an appropriate contract with Lloyd Hornsby and Sarah Fletcher for the commissioning of the revised public artwork in Veness Park, Glen Innes.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.24 Development, Planning and Regulatory Services: Monthly Report for May 2021

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Kimberley Wilkins - Personal Assistant (Director of Development, Planning and Regulatory Services)

Moved Cr S Toms Seconded Cr J Smith

26.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.25 Fixing Country Bridges Program Delivery

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Sam Price - Acting Manager of Integrated Water Services
Keith Appleby - Director of Infrastructure Services

Moved Cr A Parsons Seconded Cr C Price

27.06/21 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.26 Renewal of NSW Department of Primary Industries Grazing Licence at Glen Innes Airport

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Sari James - Acting Property Officer

Moved Cr J Smith Seconded Cr C Price

28.06/21 RESOLUTION

THAT Council:

1. Authorises for the Common Seal of Glen Innes Severn Council to be affixed to the Licence Agreement for Grazing of Lot 3 DP 1187809 (grazing land adjoining Glen Innes Airport) between the Glen Innes Severn Council and NSW Department of Primary Industries.
2. Authorises for the Mayor and the General Manager to execute all documents relating to the Licence Agreement for Grazing of Lot 3 DP 1187809 (grazing land adjoining Glen Innes Airport) between Glen Innes Severn Council and NSW Department of Primary Industries.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.27 Arts North West- Renewal of Lease

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Sari James - Acting Property Officer

Moved Cr A Parsons Seconded Cr S Toms

29.06/21 RESOLUTION

THAT Council:

1. Authorises for the Common Seal of Glen Innes Severn Council to be affixed to the Renewal Lease Agreement between the Glen Innes Severn Council and Arts North West.
2. Authorises for the Mayor and the General Manager to execute all documents relating to the Renewal Lease Agreement between Glen Innes Severn Council and Arts North West.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

7.28 Infrastructure Services: Monthly Report for May 2021

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Jai Brummell - Personal Assistant (Director of Infrastructure Services)

Moved Cr A Parsons Seconded Cr G Frendon

30.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

8 NOTICES OF MOTIONS (INCLUDING RESCISSION MOTIONS) / QUESTIONS WITH NOTICE

8.1 Notice of Motion of Rescission - Resolution 4.05/21 "Support for a Moratorium on Mining in areas affecting the Clarence River Catchment" and Proposed Further Motion re "All Development Considered on a Merit Basis"

REPORT FROM: COUNCILLORS
Author: Jeff Smith - Councillor

Cr C Sparks nominated Cr A Parsons to assume the role of Chair. Cr C Price seconded the nomination.

Cr C Sparks vacated the Chair in order to debate the motion.

Cr A Parsons assumed the role of Chair.

Following debate of the motion, Cr C Sparks resumed the Chair.

Moved Cr J Smith Seconded Cr S Toms

That Resolution 4.05/21 of the Glen Innes Severn Council – Open Ordinary Meeting held on 27 May 2021 – Item 6.2 “Support for a Moratorium on Mining in areas affecting the Clarence River Catchment” be rescinded in its entirety.

A division was called for, voting on which was as follows:

For	Against
Cr C Price	Cr C Sparks
Cr J Smith	Cr G Frendon
Cr S Toms	Cr A Parsons

The division was declared EQUAL

The Mayor used her casting vote to vote against the rescission motion.

The Rescission Motion was LOST.

9 CORRESPONDENCE, MINUTES, PRESS RELEASES

9.1 Correspondence and Press Releases

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr C Price Seconded Cr J Smith

31.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared CARRIED by 6 votes to 0.

CARRIED

9.2 Minutes of Council Community Committee Meetings for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr C Price Seconded Cr J Smith

32.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared CARRIED by 6 votes to 0.

CARRIED

9.3 Minutes of Non-Council Community Committees for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr C Price Seconded Cr J Smith

33.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frendon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared CARRIED by 6 votes to 0.

CARRIED

9.4 Minutes of Other Organisations for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr C Price Seconded Cr J Smith

34.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frenon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared CARRIED by 6 votes to 0.

CARRIED

10 REPORTS FROM DELEGATES

10.1 Reports from Delegates

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr C Price Seconded Cr S Toms

35.06/21 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr C Sparks	Nil
Cr G Frenon	
Cr A Parsons	
Cr C Price	
Cr J Smith	
Cr S Toms	

The division was declared carried by 6 votes to 0.

CARRIED

11 MATTERS OF AN URGENT NATURE

There were no matters of an urgent nature.

12 CONFIDENTIAL MATTERS

There were no closed council reports received.

The Meeting closed at 8.40pm.