# GLEN INNES SEVERN COUNCIL

## ORDINARY MEETING OF COUNCIL

### MINUTES

From the meeting held at the Glen Innes Severn Learning Centre, William Gardner Conference Room, Grey Street, Glen Innes on:

Thursday, 28 March 2019 at 6.00pm

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COMMUNITY CONSULTATION

No community members addressed Council.

PRESENT: Cr Carol Sparks (Mayor), Cr Dianne Newman (Deputy Mayor), Cr Glenn Frendon, Cr Andrew Parsons (arrived at 6.08pm), Cr Colin Price and Cr Jeff Smith (arrived at 5.47pm).

IN ATTENDANCE: Mr Hein Basson (General Manager), Mr Keith Appleby (Director of Infrastructure Services), Mr Graham Price (Director of Development, Planning and Regulatory Services), Mrs Anna Watt (Director of Corporate and Community Services) and Mrs Debbie Duffell (Executive Assistant).

OPENED: 5.45pm.

1  ACKNOWLEDGEMENT TO COUNTRY

The Mayor read the following “Acknowledgement to Country”:

“I acknowledge the Ngoorabul people as the traditional custodians of this land and pay my respect to the Elders both past and present. I also extend that respect to Aboriginal people here today.”

2  OPENING BY MINISTER FROM THE FRATERNAL

Reverend David Robinson opened the Meeting with a prayer.

Cr J Smith joined the meeting at 5.47pm.

3  APOLOGIES

Moved Cr D Newman  Seconded Cr J Smith

1.03/19 RESOLUTION

That the apology received from Cr S Toms for not being able to attend the meeting be received and accepted.

CARRIED
4 DISCLOSURE OF CONFLICT OF INTERESTS / PECUNIARY AND NON-PECUNIARY INTERESTS

Cr G Frendon declared a non-pecuniary interest with regards to Item 9.30 “Emmaville Swim Centre Entry Fees”, for personal reasons. He indicated that he would leave the room and not partake in any discussions or voting on this item.

5 MINUTES OF PREVIOUS ORDINARY MEETING - 28 FEBRUARY 2019 TO BE CONFIRMED

Moved Cr C Price Seconded Cr D Newman

2.03/19 RESOLUTION

That the Minutes of the Ordinary Meeting of the Council held on 28 February 2019, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

CARRIED

6 MAYORAL MINUTE

There were no mayoral minutes presented.

7 NOTICE OF MOTIONS

There were no notice of motions received.

8 NOTICE OF MOTION OF RESCISSION

There were no notice of motion of rescission received.

9 REPORTS

9.1 Membership of the Country Mayors Association and Attendance at Meetings

REPORT FROM: GENERAL MANAGER’S OFFICE
Author: Debbie Duffell - Executive Assistant

Moved Cr D Newman Seconded Cr G Frendon
3.03/19 RESOLUTION

1. That Council renews its membership to the Country Mayors Association in 2019/20 and endorses the attendance of the Mayor at these meetings.
2. That Council’s continued membership to the Country Mayors Association be reviewed during the preparation of the 2021/22 Operational Plan and Budget.

CARRIED

9.2 Review of Logos Usage Policy Guidelines

REPORT FROM: GENERAL MANAGER’S OFFICE
Author: Helen Grant - Media and Communication Officer

Moved Cr D Newman Seconded Cr G Frendon

4.03/19 RESOLUTION

1. That Council adopts the Logos Usage Policy Guidelines attached as an Annexure to this report.
2. That the Media and Communications Officer:
   - Communicates the adoption of the Logo Usage Policy Guidelines in the Our Council column in the Glen Innes Examiner;
   - Uploads the application forms for the use of Council logos onto Council’s website and other websites as specified in the Guidelines;
   - Informs all departments of Council that the new Guidelines have been adopted by Council.

CARRIED

9.3 Review of Social Media Policy

REPORT FROM: GENERAL MANAGER’S OFFICE
Author: Helen Grant - Media and Communication Officer

Moved Cr D Newman Seconded Cr G Frendon

5.03/19 RESOLUTION

1. That Council adopts the reviewed Social Media Policy attached as an Annexure to this report.
2. That the Social Media Policy be communicated to relevant staff by the Media and Communications Officer and be included in the induction process for all new staff by the relevant Manager.

CARRIED
9.4 Arts North West Update

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Acting Personal Assistant
Anna Watt - Director of Corporate and Community Services

Moved Cr C Price Seconded Cr D Newman

6.03/19 RESOLUTION

1. That Council notes the 486% return on investment in 2018 that Council received from its partnership with Arts North West.
2. That Council continues to support Arts North West into the future.
3. That Council notes the 2019 Annual General Meeting of Arts North West is to be held on 10 May 2019 in Glen Innes.
4. That Council notes that Arts North West is hosting the NSW regional arts conference, Artstate 2019, in Tamworth from 31 October to 3 November 2019.

CARRIED

9.5 Aboriginal Consultative Committee - Election of New Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Acting Personal Assistant

Moved Cr D Newman Seconded Cr G Frendon

7.03/19 RESOLUTION

That Council approves the following five (5) community representatives as the newly elected Aboriginal Consultative Committee:

- Margaret Patterson (Aboriginal Lands Council);
- Jayden Potter (Aboriginal Lands Council);
- John Kirk (Cooramah Aboriginal Corporation and Boorabee Aboriginal Corporation);
- Debbie McCowen (Armajun Health Service);
- Jenny Ryan (Armajun Health Service).

CARRIED
9.6 Australia Day Committee - Election of New Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Acting Personal Assistant

Moved Cr C Price Seconded Cr D Newman

8.03/19 RESOLUTION

1. That Council endorses the following 11 Community Representatives as the newly elected Australia Day Committee:
   - Robert Arthur;
   - Bev Edkins;
   - Richard Edkins;
   - Ian Gould;
   - Peter Haselwood;
   - Mahri Koch;
   - Jan Lemon;
   - Lyn Schumacher;
   - Kerry Strong;
   - Kerrie Sturtridge;
   - Tahlia Sturtridge.

2. That Council endorses the election of Office Bearers within the newly elected Australia Day Committee as follows:
   - Jan Lemon elected as Chairperson;
   - Mahri Koch elected as Secretary.

CARRIED

9.7 Emmaville Mining Museum Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Acting Personal Assistant

Moved Cr G Frendon Seconded Cr D Newman

9.03/19 RESOLUTION

1. That Council endorses the following six (6) Community Representatives as the newly elected Emmaville Mining Museum Committee:
   - Steven Cullen;
• Mark Green;
• Margaret Haar;
• Ron Jillett;
• Bill Johnson;
• Margaret Lynn.

2. That Council endorses the election of Office Bearers within the newly elected Emmaville Mining Museum Committee as follows:
   • Ron Jillett elected as President;
   • Bill Johnson elected as Vice President;
   • Margaret Haar elected as Secretary;
   • Margaret Lynn elected as Treasurer.

CARRIED

9.8 Glen Innes and District Sports Council Committee – Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Acting Personal Assistant

Moved Cr D Newman Seconded Cr C Price

10.03/19 RESOLUTION

1. That Council does not limit membership of the Glen Innes and District Sports Council Committee to 12 members, and considers all nominations received from sporting or recreation clubs for community representation.

2. That Council endorses the following 14 Community Sporting Clubs as Representatives of the newly elected Glen Innes and District Sports Council Committee:
   • Glen Innes and District Football Association representative – Preston Parkes;
   • Glen Innes Basketball representative – Rosalie Whan;
   • Glen Innes Junior AFL Club representatives – Aaron Harvey and Robyn Harvey*;
   • Glen Innes Minor League representative – Wayne Williams;
   • Glen Innes Netball representatives – Julie Fuller and Bec Cooke*;
   • Glen Innes Pony Club representative – Maree Cameron;
   • Glen Innes Rugby Club representative – Sam Price;
   • Glen Innes Senior League representative – Howard Whan;
   • Glen Innes Show Society representative – Malcolm Kerr;
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- Glen Elgin Sports representative – Norma Leamon;
- Highland Hunting and Target Club representative – Natasha Ward;
- Highlanders Football Club representative – Chris Wilson;
- Redfins Swimming Club representative – Troy Arandale;
- Tennis Club representative - Chris Smith.

* In accordance with Council’s resolution 23.3/13 dated 28 March 2013, the Glen Innes and District Sports Council Terms of Reference notes that Community Representatives have one (1) vote per sporting organisation.

3. That Council endorses the election of Office Bearers within the newly elected Glen Innes and District Sports Council Committee:
   - Julie Fuller elected as President;
   - Wayne Williams elected as Vice President;
   - Preston Parkes elected as Secretary;
   - Bec Cooke elected as Publicity Officer.

4. That Council continues to act as the Treasurer for the Glen Innes and District Sports Council Committee.

CARRIED

9.9 Glen Innes Severn Cemetery Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Acting Personal Assistant

Moved Cr D Newman Seconded Cr C Price

11.03/19 RESOLUTION

That Council acknowledges with thanks the large number of nominations received for membership to the Glen Innes Severn Cemetery, however, enforces point 2.1.2 of the Manual for Community Committees of Council “that Committee membership not exceed 12 persons” and requests the Glen Innes Severn Cemetery Committee to vote at its next meeting to elect 12 members from the following 16 nominations and recommend these 12 elected members as the newly elected Glen Innes Severn Cemetery Committee for Council endorsement:

- Louise Brown;
- Eve Chappell;
- Robert Davidson;
- Joanne Green;
- Joan Hughes;
- Carlene Knight;
• John Lee;
• Russell Meehan;
• Leanne McHarg;
• Kerry Strong;
• Jenny Thomas;
• Robert Thomas;
• Cathi Tibbs;
• Tim Tibbs;
• Raelene Watson;
• Marlene Weiss.

CARRIED

9.10 Glen Innes Severn Library Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Acting Personal Assistant

Moved Cr D Newman Seconded Cr G Frendon

12.03/19 RESOLUTION

1. That Council endorses the following four (4) Community Representatives as the newly elected Glen Innes Severn Library Committee:
   • Marina Gerlofsma;
   • Kerry Muir;
   • Jenny Sloman;
   • Lindy Stevenson.

2. That Council endorses the election of Office Bearers within the newly elected Glen Innes Severn Library Committee as follows:
   • Kerry Muir elected as Chairperson;
   • Lindy Stevenson elected as Vice Chairperson;
   • Marina Gerlofsma elected as Secretary;
   • Jenny Sloman elected as Treasurer.

CARRIED
9.11 Glencoe Hall Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Acting Personal Assistant

Moved Cr D Newman Seconded Cr G Frendon

13.03/19 RESOLUTION

1. That Council endorses the following 11 Community Representatives as the newly elected Glencoe Hall Committee:
   - Carmel Eslick;
   - James Gillen;
   - Lyn Gillen;
   - Andrew Irwin;
   - Chris Irwin;
   - Jason Irwin;
   - Rob Irwin;
   - Marjorie Leggett;
   - Evelyn Scott;
   - Jo Scott;
   - Peter Scott.

2. That Council endorses the election of Office Bearers within the newly elected Glencoe Hall Committee as follows:
   - Marjorie Leggett elected as President;
   - Rob Irwin elected as Vice President;
   - Carmel Eslick elected as Secretary;
   - Peter Scott elected as Treasurer.

CARRIED

9.12 Open Spaces Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Acting Personal Assistant

Moved Cr D Newman Seconded Cr G Frendon

14.03/19 RESOLUTION

That Council endorses the following seven (7) community representatives as members of the newly elected Open Spaces Committee:
Brett Bishop;
Tamara Campbell;
Lucy Faithfull (GLENRAC representative);
Desmond Fitzgerald;
Margaret Leahy;
Wendy Mather;
Helen Wirth.

CARRIED

9.13 Roads Consultative Committee – Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Acting Personal Assistant

The Mayor foreshadowed the following motion:
That Council defers consideration of this matter to the April 2019 Ordinary Council Meeting.
Moved Cr G Frendon Seconded Cr J Smith

That Council endorses the following five (5) Community Representatives as members of the newly elected Roads Consultative Committee:

- Tom Faithfull;
- James Gresham;
- Andrew Hancock;
- Michael Norton;
- Brian Winter.

During discussion of the item, the Mayor indicated that she would clarify some issues before the membership is endorsed by Council. The above motion was withdrawn by the mover and the seconder and the foreshadowed motion was put to the vote.

Moved Cr G Frendon Seconded Cr C Price

15.03/19 RESOLUTION

That Council defers consideration of this matter to the April 2019 Ordinary Council Meeting.

CARRIED

Cr J Smith requested that his dissenting vote against the motion be recorded.
9.14 Review of Asset Thresholds

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Liz Alley - Chief Financial Officer

Moved Cr C Price Seconded Cr D Newman

16.03/19 RESOLUTION

That Council approves the following changes to Asset capitalisation thresholds from 1 July 2018:

- Plant and Equipment $5,000
- Open Space Recreational Assets $5,000
- Buildings (new) $15,000
- Swimming Pools $5,000

CARRIED

9.15 Review of Bank Account Overdraft Facility Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Liz Alley - Chief Financial Officer

Moved Cr C Price Seconded Cr G Frendon

17.03/19 RESOLUTION

1. That Council adopts the Bank Account Overdraft Facility Policy as attached as an Annexure to this report.

2. That the Chief Financial Officer communicates the information contained within the Bank Account Overdraft Facility Policy to all relevant and newly appointed staff.

CARRIED

9.16 Review of Debt Recovery Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Liz Alley - Chief Financial Officer

Moved Cr D Newman Seconded Cr C Price

18.03/19 RESOLUTION

1. That Council adopts the Debt Recovery Policy attached as an Annexure to this report.
2. That the Chief Financial Officer inducts staff into the Debt Recovery Policy where required.

3. That the Chief Financial Officer communicates revised versions of the Debt Recovery Policy that contain significant changes to all relevant staff.

CARRIED

9.17 Review of Sale of Other Assets (Asset Disposal) Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Liz Alley - Chief Financial Officer

Moved Cr C Price Seconded Cr D Newman

19.03/19 RESOLUTION

1. That Council adopts the Sale of Other Assets (Asset Disposal) Policy attached as an Annexure to this report.

2. That the Chief Financial Officer communicates the Sale of Other Assets (Asset Disposal) Policy to applicable staff members.

CARRIED

9.18 Capital Works Program Progress Report

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Donna McAllister - Management Accountant
Liz Alley - Chief Financial Officer

Moved Cr C Price Seconded Cr D Newman

20.03/19 RESOLUTION

1. That Council reallocates unspent funds for bitumen sealing and heavy patching works in the amount of $636,378 for gravel re-sheeting of Pinkett Road in the 2018/2019 Capital works program.

2. That Council removes the allocation of $25,000 for the replacement of the Holden Rodeo LX 4x2 Cab Chassis from the Glen Innes Aggregates 2018/19 Capital program, and for it to be included in the 2019/20 Capital Budget with the proposed bulk purchase of light vehicles at the time.

CARRIED

Cr A Parsons joined the meeting at 6.08pm.
9.19 Long Term Financial Plan Update

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Donna McAllister - Management Accountant
Liz Alley - Chief Financial Officer

Moved Cr D Newman    Seconded Cr G Frendon

21.03/19 RESOLUTION
That Council notes the information in this report.

CARRIED

Cr C Price and Cr G Frendon requested that their dissenting votes against the motion be recorded as they are not in favour of a Special Rates Variation.

9.20 Finance Report - February 2019

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Sanchia Sherratt - Financial Accountant

Moved Cr A Parsons    Seconded Cr D Newman

22.03/19 RESOLUTION
That Council notes the following information:

• The cash book report disclosing a total reconciled cash balance of $4,181,485.11;
• The investment report disclosing total invested funds of $17,000,000.00 with total cash and investments of $21,181,485.11 (compared with $20,431,235.85 in February 2018); and
• The loan liability report showing a total loan liability of $15,095,096.92 (compared with $16,574,482.30 in February 2018).

CARRIED

9.21 Rates and Charges Collections - February 2019

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Colin Woods - Debtors Officer

Moved Cr A Parsons    Seconded Cr D Newman

23.03/19 RESOLUTION
That Council notes the information in this report.
CARRIED

9.22 Superannuation Defined Benefit Funds Additional Employer Contributions

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Peter Sayers - Manager of Administration and Human Resources

Moved Cr A Parsons Seconded Cr G Frendon

24.03/19 RESOLUTION

That Council authorises the General Manager to write to Goulburn Mulwaree Council in regard to the proposed joint action against Local Government Super’s continued imposition of an additional employer contribution on the Defined Benefit Funds, stating Council’s support for all or any of the following:

a. A class legal action by all councils based on what is ‘reasonable’;

b. Asking the Minister of Finance (State Government) to conduct an independent review;

c. All councils collectively ceasing payment of the additional contributions as from 1 July 2019;

d. Seeking legislative intervention by the State Government.

CARRIED

The Mayor ruled Item 9.29 “Glen Innes Highlands Marketing Update” be brought forward for discussion and consideration, as the Manager of Economic Development, Ms Margot Davis, was present in the gallery in order to provide a PowerPoint presentation in relation to this matter.

Moved Cr A Parsons Seconded Cr D Newman

25.03/19 RESOLUTION

That Council moves into Committee of the Whole in order for the Manager of Economic Development to give a PowerPoint presentation in relation to Item number 9.29 “Glen Innes Highlands Marketing Update”.

CARRIED

The Manager of Economic Development provided a PowerPoint presentation to Council regarding the marketing of the Glen Innes Highlands destination brand.

Moved Cr C Price Seconded Cr D Newman

26.03/19 RESOLUTION
That Council moves out of Committee of the Whole.

CARRIED

9.29 Glen Innes Highlands Marketing Update

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Margot Davis - Manager of Economic Development

Moved Cr C Price Seconded Cr D Newman

27.03/19 RESOLUTION

That Council notes the information in this report.

CARRIED

9.23 Workplace Injury Management Report - February 2019

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Blunt - WHS Co-ordinator

Moved Cr A Parsons Seconded Cr D Newman

28.03/19 RESOLUTION

That Council notes the information in this report.

CARRIED

9.24 Review of Records Management Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Acting Records Supervisor

Moved Cr A Parsons Seconded Cr D Newman

29.03/19 RESOLUTION

1. That Council adopts the revised Records Management Policy attached as Annexure A to this report.
2. That Council notes the information in the revised Records Management and Procedures Manual attached as Annexure B to this report.
3. That the Records Supervisor communicates the requirements in the revised Records Management Policy and Records Management and Procedures Manual to all employees who are affected by the changes.
CARRIED

9.25 Library and Learning Centre Report February 2019
REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Kerry Byrne - Manager of Library / Learning Centre
Moved Cr A Parsons         Seconded Cr D Newman

30.03/19 RESOLUTION
That Council notes the information in this report.

CARRIED

9.26 Department of Corporate and Community Services: Monthly Report - January and February 2019
REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Anna Watt - Director of Corporate and Community Services
Moved Cr A Parsons         Seconded Cr D Newman

31.03/19 RESOLUTION
That Council notes the information in this report.

CARRIED

9.27 Review of Roadside Management Guidelines
REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Graham Price - Director of Development, Planning and Regulatory Services
Moved Cr A Parsons         Seconded Cr D Newman

32.03/19 RESOLUTION
That Council adopts the reviewed Roadside Management Guide and Appendices as attached to this report.

CARRIED
9.28 Review of Smoke-Free Outdoor Environment Policy

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Graham Price - Director of Development, Planning and Regulatory Services

Moved Cr A Parsons Seconded Cr C Price

33.03/19 RESOLUTION

1. That Council adopts the Smoke-Free Outdoor Environment Policy attached as an Annexure to this report.
2. That the Director of Development, Planning and Regulatory Services implements the Smoke-Free Outdoor Environment Policy by community education and awareness through Council’s Facebook page, notices in the “Our Council” column in the Glen Innes Examiner, and the maintenance of existing signage.

CARRIED

Item 9.29 “Glen Innes Highlands Marketing Update” was discussed earlier in the meeting (following Item 9.22).

Cr G Frendon left the meeting room at 6.44pm as he had earlier declared a non-pecuniary interest pertaining to Item 9.30 “Emmaville Swim Centre Entry Fees”.

9.30 Emmaville Swim Centre Entry Fees

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Graham Archibald - Manager of Recreation and Open Spaces

Moved Cr A Parsons Seconded Cr D Newman

34.03/19 RESOLUTION

1. That Council endorses the decision between the Emmaville Swim Centre Contractor and Council’s Director of Development, Planning and Regulatory Services, to waive entry fees to the Emmaville Swim Centre for the remaining part of the 2018-19 season.
2. That Council adopts a fee of 50% of the 2019-20 season ticket holders price for those residents who purchased 2018-19 season tickets for the Emmaville Swim Centre.

CARRIED

Cr G Frendon returned to the meeting room at 6.45pm.
9.31 Review of Public Tree Management Policy

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Graham Archibald - Manager of Recreation and Open Spaces

Moved Cr J Smith    Seconded Cr D Newman

35.03/19 RESOLUTION

1. That Council adopts the reviewed Public Tree Management Policy attached as Annexure A to this report.
2. That Council adopts the Best Practice Manual, Trees and Tree Roots Version 7 April 2013 attached as Annexure B to this report.
3. That the Manager of Recreation and Open Spaces distributes and explains the Public Tree Management Policy and associated documentation to the Recreation and Open Spaces staff members and the Risk and Compliance Coordinator (once appointed).
4. That the Manager of Recreation and Open Spaces distributes and explains the Public Tree Management Policy to the members of the Open Spaces Committee for their information.
5. That Council allocates an annual budget of $50,000 to allow for the ongoing implementation of the Public Tree Management Policy, and that this budget allocation be reviewed every three (3) years.

CARRIED

9.32 Department of Development, Planning and Regulatory Services: Monthly Report - February 2019

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Nicole Wilson - Administration Officer

Moved Cr A Parsons    Seconded Cr D Newman

36.03/19 RESOLUTION

That Council notes the information in this report.

CARRIED
9.33 Public Viewing Area - Wind Turbine Blade

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Keith Appleby - Director of Infrastructure Services

Moved Cr D Newman Seconded Cr A Parsons

37.03/19 RESOLUTION

1. That Council authorises the General Manager to negotiate and enter into an agreement with the Glen Innes Jockey Club for the use of the proposed site for the turbine blade at the intersection of Dumaresq and Ferguson Streets, Glen Innes.

2. That Council collaborates with the Glen Innes Rotary Club regarding its offer to install a picnic table at the blade viewing site.

3. That Council authorises the General Manager to sign any documentation required by Crown Lands NSW to enable Council to utilise the site as a rest area for viewing the turbine blade.

4. That Council acknowledges that the viewing blade will not be replaced or renewed at the end of its life as a public ornament.

5. That Council seeks funding for additional works at the site from the White Rock Wind Farm Community Development Fund and other available funding opportunities.

CARRIED

Cr J Smith requested that his dissenting vote against the motion be recorded as he believes that the turbine blade should have been located in the parklands to attract visitors into town.

9.34 Reuse of Water at Glen Innes Sewer Treatment Plant

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Keith Appleby - Director of Infrastructure Services

Moved Cr A Parsons Seconded Cr D Newman

38.03/19 RESOLUTION

1. That Council authorises the General Manager to grant a licence to any person for the use of recycled effluent, free of charge, for the purpose of conducting a single trial of irrigation on an area of up to 10 hectares of land for a 12 month period.

2. That any such licence is conditional upon the licensee obtaining all necessary approvals and providing all necessary equipment at no cost to Council, noting, however, that Council will not charge the licensee for reasonable staff time associated with obtaining any NSW State Government approval.
3. That any such licence also includes the information that is to be obtained from the trial, and a provision that Council is provided with a report detailing the results of the trial within three (3) months of completion of the trial period and prior to any further commercial licences being granted to the licensee.

CARRIED

9.35 Review of Drought Management Plan

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Keith Appleby - Director of Infrastructure Services

Cr A Parsons foreshadowed the following motion:

1. That Council adopts the reviewed Drought Management Plan attached as an Annexure to this report with the following amendment:
   - That reference be made in the Drought Management Plan stating that: “The purpose of a Drought Management Plan is to ensure that the community does not completely run out of water in any circumstance, for example climate change and unknown future impacts relating to those changes”.

2. That the Mayor communicates the Drought Management Plan to the community with support from Council staff as required.

Moved Cr A Parsons Seconded Cr J Smith

1. That Council adopts the reviewed Drought Management Plan attached as an Annexure to this report.
2. That the Mayor communicates the Drought Management Plan to the community with support from Council staff as required.

Cr J Smith withdrew his seconding, as he was not happy to include the reference to climate change in the recommendation. This motion subsequently, lapsed.

The foreshadowed motion became the motion:

Moved Cr A Parsons Seconded Cr G Frendon

39.03/19 RESOLUTION

1. That Council adopts the reviewed Drought Management Plan attached as an Annexure to this report, with the following amendment:
   - That reference be made in the Drought Management Plan stating that: “The purpose of a Drought Management Plan is to ensure that the community does not completely run out of water in any circumstance, for example climate change and unknown future impacts relating to those changes”.
2. That the Mayor communicates the Drought Management Plan to the community with support from Council staff as required.

CARRIED

9.36 Review of Plant and Fleet Policy

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Keith Appleby - Director of Infrastructure Services

Moved Cr A Parsons Seconded Cr D Newman

40.03/19 RESOLUTION

1. That Council adopts the reviewed Plant and Fleet Policy attached as an Annexure to this report.
2. That the Director of Infrastructure Services communicates the changes to the Plant and Fleet Policy to relevant Technical Services staff members.

CARRIED

9.37 Recommendations from the Roads Consultative Committee

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Jai Brummell - Personal Assistant - Infrastructure Services

Moved Cr A Parsons Seconded Cr J Smith

41.03/19 RESOLUTION

1. That Council applies a 20 tonne gross load limit to through traffic on the section of Bald Nob Road between Morven Road and the Gwydir Highway, with exemptions provided for access to property along this road.
2. That Council dedicates the bridge over Sheep Station Creek on Tablelands Road as the “Giles Wollen Bridge”; following Mr Wollen’s recent passing and in recognition of his contribution to the community through many years of active participation in the Roads Consultative Committee.

CARRIED
9.38 Review of the Public Gates - Installation, Maintenance and Removal Policy

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Sam Price - Manager of Infrastructure Delivery

Moved Cr A Parsons Seconded Cr J Smith

42.03/19 RESOLUTION

1. That Council adopts the Public Gates – Installation, Maintenance and Removal Policy attached as an Annexure to this report.

2. That the reviewed Public Gates – Installation, Maintenance and Removal Policy is distributed by the Manager of Infrastructure Delivery to all relevant staff.

CARRIED

The meeting adjourned for a short refreshment break at 7.14pm.

The meeting resumed at 7.30pm.

9.39 Department of Infrastructure Services: Monthly Report - February 2019

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Jai Brummell - Personal Assistant - Infrastructure Services

Moved Cr A Parsons Seconded Cr D Newman

43.03/19 RESOLUTION

1. That Council notes the information in this report.

2. That Council obtains any necessary approvals for the extraction of sediment material from the exposed mud flats of the Beardy Weir.

3. That, subject to obtaining the necessary approvals, Council authorises the Quarry Manager to extract sediment material from the Beardy Waters during times of drought for use in topsoil products.

CARRIED
10 CORRESPONDENCE, MINUTES, PRESS RELEASES

10.1 Status Report regarding Councillor Enquiries

REPORT FROM: GENERAL MANAGER’S OFFICE
Author: Debbie Duffell - Executive Assistant

Moved Cr D Newman      Seconded Cr C Price

44.03/19 RESOLUTION
That Council notes the information in this report.
CARRIED

10.2 Correspondence and Press Releases

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Acting Records Supervisor

Moved Cr A Parsons      Seconded Cr D Newman

45.03/19 RESOLUTION
That the information be noted.
CARRIED

10.3 Minutes of Council Community Committee Meetings for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Acting Records Supervisor

Moved Cr A Parsons      Seconded Cr D Newman

46.03/19 RESOLUTION
That the information be noted.
CARRIED
### 10.4 Minutes of Non-Council Community Committees for Information

**REPORT FROM:** CORPORATE AND COMMUNITY SERVICES  
**Author:** Jeff Carroll - Acting Records Supervisor

Moved Cr A Parsons  
Seconded Cr D Newman

#### 47.03/19 RESOLUTION

That the information be noted.  
**CARRIED**

### 11 REPORTS FROM DELEGATES

The following meetings were held by Section 355 Community Committees of Council during February 2019.

<table>
<thead>
<tr>
<th>Name of Committee</th>
<th>Councillor Delegate(s)</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Glen Innes and District Sports Council AGM</td>
<td>Cr Parsons</td>
<td>11/2/19</td>
</tr>
<tr>
<td>Minerama Committee meeting</td>
<td>Cr Sparks</td>
<td>13/2/19</td>
</tr>
<tr>
<td>Open Spaces Committee AGM</td>
<td>Cr Sparks</td>
<td>13/2/19</td>
</tr>
<tr>
<td>Australian Standing Stones Management Board meeting</td>
<td>Cr Price, Cr Toms</td>
<td>20/2/19</td>
</tr>
<tr>
<td>Minerama Committee meeting</td>
<td>Cr Sparks</td>
<td>20/2/19</td>
</tr>
<tr>
<td>Glen Innes Severn Cemetery Committee AGM</td>
<td>Cr Price, Cr Smith</td>
<td>21/2/19</td>
</tr>
<tr>
<td>Library Committee AGM</td>
<td>Cr Sparks</td>
<td>21/2/19</td>
</tr>
<tr>
<td>Roads Consultative Committee AGM</td>
<td>Cr Sparks, Cr Frendon, Cr Price, Cr Smith, Cr Toms</td>
<td>21/2/19</td>
</tr>
<tr>
<td>Emmaville Mining Museum Committee AGM</td>
<td>Cr Frendon</td>
<td>21/2/19</td>
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<tr>
<td>Glencoe Hall Committee AGM</td>
<td>Cr Newman</td>
<td>24/2/19</td>
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<tr>
<td>Aboriginal Consultative Committee AGM</td>
<td>Cr Sparks, Cr Newman</td>
<td>25/2/19</td>
</tr>
<tr>
<td>Saleyards Committee meeting</td>
<td>Cr Sparks, Cr Frendon, Cr Toms</td>
<td>27/2/19</td>
</tr>
</tbody>
</table>

The following is a list of meetings and functions attended by Councillors during February 2019:

<table>
<thead>
<tr>
<th>Name of Councillor</th>
<th>Name of Meeting / Function</th>
<th>Date attended</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cr Sparks (Mayor)</td>
<td>Open Day at the Chapel Theatre</td>
<td>3/2/19</td>
</tr>
<tr>
<td>Event</td>
<td>Date</td>
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<td>----------------------------------------------------------------------</td>
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<tr>
<td>Minerama meeting at the Showground</td>
<td>4/2/19</td>
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<tr>
<td>Chapel Theatre AGM</td>
<td>4/2/19</td>
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<tr>
<td>Radio 2CBD</td>
<td>4/2/19</td>
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<tr>
<td>Safe in our Town meeting</td>
<td>5/2/19</td>
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<tr>
<td>Local Traffic Committee meeting</td>
<td>5/2/19</td>
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<tr>
<td>Mayoral Walk</td>
<td>6/2/19</td>
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<tr>
<td>Glen Innes High School Dux Ceremony</td>
<td>8/2/19</td>
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<tr>
<td>Tamworth Art Exhibition (Arts North West)</td>
<td>8/2/19</td>
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<tr>
<td>Red Cross meeting</td>
<td>11/2/19</td>
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<tr>
<td>Glen Innes Family and Youth Support Services meeting</td>
<td>12/2/19</td>
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<tr>
<td>Interagency meeting</td>
<td>13/2/19</td>
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<tr>
<td>Minerama Committee meeting</td>
<td>13/2/19</td>
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<tr>
<td>Open Spaces Committee AGM</td>
<td>13/2/19</td>
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<tr>
<td>Mayoral Walk</td>
<td>13/2/19</td>
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<tr>
<td>Peace Torch Run Welcome</td>
<td>14/2/19</td>
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<tr>
<td>Presentation for the Hughes family, Show Committee luncheon, Civic Welcome, Showgirl presentation with Adam Marshall, MP</td>
<td>15/2/19</td>
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<tr>
<td>Seniors Week Luncheon / Mayoral Awards / Choir at Life Choices – Support Services</td>
<td>19/2/19</td>
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<tr>
<td>Mayoral Walk</td>
<td>20/2/19</td>
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<tr>
<td>Minerama Committee meeting</td>
<td>20/2/19</td>
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<tr>
<td>GLENRAC (Water Usage)</td>
<td>20/2/19</td>
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<tr>
<td>Library Committee AGM</td>
<td>21/2/19</td>
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<tr>
<td>Minerama meeting at Church Street</td>
<td>21/2/19</td>
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<tr>
<td>Roads Committee meeting and AGM</td>
<td>21/2/19</td>
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<tr>
<td>Meeting with Gary Barnes, Secretary for John Barilaro, Peter Sniekers, Director of Development, Planning and Regulatory Services and the General Manager</td>
<td>21/2/19</td>
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</tr>
<tr>
<td>Youth at the Library film night</td>
<td>22/2/19</td>
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<tr>
<td>New England Joint Organisation meeting at Inverell</td>
<td>25/2/19</td>
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<tr>
<td>Centennial Parklands meeting at the Town Hall</td>
<td>26/2/19</td>
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<tr>
<td>Mayors Walk</td>
<td>27/2/19</td>
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<tr>
<td>Lands Council presentation of artefacts, with friends of the Armidale Aboriginal Art</td>
<td>27/2/19</td>
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<tr>
<td>Saleyards Committee meeting</td>
<td>27/2/19</td>
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<tr>
<td>Meeting with Frank Price, Chief Executive Officer Royal Freemasons Benevolent Institution</td>
<td>28/2/19</td>
<td></td>
</tr>
<tr>
<td>Cr Newman (Deputy Mayor)</td>
<td>Inspection of building at 152 Wentworth Street re Youth Centre</td>
<td>28/2/19</td>
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<td>--------------------------</td>
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<tr>
<td></td>
<td>Ordinary Council meeting</td>
<td>28/2/19</td>
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<tr>
<td>Cr Frendon</td>
<td>Opening of the Glen Innes Show</td>
<td>15/2/19</td>
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<tr>
<td></td>
<td>Youth Advisory Committee meeting</td>
<td>18/2/19</td>
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<td></td>
<td>Seniors Week Luncheon</td>
<td>19/2/19</td>
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<tr>
<td></td>
<td>Glencoe Hall Committee meeting AGM</td>
<td>24/2/19</td>
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<td></td>
<td>Aboriginal Consultative Committee AGM</td>
<td>25/2/19</td>
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<tr>
<td></td>
<td>Ordinary Council meeting</td>
<td>28/2/19</td>
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<tr>
<td>Cr Price</td>
<td>Youth Advisory Committee meeting</td>
<td>18/2/19</td>
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<tr>
<td></td>
<td>Roads Committee meeting and AGM</td>
<td>21/2/19</td>
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<tr>
<td></td>
<td>Ordinary Council meeting</td>
<td>28/2/19</td>
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<tr>
<td>Cr Smith</td>
<td>GLENRAC AGM</td>
<td>1/2/19</td>
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<tr>
<td></td>
<td>Meeting with Keith Stevenson and the Mayor and Deputy Mayor re wind power</td>
<td>5/2/19</td>
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<tr>
<td></td>
<td>Backtrack movie</td>
<td>7/2/19</td>
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<tr>
<td></td>
<td>Glen Innes District Historical Society meeting</td>
<td>11/2/19</td>
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<td></td>
<td>Glen Innes Highlands Visitor Association meeting</td>
<td>11/2/19</td>
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<tr>
<td></td>
<td>Showground Trust meeting</td>
<td>13/2/19</td>
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<td></td>
<td>Glen Innes Local Health Committee meeting</td>
<td>18/2/19</td>
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<td></td>
<td>Australian Standing Stones Management Board meeting</td>
<td>20/2/19</td>
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<td>Roads Committee meeting and AGM</td>
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<td></td>
<td>Ordinary Council meeting</td>
<td>28/2/19</td>
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<tr>
<td>Cr Toms</td>
<td>Roads Committee meeting and AGM</td>
<td>21/2/19</td>
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<tr>
<td></td>
<td>Ordinary Council meeting</td>
<td>28/2/19</td>
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<tr>
<td></td>
<td>Fire crew to Tingha and Wallangarra fires</td>
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<tr>
<td></td>
<td>Various meetings with the General Manager on local issues raised by constituents</td>
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<tr>
<td></td>
<td>Chapel Theatre Documentary “Back Track Boys”</td>
<td>7/2/19</td>
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<tr>
<td></td>
<td>Glen Innes Local Health Committee meeting</td>
<td>18/2/19</td>
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<tr>
<td></td>
<td>Roads Committee meeting and AGM</td>
<td>21/2/19</td>
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<tr>
<td></td>
<td>Centennial Parklands Master Plan meeting on site</td>
<td>25/2/19</td>
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<tr>
<td></td>
<td>Centennial Parklands Master Plan community meeting Town Hall</td>
<td>26/2/19</td>
</tr>
<tr>
<td></td>
<td>Ordinary Council meeting</td>
<td>28/2/19</td>
</tr>
</tbody>
</table>
Moved Cr A Parsons Seconded Cr D Newman

48.03/19 RESOLUTION

That the information be noted.

CARRIED

12 MATTERS OF AN URGENT NATURE

There were no matters of an urgent nature.

13 CLOSED COUNCIL REPORTS

Moved Cr A Parsons Seconded Cr D Newman

49.03/19 RESOLUTION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

<table>
<thead>
<tr>
<th>Item</th>
<th>Report</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>13.1</td>
<td>Request for Land - Dumaresq Street Industrial Estate</td>
<td>(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.</td>
</tr>
</tbody>
</table>

CARRIED

All members of the public left the room at 7.37pm.

13.1 Request for Land - Dumaresq Street Industrial Estate

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Graham Price - Director of Development, Planning and Regulatory Services

Moved Cr A Parsons Seconded Cr D Newman

50.03/19 RESOLUTION

1. That Council calls for further Expressions of Interest for the purchase of three (3) potential lots, as identified in the body of this report, for industrial land in Lot 1 DP 500936.
2. That the three (3) lots be offered for sale at $50,000 plus GST and that successful applicants be offered a deferred payment option as discussed in the body of the report.

3. That applicants expressing interest to purchase land be required to demonstrate the following criteria:
   - The capacity of the future development to create local employment;
   - The quality of the Expression of Interest, supporting their proposed future development (for example, a well-developed, clear and realistic action plan, supported by research where appropriate and including an accurate financial plan/budget); and
   - The demonstrated ability of the individual, organisation or company to deliver a development on the site in a timely manner.

4. That the Director of Development, Planning and Regulatory Services presents a further report to Council by 27 June 2019.

CARRIED

Moved Cr A Parsons Seconded Cr D Newman

51.03/19 RESOLUTION
That Council moves out of Closed Council into Open Council.
CARRIED

Moved Cr A Parsons Seconded Cr D Newman

52.03/19 RESOLUTION
That the confidential Closed Council Resolutions be recommended for adoption to the Ordinary Meeting of the Whole of Council.
CARRIED

The Meeting closed at 7.57pm.