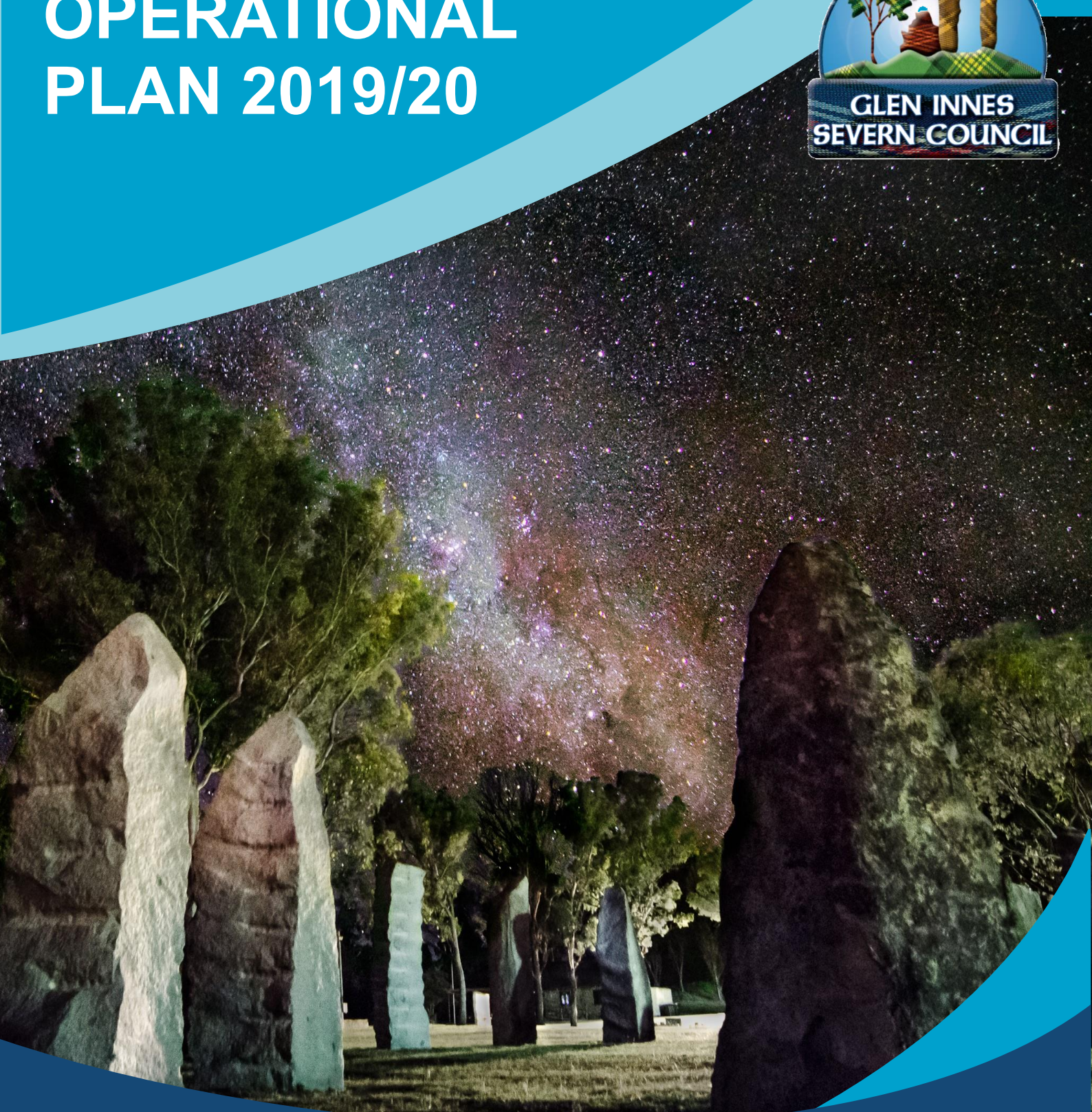


OPERATIONAL PLAN 2019/20



Respect, Integrity, Courage, Honesty, Transparency

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1 INTRODUCTION

What is the Operational Plan about?

In line with the *Local Government Act 1993*, Council is required to prepare an Operational Plan. The Operational Plan includes:

- An action plan of principal activities that are linked to the Delivery Program to be undertaken by Council;
- Objectives and performance targets for these activities;
- A statement outlining Council's revenue policy including detailed estimates of income and expenditure;
- Rates and charges to be levied.

Council must give public notice for a period of at least 28 days, to publicly exhibit the draft Operational Plan and invite submissions to be received during the period of public exhibition. Following public exhibition and before the end of the financial year, Council formally adopts the Operational Plan after taking into consideration any submissions made.

Glen Innes Severn Council placed the draft Operational Plan for 2019/20 on public display from Thursday, 2 May 2019, to Wednesday, 12 June 2019.

The 2019/20 Operational Plan was adopted at the Ordinary Council Meeting on Thursday, 27 June 2019.

1.1 Message from the Interim General Manager

Council's 2019/20 Operational Plan and Budget again provides a direct link to its adopted four (4) year Delivery Program and in turn the 10 year Community Strategic Plan. The Program is set out in the five (5) key areas of *Community Services, Economic Development, Infrastructure Management, Environment and Heritage, and Council Sustainability, Transparency and Communication*; each area with a series of objectives, goals, strategic and specific actions and performance measures.

Council's budget is made up of the following (with last year's figures in brackets as a comparison):

- Operating revenue of \$36,515,412 (\$33,924,358)
- Operating expenditure of \$31,526,576 (\$27,787.439)
- Capital expenditure of \$14,430,014 (\$11,301,080)
- Loan principal repayments of \$ 1,611,444 (\$ 1,491,087)

This budget shows an operating surplus of \$4,988,837 which should be viewed as an inflated amount because of a large number of grants that are anticipated to be received in the financial year. It therefore looks better than what it really is, as the capital budget incorporates a number of projects to the amount of \$3,037,658 that will be funded from these grants, leaving "only" a surplus of \$1,951,179.

It has been Council's goal to budget for a surplus of around \$2 million annually, in order to have a "buffer" available in the event of a natural disaster – such as the flood event that occurred in our Local Government Area during 2012 – and (hopefully) still be able to achieve an operating surplus for the particular financial year. More importantly though, surpluses are necessary to help fund asset renewals, and in Council's particular position, assist in reducing the infrastructure backlog over a period of time.

Council has experienced a significant improvement in its operating positions over the last four (4) to five (5) years.

In the 2019/20 financial year, Council's main focus remains on fixing our roads infrastructure; and specifically the local unsealed roads network. This is in line with the community's Vision "Glen Innes Severn will have a vibrant, confident and inclusive community supported by a sustainable and prosperous economy underpinned by a well-maintained road network".

Maintenance spending on Council's roads, bridges and footpaths infrastructure has yet again received Council's priority attention; with a total amount of around \$2.8 million (the same amount as what was provided last year, and \$2.6 million the year before that) being provided in the 2019/20 Budget for this purpose.

Council has continuously increased its maintenance spending on the unsealed rural roads component over the past four (4) to five (5) years; from an amount of \$532,000 in 2013/14, to \$612,000 in 2014/15, to \$800,000 in 2015/16, to \$1.2 million in 2016/17, to \$1.6 million in 2017/18, to \$1.8 million in 2018/19 and to \$1.9 million in 2019/20. This is a significant achievement. Overall, the maintenance funding provision for the road,

bridges and footpath asset class has grown from \$1.47 million in 2013/14 to \$2.8 million in 2019/20.

This above-mentioned amount of \$2.8 million that is provided for maintenance activities, together with the capital expenditure of around \$6.7 million, will have a further positive impact on Council's roads, bridges and footpath asset class.

Again, it is interesting to note that Council's total rate revenue is predicted to be around \$7 million for the 2019/20 financial year (with roughly \$3 million coming from the Farmland rating category and \$3.2 million from Residential rates (including townships, villages and non-urban)) – with an amount in the order of \$9.5 million being budgeted for its roads infrastructure maintenance and renewal.

It is noted that Council actually plans to spend a greater amount (i.e. \$2,500,000) than its total annual rates revenue on its road network for the 2019/20 financial year (although it also needs to be acknowledged that an amount of around \$767,000 of this quantity is Roads to Recovery funding, \$1 million additional loan and Bridge Grants of \$911,000).

Council's extensive capital project expenditure budget of \$14.4 million has been broken down into the following sections:

Projects (roads and footpaths) funded from the General Fund	\$2,501,545
Projects (roads) funded from the Glen Innes Aggregates surplus	\$497,173
Projects funded from Roads to Recovery Grants	\$766,743
Projects funded from Regional Roads Grants	\$590,000
Projects (bridges) funded through the LIRS loans scheme	\$570,000
Projects funded from the Bridge Renewal Program Grants	\$1,822,000
Plant and Equipment funded from the General Fund	\$759,135
Projects funded from the Stormwater/Drainage restricted funds	\$120,000
Projects funded from the Water Fund	\$540,000
Projects funded from the Sewer Fund	\$440,000
Projects funded from the Waste restricted fund	\$250,000
Projects (general) funded from the General Fund	\$2,535,760
Projects funded from other grants and contributions	\$3,037,658

The detailed breakdown of all the numerous projects mentioned above can be found in Council's Capital Works Program.

The final budget contains an allocation of \$74,768.08 in respect of the State Government imposed Emergency Services Levy. This is a considerable impost on Council and is the subject of much discussion at Industry level. Whilst funds are allocated in the budget, payment will only be made following a resolution of Council.

Whilst I am here in Glen Innes for but a short time, I would like to extend my thanks and appreciation to Mayor Carol Sparks, other Councillors, the Manex team, Council's Chief Financial Officer, Liz Alley, as well as all other staff who have been involved in the budgeting process, for their valued contributions.

Mark Riley
Interim General Manager

1.2 Council's Vision and Values

Council Vision

Glen Innes Severn will have a vibrant, confident and inclusive community supported by a sustainable and prosperous economy underpinned by a well-maintained road network.

Council Slogan

Embracing Change, Building on History.

Mission

To be a 'can do' Council, that is, a Council that is proactive and prioritises affordable and relevant service delivery for its community.

Values

- Respect
- Integrity
- Courage
- Honesty
- Transparency

1.3 Strategic Objectives

(Developed by the newly elected Council in 2016)

The Glen Innes Severn Community Strategic Plan 2017-2027 contains five (5) strategic directions, with each having its own clear objective, being:

1. **Community services**

Create a growing community with optimal access to community services and facilities.

2. **Economic development**

Facilitate a growing local economy by continuing to support an attractive business climate.

3. **Infrastructure management**

As a priority, provide adequate infrastructure and facilities for the existing and future population.

4. **Environment and heritage**

Manage the natural values of our local area and conserve our heritage to ensure that it is enjoyed by the community, visitors and future generations.

5. **Council sustainability, transparency and communication**

Continue to be a sustainable and independent council, and foster transparency through clear communication with both internal and external customers.

These strategic directions are discussed in more detail within the Community Strategic Plan 2017-2027 along with the corresponding goals and strategic actions.

1.4 Strategic Financial Objectives

1. To maintain a realistic and achievable budgeted cash surplus each financial year to maintain an unrestricted current ratio of at least 2:1; thereby ensuring access to adequate working funds on a continual basis.

How: Council will budget for a realistic cash surplus each financial year.

2. To ensure that a realistic and reasonable percentage of Council's rates revenue is expended on roads infrastructure.

How: Council will identify the various grant components together with percentage of rate revenue allocated to roads infrastructure and report this to the community.

3. To maintain sufficient funds to meet known financial commitments beyond the current financial year, and to renew or acquire new capital infrastructure assets in line with Council's Asset Management Plans for its various infrastructure assets.

How: This long term financial plan has factored in the aspect of this objective and the new Asset Management Plans will be refined over time to advanced levels.

4. To continually assess all expenditure to ensure consistency with Council's newly developed and adopted strategic objectives.

How: This will be completed at budget quarterly reviews and reported to the community as well as forming part of Council's annual budget preparations for the Operational Plan. Council's Annual Reports will also reflect the budgets against the measures in the Delivery Program strategic objectives.

5. To continually review all operating expenditure and improve efficiency in service delivery where possible.

How: Council has developed a philosophy of "continuous improvement" where staff are continuously looking at creative ways in carrying out their functions with the best use of Council's resources whilst remaining focused on quality and customer service.

6. To concentrate expenditure upon capital renewal, rather than creating new assets, as this will increase Council's maintenance budget into the future.

How: This long term financial plan has kept new assets to a minimum and in all instances current assets will be sold so that the total number of Council assets that need to be maintained will actually decrease over time. For example, the co-location of Community Services into one (1) building will be replacing two (2) current assets with one. Roads infrastructure will focus on renewal or existing assets, and not creating new assets.

7. To reduce Council-owned assets which do not align with Council's adopted strategic objectives, and place an unnecessary ongoing maintenance burden on Council and the community.

How: Council will review, at least every three (3) years commencing in year one (1) of this plan, the Corporate Property Policy and assess land and building assets, including crown land of which Council is the trustee, for their status and potential. For example, should property be sold, leased commercially or new land be purchased.

8. To implement user-pay principles on service provision and assets, excluding known and Council-approved community service obligations.

How: Council will continue to implement user-pay principles and expand these principles into commercial and market rates where applicable.

9. To maximise returns on Council's investments, without increasing Council's investment risk above acceptable levels.

How: Council reports to the community on a monthly basis of funds invested and what institutions are holding these investments. In addition, Council's Investment Policy is reviewed at least every two (2) years or when required.

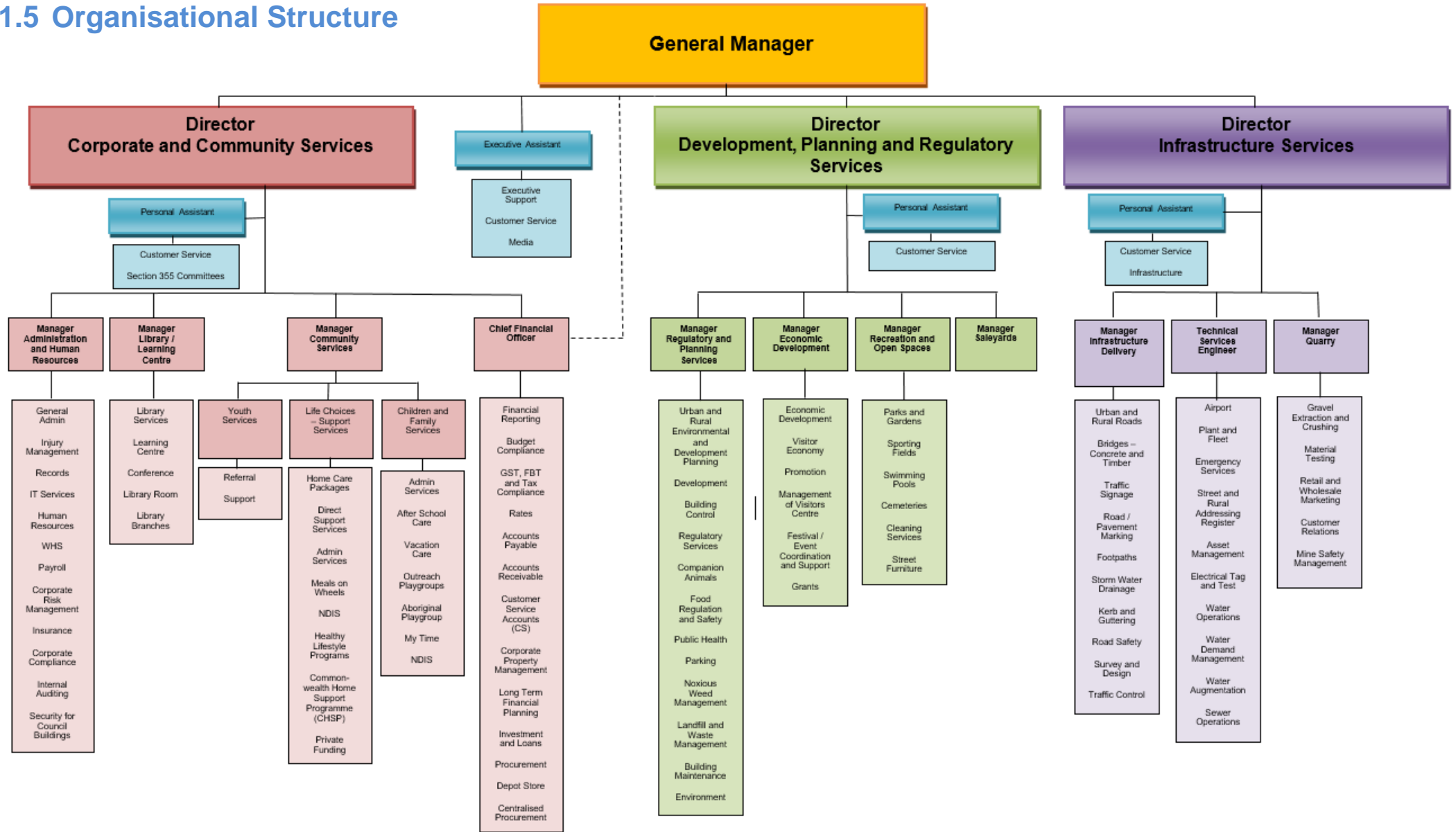
10. To attract and maximise government grants and subsidies as external funding sources for Council services.

How: Council has factored in funding from State and Federal Government throughout the long term financial plan both in respect to recurrent and one-off grants.

11. To extend and augment Council's own source revenue stream through business opportunities that align with Council's core business.

How: Council will pursue business opportunities like the quarry, private works for Roads and Maritime Services and facilitation of business development of using treated water from the Sewerage Treatment Plant.

1.5 Organisational Structure



2 COUNCIL'S OPERATIONAL ACTION PLAN

2.1 The Integrated Planning Framework and Council's Operational Plan

In line with the changes to the *Local Government Act 1993*, relating to Integrated Planning and Reporting, Council is now required to develop an annual Operational Plan that is derived from the four (4) year Delivery Program that in turn is developed from the 10 year Community Strategic Plan. This Operational Plan replaces Council's current Operational Plan for the 2017/18 financial year.

Council's Operational Plan provides a direct link to the four (4) year Delivery Program and in turn the Community Strategic Plan. The plan is set out in the five (5) key areas of *Community Services, Economic Development, Infrastructure Management, Environment and Heritage, and Council Sustainability, Transparency and Communication* each area with a series of objectives, strategies, actions and targets.

2.2 Strategic Outcomes

Some of the key activities within the plan are listed below:

- Commissioning of the major public art installation in the Meade and Church Street roundabout (CS 1.2.4.5);
- Allocation of \$25,000 to help promote Glen Innes Highlands as a 'tree change' destination (CS 1.2.5);
- Regular activities will take place out of the new Youth Centre at 152 Wentworth Street (CS 3.3.1.3);
- A free Family Picnic Day will be held by 31 October 2019 (CS 3.5.2.3);
- Continue to lobby and support the attraction and retention of additional General Practitioners and associated medical staff, especially midwives, to the LGA (CS 3.6.1);
- Construct Ten Mile Road bridge over Deepwater River (ED 4.1.4.3);
- Gravel re-sheeting of Pinkett and Morven Road (IM 1.3.1.3);
- Consideration for electric vehicles during all light vehicle renewals (EH 1.4.2.5);
- A provision of \$20,000 for Local Heritage Assistance Fund for restoration of heritage facades in the CBD with a minimum of three (3) projects approved by 30 June 2020 (EH 2.2.1);
- Upgrade the walking track between Deepwater Oval and Deepwater River by 31 December 2019 (EH 6.1.2.8);
- Purchase, install and configure a new server at the Grey Street administration office by 15 May 2020 (STC 1.7.2.22);
- Upgrade the Town Square public Wi-Fi equipment to improve public access and provide an enhanced user experience by 30 September 2019 (STC 1.7.2.23);

- Review the Integrated Water Cycle Management Plan (STC 2.1.2.3);
- Finalise the purchase and implementation of Council's new integrated computer system (STC 2.1.7.2);
- Implement the new Information and Communications Technology (ICT) services to enhance internal and external communication and support the effective delivery of Council's operational and strategic objectives (STC 4.1.1.3);
- Begin construction of the co-located offices at Town Hall. Subject to opportunities and grant application submissions for the refurbishment of the Town Hall (STC 5.1.1.3).

2.3 Operational Plan 2019/20 in line with the Delivery Program 2017/21



Operational Plan

2019/2020

Community Services

OBJECTIVE: CREATE A GROWING COMMUNITY WITH OPTIMAL ACCESS TO COMMUNITY SERVICES AND FACILITIES

CS 1 Grow the population to 10,000 residents over the next 10 years

CS 1.1 Engage and encourage young people to later return to the Local Government Area (LGA) to raise their families, work in the area, work remotely from this area or establish their own business and or industries in the area.

CS 1.1.3 Provide an annual budget allocation to offer incentives for businesses to relocate to or establish themselves in the LGA.

Code	Action	Responsibility	Operational Plan Target
CS 1.1.3.3	Provide an annual budget allocation to offer incentives for business to relocate or establish themselves in the LGA.	Manager of Economic Development	Provide Business Incentive Fund allocation of \$61,100 in the 2019/20 Operational Plan. Reserve any unspent funds to increase the fund to a maximum of \$200,000.

CS 1.1.4 Send out an annual letter from the Mayor and General Manager to high school leavers, encouraging them to move back to the Glen Innes Highland community later in their lives.

Code	Action	Responsibility	Operational Plan Target
CS 1.1.4.3	Send out a friendly letter annually to all school leavers; inviting them to return to the Glen Innes Highlands community later in their lives to establish businesses or industries, or to work and raise their families in the LGA.	Mayor/General Manager	A well worded letter is sent out to all High School leavers by 30 September 2019.

CS 1.1.5 Provide suitable relocation information on Council's website that is linked with the Visitor Information website.

Code	Action	Responsibility	Operational Plan Target
CS 1.1.5.2	Ensure the Glen Innes Highlands brand provides inspiration and information on returning to Glen Innes Highlands.	Manager of Economic Development	<ol style="list-style-type: none"> 1. Provide an allocation of \$25,000 in the 2019/20 Operational Budget. 2. Develop a benchmark to measure the rate of Regional Returners by 31 December 2019. 3. Develop initiatives to use as leverage for the Regional Returns trend and implement them as part of the Glen Innes Highlands Marketing Strategy by 31 December 2019. 4. Link Glen Innes Highlands website to Glen Innes Severn Council's Website and other communication channels to cross-promote and drive viewers to a range of content by 31 December 2019. 5. Achieve benchmarks for attracting Regional Returners between 1 January and 30 June 2020.

CS 1.2 Attract the population segment looking for a lifestyle change (branding for tree changers).

CS 1.2.1 Assist the Glen Innes Art Gallery Committee so that they can have access to a larger gallery/exhibition space in time.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.1.3	Assist the Glen Innes Art Gallery (GIAG) committee by attending Committee meetings and offering / providing advice when needed.	Manager Library & Learning Centre	Attend two (2) GIAG Committee meetings and assist the Committee to develop clear strategies and actions, enabling them to pursue the possibility of a larger venue.

CS 1.2.2 Implement Council's adopted Open Spaces Hierarchy through the Open Spaces and Recreation team.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.2.3	Achieve 100% compliance of Council's Silver rated Open Spaces as specified by Council's adopted Open Spaces Hierarchy Policy.	Manager of Recreation & Open Spaces	<ol style="list-style-type: none"> 1. Maintain areas in accordance with the service levels as specified in the adopted Open Spaces hierarchy. 2. Less than eight (8) complaints per year are received in relation to the standard of maintenance.
CS 1.2.2.4	Achieve 100% compliance of Council's Platinum and Gold rated Open Spaces as specified by Council's adopted Open Spaces Hierarchy Policy.	Manager of Recreation & Open Spaces	<ol style="list-style-type: none"> 1. Maintain areas in accordance with the service levels as specified in the adopted Open Spaces hierarchy. 2. Less than five (5) complaints per year are received in relation to the standard of maintenance.

CS 1.2.3 Implement Council's four (4) year Street Tree Replacement Program through the Open Spaces and Recreation team.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.3.3	Implement 2019/20 Tree Replacement Program as adopted by Council's Open Spaces Committee.	Manager of Recreation & Open Spaces	Plant 100% of street trees in the allocated sections of Bourke, Meade and Church Street.

CS 1.2.4 Provide an annual Public Art budget allocation in the Operational Plan to promote public art in the LGA and encourage participation by local artists.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.4.4	Provide an annual Public Art allocation in the Operational Plan so as to promote public art in the LGA and encourage local artists.	Manager of Economic Development	Provide a \$50,000 Public Art allocation in the 2019/20 Operational Plan to promote public art in the Local Government Area.
CS 1.2.4.5	Undertake two (2) public art project plans identified by Council in the 2019/20 Operational Plan.	Manager of Economic Development	<ol style="list-style-type: none"> 1. Commissioning of the major public art installation in the Meade and Church Street round-about by the 30 June 2020. 2. Commissioning of Deepwater public art project by 31 December 2019.

CS 1.2.5 Investigate ways to promote Glen Innes Highlands as a 'tree change' destination.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.5.1	Ensure the Glen Innes Highlands brand provides inspiration and information on moving to Glen Innes Highlands.	Manager of Economic Development	<ol style="list-style-type: none"> 1. Provide an allocation of \$25,000 in the 2019/20 Operational Budget. 2. Develop a benchmark to measure the rate of Regional Returners by 31 December 2019. 3. Develop initiatives to use as leverage for the Regional Returns trend and implement them as part of the Glen Innes Highlands Marketing Strategy by 31 December 2019. 4. Link Glen Innes Highlands website to Glen Innes Severn Council's Website and other communication channels to cross-promote and drive viewers to a range of content by 31 December 2019. 5. Achieve benchmarks for attracting Regional Returners between 1 January and 30 June 2020.

CS 1.2.6 Investigate and develop walking and cycling tracks in and around Glen Innes.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.6.3	Investigate and develop walking and cycling tracks in and around Glen Innes.	Manager of Infrastructure Delivery	A shared path is constructed from Bourke Street Glen Innes through the Centennial Parklands subject to the receipt of grant funding for this purpose.

CS 1.2.7 Engage the community by delivering on the actions within the Glen Innes Severn Library Centre Marketing Plan.

Code	Action	Responsibility	Operational Plan Target
CS 1.2.7.3	Coordinate a stimulating, fun and informative program which includes author events and travelling exhibitions.	Manager Library & Learning Centre	Two (2) travelling exhibitions and two (2) author visits are included in the program of the Library by 30 June 2020.

CS 1.3 Ensure there are adequate facilities for the ageing population.***CS 1.3.1 Advocate for new, expanded, or additional aged care facilities.***

Code	Action	Responsibility	Operational Plan Target
CS 1.3.1.3	Collaborate with the Management of Glenwood Gardens and Roseneath regarding the expansion of their facilities.	Mayor/Councillors	Both Glenwood Gardens and Roseneath continue their planning to expand and upgrade their facilities, with an increased number of beds available by 2021.

CS 1.3.3 Facilitate a community engagement forum for people who are older, for them to identify any service gaps or preferences.

Code	Action	Responsibility	Operational Plan Target
CS 1.3.3.3	Plan and facilitate a Life Choices - Support Services consumer survey for people who are older that aligns with the new Aged Care Quality Standards. The survey will give them the opportunity to raise any service gaps, express satisfaction and suggest improvements / innovations.	Manager of Community Services	A consumer survey that aligns with the new Aged Care Quality Standards will be conducted for people who are older and any service gaps, suggested improvements and innovations will be followed up by 30 June 2020.

CS 1.3.4 Implement an appropriate Pedestrian Access Mobility Plan.

Code	Action	Responsibility	Operational Plan Target
CS 1.3.4.3	Apply for all available Roads and Maritime Services (RMS) contributions to implement the actions set out in the Work Schedule of Council's adopted Pedestrian Access and Mobility Plan (PAMP).	Technical Services Engineer (Maternity Relief)	An application is made to RMS Active Transport funding programs for identified PAMP projects during each and every round of funding. The full budget allocation is expended by 31 May 2020.

CS 2 Ensure that land use planning supports the vision and role of each village and town.

CS 2.1 Review and update the existing Land Use Strategy and implement any changes through the Local Environmental Plan (LEP).

CS 2.1.1 Review the Glen Innes Severn LEP 2012 so as to ensure that minimum lot sizes meet the needs of the incoming population, including lifestyle changers, but do not impact on the productivity of agricultural land.

Code	Action	Responsibility	Operational Plan Target
CS 2.1.1.2	Complete the review of lot sizes in the Residential R1 zone, the Rural RU1 zone and the Village R5 zone to determine the suitability of the existing minimum lot sizes in each of these zones.	Manager of Regulatory & Planning Services	<ol style="list-style-type: none"> 1. Lot size review is completed by 31 December 2019. 2. Report provided to Council by February 2020. 3. Department of Planning Gateway approval obtained by 30 June 2020.

CS 2.1.3 Prepare a revised Glen Innes Severn LEP and lodged it via the Department of Planning's gateway process.

Code	Action	Responsibility	Operational Plan Target
CS 2.1.3.1	Undertake a review of the 2007 Glen Innes Severn Land Use Strategy to assist in the review of the Glen Innes Severn Local Environmental Plan (LEP) 2012.	Manager of Regulatory & Planning Services	<ol style="list-style-type: none"> 1. Review of 2007 Land Use Strategy completed by 31 December 2019. 2. Report provided to Council by 30 June 2020.

CS 3 Ensure community service levels meet the need of a diverse community with a focus on inclusion of youth, children and families, people who are older and people with a disability.

CS 3.1 Advocate for family violence support including a women's refuge service.

CS 3.1.1 Advocate to the State Government for funding for a women's refuge to be established within the LGA.

Code	Action	Responsibility	Operational Plan Target
CS 3.1.1.3	Lobby the local State Member of Parliament (MP) for the allocation of the necessary funding for a women's refuge to be established within the LGA.	Mayor/Councillors	A commitment from the State Government to fund a Women's Refuge in Glen Innes Severn LGA is being made and pursued by 2021.

CS 3.1.2 Maintain support for local initiatives relating to domestic violence.

Code	Action	Responsibility	Operational Plan Target
CS 3.1.2.4	Maintain support for local initiatives relating to domestic violence.	Manager of Community Services	Manager of Community Services to continue to provide support to the Safe in Our Town Committee through attendance at meetings. Print and distribute 100 New Residents Packs containing the Safe in Our Town HELP Flyer, by 30 June 2020.

CS 3.2 Advocate for the retention and upgrading of existing health facilities and new health services across the LGA.**CS 3.2.1 Advocate for mental health support within the LGA.**

Code	Action	Responsibility	Operational Plan Target
CS 3.2.1.3	Lobby the local State MP for additional mental health support services to be readily available within the Glen Innes Highlands community.	Mayor/Councillors	A mental health support worker is available in the LGA for three (3) days per week by 2021.

CS 3.2.2 Advocate for the Glen Innes Hospital to be maintained as an acute hospital with the retention of current services.

Code	Action	Responsibility	Operational Plan Target
CS 3.2.2.3	Lobby the local State MP for the Glen Innes Hospital to be maintained as an acute hospital with the retention of all current services and the upgrade of health services across the LGA.	Mayor/Councillors	The Glen Innes hospital maintains the current acute 24 hour emergency, medical ward, obstetrics and weekly surgical services.

CS 3.2.3 Advocate for a new acute hospital for Glen Innes with the retention and enhancement of all existing services.

Code	Action	Responsibility	Operational Plan Target
CS 3.2.3.3	Lobby the State MP for funding for a new acute hospital for Glen Innes to be constructed - with the retention and enhancement of all current services.	Mayor/Councillors	A new or upgraded acute hospital is planned for Glen Innes by 2021, which provides for a minimum of 24 hour emergency, medical ward, obstetrics and weekly surgical services - with a commitment from the Hunter New England Health Service to also enhance all of these services once the new / upgraded hospital has been built / constructed.

CS 3.2.4 Advocate for the Vegetable Creek Multi-Purpose Services Centre at Emmaville to be maintained with the retention of current services.

Code	Action	Responsibility	Operational Plan Target
CS 3.2.4.3	Advocate and get the assurance from the local State MP that all current medical and associated services provided at the Vegetable Creek Multi Purpose Service centre will be maintained into the future.	Mayor/Councillors	At least 13 or more beds are available at the Vegetable Creek Health Service facility and all current services are retained by 2021.

CS 3.2.5 Advocate for a Financial Counsellor and associated services to be available in our LGA.

Code	Action	Responsibility	Operational Plan Target
CS 3.2.5.3	Advocate for and lobby the local State MP for a Financial Counsellor to be available to the Glen Innes Highlands community through the services provided at the Community Centre.	Mayor/Councillors	A Financial Counsellor is available in the LGA for three (3) days per week by 2021.

CS 3.2.6 Advocate for an Intervention Counsellor and associated services to be available in our LGA.

Code	Action	Responsibility	Operational Plan Target
CS 3.2.6.3	Advocate for and lobby the local State MP for an Intervention Counsellor to be available in the LGA through the services provided at the Community Centre.	Mayor/Councillors	An Intervention Counsellor is available in the LGA for three (3) days per week by 2021.

CS 3.3 Advocate for and continue to develop a network of youth facilities across the community.

CS 3.3.1 Work with young people and Council's Youth Worker to develop a program and ideas to address youth needs and issues in the LGA.

Code	Action	Responsibility	Operational Plan Target
CS 3.3.1.3	Collaborate with all youth network partners to explore opportunities to collaboratively engage youth in new activities of their choice, to enhance resilience, respect, team spirit, inclusion, social interaction and friendships.	Manager of Community Services	Regular activities will take place for youth out of the new youth centre at 152 Wentworth Street, Glen Innes, with the outcomes reported back to Council.

CS 3.3.2 Lobby for and support the establishment of a PCYC in Glen Innes.

Code	Action	Responsibility	Operational Plan Target
CS 3.3.2.4	Advocate for and lobby the local State MP for the establishment of a PCYC in Glen Innes.	Mayor	A PCYC is established in the LGA, or there is a commitment for PCYC services to be provided in the LGA by 2021.
CS 3.3.2.5	Use the local Community Safety Precinct Committee (CSPC) with the NSW Police New England Local Area Command to pursue the establishment of a PCYC in Glen Innes.	Mayor	A PCYC is established in the LGA, or there is a commitment for PCYC services to be provided in the LGA by 2021.

CS 3.5 Advocate for the extension and improvement of Children and Family Services, including early intervention programs and coordination between Council, school run services and parenting programs.**CS 3.5.1 Deliver Literacy Programs within the community through the Glen Innes Severn Library Learning Centre.**

Code	Action	Responsibility	Operational Plan Target
CS 3.5.1.3	Participate in national and state-wide reading programs.	Manager Library & Learning Centre	Participate in the Premier Reading Competition, National Simultaneous Story Time and Book Week when they occur.

CS 3.5.2 Hold a free annual Family Picnic Day which delivers a day of fun, education, food, information, inclusion, equality and healthy activities through collaborative partnerships - to promote family participation and social interactions to all community members.

Code	Action	Responsibility	Operational Plan Target
CS 3.5.2.3	Plan, coordinate and facilitate the Family Picnic Day during 2019 through collaborative partnerships - to promote family participation and social interactions to all community members.	Manager of Community Services	A day of fun, education, food, information, inclusion, equality and healthy activities promoting family participation and social interactions to all community members is held no later than 31 October 2019.

CS 3.5.3 Advocate for and collaborate with other community organisations to encourage attendance at parenting programs to improve skills and resilience, potentially offering a trial session at the Pool House.

Code	Action	Responsibility	Operational Plan Target
CS 3.5.3.3	Work collaboratively with local organisations including Glen Innes Family and Youth Support, Hunter New England Health and the Benevolent Society to gauge skills required and arrange and promote a parenting program at the Pool House to be delivered by Centacare.	Manager of Community Services	Two (2) or more parenting programs that promote and engage parents to increase parenting skills and family well-being will be held at the Pool House by 31 May 2020.

CS 3.5.4 Participate and support the Northern Tableland Cooperative Library Services Agreement on an ongoing basis.

Code	Action	Responsibility	Operational Plan Target
CS 3.5.4.3	Support the Northern Tableland Cooperative Library Services (NTCLS) network through their meetings, initiatives, resource transfers and staff training.	Manager Library & Learning Centre	Attend two (2) NTCLS meetings and transfer resources in September 2019 and March 2020.

CS 3.5.5 Source grant funding for the purchase and installation of a waterproof and sunproof sail at the Library for outdoor activities for children and youth.

Code	Action	Responsibility	Operational Plan Target
CS 3.5.5.1	Compile a grant submission in preparation for possible funding opportunities.	Manager Library & Learning Centre	Prepare a grant application for any possible grant opportunities. At least one (1) grant is applied for by 31 March 2020.

CS 3.6 Advocate for increased and improved medical services in Glen Innes.

CS 3.6.1 Lobby and support the attraction and retention of additional General Practitioners and associated medical staff, especially midwives, to the LGA.

Code	Action	Responsibility	Operational Plan Target
CS 3.6.1.9	Advocate for and lobby the local State MP for the attraction of more General Practitioners (GP) and other medical staff to the area.	Mayor/Councillors	Ten (10) General Practitioners are retained within the LGA, with the goal of attracting a further two (2) by 2021.

Code	Action	Responsibility	Operational Plan Target
CS 3.6.1.10	Use the local Hospital Health Advisory Committee as an avenue to advocate for and lobby for an increased number of General Practitioners (GPs) to be recruited for the area.	Mayor/Councillors	The number of practising medical practitioners is monitored to ensure that the community is adequately serviced, and it is easier for the public to get appointments with local doctors.
CS 3.6.1.11	Revisit Council's existing policy on providing assistance to General Practitioners (GP's) to relocate to the LGA with the view of potentially increasing its annual financial contribution as an incentive for GPs to consider this action.	Mayor/Councillors	Two (2) additional medical doctors and two (2) permanent midwives have successfully been attracted to the LGA by 2021.
CS 3.6.1.12	Advocate and lobby for the period of time that medical doctor students have to spend in rural and regional areas to be increased to a period of time that is adequate for those students to form relationships and links with, and the desire to return to, those communities once they have finished their studies.	Mayor/Councillors	Universities are starting to make it compulsory by 2021 for medical doctor students to spend extended periods of time as part of their courses in rural and regional communities for a period of time that is deemed adequate for those students to form relationships and links with, and the desire to return to, those communities once they have finished their studies.

CS 3.6.2 Advocate for General Practitioner and after hours doctor services to the hospital to be consistently available for 24 hours per day.

Code	Action	Responsibility	Operational Plan Target
CS 3.6.2.3	Advocate for and lobby the local State MP for all medical services and General Practitioner (GP) availability at the Glen Innes Hospital to be consistently available for 24 hours per day.	Mayor/Councillors	Medical doctor services at the Glen Innes Hospital are consistently available for 24 hours per day by 2021.

CS 3.6.3 Advocate for more "tele health" hook ups enabling more online medical services such that patients can stay locally and receive specialist advice.

Code	Action	Responsibility	Operational Plan Target
CS 3.6.3.5	Advocate and lobby the Hunter New England Health Service for increased "tele health" online specialist medical services to be locally available to patients through the local Hospital Health Advisory Committee.	Mayor/Councillors	"Tele health" hook-ups are freely and frequently available to the community at the local Health Service Centres by 2021.
CS 3.6.3.6	Takes the availability of more "tele health" specialist medical services for local patients up in writing with the Hunter New England Health Service.	Mayor/Councillors	"Tele-health" hook-ups are freely and frequently available to the community at the local Health Service Centres by 2021.

CS 3.6.4 Advocate for the old nurses home at the hospital to be demolished.

Code	Action	Responsibility	Operational Plan Target
CS 3.6.4.3	Advocate and lobby for the demolition of the old nurses home through the local Hospital Health Advisory Committee.	Mayor/Councillors	The old nurses home at the Glen Innes Hospital has been demolished by 2021.

CS 3.7 Complete actions within the Disability Inclusion Action Plan 2017/21.**CS 3.7.01 Promote a welcoming and inclusive community that strengthens positive attitudes and behaviours towards people of all abilities.**

Code	Action	Responsibility	Operational Plan Target
CS 3.7.1.5	Continue to support the Community Access Committee by attendance at meetings and promote positive outcomes on Council's website, social media, and in person.	Manager of Community Services	Promotional activities are advertised via Council's website, social media and face-to-face; leading to greater community acceptance and values of diversity with an understanding that people are unique individuals, not defined by their ability.
CS 3.7.1.6	Maintain Council's mobility brochure to assist with information about accessibility to venues in Glen Innes.	Manager of Community Services	The mobility brochure with information about accessibility to venues in Glen Innes, available on Council's website, will be reviewed and if required, updated by 30 June 2020.

CS 3.7.02 Advocate for law enforcement staff to police community areas to ensure disability parking and bus zones are being used appropriately.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.2.3	Have regular contact with law enforcement staff to police community areas to ensure accessible vehicle and bus parking zones are being used appropriately.	Manager of Community Services	Maintain regular contact with law enforcement staff to ensure that accessible vehicle and bus parking zones are readily available for the cohort it was designed for, thus enhancing the users' experience.

CS 3.7.05 Provide left and right hand unisex toilets with access to people of all abilities.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.5.3	Ensure that new ablution facilities that are erected within the LGA make provision for left and right hand unisex toilets to cater for people of all abilities.	Manager of Community Services	All new ablution facilities that are erected within the LGA during the year will make provision for left and right hand unisex toilets.

CS 3.7.06 Explore safer access for pedestrians from the Lang Street railway bridge into Lambeth Street and implement the solution if feasible.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.6.1	To ensure the safety of pedestrians crossing the Lang Street railway bridge.	Manager of Infrastructure Delivery	Safer access across the railway bridge has been investigated by 30 June 2020 and implemented if feasible to pursue.

CS 3.7.08 Advocate for a supportive community that creates opportunities for learning and employment for people of all abilities.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.8.3	Promote and advocate for the employment of people of all abilities throughout the community.	Manager of Community Services	Increased numbers of people are readily identifying their disability and working in a field of their choice.

CS 3.7.09 Explore and promote opportunities for an informed and engaged community, where people of all abilities can keep abreast of electronic information, share their opinion and participate in community and democratic processes.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.9.3	Purchase an electronic system that will enable printed information on Council's website to be spoken aloud.	Manager of Community Services	Source, trial and if successful, purchase an electronic system that will enable printed information on Council's website to be spoken aloud by 30 June 2020.

CS 3.7.11 Facilitate and/or identify a diverse range of activities that are inclusive of people who are older and people who have a disability.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.11.3	Review the list of diverse activities available locally for people of all abilities and add or remove according to continuing suitability of the activity.	Manager of Community Services	Community activities are more inclusive and are promoted on websites, social media or other information forums.

CS 3.7.12 Support people who are older, people who have a disability and children and families receiving services from Council to maintain independence and choice within budgetary limits, whilst achieving their goals.

Code	Action	Responsibility	Operational Plan Target
CS 3.7.12.3	Audit budgets regularly and obtain feedback from consumers about their experiences, goal achievements and the degree of choice available to them.	Manager of Community Services	Consumers are satisfied, independent people receive quality services and have choices wherever possible.

CS 3.8 Work with the community to address drug and alcohol issues.

CS 3.8.1 Play a more proactive role in the Community Drug Action Team (CDAT), including promotion to increase membership, whilst continuing to add and review relevant information on Council's website and have more local activities.

Code	Action	Responsibility	Operational Plan Target
CS 3.8.1.3	Two (2) or more community services staff regularly attend CDAT meetings and request funding for local activities to increase awareness and prevention of drug and alcohol use in Glen Innes.	Manager of Community Services	Local activities funded by CDAT generate increased awareness of drug issues and strategies to address / prevent drug use.

CS 4 Promote transport accessibility, between villages and towns, particularly for vulnerable groups.

CS 4.1 Advocate for increased transport services within the LGA.

CS 4.1.3 Provide information to the community on the transport services available.

Code	Action	Responsibility	Operational Plan Target
CS 4.1.3.3	Provide information on the transport options between villages and towns and ensure that this transport is accessible and promoted to vulnerable groups.	Manager of Community Services	Information will be made available to the community through Council's website, social media and other information forums.

CS 4.1.6 Advocate for continued Country Link bus and rail services to Sydney.

Code	Action	Responsibility	Operational Plan Target
CS 4.1.6.3	Advocate for and lobby the local State MP for continued Country Link bus and rail services to Sydney.	Mayor	The Country Link bus and rail services to Armidale and Sydney are still available and accessible to the Glen Innes community in 2021.

CS 4.1.7 Provide a Country Link Booking Service for residents of the LGA through the Visitor Information Centre.

Code	Action	Responsibility	Operational Plan Target
CS 4.1.7.3	Continue to provide a TrainLink Booking Service for residents of the LGA through the Visitor Information Centre.	Manager of Economic Development	Provide a TrainLink booking system at the Visitor Information Centre and such service has less than two (2) complaints per year regarding the CountryLink booking service.

CS 5 Celebrate and encourage community committees (volunteerism).

CS 5.1 Promote partnerships between the community and Council in achieving this objective.

CS 5.1.1 Provide annual training workshops for volunteers on Council Community Committees and where possible extend invitations to other Non-Council Community Committees.

Code	Action	Responsibility	Operational Plan Target
CS 5.1.1.3	Provide annual training workshops for volunteers on Council Community Committees and where possible extend invitations to other Non-Council Community Committees.	Director of Corporate & Community Services	Workshops are delivered on an annual basis providing topical and relevant training to Council Community Committee volunteers. Where possible, collaboration with GLENRAC takes place and invitations are extended to other Non-Council Community Committees / Groups.

CS 5.1.2 Provide a Grants Officer on a permanent part-time basis.

Code	Action	Responsibility	Operational Plan Target
CS 5.1.2.6	Provide a Permanent Part-Time Grants Officer.	Manager of Economic Development	A Grants Officer working a minimum of three (3) days per week, remains a permanent funded position within Council's Organisational Structure.
CS 5.1.2.7	A monthly report is provided to Council so as to inform Council of the progress of grants applied for and the success of such applications.	Grants Officer	Monthly report delivered to Council outlining successful, pending and unsuccessful grant applications.

CS 5.1.3 Identify and communicate opportunities for grants by providing a regular grants newsletter to Community Groups.

Code	Action	Responsibility	Operational Plan Target
CS 5.1.3.3	Distribute a grants newsletter to relevant community groups and organisations	Grants Officer	<ol style="list-style-type: none"> 1. Deliver a minimum of 10 'Bid Blast' Newsletters per year to 355 Committees, MANEX, Council Managers, Glen Innes Highlands (GIH) Website, GIH and Glen Innes Severn Council social communication channels. 2. Feature Grant approvals in the Council Resident Newsletter.

CS 6 Promote community spirit and foster pride.

CS 6.1 Promote community events, including family oriented entertainment, culture and arts.

CS 6.1.1 Promote family oriented and youth activities through the Glen Innes Severn Library Centre Marketing Plan action plan.

Code	Action	Responsibility	Operational Plan Target
CS 6.1.1.3	Coordinate a program with stimulating, fun and informative events, guest authors and travelling exhibitions.	Manager Library & Learning Centre	Seek two (2) exhibitions, two (2) guest authors, and organise a yearly program of activities for the Library by 30 June 2020.

CS 6.1.2 Support lobbying for assistance (grants) for local radio transmitter improvements for the LGA including Glen Innes, Emmaville and Deepwater.

Code	Action	Responsibility	Operational Plan Target
CS 6.1.2.3	Support and lobby for assistance grants for local radio transmitter improvements for the LGA.	Mayor	The local radio station has been successful with grant funding applications for radio transmitter improvements in the LGA by 2021.

CS 6.1.3 Provide a dedicated Christmas tree for Grey Street, Glen Innes and undertake a review of the purchase of suitable, cost effective other Christmas decorations.

Code	Action	Responsibility	Operational Plan Target
CS 6.1.3.3	Provide a dedicated Christmas tree and decorations for Grey Street, Glen Innes.	Manager of Economic Development	Christmas Tree and Decorations for Grey Street, Glen Innes installed by 30 November 2019.
CS 6.1.3.4	In addition to the provision of a dedicated Christmas Tree in Glen Innes, provide a dedicated Christmas tree in RSL Park, Emmaville and Apex Park, Deepwater.	Manager of Recreation & Open Spaces	Two (2) advanced deodar (pine) trees are installed by 30 November 2019 in a location as agreed by the respective beautification committees.

CS 7 To have a safe community.

CS 7.1 Provide safe community spaces.

CS 7.1.4 Provide an effective regulatory service by way of suitably qualified and trained staff.

Code	Action	Responsibility	Operational Plan Target
CS 7.1.4.3	Provide an effective regulatory service by way of suitably qualified and trained staff.	Manager of Regulatory & Planning Services	<ol style="list-style-type: none"> 1. Ensure all regulatory service staff attend at least one (1) training and / or conference relevant to their industry per year. 2. 90% of customer service requests are responded to within 48 hours of receipt of request.

CS 7.1.5 Provide a Category Two (2) service in accordance with the NSW Food Authorities Food Regulation Partnership.

Code	Action	Responsibility	Operational Plan Target
CS 7.1.5.5	Council continues to provide a Category Two (2) service in accordance with the NSW Food Authorities Food Regulation Partnership.	Manager of Regulatory & Planning Services	<ol style="list-style-type: none"> 1. 95% of food businesses are inspected annually. 2. 100% of food businesses with non-compliances are followed up and re-inspected within legislative timeframes. 3. Scores on Doors certificates are issued to 100% of participating food businesses.

CS 7.2 Lobby for adequate Police services.

CS 7.2.1 Lobby for an upgrade of the Glen Innes Police Station.

Code	Action	Responsibility	Operational Plan Target
CS 7.2.1.3	Lobby the local State MP and the New England Police Commander for an upgrade of the Glen Innes Police Station.	Mayor	A commitment is made by the NSW Police to upgrade the Glen Innes Police Station by 2021.

CS 7.2.2 Lobby for a 24 hour manned Police Station in Glen Innes.

Code	Action	Responsibility	Operational Plan Target
CS 7.2.2.3	Lobby the local State MP and the New England Police Commander for a 24 hour manned Police Station in Glen Innes.	Mayor	The Glen Innes Police Station is open and accessible to the public for 24 hours per day by 2021.

CS 7.2.3 Lobby for the subdivision and sale of the old Emmaville Police house.

Code	Action	Responsibility	Operational Plan Target
CS 7.2.3.3	Lobby the local State MP and the New England Police Commander for the subdivision and sale of the old Emmaville Police house.	Mayor	The allotment on which the two (2) Emmaville Police Houses are located is subdivided and the old vacant house is sold by 2021.

CS 7.2.4 Cooperate with and support the Police in their objectives and activities.

Code	Action	Responsibility	Operational Plan Target
CS 7.2.4.3	Reassure the New England Police Commander through the Local Community Safety Precinct Committee (CSPC) of Council's support and cooperation in achieving their objectives and activities.	Mayor	The local Police Officers and the New England Police Commander feel supported by Council.

CS 8 To have a healthy community.**CS 8.1 Encourage the community to be more physically active.****CS 8.1.1 Encourage local gyms / fitness providers to promote better health / fitness initiatives.**

Code	Action	Responsibility	Operational Plan Target
CS 8.1.1.3	Approach local gyms / fitness providers asking to collaborate with Council in providing regular information about health and fitness initiatives to the community.	Director of Corporate & Community Services	Council collaborates with local gyms / fitness providers and two (2) information fliers or pamphlets about health and fitness initiatives in the community are distributed by 30 June 2020.

CS 8.1.2 Expand the existing exercise equipment in Council's central parks.

Code	Action	Responsibility	Operational Plan Target
CS 8.1.2.1	To expand the existing exercise equipment in Veness park prior to 30 June 2020.	Manager of Recreation & Open Spaces	Council has decided not to pursue this Delivery Program action and instead focus on other parks.

CS 8.1.4 Encourage, assist and work with community groups to increase awareness of childhood obesity.

Code	Action	Responsibility	Operational Plan Target
CS 8.1.4.3	Approach and collaborate with external groups to increase the awareness of healthy food and fitness options for children.	Director of Corporate & Community Services	In collaboration with external agencies, two (2) information fliers or pamphlets are distributed about healthy food / fitness options for children by 30 June 2020.

CS 8.1.5 Promote regular messages regarding the value of team sports within the community.

Code	Action	Responsibility	Operational Plan Target
CS 8.1.5.3	Promote regular messages regarding the value of sport within the community.	Manager of Recreation & Open Spaces	1. At least two (2) media releases are issued highlighting the physical and mental benefits of sport for children. 2. Provide two (2) social media posts highlighting the physical and mental benefits of sport for children.

CS 8.1.6 Support and provide Life Choices - Support Services' current healthy lifestyle programs.

Code	Action	Responsibility	Operational Plan Target
CS 8.1.6.3	Continue to offer the same level of healthy lifestyle programs in 2019/20.	Manager of Community Services	A minimum of eight (8) Tai Chi sessions per week is consistently offered during 2019/20.

Economic Development

OBJECTIVE: FACILITATE A GROWING LOCAL ECONOMY BY CONTINUING TO SUPPORT AN ATTRACTIVE BUSINESS CLIMATE.

ED 1 Facilitate market and business opportunities.

ED 1.1 Update the existing GISC Economic Development Strategy to reflect the current economic climate and opportunities (understanding gaps in the market and opportunities).

ED 1.1.1 Undertake a review of the current Economic Development Strategy to ensure Council is capitalising on economic development opportunities in the LGA.

Code	Action	Responsibility	Operational Plan Target
ED 1.1.1.1	Undertake a review of the existing Economic Development Strategy and develop a 'Whole of Place' Economic Development Strategy and Action Plan to 2025.	Manager of Economic Development	<ol style="list-style-type: none"> 1. Develop a framework for a 'Whole of Place' approach to Economic Development by 31 December 2019. 2. Provide an allocation of \$25,000 in the 2019/20 Operational Plan to utilise Regional Development Australia Northern Inland as project consultants. 3. Develop an Economic Development Strategy and an Action Plan to 2025 by 30 June 2020.

ED 1.2 Maintain the Significant Development Committee as an important gateway to listen to and welcome new business proposals.

ED 1.2.1 Provide an internal development pathway to facilitate development.

Code	Action	Responsibility	Operational Plan Target
ED 1.2.1.3	Provide an internal development pathway to facilitate development.	Director Development, Planning & Regulatory Services	Continue to provide a Significant Development Committee which meets as required so as to provide developmental facilitation for potential developers. Provide a weekly Development Assessment Unit meeting opportunity for applicants to discuss potential development applications.

ED 1.3 Review tourism opportunities and promotion with a particular focus on strengthening accessibility and providing incentives to draw visitors into the Glen Innes Highlands.

ED 1.3.1 Provide a well resourced Tourism and Events section, acknowledging the Visitor Information Centre as the vital hub for tourism.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.1.11	Provide a well resourced Tourism and Events section, acknowledging the Visitor Information Centre as the vital hub for tourism.	Manager of Economic Development	1. Maintain staffing levels of a minimum of 3.8 Full Time Equivalent (FTE) staff members. 2. Continue to maintain accreditation under the NSW Accredited Visitor Information Centre Network scheme.
ED 1.3.1.12	Maintain a clean and pleasant atmosphere at the Visitor Information Centre by ensuring that the washrooms, toilets, building and garden are maintained to a high standard.	Manager of Economic Development	No more than two (2) written complaints to Council regarding the facility per year.
ED 1.3.1.13	Continue to utilise volunteers to assist with staffing of the Visitor Information Centre.	Manager of Economic Development	A minimum of six (6) volunteers are available on a roster to assist with the manning of the Visitor Information Centre.
ED 1.3.1.14	Provide a monthly report on Tourism and Events to Glen Innes Highlands Visitors Association (GIHVA) and communicate any opportunities and initiatives for collaboration to drive the Visitor Economy to relevant businesses / services.	Manager of Economic Development	Provide a monthly report on Tourism and Events to Glen Innes Highlands Visitors Association (GIHVA) and communicate any opportunities and initiatives for collaboration to drive the Visitor Economy to relevant businesses / services.

ED 1.3.2 Provide an annual budget allocation to promote the visitor economy to the LGA.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.2.5	Ensure the Glen Innes Highlands brand provides inspiration and information on visiting Glen Innes Highlands.	Manager of Economic Development	<ol style="list-style-type: none"> 1. Provide an allocation of \$75,000 in the 2019/20 Operational Budget. 2. Develop a benchmark to measure visitors by 31 December 2019. 3. Develop initiatives to attract visitors and implement them as part of the Glen Innes Highlands Marketing Strategy by 31 December 2019. 4. Link Glen Innes Highlands website to Glen Innes Severn Council Website and other communication channels to cross-promote and drive traffic to content by 31 December 2019. 5. Achieve benchmarks for attracting visitors between 1 January and 30 June 2020.
ED 1.3.2.6	Provide opportunities for local businesses to leverage the Visitor Information Centre and Glen Innes Highlands media and communication channels.	Manager of Economic Development	<ol style="list-style-type: none"> 1. Develop and implement an Engagement Program to provide local businesses with opportunities to leverage the Glen Innes Highlands brand, Visitor Information Centre, Local Events and the Visitor Economy by 31 December 2019. 2. Achieve 20% engagement rate across communication channels by 30 June 2020.

ED 1.3.5 Optimise the number of travellers on the New England Highway turning into the Glen Innes CBD by pursuing the establishment of a roundabout at the intersection of Church and Bourke Streets.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.5.3	Apply to NSW RMS for a works authorisation deed for safety upgrades at Bourke and Church Streets.	Manager of Infrastructure Delivery	An application to NSW RMS for a works authorisation deed for the construction of traffic control measures at Bourke and Church Streets is lodged by June 2020, including the design and costings for the project.

ED 1.3.7 Monitor the New England and Gwydir Highway traffic numbers to provide perspective regarding the potential business flow.

Code	Action	Responsibility	Operational Plan Target
ED 1.3.7.3	Arrange collection of traffic counts on the Gwydir Highway and New England Highway at fixed locations, to supplement periodic vehicle counts published on the RMS online Traffic Volume Viewer.	Technical Services Engineer (Maternity Relief)	Obtain traffic count data on highway approaches to Glen Innes by December 2019, and update this information on an annual basis into the future.

ED 1.4 Advocate for the decentralisation of State Government agencies including the Roads and Maritime Services and Department of Primary Industries.

ED 1.4.1 Advocate to the State and Federal Members of Parliament for further decentralisation of Government departments.

Code	Action	Responsibility	Operational Plan Target
ED 1.4.1.3	Advocate and lobby the local State and Federal Members of Parliament for the decentralisation of Government departments to the LGA.	Mayor/Councillors	One (1) new Government service function is relocated to Glen Innes by 2021.

ED 1.5 Actively support the establishment of a Flight School at the Glen Innes Airport.

ED 1.5.1 Actively support the establishment of a Flight School at the Glen Innes Airport.

Code	Action	Responsibility	Operational Plan Target
ED 1.5.1.3	Actively support the establishment of a Flight School at the Glen Innes Airport by working in close collaboration with an external organisation.	Mayor/Councillors	Stage One (1) of the Glen Innes Flight School has commenced by 2021.

ED 2 Develop a strong brand for Glen Innes Severn Highlands.**ED 2.1 Support and promote the new Glen Innes Highlands destination branding.****ED 2.1.1 Adopt an economic development brand.**

Code	Action	Responsibility	Operational Plan Target
ED 2.1.1.2	Ensure the Glen Innes Highlands brand provides inspiration and information on investing in Glen Innes Highlands.	Manager of Economic Development	<ol style="list-style-type: none"> 1. Provide an allocation of \$15,000 in the 2019/20 Operational Budget. 2. Develop a benchmark to measure investment by 31 December 2019. 3. Develop initiatives to support start-ups, business growth and attract investment and implement them as part of the Glen Innes Highlands Marketing Strategy. 4. Link Glen Innes Highlands website to Glen Innes Severn Council Website and other communication channels to cross-promote and drive traffic to content. 5. Achieve benchmarks for attracting investment between 1 January and 30 June 2020.
ED 2.1.1.3	Provide leadership and guidance to align supporting events, initiatives, organisation and associations with the Glen Innes Highlands Marketing and Brand Strategy.	Manager of Economic Development	<ol style="list-style-type: none"> 1. Promote awareness of the Glen Innes Highlands Marketing and Brand Strategy to relevant groups, organisations and associations via available media channels four (4) times per year. 2. Facilitate and assist four (4) partnerships, collaborations or joint initiatives, so as to increase recognition of the Glen Innes Highlands Brand by 30 June 2020.

ED 3 Facilitate growth and support business development.

ED 3.1 Be responsive and proactive to business interest/receptive to innovation and relocation.

ED 3.1.1 Support "Business in Glen" and the "Glen Innes Severn Tourist Association" to ensure a consistent approach to encouraging development within the LGA, and to provide for a regular discussion opportunity with Council staff.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.1.5	Provide an annual financial allocation to support BIG and GISTA to encourage development within the LGA.	Director Development, Planning & Regulatory Services	Provide a budget allocation of \$20,000 for financial support to both BIG and GISTA in the 2019/20 Operational Plan.
ED 3.1.1.6	Provide a monthly report on Economic Development to BIG and communicate any opportunities and initiatives for collaboration to drive the Local Economy to relevant businesses / services.	Manager of Economic Development	<ol style="list-style-type: none"> 1. Host a monthly meeting for Executives of BIG to raise any challenges or initiatives to Council. 2. Attend BIG AGM and at least eight (8) BIG meetings per year. 3. Attend 80% of the BIG Shop Local Sub-Committee meetings in order to promote alignment with the Glen Innes Highlands Branding. 4. Promote information relevant to the local business economy, utilising the Resident Newsletter, social communication channels, Glen Innes Highlands Newsletter and Media Releases four (4) times per year.

ED 3.1.2 Provide incentives to encourage new business to the LGA and assist existing business to expand.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.2.3	Provide incentives to encourage new business to the LGA and assist existing business to expand.	Manager of Economic Development	<ol style="list-style-type: none"> 1. Provide a budget allocation of \$61,100 in the 2019/20 Operational Plan so as to offer incentives for businesses to relocate or establish themselves in the LGA. 2. Reserve any unspent funds so as to increase the fund to a maximum of \$200,000.

ED 3.1.4 Hold "Development Assessment Unit" meetings with developers to provide them with an opportunity to discuss their developments with key Council staff before the actual Development Applications are lodged.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.4.5	Provide the opportunity for a weekly Development Assessment Unit meeting to provide developers with the opportunity to discuss proposed developments prior to the lodgement of a Development Application.	Manager of Regulatory & Planning Services	Development Assessment Unit Meetings are held for 100% of all requests to meet from customers and developers.
ED 3.1.4.6	Promote Council's Development Assessment Unit as an opportunity for applicants to discuss proposed developments prior to the lodgement of a Development Application.	Manager of Regulatory & Planning Services	<ol style="list-style-type: none"> 1. Development Assessment Unit Meeting Flyers are available constantly at both Town Hall and Church Street Reception. 2. Development Assessment Unit Meetings are promoted utilising a mix of Council's available media platforms four (4) times per year.

ED 3.1.5 Provide a Planning and Accreditation Service.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.5.3	Maintain a minimum service level of 2.5 Full Time Equivalent (FTE) Accredited Building Surveyors and one (1) FTE Town Planner within the organisational structure.	Manager of Regulatory & Planning Services	<ol style="list-style-type: none"> 1. (2.5) FTE Accredited Building Surveyors and one (1) FTE Town Planner continue to be fully funded positions within Council's Organisational Structure. 2. Council's Accredited Building Surveyors and Town Planner continue membership with the relevant Building Accreditation Scheme and Planning Institute respectively.

ED 3.1.6 Advocate for a passenger air service, including charter flights, to bigger centres from the Glen Innes airport.

Code	Action	Responsibility	Operational Plan Target
ED 3.1.6.3	Advocate for a passenger air service, also including the possibility of charter flights, to bigger centres from the Glen Innes Airport.	Mayor/Councillors	A passenger air service, possibly chartered flights, is available from Glen Innes to larger centres by 2021.

ED 4 Recognise and support the agricultural sector as the most significant local industry within the LGA.

ED 4.1 Have a particular focus on the maintenance and renewal of Council's rural local roads network.

ED 4.1.1 Develop and maintain advanced Asset Management Plans for the local road network.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.1.3	Develop and maintain advanced Asset Management Plans for public transport infrastructure, integrated with Council's Long Term Financial Plan.	Technical Services Engineer (Maternity Relief)	An updated Transport Infrastructure Asset Management Plan is further developed and refined by 30 June 2020.

ED 4.1.2 Maintain a routine inspections program for the road network.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.2.3	Coordinate periodic inspections of Council's road network to identify defects and prioritise repairs using a risk management approach, and for the purpose of monitoring changes in the condition of network assets.	Technical Services Engineer (Maternity Relief)	Periodic inspections of the road and footpath networks are completed and defects are prioritised for repair according to the relevant risk inspection plan timetable.

ED 4.1.3 Manage the maintenance and renewal of the rural sealed road network according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.3.5	Organise and implement the re-sealing and heavy patch program for Council's sealed road assets.	Manager of Infrastructure Delivery	The 2019/2020 sealed roads heavy patching and resealing program is fully expended by 31 May 2020.
ED 4.1.3.6	Organise and implement a rehabilitation program for Council's road infrastructure to maintain and improve the road user's experience.	Manager of Infrastructure Delivery	Capital works projects funded by the Glen Innes Aggregates' business unit profits are completed by 31 May 2020.

ED 4.1.4 Manage the maintenance and renewal of the rural unsealed road network according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.4.3	Maintain a network of roads that provide optimum access for livestock freight movements.	Manager of Infrastructure Delivery	The Ten Mile Road Bridge number 5300 over Severn River is replaced by 31 May 2020.

ED 4.1.5 Manage the maintenance and renewal of the rural road drainage network according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
ED 4.1.5.4	Maintain rural drainage network using a dedicated team comprising three staff, two backhoes and tip truck.	Manager of Infrastructure Delivery	The drainage maintenance expenditure provision is 90% expended by 31 May 2020.

ED 4.3 Based on the outcome of ED 4.2 above, develop a capital works masterplan for the Saleyards.

ED 4.3.1 Consider the cost and benefit of sealing the current carpark at the Saleyards to determine if it is viable to undertake.

Code	Action	Responsibility	Operational Plan Target
ED 4.3.1.3	Consider the cost and benefit of sealing the current carpark at the Saleyards to determine if it is viable to undertake.	Director Development, Planning & Regulatory Services	If Council is successful with a grant application to partially seal the Saleyards carpark, that the project be completed by March 2020.

ED 4.3.3 Investigate the cost of fencing and restricting access to the Saleyards to address potential lost revenue from the trans-shipment of stock.

Code	Action	Responsibility	Operational Plan Target
ED 4.3.3.2	Investigate the cost of fencing and restricting access to the Saleyards to address potential lost revenue from the trans-shipment of stock.	Director Development, Planning & Regulatory Services	Additional revenue from the trans-shipment of stock is realised from 1 July 2020, if the cost of fencing and restricting access to the Saleyards are not found to be cost prohibitive.

Infrastructure Management

OBJECTIVE: AS A PRIORITY, PROVIDE ADEQUATE INFRASTRUCTURE AND FACILITIES FOR THE EXISTING AND FUTURE POPULATION.

IM 1 Ensure there are optimal services.

IM 1.1 Continue to engage with the community through established Community Committees to ensure their needs are understood.

IM 1.1.1 Support the existing Roads Committee and Access Committee.

Code	Action	Responsibility	Operational Plan Target
IM 1.1.1.3	Facilitate the function of the Roads Consultative Committee.	Director of Infrastructure Services	Meetings are held as determined by the committee on a quarterly basis.

IM 1.1.2 Support the existing Open Spaces Committee, Glen Innes and District Sports Council, Cemetery Committee, Australian Standing Stones Management Board, Emmaville and Deepwater Village Beautification Committees, and Emmaville Mining Museum committees.

Code	Action	Responsibility	Operational Plan Target
IM 1.1.2.5	Attend the monthly Australian Standing Stones Management Board (ASSMB) meetings.	Director Development, Planning & Regulatory Services	Council appointed staff attend 90% of scheduled ASSMB meetings.
IM 1.1.2.6	Council's delegate attends the Open Spaces, Glen Innes and District Sports Council, Cemetery Committee, Emmaville and Deepwater Beautification Committee Meetings.	Manager of Recreation & Open Spaces	Council's Delegate attends 90% of scheduled meetings of the Open Spaces, Glen Innes and District Sports Council, Cemetery Committee, Emmaville and Deepwater Beautification Committees by June 2020.

IM 1.2 Ensure there is timely response and clear communication regarding infrastructure customer service requests.

IM 1.2.1 Maintain an up to date register of customer requests.

Code	Action	Responsibility	Operational Plan Target
IM 1.2.1.3	Maintain customer requests for Infrastructure issues in a managed register and respond in a timely manner.	Director of Infrastructure Services	Ensure 90% of customer requests are completed within priority timeframes.

IM 1.3 Maintain appropriate levels of service across the LGA.***IM 1.3.01 Implement Capital Roads infrastructure works according to adopted service levels.***

Code	Action	Responsibility	Operational Plan Target
IM 1.3.1.3	Implement and complete the Capital Works Program for the 2019/20 financial year.	Manager of Infrastructure Delivery	The Capital Roads Infrastructure program is 90% completed within budget by 31 May 2020.

IM 1.3.02 Implement Capital Bridge infrastructure works according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.2.3	Implement and complete all planned Capital Bridge Infrastructure works for the 2019/20 financial year.	Manager of Infrastructure Delivery	The capital works program for bridges is completed within budget by 31 May 2020.

IM 1.3.03 Implement maintenance infrastructure works according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.3.3	Review the performance of maintenance works against the adopted levels of service and identify areas for improvement. Monitor and track progress of maintenance works.	Manager of Infrastructure Delivery	Maintenance grading and other activities are completed in accordance with the "Roads Hierarchy" and service level agreements. The unsealed roads maintenance budget is 90% expended by 31 May 2020.

IM 1.3.04 Manage water functions according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.4.3	Manage water functions according to adopted service levels.	Director of Infrastructure Services	Achieve 100% compliance with Australian Drinking Water Guideline Standards.

IM 1.3.05 Manage wastewater functions according to adopted service levels.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.5.3	Operate the Glen Innes Sewer system in accordance with Environmental Protection Authority (EPA) licence conditions.	Director of Infrastructure Services	Achieve 100% compliance with the conditions of EPA licence number 576.

IM 1.3.06 Provide adequate plant and fleet levels for excellence in service delivery.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.6.3	Manage the acquisition, maintenance and disposal of plant and fleet assets in accordance with Council policies and procedures, and adopted capital and operational budgets.	Technical Services Engineer (Maternity Relief)	Internal plant rates are set at adequate levels to ensure sustainable funding for the plant renewal program. The procurement of Plant and Fleet items identified in the annual Operational Plan is completed by 31 March 2020 within budget parameters.

IM 1.3.07 Maintain an engineering oversight and customer service delivery function.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.7.3	Maintain a full complement of staff in the Department of Infrastructure Services' adopted structure.	Director of Infrastructure Services	All positions within the Infrastructure Services department are filled with competent and capable staff - with a particular focus on providing excellent customer service. Positions are filled within eight (8) weeks of becoming vacant.

IM 1.3.08 Oversee Emergency Services within the LGA.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.8.6	Coordinate and provide administrative support for three (3) Local Emergency Management Committee meetings each year.	Technical Services Engineer (Maternity Relief)	Three (3) Local Emergency Management Meetings are held by 30 June 2020.
IM 1.3.8.7	Provide support for the NSW Rural Fire Service (RFS) and State Emergency Service (SES) in accordance with legislative requirements and service level agreements.	Technical Services Engineer (Maternity Relief)	Two (2) service level meetings are held with the NSW Rural Fire Service by 31 May 2020.

IM 1.3.09 Advocate for the maintenance of the lookout at the Emmaville village to improve access, visibility and basic facilities.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.9.3	Advocate for and lobby the local State MP for the maintenance of the lookout above Emmaville to improve access, visibility and basic facilities.	Mayor/Councillors	Grant funding is made available for the facilities at the Emmaville lookout to be upgraded by 2021.

IM 1.3.10 Improve the amenity of the Emmaville Caravan Park and develop a works program.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.10.1	Upgrade Emmaville Caravan Park lighting and kitchen facilities and upgrade Emmaville Swimming Pool amenities.	Manager of Recreation & Open Spaces	<p>1. Undertake a cost benefit analysis of upgrading the Emmaville Caravan park by 31 December 2019.</p> <p>2. If the cost benefit analysis is positive develop costings for the upgrade of the Caravan Park in the 2020/21 Operational Plan Budget.</p>

IM 1.3.11 Deliver on the action plan of the Strategic Marketing Plan for branch libraries at Deepwater, Emmaville and Glencoe.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.11.3	Continue to survey the community for feedback on current and future services needs and satisfaction levels.	Manager Library & Learning Centre	Branch library users' satisfaction levels remain above 75% in all customer satisfaction surveys.

IM 1.3.12 Maintain and/or further develop advanced Asset Management Plans across all asset classes.

Code	Action	Responsibility	Operational Plan Target
IM 1.3.12.3	Develop and maintain advanced Asset Management Plans across all asset classes, integrated with Council's Long Term Financial Plan.	Technical Services Engineer (Maternity Relief)	Asset Management Plans are updated for all asset categories by 30 June 2020 and comply with the International Infrastructure Management Manual's definition of advanced asset management, as follows: "Asset management which employs predictive modelling, risk management and optimised decision making techniques to establish asset lifecycle treatment options and related long term cash flow predictions."

IM 1.4 Advocate for reliable telecommunications infrastructure across the LGA.***IM 1.4.1 Submit mobile black spot funding applications when the opportunity arises.***

Code	Action	Responsibility	Operational Plan Target
IM 1.4.1.3	Review mobile telephone coverage and competition within the local government area, develop proposals, and submit applications for telecommunications Infrastructure funding under the Australian Government's Mobile Black Spots Program.	Technical Services Engineer (Maternity Relief)	Applications are submitted for any identified Mobile Black Spots funding programs within the LGA which complies with program guidelines.

IM 1.4.2 Advocate for increased NBN Fixed Wireless coverage in the LGA.

Code	Action	Responsibility	Operational Plan Target
IM 1.4.2.3	Advocates and lobby the local Federal MP for increased NBN fixed wireless coverage in the LGA.	Mayor/Councillors	An additional fixed wireless tower covering the Deepwater and Emmaville localities has been erected by 2021.

IM 2 Continue to systematically reduce the infrastructure backlog.**IM 2.1 Pursue and deliver the Fit for the Future Action Plan.*****IM 2.1.2 Identify and investigate opportunities for Council to supplement its Own Source Revenue.***

Code	Action	Responsibility	Operational Plan Target
IM 2.1.2.3	Identify and investigate opportunities for Council to extend its Own Source Revenue when preparing the 2020/21 Annual Fees and Charges as part of the Annual Operational Plan and Budgeting process.	Director of Corporate & Community Services	At least one (1) additional revenue stream is identified, investigated and included in the 2020/21 Draft Annual Operational Plan and Budget in March 2020.

IM 2.1.3 Target annual asset renewal expenditure to ensure the infrastructure backlog is addressed within the next 10 to 15 years.

Code	Action	Responsibility	Operational Plan Target
IM 2.1.3.5	Target annual asset renewal expenditure to ensure the Infrastructure backlog is addressed within the next 10 to 15 years.	Chief Financial Officer	The amount of funding annually spent on asset renewal is higher than the required one to one ratio - to ensure a backlog reduction over time.
IM 2.1.3.6	Ensure Operating Surpluses are sufficient to address Infrastructure backlog requirements.	Chief Financial Officer	The Long Term Financial Plan is reviewed and updated as part of the 2020/21 Operational Plan and Budgeting process by 30 March 2020. Operating surpluses are adequate to assist with the funding of the backlog requirements.

IM 2.2 Set and communicate the delivery of annual infrastructure backlog targets.

IM 2.2.1 Develop and implement an Infrastructure Backlog Management Plan.

Code	Action	Responsibility	Operational Plan Target
IM 2.2.1.3	Develop and implement an 'Infrastructure Backlog Management Plan'.	Technical Services Engineer (Maternity Relief)	An Infrastructure Backlog Management Plan is reviewed as part of annual budget preparations, clearly determining the annual expenditure required to eliminate the backlog over the next 10 to 15 years.

IM 2.2.2 Continue to achieve annual operating surpluses sufficient to meet the reduction in infrastructure backlog targets.

Code	Action	Responsibility	Operational Plan Target
IM 2.2.2.3	Continue to achieve annual operating surpluses sufficient to meet the reduction in Infrastructure backlog targets, as determined by the Infrastructure Backlog Management Plan.	Director of Corporate & Community Services	The 2020/21 Draft Operational Plan and Budget, clearly identifies a surplus that is sufficient to meet the reduction target in the Infrastructure Backlog Management Plan.

IM 3 Ensure proper management of infrastructure and assets.

IM 3.1 Optimise the management of assets, with a focus on Council's road network and drainage.

IM 3.1.2 Provide a supply of affordable and optimal gravel for the sheeting of unsealed roads.

Code	Action	Responsibility	Operational Plan Target
IM 3.1.2.3	Maintain adequate supplies of unsealed road gravel at various locations around the local government area to facilitate gravel road re-sheeting.	Quarry Manager	High quality gravel is stockpiled in sufficient quantities around the local government area to maintain constant availability for unsealed road re-sheeting.

IM 3.1.3 Return an annual profit from Glen Innes Aggregates to provide additional funding for the ongoing management of the local road network.

Code	Action	Responsibility	Operational Plan Target
IM 3.1.3.3	Return a profit of at least \$500,000 from the Glen Innes Aggregates business unit to provide funding for ongoing management of the road network.	Quarry Manager	The annual profits of Glen Innes Aggregates are equal to or greater than \$500,000.

IM 3.2 Develop and implement best operational practices, including the empowerment of staff to take ownership of outcomes.

IM 3.2.1 Develop and maintain a culture of community stewardship among field staff.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.1.3	Maintain regular meetings with team leaders to discuss working standards and expectations.	Manager of Infrastructure Delivery	Road works staff are taking ownership and pride in their work, which is supported by feedback from Roads Committee members and a reduction in customer service requests and complaints.

IM 3.2.2 Implement best practice techniques for road management.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.2.5	Unsealed roads that are not remaining in a satisfactory condition between grades are prioritised for gravel re-sheeting.	Manager of Infrastructure Delivery	The unsealed road re-sheeting budget is 90% expended by 31 May 2020. The average distance covered per hour for maintenance grading, considering quality and quantity of work done, meets industry standards.
IM 3.2.2.6	The quality standards for maintenance staff are internally audited and maintained at best practice.	Manager of Infrastructure Delivery	A "best practice" procedure is utilised by maintenance staff. At least 95% of pothole repairs meet internal best practice standards.

IM 3.2.3 Implement a street lighting maintenance program within Glen Innes and the villages.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.3.3	Manage the maintenance, renewal and upgrade of street lighting assets in accordance with service level agreements and operational plan budgets.	Technical Services Engineer (Maternity Relief)	Street lighting is provided to public areas in accordance with service level agreements and the annual operational budget.

IM 3.2.4 Implement the Asset Management Plan for carparks.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.4.3	Complete planned maintenance on car parks for the 2019/20 financial year.	Manager of Infrastructure Delivery	Council owned car parks are inspected and routine maintenance is performed on a quarterly basis.

IM 3.2.5 Implement the Asset Management Plan for footpaths.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.5.3	Complete all planned maintenance and capital works involving footpaths for the 2019/20 financial year.	Manager of Infrastructure Delivery	All maintenance and renewal of footpaths is completed within budget by 31 May 2020.

IM 3.2.6 Implement the Asset Management Plan for bridges.

Code	Action	Responsibility	Operational Plan Target
IM 3.2.6.3	Complete all works identified in the asset management plan for bridges in the 2019/20 financial year.	Manager of Infrastructure Delivery	All works identified in the asset management plan for bridges in the 2019/20 financial year are completed by 31 May 2020.

IM 3.3 Focus on the renewal and proper maintenance of building assets.***IM 3.3.1 Develop and implement an advanced Building Asset Maintenance Program.***

Code	Action	Responsibility	Operational Plan Target
IM 3.3.1.3	Develop and implement an advanced Asset Management Plan for building assets, including Work Schedules for building maintenance, renewals, and upgrades.	Technical Services Engineer (Maternity Relief)	An updated Asset Management Plan for Council building assets is adopted by 30 June 2020, complying with the International Infrastructure Management Manual's definition of advanced asset management, as follows: "Asset management which employs predictive modelling, risk management and optimised decision making techniques to establish asset lifecycle treatment options and related long term cash flow predictions".

IM 3.4.2 Complete the refurbishment of all Grey Street roundabouts.

Code	Action	Responsibility	Operational Plan Target
IM 3.4.2.3	Complete the refurbishment of all Grey Street roundabouts.	Manager of Infrastructure Delivery	Continue to work on the aesthetic refurbishments of the Grey Street roundabouts.

IM 4 Strive for adequate funding for infrastructure and assets.**IM 4.1 Optimise funding and service delivery.*****IM 4.1.2 Consider implementing a "Special Rate Variation" if surpluses generated do not provide sufficient funds to meet the community's expectations.***

Code	Action	Responsibility	Operational Plan Target
IM 4.1.2.3	Determine the ability of Council to meet service levels expected of the community particularly in the area of roads maintenance and renewal.	Chief Financial Officer	The Long Term Financial Plan (LTFP) is reviewed and updated as part of the 2020/21 Operational Plan and Budgeting process by March 2020. Consideration is given for the implementation of a "Special Rate Variation" against the background of realistic assumptions made in the LTFP.

IM 4.2 Advocate for more external funding from both State and Federal Governments.*IM 4.2.1 Pursue grant funding opportunities as they become available.*

Code	Action	Responsibility	Operational Plan Target
IM 4.2.1.3	Council's Grants officer pursues grant funding opportunities as they become available.	Director Development, Planning & Regulatory Services	A grants report is included in the Director of Development, Planning and Regulatory Services' monthly Council report.

IM 5 Ensure proper freight transport planning.**IM 5.1 Optimise the road network for freight access to adopted service levels.***IM 5.1.1 Identify key heavy transport routes within the LGA and also those connecting the area externally, including key works and pinch points that need to be addressed.*

Code	Action	Responsibility	Operational Plan Target
IM 5.1.1.2	National Heavy Vehicle Regulator requests for approval of over-mass and over-dimension vehicles are processed in a timely manner.	Technical Services Engineer (Maternity Relief)	National Heavy Vehicle Regulator requests for approval of over-mass and over-dimension vehicles are processed within 21 days of receipt.

Environment Heritage

OBJECTIVE: MANAGE THE NATURAL VALUES OF OUR LOCAL AREA AND CONSERVE OUR HERITAGE TO ENSURE THAT IT IS ENJOYED BY THE COMMUNITY, VISITORS AND FUTURE GENERATIONS.

EH 1 Continue to be a leader in environmental sustainability.

EH 1.1 Maintain road side environmental areas.

EH 1.1.2 Continue to maintain environmental weed control on "High Conservation Value" roadsides.

Code	Action	Responsibility	Operational Plan Target
EH 1.1.2.3	Maintain environmental weed control on 10 kilometres of "High Conservation Value" roadsides.	Manager of Regulatory & Planning Services	Ten (10) kilometres of 'High Conservation Value' roadsides are treated for environmental weed invasion by 30 June 2020.

EH 1.2 Develop a Waste Management Strategy with a particular focus on green waste and promoting industry accepted best recycling practices.

EH 1.2.3 Decrease contamination levels in existing recycling to an acceptable industry standard.

Code	Action	Responsibility	Operational Plan Target
EH 1.2.3.5	Decrease contamination levels in existing recycling to an acceptable industry standard of eight percent (8%) by 30 June 2021.	Manager of Regulatory & Planning Services	<ol style="list-style-type: none"> 1. Establish a benchmark of existing contamination rates in recycling using data from previous years by August 2019. 2. In collaboration with relevant internal and external stakeholders and the community, reduce contamination rates in recycling to eight percent (8%) by 30 June 2020.
EH 1.2.3.6	Collaborate with JR Richards and Sons to identify areas within the Local Government Area where high levels of recycling contamination exists and provide a stronger education and enforcement presence within these areas.	Manager of Regulatory & Planning Services	<ol style="list-style-type: none"> 1. JR Richards and Sons provide monthly updates identifying high levels of recycling contamination within the Glen Innes LGA. 2. Council's Waste and Environmental Management Officer in collaboration with Council's Ranger undertake education and enforcement, within the LGA detailed to be of high recycling contamination every month, after receiving the report from JR Richards and Sons with aim to reduce recycling contamination rates.

EH 1.2.4 Develop and promote a waste education and a recycling program within the LGA.

Code	Action	Responsibility	Operational Plan Target
EH 1.2.4.2	Develop a Waste Management Strategy incorporating future landfill and recycling requirements within the LGA that is adopted by Council by 30 June 2020.	Manager of Regulatory & Planning Services	<ol style="list-style-type: none"> 1. A consultant is engaged to commence work on the Waste Management Strategy in collaboration with the Manager of Planning and Regulatory Services and Waste and Environmental Health Officer by 31 August 2019. 2. Draft Waste Management Strategy, including community consultation completed by 28 February 2020. 3. Draft Waste Management Strategy put to Council for consideration by 30 April 2020. 4. Waste Management Strategy adopted by Council by 30 June 2020.

EH 1.4 Promote energy efficiency and the use of renewable resources across Council facilities and assets.

EH 1.4.2 Investigate Council fleet vehicles that are suitable for replacement with hybrid and/or electric vehicles.

Code	Action	Responsibility	Operational Plan Target
EH 1.4.2.5	Consider the acquisition of hybrid and/or electric vehicles for Council's vehicle fleet, subject to effectiveness and a review of life-cycle costs, and within available resources.	Technical Services Engineer (Maternity Relief)	Electric vehicles are considered during all light vehicle renewals in accordance with Council's plant and fleet policy.

EH 1.4.4 Continue to monitor and audit energy use across Council facilities.

Code	Action	Responsibility	Operational Plan Target
EH 1.4.4.3	Monitor the energy consumption of all Council's major buildings and facilities so as to report the cost benefit of renewable energy installed on Council facilities.	Manager of Regulatory & Planning Services	<ol style="list-style-type: none"> 1. Undertake an energy audit of all Council properties by 30 September 2019. 2. Develop a Renewable Energy Action Plan by the 30 March 2020. 3. A Renewable Energy Action Plan is adopted by Council by the 30 June 2020.

EH 2 Support conservation efforts in relation to heritage.

EH 2.2 Better utilise existing heritage grant budget provisions and advocate for additional funding and/or supplement funding from Council's funds.

EH 2.2.1 Provide/lobby for additional heritage funding for the upgrade of heritage facades in the Glen Innes CBD.

Code	Action	Responsibility	Operational Plan Target
EH 2.2.1.5	Continue to provide heritage funding for the upgrade of heritage facades in the Glen Innes CBD.	Manager of Regulatory & Planning Services	<p>1. A provision of \$20,000 is included in the 2019/20 Operational Plan for the Local Heritage Assistance Fund with the priority of the fund being the restoration of heritage facades in the CBD.</p> <p>2. A minimum of three (3) CBD heritage restoration projects are approved by 30 June 2020.</p>
EH 2.2.1.6	Lobby the local State MP for increased heritage grant funding.	Mayor	Representation is made to the Local Member of Parliament to consider increasing the heritage grant funding for Local Governments.

EH 2.3 Monitor the built environment around existing heritage places.

EH 2.3.1 Ensure that an adequate number of planning and compliance staff are employed by Council.

Code	Action	Responsibility	Operational Plan Target
EH 2.3.1.3	Ensure all works undertaken on heritage items are carried out in accordance with the provisions of the NSW Planning Legislation and the Glen Innes Severn Local Environmental Plan 2012.	Manager of Regulatory & Planning Services	Ensure 100% of all applications related to works on heritage items are referred to Council's Consultant Heritage Advisor to ensure compliance with NSW Planning Legislation and the Glen Innes Severn Local Environmental Plan (as amended).

EH 3 Improve opportunities for passive recreation around our natural and heritage assets.

EH 3.1 Improve signage for the benefit of the local community and visitors.

EH 3.1.1 Develop a five (5) year strategy to ensure that all signage is appropriate to promote the visitor economy.

Code	Action	Responsibility	Operational Plan Target
EH 3.1.1.3	Implement Council's adopted five (5) year signage strategy so as to ensure that all signage in the LGA is appropriate to promote the visitor economy.	Manager of Economic Development	Complete the 2019/20 Signage Renewal Program by June 2020.

EH 3.2 Advocate for the development of a rail trail to promote pedestrian and cycle connectivity.

EH 3.2.1 Engage with the community and the New England Rail Trail Group (Guyra) to undertake a review of the feasibility, cost and economic benefit to develop a rail trail in the LGA.

Code	Action	Responsibility	Operational Plan Target
EH 3.2.1.3	Engage with Armidale Regional Council, the community and the New England Rail Trail Group (Guyra) to advocate for the Rail Trail.	Manager of Economic Development	Support Armidale Regional Council in developing the Business Case for the Rail Trail through attending joint meetings as required.

EH 4 Work with existing organisations to enhance the environment.

EH 4.1 Identify opportunities to collaborate with local and regional environmentally focussed organisations.

EH 4.1.1 Maintain membership of GLENRAC.

Code	Action	Responsibility	Operational Plan Target
EH 4.1.1.2	Council maintains suitable representation on GLENRAC so as to ensure Council has input into environmental initiatives in the LGA.	Director Development, Planning & Regulatory Services	Waste and Environmental Management Officer attends 90% of GLENRAC meetings.

EH 4.1.2 Maintain membership of Northern Tablelands Regional Weed Committee.

Code	Action	Responsibility	Operational Plan Target
EH 4.1.2.2	Council undertakes the necessary measures to formally join the New England Weeds County Council, trading as New England Weeds Authority.	Director Development, Planning & Regulatory Services	1. Council is recognised as a formal member of the New England Weeds County Council by 30 June 2019. 2. Council provides the appropriate Councillor representation on the New England Weeds County Council.

EH 5 Further pursue the creation of innovative public art attractions and the establishment of an artistic culture and ambiance within Glen Innes.**EH 5.1 Liaise and work with the Glen Innes arts community to establish a Master Plan for future public art locations and themes.****EH 5.1.1 Continue membership and support of Arts North West.**

Code	Action	Responsibility	Operational Plan Target
EH 5.1.1.3	Continue financial membership and support of Arts North West, ensuring that Council continues to be represented on the Board of Arts North West.	Director of Corporate & Community Services	Council pays its annual contribution to Arts North West (ANW) by 31 August 2019. Council's representative attends and participates in the ANW Strategic Advisory Committee meetings.

EH 5.1.2 Provide annual monetary provisions for public art projects.

Code	Action	Responsibility	Operational Plan Target
EH 5.1.2.3	Provide an annual allocation for public art projects in the 2019/20 Operational Plan.	Director Development, Planning & Regulatory Services	A budget allocation of \$50,000 is provided in the 2019/20 Operational Plan for public art projects and unexpended funds from 2018/19 are reserved for future public art projects.

EH 6 Improve the entrances to Glen Innes and villages that are representative of its proud and environmentally conscious community.

EH 6.1 Provide for the necessary budgetary provisions to upgrade and maintain all the entrances to Glen Innes and for villages beautification.

EH 6.1.1 Develop entrance landscape plans for the four (4) main approaches to Glen Innes.

Code	Action	Responsibility	Operational Plan Target
EH 6.1.1.3	Develop entrance landscape and maintenance plans for the four (4) main approaches to Glen Innes.	Manager of Recreation & Open Spaces	<ol style="list-style-type: none"> 1. A plan for the landscaping and maintenance of the town entrances is developed by 31 December 2019. 2. Plan endorsed by the Open Spaces Committee by 31 March 2020.

EH 6.1.2 Further develop the beautification plans for Emmaville and Deepwater.

Code	Action	Responsibility	Operational Plan Target
EH 6.1.2.7	Complete the implementation of the 2018/19 Beautification Program as adopted by the Emmaville Beautification Committee.	Manager of Recreation & Open Spaces	<ol style="list-style-type: none"> 1. Five (5) pieces of street furniture to be procured and installed in strategic location in agreement with the Emmaville Beautification Committee. 2. One (1) public art project completed at the Emmaville Swimming Pool by 30 June 2020.
EH 6.1.2.8	Complete the implementation of the 2019/20 Beautification Program as adopted by the Deepwater Beautification Committee.	Manager of Recreation & Open Spaces	<ol style="list-style-type: none"> 1. The upgrade of the walking track between Deepwater Oval and Deepwater River, including directional signage, is completed by 31 December 2019. 2. A landscape plan is developed and endorsed by the Deepwater Beautification Committee for the Deepwater Oval by 31 December 2019.

Council Sustainability, Transparency and Communication

OBJECTIVE: CONTINUE TO BE A SUSTAINABLE AND INDEPENDENT COUNCIL, AND FOSTER TRANSPARENCY THROUGH CLEAR COMMUNICATION WITH BOTH INTERNAL AND EXTERNAL CUSTOMERS.

STC 1 Continue to improve Council communication with the community, including celebrating successes and achievements.

STC 1.1 Consistently communicate the role of Council to the community (i.e. what Council does and does not do).

STC 1.1.1 Provide regular, timely media releases on topical issues as they arise to ensure the community is informed.

Code	Action	Responsibility	Operational Plan Target
STC 1.1.1.3	Provide regular, timely media releases on topical issues as they arise to ensure the community is well informed.	General Manager	Provide regular and accurate media releases about topical issues to media outlets in a timely manner in line with Council's Media Policy.

STC 1.1.2 Provide four (4) quarterly resident newsletters per year.

Code	Action	Responsibility	Operational Plan Target
STC 1.1.2.3	Provide four (4) quarterly resident newsletters during the year.	Executive Assistant	Provide at least quarterly resident newsletters that address topical issues in a clear and succinct manner, and if the dissemination of information warrants bi-monthly distribution it be considered on its merits.

STC 1.2 Provide clear messaging of Council's achievements, strategic objectives and actions.

STC 1.2.1 Provide access to the Community Strategic Plan, Delivery Program, Annual Operational Plan and Budget (along with associated resourcing documents) on Council's website for viewing or downloading by the public.

Code	Action	Responsibility	Operational Plan Target
STC 1.2.1.3	Provide access to the Community Strategic Plan, Delivery Program and Annual Operational Plan and Budget (along with associated resourcing documents) on Council's website for viewing or downloading by the public.	Director of Corporate & Community Services	The Community Strategic Plan, Delivery Program, Annual Operational Plan and budget documents, along with the associated resourcing documents, are always readily available on Council's website.

STC 1.2.2 Provide quarterly updates to the community on progress against the Delivery Program and Annual Operational Plan objectives and actions, and report on Council's achievements.

Code	Action	Responsibility	Operational Plan Target
STC 1.2.2.3	Provide quarterly updates to the community on its progress against the Delivery Program and annual Operational Plan objectives and actions, as well as report on Council's achievements.	Director of Corporate & Community Services	Quarterly progress reports will be provided in the Council Business Paper in the months of November, February, May and August. Media releases highlighting Council's progress and achievements are also distributed to the various media outlets.

STC 1.3 Further develop social media as a key messaging platform, supported by Council's website.

STC 1.3.1 Focus increasingly on using social media as a communication tool with the community for Council announcements.

Code	Action	Responsibility	Operational Plan Target
STC 1.3.1.3	Focus on using Council's Facebook site as a communication tool to update the community.	General Manager	Council's Facebook page is continuously used as a platform to share and disseminate noteworthy information about Council's actions and functions. All posts are completed in an accurate and timely fashion.

STC 1.4 Provide greater transparency around rates, revenue and expenditure including detail on where the funds are spent (urban, village and rural).

STC 1.4.1 Mail an information pamphlet to residents as part of the annual Operational Plan development process.

Code	Action	Responsibility	Operational Plan Target
STC 1.4.1.3	Mail an information pamphlet to residents as part of the annual Operational Plan process, communicating points of interest from the 2020/21 Operational Plan and Budget.	Director of Corporate & Community Services	An information pamphlet is mailed to all residents as part of the community consultation phase of the 2020/21 Operational Plan and Budget during May 2020.

STC 1.4.2 Provide information about Council's revenue raised and expenses made in urban, rural and village areas as part of a quarterly resident newsletter.

Code	Action	Responsibility	Operational Plan Target
STC 1.4.2.3	Provide information about Council's 2019/20 revenue raised and expenses made in urban, rural and village areas as part of a quarterly resident newsletter.	Director of Corporate & Community Services	A resident newsletter addresses a breakdown of the revenue and expenditure amounts in the Budget and where monies are being spent within the LGA.

STC 1.6 Liaise with village community bodies.

STC 1.6.1 Attend village Progress Association meetings to provide updates of Council activities or to discuss a topic as requested.

Code	Action	Responsibility	Operational Plan Target
STC 1.6.1.3	Regularly attend Community Committee and Progress Association Meetings throughout the LGA in accordance with their annual September nominations onto those Committees, and/or in response to a request from organised community groups to discuss a particular topic.	Mayor/Councillors	Councillor representatives nominated annually in September to the various community committees attend 90% of all meetings, and are available to provide updates on Council activities to Progress Associations.

STC 1.7 Strive for excellence in all customer service areas.

STC 1.7.2 Upgrade ICT systems and associated procedures to streamline and further improve internal and external customer service, in accordance with actions set out in Council's ICT Strategic Plan.

Code	Action	Responsibility	Operational Plan Target
STC 1.7.2.17	Maintain an Information Communications Technology (ICT) helpdesk support service that is responsive to Council's and employees' needs. (ICT Strategic Plan)	Manager of Administration and Human Resources	Support requests are dealt with responsively and within acceptable timeframes. Support staff are knowledgeable and helpful. All problems are solved in accordance with the Service Level Agreement. Service is cost effective for Council and the community.
STC 1.7.2.18	Upgrade / replace all desktop computers, mobile ICT devices and associated equipment in accordance with identified needs. (ICT Strategic Plan)	Manager of Administration and Human Resources	The main order for new equipment is placed by February 2020, in line with Council's lease term. ICT desktop equipment is up-to-date, reliable and meets customers' requirements.
STC 1.7.2.19	Engage an independent consultant to conduct penetration testing of Council's ICT systems to identify security vulnerabilities. (ICT Strategic Plan / Enterprise Risk Management)	Manager of Administration and Human Resources	A consultant is engaged and penetration testing is completed by 30 September 2019, with testing based on priority areas identified in the cyber risk assessment completed in 2018/2019. The results of testing provide meaningful information on Council's potential ICT security vulnerabilities, which is used to inform Council's future direction and strategies for improved ICT and data security.
STC 1.7.2.20	Organise and deliver end user security training to all staff who use computers and mobile ICT equipment, as part of Council's annual Corporate Training Plan. (Enterprise Risk Management)	Manager of Administration and Human Resources	The security training is delivered to all affected staff by 31 October 2019. Staff are aware of expectations and standards that impact on the use of ICT systems. Staff with computer access are fully trained in and aware of everyday security issues and what they need to do to maintain security (for example - not sharing passwords).

Code	Action	Responsibility	Operational Plan Target
STC 1.7.2.21	Review and implement the print management features available within Council's PaperCutMF print management software to reduce costs and improve printing efficiency across all areas. (ICT Strategic Plan)	Manager of Administration and Human Resources	Critical print management features within PaperCutMF are identified in consultation with Viatek and key users by 20 December 2019. Print data is benchmarked against industry standards and print usage patterns are modified to improve efficiency and reduce costs in line with agreed standards by 30 November 2019. Quarterly print management reports are provided for senior management.
STC 1.7.2.22	Coordinate the purchase, installation and configuration of a new server at the Grey Street administration office. (ICT Strategic Plan)	Manager of Administration and Human Resources	Specifications are finalised and quotations are called for by 31 January 2020. The successful vendor is selected and orders are placed by 28 February 2020. The new server is installed and configured by 15 May 2020. Equipment is fit for the purpose and meets the needs of all hosted services and users.
STC 1.7.2.23	Upgrade the Town Square public Wi-Fi equipment to improve public access and provide an enhanced user experience. (No Source Document)	Manager of Administration and Human Resources	Suitable equipment is identified in consultation with Council's ICT consultants. Quotations are sought, suppliers are engaged and the new Wi-Fi equipment is purchased, installed and configured for use by 30 September 2019. Access is reliable and meets customer expectations.

STC 2 Ensure ongoing organisational sustainability.

STC 2.1 Continue to be a financially sustainable and independent Council.

STC 2.1.01 Ensure that the Long Term Financial Plan includes all identified savings and revenue and expenditure increases and identifies a profit before and after capital items.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.1.5	Ensure that the Long Term Financial Plan (LTFP) is annually reviewed and updated to include all identified savings and revenue increases and has an operating profit before and after capital items.	Director of Corporate & Community Services	The LTFP is reviewed and updated during the budget preparation process in March 2020 to include all identified savings and revenue and expenditure increases and continues to identify healthy profits before and after capital items.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.1.6	Review the Long Term Financial Plan to include all identified savings and revenue increases and identifies an operating profit before and after capital items for each year.	Chief Financial Officer	The Long Term Financial Plan is reviewed and updated as part of the 2020/21 Operational Plan and Budgeting process in March 2020.

STC 2.1.02 Pay Water and Sewer Dividends to the General Fund through increased Water and Sewer charges (by approximately five percent (5%) per annum) and in accordance with Best Practice Guidelines.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.2.3	Review the Integrated Water Cycle Management Plan according to the NSW Best Practice guidelines for water utilities.	Director of Infrastructure Services	The Integrated Water Cycle Management (IWCM) Plan is reviewed according to the NSW Best Practice guidelines for water utilities by March 2020. The Integrated Water Cycle Management guidelines and other best practice requirements are adhered to.

STC 2.1.03 Pay Debt Guarantee Fees from the Water, Sewer and Quarry Funds to the General Fund in accordance with National Competition Principles and best practise guidelines.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.3.3	Ensure maximum allowable water and sewer dividends are transferred to the General Fund and that IWCM and Best Practice Requirements are completed.	Chief Financial Officer	Facilitate the drawing up of a Best Practice Management Compliance Audit Report to include with the submission of an application to the Department of Primary Industry for the transfer of the 2016/17, 2017/18 and 2018/19 Dividends by November 2019. The 2020/21 Budget is prepared in such a way to ensure that the maximum allowable water and sewer dividends will be able to be transferred to the General Fund.

STC 2.1.04 Ensure that fees and charges are set based on cost recovery where allowable and reasonably affordable.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.4.3	Review fees and charges annually as part of the Operational Plan and Budget process to ensure that they are set based on cost recovery where allowable and reasonably affordable.	Chief Financial Officer	Fees and charges are reviewed by March 2020 as part of the 2020/21 Budget preparation process to ensure full cost recovery where possible.

STC 2.1.05 Budget for ongoing capital expenditure over and above the required amount to continue addressing the infrastructure backlog.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.5.3	Ensure that the amount budgeted each year for capital expenditure is such that it addresses the Infrastructure backlog.	Chief Financial Officer	Capital (asset renewal) expenditure within the 2020/21 Budget is budgeted for in accordance with the 10 year Infrastructure Backlog Management Plan, in order to continue addressing the Infrastructure backlog systematically.

STC 2.1.06 Use the Local Infrastructure Renewal Scheme funding of \$5million to address the entire bridge infrastructure backlog and \$1million in road infrastructure backlog.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.6.3	Allocate the budget for future bridge capital works in accordance with the funding guidelines for the Local Infrastructure Renewals Scheme (LIRS).	Director of Infrastructure Services	A budget is developed for bridge capital projects in 2020/21 by 28 February 2020.

STC 2.1.07 Review the existing financial accounting software and investigate potential alternative software solutions to ensure that the finance system meets requirements in respect of organisational reporting and asset management.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.7.2	Finalise the purchase and implementation of Council's new integrated computer system.	Chief Financial Officer	The purchase of the new computer system is decided by 31 December 2019, with implementation commencing by 30 June 2020. The new computer system will replace a number of individual applications to give a whole of Council integrated computer management system. This new system aims to provide more efficient processes, improve access to data, ensure timely reporting and update processes as per the auditor's recommendations.

STC 2.1.10 Strengthen working relationships and cooperation with neighbouring councils by understanding opportunities associated with the proposed New England Joint Organisation (NEJO) in terms of (1) Regional Strategic Planning and Priority Setting, (2) Intergovernmental Collaboration, and (3) Regional Leadership, and potentially (4) Strategic Capacity Building, (5) Shared Service Delivery and (6) Other Functions.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.10.3	Regularly attend meetings of and participate in the New England Joint Organisation's functions with the view of identifying opportunities for potential cost savings for Council and better regional collaboration and advocacy.	Mayor/General Manager	The Mayor and General Manager annually actively participate in the discussions and identified projects of NEJO.

STC 2.1.11 Strengthen working relationships and cooperation with neighbouring councils by maintaining and nurturing relationships with State and Federal Government agencies, NEGOC/NEJO member councils, and Northern Inland Regional Development Australia (RDANI).

Code	Action	Responsibility	Operational Plan Target
STC 2.1.11.3	Attend meetings of and participate in the activities of the New England Joint Organisation on a regular basis; through which contact with Government Agencies and Regional Development Australia within the regional context will be maintained.	Mayor/General Manager	The Mayor and General Manager annually actively participate in the discussions and identified projects of NEJO.

STC 2.1.12 Be a leading NSW Council with regard to procurement strategies and processes.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.12.3	Ensure that Council and the Procurement Committee are well informed of Local Government Procurement (LGP) initiatives and maintain close relationships with Local Government Procurement staff.	Director of Corporate & Community Services	Manex, Finance and purchasing staff keep abreast with LGP initiatives. Maintain close relationships with LGP staff and have up to date procurement knowledge.

STC 2.1.13 Implement Council's Enterprise Risk Management System.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.13.3	Provide ongoing training and support to staff in the use of the Pulse Enterprise Risk Management system to promote the effective use of the system.	Director of Corporate & Community Services	Risks within the Enterprise Risk Management System are being reviewed when they become due by the relevant staff. Staff are able to identify and pro-actively address risks and opportunities, as well as protecting the interests of creating value for stakeholders.

STC 2.1.14 Ensure the External Audit mechanism is ready for implementation when made compulsory.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.14.3	Complete all documentation as required by the Office of Local Government to establish an internal audit function.	Director of Corporate & Community Services	Documentation for the establishment of an Internal Audit function is completed in accordance with the Office of Local Government's Guidelines by 30 June 2020, including an Internal Audit Charter, Audit Committee Charter, and Internal Audit Plan.

STC 2.1.15 Pursue the strategic and operational actions within the Work Health and Safety Plan to further improve Council's WHS standards and ensure a safe and productive work environment.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.15.11	Review and update Council's site specific risk assessment processes / site safety management forms to ensure that they adequately identify and address all potential risks and that they include: <ul style="list-style-type: none"> • Use of the Hierarchy of Controls. • Risk descriptor tables for staff to better assess risks. • The requirement for site supervisors to refer risks that they cannot address up the line of reporting. • Identification of all hazardous substances that are on site. (WHS Management Plan) 	Manager of Administration and Human Resources	Council's site specific risk assessment procedures are reviewed (16 December 2019). The updated procedures are distributed to staff and implemented (28 February 2020). Site specific risk assessments are effective and are conducted prior to work commencing on construction and maintenance projects or any other high risk work activities, utilising Council's Daily Activity Sheets (DAS) or other site specific risk assessment forms. The Officers of Council are informed and able to measure the success of these measures by reference to monthly hazard and incident reporting statistics and the results from StateCover Mutual annual WHS Self Audit.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.15.12	Review Council's contractor management processes to ensure that suitable due diligence checks are conducted when engaging contractors and that formal processes are in place to ensure contractors adhere to safe work practices. (WHS Management Plan)	Manager of Administration and Human Resources	Contractor site specific risk assessment procedures are reviewed (16 December 2019). The updated procedures are distributed to staff and implemented (28 February 2020). Managers and other key stakeholders are trained in the updated procedures as required (30 April 2020). All WHS compliance requirements for contractors are met in accordance with SafeWork NSW guidelines. Council's processes support Managers to effectively manage WHS risks when engaging contractors.
STC 2.1.15.13	Review Council's Return to Work / Recover at Work Program to align it with the new guidelines issued by the NSW State Insurance Regulatory Authority (SIRA). (WHS Management Plan)	Manager of Administration and Human Resources	Council's Return to Work Program is reviewed to align with the NSW State Insurance Regulatory Authority (SIRA) guidelines and Model Return to Work Program (1 May 2020). The Return to Work Program is effective and supports the early reporting and management of workplace injuries.
STC 2.1.15.14	Review the register of all hazardous manual handling tasks within Council and assess their level of risk. Complete a job demand analysis for jobs where there is a high risk of injury from manual handling, for example: cleaners, parks assistants and skilled construction workers. Implement effective control measures that follow the Hierarchy of Controls to minimise risks associated with manual handling tasks. (WHS Management Plan)	Manager of Administration and Human Resources	All high risk manual handling tasks are reviewed, assessed and recorded (1 May 2020). In accordance with the Hierarchy of Controls, the risks associated with each task are eliminated or controlled to maximise the safety of work practices.
STC 2.1.15.15	Conduct ergonomic assessments to develop reports, procedures and checklists for key construction plant items, considering occupational health requirements such as vibration, noise, cabin ergonomics. (WHS Management Plan)	Manager of Administration and Human Resources	Assessments are completed and procedures are developed (29 November 2019). All affected staff are trained in the use of the new procedures and checklists (28 February 2020). The procedures assist Council to meet risk management obligations associated with equipment operation, reducing occupational exposure to injury.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.15.16	Review Council's volunteer management program to update responsibilities and review / identify WHS risks and controls. (WHS Management Plan)	Manager of Administration and Human Resources	Council's Volunteer Policy and Volunteer Handbook / Procedures are reviewed to ensure that they accurately define the responsibilities of Council, staff and volunteers (19 December 2019). All risks and hazards are correctly identified and controls are in place. An online WHS induction program for volunteers is developed and implemented (28 February 2020). Volunteers are trained in the procedures and are aware of their responsibilities (1 April 2020).
STC 2.1.15.17	Review Council's internal WHS audit program to ensure that it supports Council's WHS requirements and is implemented consistently. (WHS Management Plan)	Manager of Administration and Human Resources	The WHS audit documentation is reviewed and updated as required to ensure that it meets requirements (ongoing). A minimum of 12 WHS audits are conducted throughout the year, covering all functional areas and at least four major construction sites. Information provided by the audits supports Council's WHS systems by identifying gaps and non-compliance issues and implementing controls to address such gaps.

STC 2.1.16 Pursue the strategic and operational actions within the Records Strategic / Operational Plan to further improve Council's record keeping procedures and achieve compliance with required standards.

Code	Action	Responsibility	Operational Plan Target
STC 2.1.16.6	Provide an effective records management service, including the effective management of electronic and hard copy records and the provision of timely and knowledgeable service to customers. (Records Strategic / Operational Plan)	Manager of Administration and Human Resources	Council's principal records keeping systems are reliable, accessible, up-to-date and meet current record keeping standards. Customers are provided with assistance in a timely, helpful and informative manner.
STC 2.1.16.7	Coordinate the upgrade of Council's records management system from ECM Release 2016 to ECM Release 2018B. (Records Strategic / Operational Plan)	Manager of Administration and Human Resources	Key project deadlines are established and relevant consultants are engaged (31 August 2019). ECM is upgraded successfully (20 December 2019). Staff are advised of changes and training is delivered (31 March 2020).

Code	Action	Responsibility	Operational Plan Target
STC 2.1.16.8	Review Council's Records Management Strategic / Operational Plan to ensure that it is current, meets Council's needs and is compliant with relevant record keeping standards. (Records Strategic / Operational Plan)	Manager of Administration and Human Resources	Feedback is sought and received from relevant staff and other stakeholders to determine requirements (1 May 2020). The Records Plan is updated and approved for implementation (30 June 2020). The revised Plan is up-to-date and provides Council with an effective set of actions and guidelines to meet its record keeping requirements and obligations.
STC 2.1.16.9	Conduct a review of Council's contracts or agreements with cloud service providers to determine the extent and nature of records held on third party servers and the record keeping risks associated with such arrangements. (Records Strategic / Operational Plan / Enterprise Risk Management)	Manager of Administration and Human Resources	A review of data held by cloud services is conducted and finalised (1 November 2019). A register of services is established and procedures are put in place to maintain and update the register (20 December 2019). A risk assessment is completed, risks are identified and potential risk controls are developed (28 February 2020).
STC 2.1.16.10	Develop a procedure that specifies document control requirements including the document identification structure, review process and timeframes, removal of obsolete documentation from circulation, etc. Implement a process to ensure all documents are clearly identified in a consistent manner, routinely reviewed at specified times and removed from circulation when obsolete. (WHS Management Plan)	Manager of Administration and Human Resources	A document control policy and procedures are developed, implemented and communicated to staff by 31 March 2020. The document control system is set up and working to provide effective control over documents. All WHS documents are identified, registered, reviewed, circulated and disposed of in accordance with agreed procedures.

STC 2.2 Pursue the attraction of external grants (in addition to FAGs, R2R or block grant funding) in order to improve services, infrastructure and initiatives otherwise not attainable.

STC 2.2.1 Seek funding opportunities to assist in offsetting annual Operational Plan expenditure.

Code	Action	Responsibility	Operational Plan Target
STC 2.2.1.3	Council's Grants officer seeks funding opportunities to assist in offsetting annual Operational Plan expenditure.	Grants Officer	Monthly report delivered to Council outlining successful, pending and unsuccessful grant applications.

STC 3 Attract, retain and value a highly skilled and committed workforce.

STC 3.1 Engage and empower staff to develop ownership and responsibility for outcomes with a 'can do' attitude.

STC 3.1.1 Undertake two (2) "all of staff" meetings annually where information from Manex members can be relayed to the full staff complement.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.1.3	Undertake two (2) "all of staff" meetings during the year, where information from Manex members is relayed to the full staff complement.	Director of Corporate & Community Services	Two (2) "all of staff" meetings are held prior to 30 June 2020.

STC 3.1.2 Distribute six (6) bi-monthly staff newsletters each year with topical information about current projects and new/departing staff members.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.2.3	Distribute six (6) informative bi-monthly staff newsletters each with topical information about current / upcoming projects and new or departing staff members.	General Manager	Distribute six (6) informative bi-monthly staff newsletters each with topical information about current / upcoming projects and new or departing staff members.

STC 3.1.3 Pursue the strategic and operational actions within the Workforce Plan to further establish Council as an employer of choice.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.3.22	Review and further develop Council's induction / onboarding program to ensure that it meets the needs of Council and new employees and supports the retention of staff. (Workforce Plan)	Manager of Administration and Human Resources	Council's Pulse onboarding system is developed, approved and rolled out for all new staff (30 August 2019). The onboarding system provides an introduction to Council that is both welcoming and informative, meeting the needs of newly employed staff members, streamlining induction processes, and ensuring that Council meets its obligations to new staff in critical areas such as conduct and safety.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.3.23	Implement Council's Pulse training and eLearning platforms to streamline training processes and, where appropriate, provide staff with access to high quality online learning resources. (Workforce Plan)	Manager of Administration and Human Resources	A training register is developed within Pulse Human Capital Management and is linked to the Employee Performance Management module (1 November 2019). The register is populated with a list of common training programs / certifications (1 November 2019). Where appropriate, eLearning resources are purchased and / or developed and uploaded into the system (28 February 2020). Online resources support Council's training needs and the delivery of key training outcomes.
STC 3.1.3.24	Liaise with local Aboriginal community members / organisations and deliver training to assist Aboriginal candidates to prepare quality applications for job vacancies with Council. (EEO Management Plan / Aboriginal Employment Strategy)	Manager of Administration and Human Resources	The training sessions are delivered in accordance with Council's Aboriginal Employment Strategy. Aboriginal candidates for positions with Council understand the requirements for preparing good quality applications. The overall quality of applications from Aboriginal candidates meets Council's standards and assists candidates to progress to interview.
STC 3.1.3.25	Conduct a change readiness audit and develop a change management plan to integrate local government reform and change priorities into key strategic, operational and organisation plans, developing partnerships with key stakeholders to support the organisation and workforce in dealing with changes within the local government sector. (Workforce Plan)	Manager of Administration and Human Resources	A change readiness audit is completed by 31 December 2019 and is used to inform the development of the change management plan, which is submitted to Manex by 31 March 2020 for approval. The plan supports organisation decision-making, planning and action, with the organisation able to anticipate, prepare for and respond to likely change.

STC 3.1.4 Implement the new staff performance management system with an emphasis on achieving Council's strategic and operational goals, and achieving excellence in customer service.

Code	Action	Responsibility	Operational Plan Target
STC 3.1.4.4	Review and update Council's staff performance management system by completing annual performance appraisals, matching skills to job requirements for new employees, training staff in the correct design and implementation of appraisal and assessment systems, and ensuring appraisal systems match Council's strategic vision and goals. (Workforce Plan)	Manager of Administration and Human Resources	Performance reviews are conducted annually in June. All skills are accurately mapped to positions. The performance management system supports the achievement of Council's strategic and operational goals, and the achievement of excellence in customer service. The system is user friendly and provides for easy and accurate annual appraisals.

STC 3.2 Instill with staff the culture to deliver quality work the first time; for things to be done once and done right – acknowledging the impact of budgetary constraints on this policy direction.

STC 3.2.1 Provide ample professional development opportunities for staff to further develop into a competent and dynamic workforce with career path opportunities.

Code	Action	Responsibility	Operational Plan Target
STC 3.2.1.3	Develop and implement an integrated capability program that concentrates efforts on up-skilling, cross-skilling, multi-skilling and retraining the workforce. Develop and implement a future capability program that concentrates effort on critical knowledge, skills and attributes that will be required over the next five years. (Workforce Plan)	Manager of Administration and Human Resources	Capability programs are developed in March annually, alongside the Corporate Training Plan and implemented in accordance with identified priority areas. The capability development program supports the proactive acquisition of contemporary skills, knowledge and attributes identified as organisationally critical.

STC 3.2.2 Introduce regular Quality Audits across community services to ensure compliance with all standards in order to meet funding and support requirements.

Code	Action	Responsibility	Operational Plan Target
STC 3.2.2.3	Conduct audits regularly to ensure compliance with all standards, funding and support requirements are being met.	Manager of Community Services	Ensure eight (8) audits are completed by 30 June 2020.

STC 3.2.3 Improve the quality and quantity of work completed by the Directorate of Infrastructure Services teams by holding them accountable.

Code	Action	Responsibility	Operational Plan Target
STC 3.2.3.4	Improve the quality and quantity of work being completed by the Infrastructure Services department by holding work teams accountable for their actions.	Director of Infrastructure Services	Both the quality and quantity of road works increase and such improvements are supported by the feedback received from Roads Committee members. A decrease in the number of customer service requests/complaints, and an increased satisfaction rating from internal (staff) and external (customer) surveys is achieved.

STC 4 Improve communication within the organisation.

STC 4.1 Promote effective interdepartmental communication.

STC 4.1.1 Improve ICT services with a focus on effective communication, e.g. new Intranet, IP telephone system, etc.

Code	Action	Responsibility	Operational Plan Target
STC 4.1.1.3	Finalise the deployment and implementation of Council's new Internet Protocol (IP) telephone / integrated communications system. (ICT Strategic Plan)	Manager of Administration and Human Resources	Essential / key features of the new system are identified and implemented as they become available. Staff are provided with timely advice and training on how to use key system features. The new ICT communication services enhance internal and external communication and support the effective delivery of Council's operational and strategic objectives.
STC 4.1.1.4	Coordinate the migration of Council's Zambezy Intranet site to Sharepoint Online and review / implement the administrative procedures required to keep site information current. (ICT Strategic Plan)	Manager of Administration and Human Resources	Relevant consultants are engaged to complete the migration (31 August 2019). The migration of all Intranet services is completed as required (20 December 2019). Responsibilities for maintaining the site are agreed and allocated to key staff, with training completed (31 March 2020). The new site enhances access, improves internal and external communication and supports the effective delivery of Council's operational and strategic objectives.

STC 4.1.2 Ensure that adequate emphasis is placed on communication skills when recruiting for new staff.

Code	Action	Responsibility	Operational Plan Target
STC 4.1.2.3	Review Council's recruitment system to streamline processes, increase efficiency and support the selection of new staff who have skills that meet or exceed expectations, with a particular emphasis on improving communication, teamwork and customer service. (Workforce Plan)	Manager of Administration and Human Resources	The new Scout Talent recruitment software is purchased, installed and configured to suit Council's requirements (27 September 2019). Recruitment and selection systems effectively support the process of hiring new staff, contributing to great efficiency, better decisions, and assisting Council to meet its target of eight (8) weeks from advertising to offer. Communication, teamwork and customer service are improved at all levels of the organisation, as evidenced in internal and external surveys and from other sources (e.g. letters of thanks, appreciation and commendation).

STC 5 Optimise the use of Council's main administrative buildings.

STC 5.1 Explore options relating to the potential consolidation of the administration offices and the redevelopment of the Town Hall.

STC 5.1.1 Investigate the upgrade and refurbishment of the Town Hall, maximising the existing office space and the potential of co-locating the Church Street Office to the Town Hall Office.

Code	Action	Responsibility	Operational Plan Target
STC 5.1.1.3	Engage external consultants to formalise detailed Plans to refurbish the Town Hall Offices to enable co-location of the Church Street Office staff within Town Hall, in conjunction with STC 5.1.4.2.	Director Development, Planning & Regulatory Services	<ol style="list-style-type: none"> Detailed Architectural Plans are developed for the co-location of Town Hall and Church Street staff to the Town Hall as adopted by Council in 2018/19. Tenders are called for the construction of the co-located offices at the Town Hall by 30 September 2019. Construction of the co-located offices at the Town hall has commenced by 31 December 2019. A grant application for the refurbishment of the Town Hall is submitted by the 30 June 2020 subject to suitable grant opportunities arising.

3 FINANCIALS

3.1 Rating and Revenue Policy Statement 2019/20

Council's Revenue Policy aims for:

- **Equity of application;**
- **Ease and economy of assessment;**
- **Simplicity in understanding.**

3.1.1 Rates

Council has adopted the 2.7% general rate income increase which reflects the increase in permissible income as approved by the **Independent Pricing and Regulatory Tribunal (IPART)** for the 2019/20 financial year. It should be noted that this is below the three percent (3%) budgeted figure for rate increases as per Fit for the Future submissions and inevitably means that there is a reduced level of funding available to be spent on reducing the infrastructure backlog and the provision of other services.

The 2.7% increase yields approximately \$184,104 additional income to Council. A three percent (3%) increase would have yielded \$204,559, so this is \$20,455 less rate income than anticipated in Fit For the Future projections.

The revenue from each of the differential categories has increased by approximately 2.7%.

The proposed rating structure has differential rates for the categories of Farmland, Residential, Business and Mining properties, and the Residential and Business properties have further differentials based on the different sub categories of residential and business properties.

There are two (2) components to the rates – a Minimum Rate (or Base Rate in the case of the Farmland category) and an Ad Valorem (or rate in the dollar) Rate applied to the land valuation of the properties.

The amount of income collected from the base rate, in the case of the Farmland category cannot be more than 50% of the income collected from that category. For Council, the figure sits at around 13.54%.

Council has determined ordinary rates in accordance with Section 537 of the *Local Government Act 1993*, and these are set out in the following pages. No Special Rates as per Section 552 of the *Local Government Act 1993* are proposed.

Pensioner Rebates

In accordance with the mandatory pensioner concessions (under Section 575 of the *Local Government Act 1993*), pensioner rebates will be granted as follows:

- 50% of ordinary rates and waste management charges up to a \$250.00 maximum rebate. (This is apportioned between rates and waste management charges on a pro-rata basis);

- 50% of annual water charges up to a maximum \$87.50 rebate;
- 50% of annual sewer charges up to a maximum \$87.50 rebate.

Please refer to Council's Rates – Pensioner Concession Policy for further details.

Categorisation of land for the purposes of ordinary rates

Council determines rating categories for rating purpose in accordance with Sections 514 to 529 of the *Local Government Act 1993*, and the *Local Government (General Regulation) 2005*.

The Act only allows four (4) available categories of rateable land: residential, business, farmland and mining; Council has rateable land in each of these categories. As noted within Section 514 of the Act, land falls within the "business" category if it cannot be categorised as farmland, residential or mining. The main land uses that will fall within the "business" category are commercial and industrial.

Council will use the plans approved under a development application or building application as a basis for determining the initial categorisation of a property, unless other more relevant information is available. The ratepayer will be advised through the issue of an annual or supplementary rate notice.

- Farmland Category Definition (Section 515 of the Act)

Land used generally for primary production. The dominant use of the land must be for the business or industry of grazing, dairying, the growing of crops or other purposes defined in the Act. The activities must have a significant and commercial purpose or character and be engaged in for the purpose of profit on a continuous or repetitive basis.

- Residential Category Definition (Section 516 of the Act)

Land is to be categorised as residential if it is a parcel of rateable land valued as one (1) assessment and:

- (a) its dominant use is for residential accommodation (otherwise than as a hotel, motel, guest house, backpacker hostel or nursing home or any other form of residential accommodation (not being a boarding house or a lodging house) prescribed by the regulations); or
- (b) in the case of vacant land, it is zoned or otherwise designated for use under an environmental planning instrument (with or without development consent) for residential purposes.

Council has further sub-categorised rateable land within this category as follows:

- Residential – Non-Urban (Land which is not within a Centre of Population);
- Residential – Deepwater;
- Residential – Emmaville;
- Residential – Glencoe;
- Residential – Red Range;
- Residential – Wellingrove;
- Residential – Glen Innes.

- **Business Category Definition (Section 518 of the Act)**

Rateable land that cannot be categorised as either farmland or residential (Field Survey conducted in 1990).

Council has further sub-categorised rateable land within this category as follows:

- Business – Non-Urban (Land which is not within a Centre of Population);
- Business – Deepwater;
- Business – Emmaville;
- Business – Glencoe;
- Business – Red Range;
- Business – Wellingrove;
- Business – Glen Innes.

- **Mining Category Definition (Section 517 of the Act)**

Land is to be categorised as mining if it is a parcel of rateable land valued as one (1) assessment and its dominant use is for a coal mine or metalliferous mine.

Change to Category for Rating Purpose

A review of the categorisation of land for rating purposes may arise in response to a ratepayer request (application), or because Council elects to review one (1) or a number of parcels of land because it believes that the current categorisation may be incorrect. Council may request further information and/or access to inspect the property to assist with making this determination.

Applications for “Change in Categorisation of Land for Rating purposes” must be made on the approved form that can be found on Council’s website. If approved, the change in category will take effect from the date of application or the issue date of the “Final Occupation Certificate” (which ever is most applicable), and the current year’s rates will be adjusted accordingly.

The ratepayer will be formally advised in writing of the outcome and, where applicable, will receive an annual or supplementary rates notice.

Debt Recovery and Financial Hardship

The *Local Government Act 1993* and the *Local Government (General Regulation) 2005* require Council to assist in effective and efficient collection of the rates and annual charges due to Council, while being responsive and supportive to those ratepayers who are suffering genuine financial hardship.

When is a debt recoverable and what actions may be taken to recover the debt?

Rates and charges will be deemed overdue when the due date for instalment has passed, and payment has not been received.

Where an instalment is not paid within 14 days of being due, Council may commence recovery action, either directly or via its debt recovery agent.

Council’s recovery action options will generally include a reminder, through verbal or written correspondence. If payment is still not received, then a final demand will be issued. Failing resolution, Council may commence legal recovery action to recover the overdue

rate and charges in accordance with Section 695 of the *Local Government Act 1993*, and any costs incurred in this regard will be recoverable from the ratepayer.

Payment Arrangements

To assist in recovery of the overdue amount, the Council and a ratepayer may at any time agree to a payment arrangement whereby regular scheduled payments pay off the debt, in accordance with Section 564 of the *Local Government Act 1993*. The arrangement must be formally approved by Council or its debt recovery agent.

Payment arrangements must include any legal or interest charges that will or already have occurred due to the rates being overdue.

Council will generally seek an arrangement whereby the overdue debt is paid within 90 days from the original due date (being the instalment due date).

If the payments are not made in accordance with the agreed payment arrangement, Council may commence recovery action at any time seven (7) days after the payment due date.

Interest on Overdue Rates

Interest is charged on all overdue rates and annual charges in accordance with Section 566(3) of the *Local Government Act 1993*. The maximum interest rate is set by the Minister for Local Government and will be charged at a rate of 7.5% per annum for the 2019/20 financial year (7.5% for 2018/19).

Ratepayers subject to genuine Financial Hardship

While ratepayers are required to pay their annual rate and charges to support Local Government operations, Council is mindful of the need to support ratepayers who suffer genuine financial hardship.

The pensioner rebate described above generally covers those in greatest need of support; however, there will still be ratepayers whose financial circumstances for a specific period of time render them unable to meet their obligations as they fall due.

To address these situations, ratepayers are able to apply for consideration of extended payment terms, by completing a “Financial Hardship” application form which is available on Council’s website.

Options for eligible ratepayers may include:

- a) a short term deferment for paying their current rates and charges; or
- b) longer term arrangement plans for arrears owed, with current instalments being paid as they become due.

Provided that an approved hardship repayment plan is maintained, Council can consider reducing or waiving interest on overdue rates in accordance with Sections 564 and 567 of the *Local Government Act 1993*.

Financial Hardship as a result of valuation changes

Section 601 of the *Local Government Act 1993*, specifically caters for ratepayers who may suffer financial hardship arising from an increased rate levy due to changes in the valuation of their property.

Ratepayers in this position would also complete the “Financial Hardship Application” form, however, the evaluation of any such application will be considered in light of the valuation change and subsequent rate increase.

ESTIMATED RATE DIFFERENTIALS AND INCOME 2019/20

SCHEDULE No. 2 (a) CALCULATION OF THE 2019 /2020 NOTIONAL GENERAL INCOME YIELD. 2019-2020 as at 1 July 2019					
Particulars		No. of Assessments	Notional Land Value	Total Ad Valorem & Base Amounts	Notional General Income
Farmland Rates		1,031	642,672,230	3,099,512.15	3,099,512.01
Farmland					
Cents in the Dollar	0.004169925	1,031	642,672,230	2,679,895.01	3,099,512.01
Base Amount	407.00	1,031		419,617.00	
Percentage of Income from Base Amount				13.54%	
Residential Rates		3,766	213,641,460	4.00	3,209,861.74
Residential - Non-Urban					
Cents in the Dollar	0.008367277	565	75,879,800	634,907.31	786,107.31
Minimum Amount	540.00	280	9,506,910	151,200.00	
Residential - Deepwater					
Cents in the Dollar	0.010426361	7	541,100	5,641.70	110,941.70
Minimum Amount	540.00	195	5,027,330	105,300.00	
Residential - Dundee					
Cents in the Dollar	0.005892312	1	102,000	601.02	11,401.02
Minimum Amount	540.00	20	447,400	10,800.00	
Residential - Emmaville					
Cents in the Dollar	0.007921495	2	155,400	1,231.00	91,411.00
Minimum Amount	540.00	167	3,057,310	90,180.00	
Residential - Glencoe					
Cents in the Dollar	0.006156619	0	0	0.00	26,460.00
Minimum Amount	540.00	49	1,536,400	26,460.00	
Residential - Red Range					
Cents in the Dollar	0.006170192	0	0	0.00	21,060.00
Minimum Amount	540.00	39	1,300,000	21,060.00	
Residential - Wellingrove					
Cents in the Dollar	0.008966612	0	0	0.00	3,240.00
Minimum Amount	540.00	6	205,000	3,240.00	
Residential - Glen Innes					
Cents in the Dollar	0.018442087	2,235	111,106,950	2,049,043.98	2,153,803.98
Minimum Amount	540.00	194	4,481,060	104,760.00	
Residential - Glen Innes (Postponed)					
Cents in the Dollar	0.018442087	6	294,800	5,436.73	5,436.73
Minimum Amount	0.00	0		0.00	
Business Rates		394	35,165,338	692,863.36	692,863.35
Business - Non-Urban					
Cents in the Dollar	0.017860802	39	9,584,300	171,183.29	180,363.29
Minimum Amount	540.00	17	205,100	9,180.00	
Business - Deepwater					
Cents in the Dollar	0.013985713	5	342,100	4,784.51	19,364.51
Minimum Amount	540.00	27	401,450	14,580.00	
Business - Dundee					
Cents in the Dollar	0.012509860	0	0	0.00	0.00
Minimum Amount	540.00	0	0	0.00	
Business - Emmaville					
Cents in the Dollar	0.014720196	1	41,700	613.83	7,093.83
Minimum Amount	540.00	12	173,490	6,480.00	
Business - Glencoe					
Cents in the Dollar	0.012513728	1	45,400	568.12	2,728.12
Minimum Amount	540.00	4	95,680	2,160.00	
Business - Red Range					
Cents in the Dollar	0.037890258	1	14,700	556.99	1,636.99
Minimum Amount	540.00	2	2,000	1,080.00	
Business - Wellingrove					
Cents in the Dollar	0.055689013	1	10,000	556.89	1,096.89
Minimum Amount	540.00	1	2,620	540.00	
Business - Glen Innes					
Cents in the Dollar	0.019602172	254	23,717,765	464,919.72	480,579.72
Minimum Amount	540.00	29	529,033	15,660.00	
Mine Rates		1	49,300	327.50	327.50
Mine					
Cents in the Dollar	0.006643085	1	49,300	327.50	327.50
Minimum Amount	315.00	0	0		
Total Ad Valorem Rates		4,144	864,557,545	6,020,267.61	
Total Minimum Amounts		1,042	26,970,783	982,297.00	
Total - General Rates		5,186	891,528,328	7,002,564.61	7,002,564.61
Base Date of Land Valuation.					1st July, 2016
Total Rateable Land Valuation in respect of General Rates.					891,528,328

* Minor variations in income when multiplying the rate in the dollar by the valuation are due to rounding

ESTIMATED RATE DIFFERENTIALS AND INCOME 2019/20 (Continued)

SCHEDULE No. 3				
TOTAL PERMISSABLE INCOME FOR 2019/20				
Total Notional General Income - 2018 /2019				6,818,356
				6,818,356
Add: 2018 / 2019 Catch-Up / (Excess) - As per 2018/19 Rating Return				293
				6,818,649
				0
Rate Peg	2.70%	x	6,818,649	184,104
Total Permissible General Income - 2019/ 2020				7,002,752
Less: Notional General Income Yield - 2019/ 2020				-7,002,565
Available Catch-up / (Excess) on and from 1st July, 2020				188

3.1.2 Water Services Fees and Charges

Since 2004/05, Council has implemented best practice pricing standards for Water Services as determined by the Minister for the **Department of Water and Energy (DWE)** for Glen Innes. In 2006/07 the residents within the Village of Deepwater were included in best practice pricing. The basis of recovering the costs of supplying water under best practice guidelines is as follows:

A water availability charge of \$337.00 per connected water meter (for a standard size 20mm water meter) is intended to represent a contribution to the costs of providing the infrastructure. It is a requirement that at least 50% of water revenue must be generated from water usage charges. Therefore, 50% of revenue should be raised from the water availability charge. The water availability charge of \$337.00 is also assessed under Section 501 (1) of the *Local Government Act 1993*, as amended, for properties within 225 metres of a water pipe.

- With regard to best practice pricing, the water availability charge mentioned above is to be charged per metered connection, rather than per assessment, and is related to the size of the water meter as follows:

METER CONNECTION	2018/19	2019/20
Unconnected	\$329	\$337
20mm	\$329	\$337
25mm	\$389	\$399
32mm	\$454	\$465
40mm	\$585	\$600
50mm	\$974	\$998
80mm	\$2,339	\$2,397
100mm	\$3,902	\$4,000
150mm	\$8,290	\$8,497
200mm	\$16,580	\$16,995

- The supply of water at both Glen Innes and Deepwater shall be charged to residential customers by measure of metered water consumption and shall be charged at the rate of \$2.53 per kilolitre. For every kilolitre of metered water consumed exceeding 450 kilolitres, \$3.87 per kilolitre will be charged.
- The supply of water at Emmaville shall be charged to customers by measure of metered water consumption and shall be charged at the rate of \$1.19 per kilolitre. Such rate shall only apply to those customers currently connected to the Emmaville system.
- The supply of water for Council Sporting Fields shall be charged by measure of metered water consumption and shall be charged at the rate of \$0.46 per kilolitre.

- Water will be charged to commercial, farmland and non-rateable customers by measure of metered water consumption and will be charged at the rate of \$2.53 per kilolitre, excepting the rate applicable to those Emmaville customers currently connected to the Emmaville system.
- Council has identified its water supply service as a Category Two (2) Business and operates this in accordance with the *Competitive Neutrality Guidelines 1997*.
- The **Water Supply and Sewerage Development Servicing Plan (DSP)** details the contributions that are required to be paid by developers towards the provision of water supply and sewerage infrastructure. These contributions are levied under the *Water Management Act 2000*. A copy of the DSP is available on Council's website.

3.1.3 Sewerage Services Fees and Charges

RESIDENTIAL SEWERAGE - Glen Innes

An annual sewerage availability charge of \$562.00 per assessment (unconnected - \$423.00) is intended to represent a contribution towards the cost of providing and maintaining the infrastructure.

Residential properties discharging septic tank effluent into the sewerage system will also be charged an annual sewerage availability charge of \$562.00 per connection.

RESIDENTIAL SEWERAGE – Deepwater

An annual sewerage availability charge of \$449.00 per connection (unconnected - \$337.00) is intended to represent a contribution towards the cost of providing the infrastructure.

Residential properties discharging septic tank effluent into the sewerage system will also be charged an annual sewerage availability charge of \$449.00 per connection.

COMMERCIAL AND NON-RATEABLE SEWERAGE - Glen Innes and Deepwater

Sewerage and trade waste prices were phased in over a five (5) year period, as stipulated by the Department of Water and Energy's *Best Practice Pricing Standards* (commenced in 2006/07).

SEWERAGE

In accordance with best practice pricing standards, commercial and non-rateable properties will incur a sewerage access charge proportional to the customer's water connection diameter, plus a nominal charge per kilolitre for sewerage discharge, calculated hereunder:

$$\text{Annual non-residential sewerage bill}^* = \text{SDF} \times (\text{AC} + \text{C} \times \text{UC})$$

Where:

- | | |
|-----|---|
| SDF | Sewer Discharge Factor (dependent on the type of business, assumed to be 0.95 unless stated otherwise within the Council's <i>Trade Waste Policy</i>). This factor may be reduced upon evidence from the customer of reduced discharge to the sewerage system. |
| C | Customer's annual water consumption. |
| UC | Sewer usage charge (\$1.19/kL). |
| AC | Access Charge. |

Water Connection (mm)	Access Charge 2018/19	Access Charge 2019/20
Unoccupied	\$219.00	\$224.00
20	\$219.00	\$224.00
25	\$339.00	\$347.00
32	\$560.00	\$574.00
40	\$876.00	\$898.00
50	\$1,367.00	\$1,401.00
80	\$3,501.00	\$3,589.00
100	\$5,460.00	\$5,597.00
150	\$12,635.00	\$12,972.00
200	\$22,172.00	\$22,726.00

Commercial and non-rateable customers discharging septic tank effluent to the sewerage system will be charged as detailed above.

TRADE WASTE

The Liquid Trade Waste fees and charges are calculated in accordance with the *Glen Innes Severn Council Liquid Trade Waste Regulation Policy*.

The fees and charges for 2019-20 are set out below:

Trade Waste Application Fee ##	2018-19	2019-20
Category 1 Discharger	Nil	Nil
Category 2 Discharger	\$116.00	\$116.00
Category 3 Discharger	\$213.00	\$213.00

Trade Waste Approval Renewal Fee (5 years) ##	2018-19	2019-20
Category 1 Discharger	Nil	Nil
Category 2 Discharger	\$61.00	\$61.00
Category 3 Discharger	\$105.00	\$105.00
Change of Ownership (no change to conditions of Trade Waste approval)	\$24.00	\$24.00
Re-inspection Fee	\$90.00	\$90.00
Non-compliance penalty	\$196.00	\$196.00

Annual Trade Waste Fee ##	2018-19	2019-20
Category 1 Discharger	\$ 97.00	\$ 99.00
Category 2 Discharger	\$193.00	\$196.00
Large Discharger	\$647.00	\$699.00
Industrial Discharger	\$647.00	\$699.00
Re-inspection Fee	\$91.00	\$93.00

Trade Waste Usage Charges ##	2018-19	2019-20
Category 1 Discharger with appropriate equipment#	Nil	Nil
Category 1 Discharger without appropriate pre-treatment	\$1.79/kL	\$1.82/kL
Category 2 Discharger with appropriate pre-treatment	\$1.79/kL	\$1.82/kL
Category 2 Discharger without appropriate pre-treatment	\$16.53/kL	\$16.83/kL
Food Waste Disposal Charge	\$29.92 per bed	\$30.46 per bed
Non-compliance pH charge(k value)	\$0.44	\$0.45
Value of coefficient K in equation 3 of Liquid Trade Waste Policy	\$0.45	\$0.46

Excess Mass Charges ##		
Substance	2018-19 Price/kg	2019-20 Price/kg
Aluminium	\$0.80	\$0.81
Ammonia* (as N)	\$3.23	\$3.29
Arsenic	\$81.15	\$82.61
Barium	\$40.57	\$41.30
Biochemical oxygen demand* (BOD)	\$0.80	\$0.81
Boron	\$0.80	\$0.81
Bromine	\$16.23	\$16.52
Cadmium	\$375.57	\$382.33
Chloride	No charge	No charge
Chlorinated hydrocarbons	\$40.57	\$41.30
Chlorinated phenolics	\$1,623.04	\$1,652.25
Chlorine	\$1.65	\$1.68
Chromium	\$28.74	\$29.26
Cobalt	\$16.53	\$16.83
Copper	\$16.53	\$16.83
Cyanide	\$81.15	\$82.61
Fluoride	\$4.05	\$4.12
Formaldehyde	\$1.65	\$1.68
Oil and Grease* (Total O&G)	\$1.47	\$1.51
Herbicides/defoliant	\$812.17	\$826.79
Iron	\$1.66	\$1.69
Lead	\$40.57	\$41.30
Lithium	\$ 8.11	\$ 8.26
Manganese	\$ 8.11	\$ 8.26
Mercaptans	\$81.15	\$82.61
Mercury	\$2,705.45	\$2,754.15
Methylene blue active substances (MBAS)	\$0.80	\$0.81
Molybdenum	\$0.80	\$0.81

Excess Mass Charges ## (continued)		
Substance	2018-19 Price/kg	2019-20 Price/kg
Nickel	\$27.05	\$27.54
Nitrogen* (Total Kjeldahl Nitrogen – Ammonia) as N	\$0.23	\$0.23
Organoarsenic compounds	\$812.17	\$827.33
Pesticides general (excludes organochlorines and organophosphates)	\$812.17	\$827.33
Petroleum hydrocarbons (non-flammable)	\$2.71	\$2.76
Phenolic compounds (non-chlorinated)	\$8.11	\$8.26
Phosphorous* (Total P)	\$1.65	\$1.68
Polynuclear aromatic hydrocarbons	\$16.53	\$16.83
Selenium	\$57.11	\$58.14
Silver	\$1.50	\$1.53
Sulphate* (SO4)	\$0.19	\$0.20
Sulphide	\$1.65	\$1.68
Sulphite	\$1.78	\$1.81
Suspended Solids* (SS)	\$1.02	\$1.03
Thiosulphate	\$0.30	\$0.31
Tin	\$7.94	\$8.08
Total dissolved solids* (TDS)	\$0.07	\$0.07
Uranium	\$7.94	\$8.08
Zinc	\$16.18	\$16.34

These fees and charges will increase annually according to the Consumer Price Index for Sydney for the twelve month period ending in December of the preceding year (2.2%).

Council has identified its sewerage supply service as a Category Two (2) Business and operates this in accordance with the *Competitive Neutrality Guidelines 1997*.

TANKED WASTE

Licence to discharge trucked septic waste (via designated manhole Wilson Park) \$31 per month.

3.1.4 Domestic Waste Management Charges (DWMC)

Section 496 of the *Local Government Act 1993* requires Council to recover the full cost of providing the Domestic Waste Management Service:

(1) A council must make and levy an annual charge for the provision of domestic waste management services for each parcel of rateable land for which the service is available.

Every dwelling in a strata lot or company titled unit is to be taken as a separate parcel and levied a separate DWMC [Section 518A].

Similarly, the form of a charge may be expressed as the number of individual units or dwellings forming part of that assessment [Section 540]. For example, a block of units with 10 residential premises (flats, bedsits etc.) may be owned by one (1) ratepayer subject to a single rates assessment, but the DWMC charge would be for 10 dwellings, that is 10 DWMC's.

Council retains the right to determine the most suitable means of providing the service particularly in terms of the bin size and type and frequency of collection to suit particular properties and localities mindful of efficiencies and practicalities.

For Glencoe and vicinity, the 240 litre fortnightly recycling service is substituted with a 360 litre monthly recycling service.

New 240 litre bins will only be sold for recycling or domestic garbage with prior Council approval and payment of any additional service charges.

Schedule of Fees for Waste Management

Description	2018-19	2019-20
Waste Management Facility Charge (all rateable properties) to assist in covering the cost of Council's waste management facilities and other environmental initiatives	\$70	\$70
Standard – one (1) 140 litre waste and one (1) 240 litre recycling bin per assessment	\$310	\$315
Additional standard waste service per assessment	\$155	\$160
Large – one (1) 240 litre waste and one (1) 240 litre recycling bin per assessment	\$430	\$430
Additional Large Service per Assessment	\$220	\$230
Vacant Land within Scavenging Area	\$130	\$140
New 140 litre Bin*	\$95	\$95
New 240 litre Bin*	\$130	\$95
New 360 litre Bin*	\$165	\$150
Delivery – New Bin*	\$26	Nil included in new bin price
Bin Exchange (to swap bin sizes, bin must be tidy and fully functional)**	\$52	\$52

*Includes GST

3.1.5 Drainage Service Charges

Council maintains networks of urban stormwater drainage assets in Glen Innes, Emmaville and Deepwater.

Under Section 501 of the *Local Government Act 1993*, an annual drainage charge may be levied on land that is within the basin that is served or proposed to be served by those drainage works.

Council has resolved to levy a charge of \$98 per assessment for all assessments upon which a drainage charge may be levied for those drainage systems within Glen Innes, Emmaville and Deepwater (\$96 in 2018/19).

3.1.6 Schedule of Fees for Glen Innes Aggregates

RETAIL PRICE LIST 2019/20			
PRODUCTS	Price per Tonne excl. GST	GST	GST Inclusive
<u>Unprocessed</u>			
Overburden	\$6.82	\$0.68	\$7.50
Select fill	\$13.64	\$1.36	\$15.00
<u>Aggregates</u>			
Crusher dust	\$21.36	\$2.14	\$23.50
Fresh Basalt Fines	\$30.00	\$3.00	\$33.00
5mm Aggregate	\$40.91	\$4.09	\$45.00
7mm Aggregate	\$36.36	\$3.64	\$40.00
10mm Aggregate	\$34.55	\$3.45	\$38.00
14mm Aggregate	\$33.64	\$3.36	\$37.00
20mm Aggregate	\$30.91	\$3.09	\$34.00
Pre-coated aggregate	Bulk-order customers only		
Sand and Aggregate Mix	\$45.45	\$4.55	\$50.00
<u>Roadbase</u>			
20mm Scalps (non spec)	\$21.36	\$2.14	\$23.50
40mm Scalps (non spec)	\$21.36	\$2.14	\$23.50
DGB 20 (RMS spec)	\$35.00	\$3.50	\$38.50
MB20 (RMS spec)	\$35.00	\$3.50	\$38.50
DGS 20 (RMS spec)	\$27.27	\$2.73	\$30.00
DGS 40 (RMS spec)	\$27.27	\$2.73	\$30.00
Crosby's Pit 40 mm Road Base (ex bins + loading costs)	\$15.00	\$1.50	\$16.50
McCoskers Pit 40 mm Road Base (ex bins + loading costs)	\$14.09	\$1.41	\$15.50
Deepwater Pit 40 mm Road Base (ex bins + loading costs)	\$15.00	\$1.50	\$16.50
<u>Broken Rock</u>			
Quarry rock - ex-pit	\$19.09	\$1.91	\$21.00
Gabion	\$27.27	\$2.73	\$30.00
150 mm-250mm Drainage Rock	\$27.27	\$2.73	\$30.00
60mm < Drainage Rock	\$27.27	\$2.73	\$30.00
Granite	\$29.09	\$2.91	\$32.00
<u>Gravel</u>	By Quotation		
<u>Bridge Timber (per cubic metre)</u>			
'A' grade timber	\$1,090.91	\$109.09	\$1,200.00
'B' grade timber	\$727.27	\$72.73	\$800.00
<i>Prices shown are for cash or low-volume sales. Bulk-order customers will be provided with quotations for supply of product and delivery if required. Please contact the Quarry Manager to discuss your requirements, or if you require a special quarry product not shown above.</i>			

<u>DELIVERY</u>	Price excl. GST	GST	GST inclusive
12 Tonne Tipper - in town	\$45.45	\$4.55	\$50.00
12 Tonne Tipper - out of town per km	\$6.00	\$0.60	\$6.60
Truck & Dog and B-Double	By quotation		
Weighbridge Ticket	\$27.27	\$2.73	\$30.00
<u>PRIVATE PLANT HIRE RATES</u>	Price per hour excl. GST	GST	GST inclusive
Dozer - Komatsu D65	\$190.91	\$19.09	\$210.00
Excavator (30T)	\$190.91	\$19.09	\$210.00
Truck – 13 Tonne Bogie Axle Tipper - \$22.00 plus	\$100.00	\$10.00	\$110.00
Truck – 13 Tonne Tipper with Dog Trailer - \$22.00 plus	\$136.36	\$13.64	\$150.00

3.1.7 Schedule of Private Plant Hire Rates

Rates proposed to be charged for the carrying out by Council of work on private land:

	2018/19		2019/20	
Backhoe - JCB 3CX, Komatsu WB93	\$141 per hour		\$144 per hour	
Bitumen Patching Truck & 2 Men - potholes	\$368 per hour		\$375 per hour	
Bitumen Patching Truck & 2 Men - spraying	By Quotation		By Quotation	
Excavator (20T)	\$210 per hour		\$214 per hour	
Forklift	\$104 per hour	Plus \$23.00 attachments	\$106 per hour	Plus \$23.00 attachments
Grader - JD 670, Volvo G930, Cat 12H	\$199 per hour		\$203 per hour	
Industrial Outfront or Zero-Turn Mower	\$107 per hour		\$109 per hour	
Loader (12T) – Komatsu WA250	\$149 per hour		\$152 per hour	
Prime Mover with Quad-Axle Low Loader	\$4.6 per kilometre		\$4.70 per kilometre	
Roller (Broons)	\$56 per hour	Plus towing tractor	\$57 per hour	Plus towing tractor
Roller (SP 11t Vibrating) – Dynapac CA302	\$167 per hour		\$170 per hour	
Roller (SP 16t Multi-tyre) - Ammann AP240	\$167 per hour		\$170 per hour	
Skid Steer Loader	\$131 per hour		\$133 per hour	
Street Sweeper	\$189 per hour		\$192 per hour	
Tractor (>100kW) - John Deer Tractor 7930	\$153 per hour	Plus \$21.00 attachments	\$156 per hour	Plus \$21.00 attachments
Tractor (75-99kW) - NH TS115	\$144 per hour	Plus \$21.00 attachments	\$147 per hour	Plus \$21.00 attachments
Tractor (50-74kW) - NH TD85, JD6110	\$135 per hour	Plus \$21.00 attachments	\$137 per hour	Plus \$21.00 attachments
Water Cart - Hino/Fuso (12,900-15,000L)	\$145 per hour		\$148 per hour	
Wood Chipper & Truck, 2 operators	\$281 per hour		\$286 per hour	
	2018/19		2019/20	
General Utility	\$23 + \$0.96 per kilometre, minimum charge \$77		\$23 + \$0.98 per kilometre, minimum charge \$78	
Truck – 3-4 Tonne Single Axle Tray	\$22 + \$107 per hour		\$22 + \$109 per hour	
Truck – 6 Tonne Single Axle Tray	\$22 + \$112 per hour		\$22 + \$114 per hour	
Truck – 9 Tonne Single Axle Tipper	\$22 + \$132 per hour		\$22 + \$134 per hour	
	2018/19		2019/20	
Labourer	By Quotation		By Quotation	
Plant Operator (including transport utility only)	\$63 per hour		\$64 per hour	
Portable Toilet	\$29 per day	Plus \$61.00 cleanout	\$29.50 per day	Plus \$62 cleanout
Minor Hand Plant ⁵	\$72.00 per ½ day	Plus operator & consumables	\$73.00 per ½ day	Plus operator & consumables
Traffic Control Signs/Devices for private works and private hire	\$30 administration charge plus \$11 per day per sign/device. Witches hats/Bollards \$5 per day	By quotation for hire in excess of \$250 or for public and non-profit events. Full replacement cost will be charged for items not returned.	\$30.50 administration charge plus \$11 per day per sign/device. Witches hats/Bollards \$5 per day	By quotation for hire in excess of \$250 or for public and non-profit events. Full replacement cost will be charged for items not returned.

NOTES:

1. All rates are comprehensive and include one (1) operator and hand tools, but excluding attachments, unless otherwise stated.
2. A surcharge will apply for all activities undertaken outside normal working hours (including operator rostered days-off).
3. A minimum charge of one (1) hour applies for all plant; it is then charged in half-hourly increments.
4. Plant will not be 'Dry Hired' without specific Council approval (Director of Infrastructure Services).
5. Council's small plant (e.g. chainsaws, mowers, cement mixers etc.) are not available for private use.
6. Standby rates shall be 70% of the comprehensive hire rate for major plant items.
7. An establishment fee, calculated at the plant hourly rate for travel, shall apply for all private works. This establishment fee may be discounted, where travel costs can be apportioned amongst multiple jobs. The establishment fee will be waived for continuous hire within the Council's Local Government Area in excess of 24 hours.
8. Operator travel time will be an additional charge for plant hired for use outside of the Council's Local Government Area.
9. Plant and equipment will only be hired where it is surplus to Council's operational requirements.
10. The listed hire rates may be discounted at the discretion of the Director of Infrastructure Services, where any proposed hire will have benefits to Council and have no detrimental impact on Council's service delivery, notwithstanding that discounted rates shall not be less than Council's internal plant hire rates.

3.1.8 Other Fees and Charges

FACTORS INFLUENCING REVENUE AND PRICING

The following factors may influence Council's proposed pricing of the goods, services and facilities.

Community Service Obligations

Council's community service obligation is a fundamental consideration when determining a pricing policy for community services and facilities. Council's community service obligation is reflected in the proposed pricing structure for the hire and use of services and facilities such as the Town Hall, Community Centres, the Visitors Information Centre, public swimming pools, libraries, parks, gardens, sporting and recreation fields and facilities.

Full Cost Recovery

The principle of full cost recovery is the recovery of all direct and indirect costs involved in the provision of a service.

User-Pays

The User-Pays principle involves pricing the provision of goods, services and facilities, which require the user/consumer to pay the actual cost of the service provided. Full, partial or zero cost recovery describes how the aggregate level of revenue derived from a service relates to its fully absorbed or 'true cost'.

The pricing policy applied to a particular service is guided by Council's motivation for being involved in the service. The following table notes each circumstance by which Council is involved in a service and describes the policy principle or basis.

The table below provides a legend of the motive and pricing principle relating to the Other Fees and Charges listed in the following pages:

Pricing Principle and Motive legend:

Code	Motive	Pricing Principal
A	Public Goods and the Exclusion Principle	Council services may be provided free of charge in those circumstances where it is impossible or impractical to exclude users who for various reasons do not have the ability to pay.
B	Legislation or Regulations	Include fees and charges which are set by external bodies through legislation or regulations.
C	Subsidised Goods and Services	Fees may be discounted to a level below the cost of a service if full cost recovery would prevent or discourage its consumption and the service is regarded as having particular merit to the welfare and well-being of the community (hence creating a community service obligation); provided the cost of the discount does not exceed the estimated benefit.
D	User-Pays/Full Cost Recovery/Natural Monopoly	The User-Pays principle involves pricing the provision of goods, services and facilities, which require the user/consumer to pay the actual cost of the service provided. This cost may be estimated or calculated to ensure that the aggregate level of revenue derived from a

		service relates to its fully absorbed or 'true cost'. Further, where Council has a monopoly over the production of a good or service, prices should be set at a level to fully recover costs unless there are explicit community service obligations or equity objectives.
E	Set by Agreement	The setting of prices by agreement will affect agreements such as leases, licenses and any other agreements to occupy or use Council facilities. Generally these agreements will specify that prices increase by the Consumer Price Index on an annual basis.

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
CORPORATE AND GOVERNANCE INCOME				
Interest on outstanding Rate, Water consumption and Debtor accounts.	7.50%	7.50%	Set in accordance with Section 566(3) of the Local Govt. Act 1993.	NO
Section 603 Certificates (Outstanding Rates & Charges)	80.00	80.00	B	NO
Urgency Fee - Section 603 Certificate	148.00	148.00	D	NO
Property Enquiries – Verbal	Nil	Nil	A	
Property Enquiries – Written	41.00	41.00	C	NO
Dishonour Administration Fee				
Cheque Payments (per payment)	100.00	25.00	D	NO
Admin Charge (Staff) re Road Toll follow up	50.00	50.00	D	YES
Photocopying (Black and White)				
A4 (single sided)	1.00	1.00	D	YES
A4 (double sided)	1.00	1.00	D	YES
A3 (single sided)	2.00	2.00	D	YES
A3 (double sided)	2.00	2.00	D	YES
Photocopying (Colour)				
A4 (single sided)	2.00	2.00	D	YES
A4 (double sided)	2.00	2.00	D	YES
A3 (single sided)	4.00	4.00	D	YES
A3 (double sided)	4.00	4.00	D	YES
Laminating				
Card	1.00	1.00		NO
A4 (per page)	4.00	4.00	D	NO
A3 (per page)	6.00	6.00	D	NO
Large Quantities (sales exceeding 20).	By Quotation	By Quotation	D	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Rating Information				
Extracts of valuation	50.00	50.00	D	NO
Other enquiries of rating staff (per hour) First 15 Minutes Free	55.00	55.00		
Copy of Rates & Water Notices	11.50	11.50	D	NO
Copy of Rates & Water Notices and receipts	20.00	20.00	D	NO
Refund Processing Fee - Relates to customers request for refunds on overpayments of Rates and Water (first request no charge)	25.00	20.00		if overpayment included GST
Government Information (Public Access) Act				
Application Fee	30.00	30.00	B	NO
Processing Fee – per hour	30.00	30.00	B	NO
Review Fee – (internal)	40.00	40.00	B	NO
Holder of a Commonwealth Health Benefit Card is entitled to half fees and charges.	Half fee	Half fee	C	NO
Work involved in dealing with an application.	By quotation	By quotation	A	NO
GIS Maps (Standard property enquiry or re-print of existing maps)				
A4 Black and White	4.00	4.00	D	YES
A4 Colour	7.00	7.00	D	YES
A3 Black and White	6.00	6.00	D	YES
A3 Colour	14.00	14.00	D	YES
A2 Colour/Black and White	18.00	18.00	D	YES
A1 Colour/Black and White	25.00	25.00	D	YES
A0 Colour/Black and White	28.00	28.00	D	YES
GIS Maps (custom map production).	By Quotation	By Quotation	D	YES
Plan Printing				
A2	13.00	13.00	D	YES
A1	17.00	17.00	D	YES
A0	21.00	21.00	D	YES
Large Quantities (sales exceeding 100).	by Quotation	by Quotation	D	YES
Large Quantities (sales exceeding 100).	by Quotation	by Quotation	D	YES
Fax - Australia	6.00	6.00	D	YES
Fax - Australia (10 + pages)	9.00	9.00	D	YES
Permanent Road Closure Application Administration Fee – Non Refundable.	Actual costs + admin. Fee	Actual costs + admin. Fee	D	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Standard Deed Preparation Fee (Prepared by Council)	100.00	100.00	C	NO
Standard Deed Preparation Fee (Prepared by Solicitor or Agent)	Invoice Cost	Invoice Cost	C	NO
COMPANION ANIMAL REGISTRATION CHARGES				
<i>Lifetime Registration</i>				
Non de-sexed dog or cat (even if owned by pensioner)	207.00	210.00	B	NO
De-sexed dog or cat	57.00	58.00	B	NO
De-sexed dog or cat – owned by pensioner	24.00	25.00	B	NO
Non de-sexed dog or cat – owned by registered breeder	57.00	58.00	B	NO
Non de-sexed cat or dog under 6 months	57.00	58.00	B	NO
Desexed dog or cat sold by eligible pnd/shelter	28.50	29.00	B	NO
Late fee - where registration is not paid within 28 days of required registration date	15.00	16.00	B	NO
STOCK IMPOUNDING CONTROL CHARGES				
<i>Fee for Loss or Damage (Applies to council/private property)</i>				
Horse, Ass, Mule, Cow, Camel, Alpaca (per head)	22.00	22.00	D	NO
Sheep. (per head)	10.00	10.00	D	NO
Goat, Pig. (per head)	22.00	22.00	D	NO
<i>Transport of animals to pound</i>				
Cartage cost	\$50 + Actual Cost	\$50 + Actual Cost	D	NO
Walking of animals to pound	\$38 + (staff hourly rate x 1.5)	\$38 + (staff hourly rate x 1.5)	D	NO
Muster stray stock - per hour	143.00	146.00	D	NO
<i>Sustenance</i>				
Sheep and Goats per head per day	5.00	5.00	D	NO
Cattle and Horses per head per day	32.00	33.00	D	NO
<i>Other Charges</i>				
Veterinary costs	actual cost + 41.00/call	actual cost + 41.00/call	D	NO
<i>Notification</i>				
By post	17.00	17.50	D	NO
By messenger	15.50+ 95c/km	15.50+ 95c/km	D	NO
Advertising Costs	37.50 + actual cost	37.50 + actual cost	D	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
IMPOUNDING - VEHICLES				
Impounding Fee - Vehicles	145.00	148.00	D	NO
Transporting other articles to pound – (cars, trolleys etc)	actual cost + 38	actual cost + 38	D	NO
Notification				
Advertising Costs	Advertising costs +38 per advert	Advertising costs +38 per advert	D	NO
COMPANION ANIMAL POUND CHARGES				
Animal Pound Charges				
Surrender/destruction fee	70.00	70.00	D	NO
First seizure/release of animal	55.00	55.00	D	NO
Repeat seizures/releases within 12 months	110.00	110.00	D	NO
Sustenance fee (including boarding) per day - including day impounded and day released	25.00	25.00	D	NO
Out of Hours release fee + actual other costs	115+other costs	117 + other costs	D	NO
Sundry Animal Charges				
Microchip fee	48.00	48.00	D	YES
Hire of cat trap per week	Free	Free	C	YES
Hire of dog trap per week (Includes set fee)	65.00	65.00	C	YES
Hire of Barking Dog Collar (Refundable Deposit)	25.00	25.00	C	YES
Cost of Barking Dog Collar if not returned or damaged when hired	250.00	250.00	C	YES
Compliance Certificate – Dangerous/Restricted Dog Enclosure	150.00	150.00	cl. 25 Companion Animals Regn 2008	NO
Collar and Sign Package – Dangerous/Restricted Dog	150.00	150.00	D	YES
ENVIRONMENTAL CHARGES				
Water Analysis				
General Water Analysis	By Quotation	By Quotation	D	YES
Swimming Pool Water Analysis	By Quotation	By Quotation	D	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Administration Fees				
Prevention Notice issued under section 96 of Env Ops Act 1997. Clause 99 of Regns.	535.00	535.00	B	NO
Clean Up Notice issued under section 91 of the Env Ops Act 1997. Clause 99 of Regns	535.00	535.00	B	NO
LOCAL APPROVALS				
Part A - Install a Structure	80.00	81.00	D	NO
Part B - Approval to carry out water supply, sewerage and/or storm water drainage works including inspections	200.00	204.00	D	NO
Part C - Approval to install, construct or alter an on-site sewerage system including inspection	200.00	204.00	D	NO
Part F - Operate a Caravan Park	80.00	81.00	D	NO
Part F - Install solid fuel heating device (where not exempt under local approvals policy)	80.00	81.00	D	NO
Part F - install or operate amusement device (under 14 rpm exempt)	50.00	51.00	D	NO
Part F - Use of a Standing Vehicle or any Article for the purpose of selling any article in a public place	80.00	81.00	D	NO
Part D, E, F - Miscellaneous Approvals	80.00	81.00	D	NO
Annual Approval Fee (High Risk Onsite Sewerage Management System)	85.00	87.00	D	NO
Inspection Fee (High Risk Onsite Sewerage Management System)	125.00	127.00	D	NO
PUBLIC HEALTH				
Food Outlet Inspections				
First Inspection	100.00	100.00	D	NO
Subsequent Inspection Charge		50.00	D	NO
Annual Administration Charge	200.00	200.00	D	NO
Administration Fee for Not for Profit organisations (Food outlet)	No Charge	No Charge	A	NO
Inspection - if satisfactory	No Charge	No Charge	C	NO
Other Outlets				
Hairdresser/Beauty Salon/Skin Penetration Premises Inspection	120.00	100.00	D	NO
Hairdresser/Beauty Salon/Skin Penetration Premises Inspection in conjunction with trade waste inspection	No Charge	No Charge		NO
Registration of Skin Penetration Premises	80.00	80.00	D	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
OUTSTANDING ORDERS & NOTICES INFORMATION				
<i>Environmental Planning & Assessment Act s. 10.7(5)</i>			A	NO
<i>Per certificate</i>	85.00	85.00	A	NO
<i>Per certificate requiring inspection</i>	140.00	140.00	A	NO
<i>Certificate as to outstanding Notices and Orders issued under the Local Government Act (section 735A) Please Note: Related to any outstanding notice, order, direction or demand but only to those matters issued under the Local Government Act. It specifically excludes those outstanding.</i>				
<i>Per certificate</i>	95.00	95.00	B	NO
<i>Per certificate requiring inspection</i>	90.00	90.00	A	NO
<i>Per certificate requiring inspection</i>	140.00	140.00	A	NO
<i>Noxious Weeds Act - Provision of section 64 certificate</i>	85.00	87.00	A	NO
WASTE MANAGEMENT CONTROL				
<i>Disposal of Waste Materials</i>				
Sorted Domestic Waste (Recyclables separated minimum of 1/3 recycling required, not including green waste)	Free	Free	A	YES
Recyclables separated including metal	Free	Free	A	YES
Unsorted Waste up to 500 kg	25.00 per load	25.00 per load	A	YES
Unsorted waste over 500 kg charged at tonne rate	75.00/tonne	76.00/tonne	A	YES
Green Waste up to 500 kg	10.00	10.00	C	YES
Green waste over 500 kg charged at tonne rate	50.00/tonne	50.00/tonne	A	YES
Privet (Subject to prior notification to and approval by Council.)	Free	Free	A	YES
Clean Fill - Soil	Free	Free	A	YES
White goods certified as de-gassed	Free	Free	D	YES
White goods if not certified de-gassed	50.00	50.00	D	YES
Local Registered Charities – disposal of unwanted goods – unsorted (sorted 1/3 recyclables – free)	60.00/ Truck Load	60.00/ Truck Load	A	YES
Local Registered Charities – Council collection & disposal of unwanted goods	By Quotation	By Quotation	A	YES
Asbestos Waste - Glen Innes Waste Depot ONLY	150.00/tonne (Min\$75)	150.00/tonne (Min\$75)	C	YES
Disposable asbestos bag (includes bag & bag/content disposal)	27.00	27.00	C	YES
Builders Rubble (Concrete, Brick, Blocks, Pavers, Tiles only) per tonne	40.00/tonne	41.00/tonne	C	YES
E waste (deferment of charge subject to recycling options available)	0	0	C	YES
Drillers Waste per tonne	75.00	75.00	C	YES
Processed Construction and Demolition waste.	Not for public sale	Not for public sale	C	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Disposal of Tyres - per tyre				
Motor Cycle Tyres	6.00	6.00	C	YES
Passenger car Tyres	8.00	8.00	C	YES
Truck Tyres - small (15' to 16' rim)	27.00	28.00	C	YES
Truck Tyres - large	80.00	81.00	C	YES
Tractor Tyres	180.00	181.00	C	YES
Tyres on rim will be charged at double the relevant charge.				
Please note: Tyres will not be accepted from commercial operators.				
Sundry Items				
Please Note: Bulk waste from other Local Government Authorities is subject to approval.				
	By Quotation	By Quotation	D	YES
RENTALS, LEASES AND ANNUAL FEES				
Commercial Leases				
Air Services Australia Non-Direction Beacon lease at Aerodrome	As per lease (CPI)	As per lease (CPI)	E	YES
Service Station, Cnr Church and Bourke Streets, Glen Innes	As per lease (CPI)	As per lease (CPI)	E	YES
Crofters Cottage	As per lease (CPI)	As per lease (CPI)	E	YES
1st Floor, Visitors Centre, Church Street, Glen Innes	As per lease (CPI)	As per lease (CPI)	E	YES
Ground Floor, Visitors Centre, Church Street, Glen Innes	As per lease (CPI)	As per lease (CPI)	E	YES
Glen Innes Mobile Toy Library - Bus	As per lease (CPI)	As per lease (CPI)	E	YES
Town Hall Tea and Coffee Shop	As per lease (CPI)	As per lease (CPI)	E	YES
Lease of Hanger	As per lease (CPI)	As per lease (CPI)	E	YES
Lease of Land for Hanger	As per lease (CPI)	As per lease (CPI)	E	YES
Recycling Centre	As per lease (CPI)	As per lease (CPI)	E	YES
Martins Lookout (1)	As per lease (CPI)	As per lease (CPI)	E	YES
Martins Lookout (2)	As per lease (CPI)	As per lease (CPI)	E	YES
Private lease of land for Hangers	As per lease (CPI)	As per lease (CPI)	E	YES
Lease of GI Aerodrome Land	As per lease (CPI)	As per lease (CPI)	E	YES
Glen Innes Mobile Toy Library - Building	As per lease (CPI)	As per lease (CPI)	E	YES
Glen Innes Aggregates Off Stream Storage - Grazing Lease	As per lease (CPI)	As per lease (CPI)	E	YES
Glen Innes Aggregates Off Stream Storage - Storage Lease	As per lease (CPI)	As per lease (CPI)	E	YES
Lease of Wattle Vale	As per lease (CPI)	As per lease (CPI)	E	YES
All other leases	As per lease (CPI)	As per lease (CPI)	E	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
TOWN PLANNING				
Development Applications				
<i>Dwelling House Estimated Cost Less than or equal to \$100,000 (CI 247)</i>	455.00	455.00	B	NO
<i>Development NOT INVOLVING the erection of a building, carrying out of a work, subdivision of land or demolition of a building or work (CI 250)</i>	285.00	285.00	B	NO
<i>Development INVOLVING the erection of a building, carrying out of a work, subdivision of land or demolition of a building or work (CI 246B):</i>				
<i>Up to \$5,000</i>	110.00	110.00	B	NO
<i>\$5,001 to \$50,000</i>	\$170.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of estimated cost.	\$170.00 plus an additional \$3.00 for each \$1,000 (or part of \$1,000) of estimated cost.	B	NO
<i>\$50,001 to \$250,000</i>	\$352.00 plus an additional \$3.64 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$50,000.	\$352.00 plus an additional \$3.64 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$50,000.	B	NO
<i>\$250,001 to \$500,000</i>	\$1,160.00 plus an additional \$2.34 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$250,000.	\$1,160.00 plus an additional \$2.34 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$250,000.	B	NO
<i>\$500,001 to \$1,000,000</i>	\$1,745.00 plus an additional \$1.64 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$500,000.	\$1,745.00 plus an additional \$1.64 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$500,000.	B	NO
<i>\$1,000,001 to \$10,000,000</i>	\$2,615.00 plus an additional \$1.44 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$1,000,000.	\$2,615.00 plus an additional \$1.44 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$1,000,000.	B	NO
<i>More than \$10,000,000</i>	\$15,875.00 plus an additional \$1.19 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$10,000,000.	\$15,875.00 plus an additional \$1.19 for each \$1,000.00 (or part of \$1,000.00) of estimated cost when exceeds \$10,000,000.	B	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
<i>Refund of Fees paid on Development Application(s)</i>				
Application withdrawn prior to assessment	90% of DA fee paid refunded	90% of DA fee paid refunded	B	NO
Application withdrawn after assessment and prior to determination	25% of DA fee paid refunded	25% of DA fee paid refunded	B	NO
<i>Refund of Fees paid on Construction Certificate</i>				
Application withdrawn prior to determination of DA	100% of CC fee paid refunded	100% of CC fee paid refunded	B	NO
Application withdrawn after assessment and prior to determination	Refund of all inspection fees	Refund of all inspection fees	B	NO
<i>Application for modification of consent for local development (Clause 258)</i>				
Minor Amendment to DA s.96(1)	Max 71.00	Max 71.00	B	NO
Amendment to DA s.4(55) - Minimal environmental impact (Clause 1)	645.00 or 50% of the original DA whichever is the lesser	645.00 or 50% of the original DA whichever is the lesser	B	NO
Major Amendment to DA s.4(55) Not of minimal environmental impact (Clause 2) See below:				
Up to \$5,000	55.00	55.00		NO
\$5,001 to \$250,000	\$85.00 plus an additional \$1.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost.	\$85.00 plus an additional \$1.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost.	B	NO
\$250,001 to \$500,000	\$500.00 plus an additional \$0.85 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$250,000.	\$500.00 plus an additional \$0.85 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$250,000.	B	NO
\$500,001 to \$1,000,000	\$712.00 plus an additional \$0.50 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$500,000.	\$712.00 plus an additional \$0.50 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$500,000.	B	NO
\$1,000,001 to \$10,000,000	\$987.00 plus an additional \$0.40 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$1,000,000.	\$987.00 plus an additional \$0.40 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$1,000,000.	B	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
More than \$10,000,000	\$4,737.00 plus an additional \$0.27 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$10,000,000.	\$4,737.00 plus an additional \$0.27 for each \$1,000.00 (or part of \$1,000.00) by which the estimated cost exceeds \$10,000,000.	B	NO
<i>Issue of Section 10.7 Planning Certificate (Previous 149 Certificate).</i>				
Minimum Certificate pursuant to section 10.7 (2) of the <i>Environmental Planning & Assessment Act 1979.</i>	53.00	53.00	B	NO
Additional Fee for urgent provision of section 10.7 (2) Certificate	115.00	110.00	D	NO
Additional information provided pursuant to section 10.7 (5) of the <i>Environmental Planning & Assessment Act 1979.</i>	80.00	80.00	B	NO
Additional Fee for urgent provision of section 10.7 (5) Certificate	110.00	110.00	D	NO
<i>Review of Development Consent pursuant to s.8.2 of the Act</i>				
<i>Dwelling House Estimated Cost Less than or equal to \$100,000 (CI 257)</i>	190.00	190.00	B	NO
Development NOT INVOLVING the erection of a building, the carrying out of a work or demolition of a work or building (CI 257)	50% of the fee for the original DA	50% of the fee for the original DA		NO
Any other development application (CI 257):				
<i>Up to \$5,000</i>	55.00	55.00	B	NO
<i>\$5,001 to \$250,000</i>	\$85.00, plus an additional \$1.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost.	\$85.00, plus an additional \$1.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost.	B	NO
<i>\$250,001 to \$500,000</i>	\$500.00, plus an additional \$0.85 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceed \$250,000.	\$500.00, plus an additional \$0.85 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceed \$250,000.	B	NO
<i>\$500,001 to \$1,000,000</i>	\$712.00, plus an additional \$0.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$500,000.	\$712.00, plus an additional \$0.50 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$500,000.	B	NO
<i>\$1,000,001 to \$10,000,000</i>	\$987.00, plus an additional \$0.40 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$1,000,000.	\$987.00, plus an additional \$0.40 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$1,000,000.	B	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
<i>More than \$10,000,000</i>	\$4,737.00, plus an additional \$0.27 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$10,000,000.	\$4,737.00, plus an additional \$0.27 for each \$1,000.00 (or part of \$1,000.00) of the estimated cost exceeds \$10,000,000.	B	NO
Subdivision Fees				
New Road	\$665.00 plus \$65.00 per additional lot	\$665.00 plus \$65.00 per additional lot	B	NO
No New Road (Min \$330.00)	\$330.00 plus \$53.00 per additional lot	\$330.00 plus \$53.00 per additional lot	B	NO
Strata	\$330.00 plus \$65.00 per additional lot	\$330.00 plus \$65.00 per additional lot	B	NO
Subdivision Certificate/Linen release fee	225.00	225.00	D	NO
Planning Proposal (Min \$2,480.00)	\$2,480.00 plus costs and staff time at \$70.00 per hour	\$2,480.00 plus costs and staff time at \$70.00 per hour	D	NO
Developer Contributions				
s. 7.12 (Previously 94A) – where the estimated cost of the development is between \$100,001 and \$200,000 (in accordance with Council's policy)	0.5% of development cost	0.5% of development cost	D	NO
s. 7.12 – where the estimated cost of the development is in excess of \$200,000 (in accordance with Council's policy)	1.0% of development cost	1.0% of development cost	D	NO
Advertising Fee (per application)	320.00	320.00	B	NO
Neighbour Notification Fee	80.00	80.00	D	NO
Designated development (advertising fee) (Clause 252 (1) (a))	2200.00	2200.00	B	NO
Prohibited development (advertising fee) (Clause 252 (1) (c))	1105.00	1105.00	B	NO
CEMETERY				
Burial				
Plot (each).	437.00	445.00	D	YES
Burial - Normal Working Days	649.00	661.00	D	YES
Burial - Saturdays	968.00	985.00	D	YES
Children's Section (under 1.1m) Under 5	208.00	212.00	D	YES
Reception of Ashes for Burial	161.00	164.00	D	YES
Re-opening, closing vault	161.00	164.00	D	YES
Perpetual Care - lawn cemetery (payable at time of burial)	847.00	862.00	D	YES
Perpetual Care - monumental cemetery (payable at time of burial)	1714.00	1745.00	D	YES
Burial where Hand Digging is required (Old Sections).	825.00	840.00	D	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Burial - Villages - additional charge for machinery transport	296.00	301.00	D	YES
Exhumation	842.00	857.00	D	YES
Tombs and Monuments:				
Application to erect a tomb or monument	114.00	116.00	D	NO
Niches, Columbarium				
Reservation in columbarium	249.00	254.00	D	YES
Interment & Plaque (at time of interment) or replacement plaque	cost of plaque + 124.00	cost of plaque + 126.00		YES
Cancellation of Lease - Administration Fee	44.00	45.00	D	YES
Sale of Cemetery Record Book	37.00	38.00	D	NO
Application for Private Burial (includes inspection)	363.00	370.00	D	NO
Records - Search and supply	47.00	48.00	D	NO
SWIM CENTRES				
All books of tickets and family passes include entry to Glen Innes and Emmaville swim centres				
Turnstile Admissions:				
Adults, Seniors & Children under 16	4.00	4.00	C	YES
Children under four (4)	Free	Free	A	
Spectators & Carers	2.50	2.50	C	YES
School Groups and/or Carnivals (teachers free)	2.50	2.50	C	YES
Season Tickets:				
Family – Full Season (No Further discounts)	300.00	300.00	C	YES
Family – Half Season (No Further discounts)	150.00	150.00	C	YES
Individual Season Pass	160.00	160.00	C	YES
Individual Half Season Pass	80.00	80.00	C	YES
Pool Hire: Sole use				
School Groups - learn to swim	\$2.50 per child plus \$30 per hour (teachers free)	\$2.50 per child plus \$30 per hour (teachers free)	C	YES
Swimming or Triathlon club	normal entry fees plus \$30 per hour	normal entry fees plus \$30 per hour	C	YES
Private Use - Other (per hour including admission)	365.00	365.00	C	YES
Hire of Pool aid Equipment for Private Lesson Teachers per session.	5.00	5.00	C	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Programmes - paid in advance - excludes admission				
Aqua Aerobics - per class	7.00	7.00	C	YES
Season Pass Aqua Aerobics Classes (50 tickets)	300.00	300.00	C	YES
Swim Classes Baby Classes - 1 lesson	10.00	10.00	C	YES
Swim Classes Pre-school - 10 lessons - for one season only	110.00	110.00	C	YES
Swim Classes School Age - 10 lessons - for one season only	110.00	110.00	C	YES
SPORTSGROUNDS RENTALS				
Tennis Association (per annum)	as per lease(CPI)	as per lease(CPI)	A	YES
Rugby League - Meade Park (per annum)	as per lease(CPI)	as per lease(CPI)	A	YES
Rugby Union Park	as per lease(CPI)	as per lease(CPI)	A	YES
PARKS & RESERVES				
Mowing request outside of Normal Schedule for Ovals	109 per Hour	111 per Hour	D	YES
Line marking (where no lease agreement in place)				
Touch football fields - Per line marking	244.00	Free	D	YES
Netball courts - Per line Marking	178.00	Free	D	YES
Football fields - Per line marking	122.00	Free	D	YES
Soccer fields - Per line marking	300.00	Free	D	YES
Little Athletics - Per line marking	300.00	Free	D	YES
Commercial Hire Security Bond (refundable on Conditions)	662.00	674.00	D	NO
Commercial Hire rental (per day)	\$130 + private works rates for associated services	\$132 + private works rates for associated services	D	YES
All Playing fields for Schools - Booked	Free	Free	A	YES
Rallies, weddings, private functions Administration Charge (not for profit)	48.00	49.00	C	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
RESERVES RENTALS				
Annual Charges				
Road off Church Street	As per agreement (CPI)	As per agreement (CPI)	E	YES
Lane at Rear of Glen Innes Gasworks	As per agreement (CPI)	As per agreement (CPI)	E	YES
Part Herbert Street, near Hunter Street	As per agreement (CPI)	As per agreement (CPI)	E	YES
Part Herbert Street	As per agreement (CPI)	As per agreement (CPI)	E	YES
Wellingrove Pump Station	As per agreement (CPI)	As per agreement (CPI)	E	YES
Manns Lane Reserve - grazing	As per agreement (CPI)	As per agreement (CPI)	E	YES
Sewerage Treatment Works - West of railway line - grazing	As per agreement (CPI)	As per agreement (CPI)	E	YES
East of Railway Line - grazing	As per agreement (CPI)	As per agreement (CPI)	E	YES
Council Reserve - Red Range	As per agreement (CPI)	As per agreement (CPI)	E	YES
West Avenue Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Red Range Cemetery Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Glen Innes Cemetery Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Glencoe Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Red Range Reserve	As per agreement (CPI)	As per agreement (CPI)	E	YES
Section 3 Oswald St, Dundee	As per agreement (CPI)	As per agreement (CPI)	E	YES
Grazing Land at Deepwater	As per agreement (CPI)	As per agreement (CPI)	E	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
LIBRARY & LEARNING CENTRE				
Library Charges				
Black and White Photocopying				
Photocopying - A4	0.50	0.25	C	YES
Photocopying - A3	1.00	0.35	C	YES
Colour Photocopying				
Photocopying - A4	2.00	0.30	C	YES
Photocopying - A3	4.00	0.40	C	YES
Computer Printing				
Black & White - A4	0.50	0.25	C	YES
Colour - A4	2.00	0.30	C	YES
Fax				
Australia		3.30	C	YES
Australia - 10 pages +		6.40	C	YES
International		8.30	C	YES
Fax Received		0.30	C	YES
Emailing				
Email - pdf documents (per page)		0.25	C	YES
Laminating service				
A4 per page	3.50	2.10	C	YES
A3 per page	4.50	3.30	C	YES
Library - Sundry fees and charges				
Espresso Coffee	4.00	4.00	C	YES
Library Bag	2.00	2.00	C	YES
PLAYAWAY headphones	2.50	2.50	C	YES
Replacement Library Membership cards	4.20	4.20	C	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Inter Library Loan				
Administration Fee	7.50	7.50	C	NO
Exchange Fee	16.50	16.50	B	NO
Replacement cost of lost / damaged items	12.50 + actual cost	12.50 + actual cost	C	NO
Conference Room – Hire per hour				
Community	20.00	20.00	D	YES
Government, Commercial/ Business	42.00	42.00	D	YES
Additional Charges:				
Equipment Hire (laptop, projector and screen) – per day				
Community	25.00	25.00	D	YES
Government, Commercial/ Business	45.00	45.00	D	YES
Administration Fee – (once off)				
Community	12.50	12.50	D	YES
Government (excl. Council and DET), Commercial/ Business	24.00	24.00	D	YES
Security Swipe card Refundable Deposit	80.00	80.00	D	NO
Security Call out.	80.00	80.00	D	YES
Cleaning Cost	40.00	40.00	D	YES
Teleconferencing - Blue tooting to mobile				
Community per day		10.00	D	YES
Govt. Commercial/Business per day		15.00	D	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
CHILDREN AND FAMILY SERVICES				
<p>For items marked with an *, the amount of the fee to be charged by the Council for NDIS services is the maximum amount that Registered Providers can charge NDIS participants for their services as set out in the National Disability Insurance Scheme Price Guide that is published by the National Disability Insurance Agency from time to time and is applicable for the period when the services are provided.</p>				
After School Hours Care (Includes \$1 per day transport charge for the Bus)	31.00	31.00	C	NO
After School Hours Care (Casual bookings for days not booked a week in advance)	33.00	33.00	C	NO
Vacation Care	57.00	58.00	C	NO
Vacation Care (Casual bookings for days not booked a week in advance)	60.00	61.00		NO
Late Collection Fee - applicable 10 minutes after closing time per 10 minute lot after closing time.	10.00	11.00	D	YES
Hire of House - Community Groups and DoCS/DET - per half day up until 12pm	90.00	91.00	C	YES
Hire of House - Community Groups and DoCS/DET - full day (morning and past 12 noon)	180.00	182.00	C	YES
Excursions and Special Activities Cost Recovery.	Variable	Variable		
Specialised home-based assistance for a child.*	As per NDIS rates	As per NDIS rates	D	NO
Training for carers / parents.*	As per NDIS rates	As per NDIS rates	D	NO
Specialised group early childhood interventions. *	As per NDIS rates	As per NDIS rates	D	NO
Specialised individual therapy for early childhood. *	As per NDIS rates	As per NDIS rates	D	NO
Trans-disciplinary early childhood intervention. *	As per NDIS rates	As per NDIS rates	D	NO
Financial Intermediary - set up costs.*	As per NDIS rates	As per NDIS rates	D	NO
Financial Intermediary monthly processing.*	As per NDIS rates	As per NDIS rates	D	NO
Support Connection*	As per NDIS rates	As per NDIS rates	D	NO
Coordination of Supports*	As per NDIS rates	As per NDIS rates	D	NO
Implement Behaviour Support Plan		As per NDIS rates	D	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
LIFE CHOICES - SUPPORT SERVICES **				
<p>For items marked with an *, the amount of the fee to be charged by the Council for NDIS services is the maximum amount that Registered Providers can charge NDIS participants for their services as set out in the National Disability Insurance Scheme Price Guide that is published by the National Disability Insurance Agency from time to time and is applicable for the period when the services are provided.</p>				
Attendance at Centre – per person	4.00	4.50	C	YES
Meals - Centre based	12.00	12.00	D	YES
Meals - Light		8.00	D	YES
Meals - home delivered, Meals on Wheels	12.00	12.00	D	YES
Bus Transport to Life Choices	6.00	8.00	D	YES
Morning or Afternoon Tea	4.00	4.50	D	YES
Outings and Activities	At cost	At Cost	D	YES
Bingo money (per morning session)	3.00	3.00	D	YES
Hire of LC-SS Room per day or part thereof	40.00	40.00	D	YES
Hire of LC-SS Room per hour or part thereof	15.00	15.00	D	YES
Exercise Programs (unfunded)		12.00	D	YES
Package Management Fee per fortnight HCP Level 1 (of funding and reduced income)	0.13	42.14	D	NO
Package Management Fee HCP per fortnight Level 2 (of funding and reduced income)	0.15	88.90	D	NO
Package Management Fee HCP per fortnight Level 3 (of funding and reduced income)	0.18	232.26	D	NO
Package Management Fee HCP per fortnight Level 4 (of funding and reduced income)	0.20	391.16	D	NO
Care Management Fee per fortnight HCP Level 1		93.00	D	NO
Care Management Fee per fortnight HCP Level 2		93.00	D	NO
Care Management Fee per fortnight HCP Level 3		139.50	D	NO
Care Management Fee per fortnight HCP Level 4		139.50	D	NO
HCP exit fee		500.00	D	NO
Clinical Assessment Oregistered Nurse per hour)		80.00	D	NO
LCSS High Intensity Personal Care (per hour)	47.00	48.50	D	YES
Direct Support Worker per hour (external) + award rates after 6pm, weekends and Public Holidays	47.00	48.50	D	YES
Direct Support Worker per hour (internal) + award rates after 6pm, weekends and Public Holidays	44.00	45.00	D	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Administration Fee CHSP		12.50%	D	NO
Support Facilitation per hour (internal)	60.00	62.00	D	NO
Support Facilitator per hour (external)		80.00	D	YES
Travel Costs (cents per km) (exclusive of staff time)	0.80	0.80	D	YES
Maintenance Worker per hour Plant Fee	5.50	6.00	D	YES
Maintenance Worker per hour (external)	47.00	48.50	D	YES
Client Contributions/% of Actual cost of service			D	YES
Home Care Packages (there may be an income-tested care fee as assessed by Centrelink)		Various as assessed by Centrelink	D	NO
Home Care Packages Level 1 per fortnight	15%	0 - 18.88	D	NO
Home Care Packages Level 2 per fortnight	15%	0 - 39.96	D	NO
Home Care Packages Level 3 per fortnight	15%	0 - 61.62	D	NO
Home Care Packages Level 4 per fortnight	15%	0 - 84.32	D	NO
Home Care Packages (A minimum of 15% increasing in accordance with assessment)	15%	15%	D	YES
Commonwealth Home Support Program (In accordance with program guidelines)	15%	15%	D	YES
Assistance to access social and recreational activities on weekdays (standard) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities finishing after 8pm weekdays (standard) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on Saturday (standard) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on Sunday (standard) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on Public Holidays (standard) (excluding Christmas Day and Good Friday).*	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on weekdays (high) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities finishing after 8pm weekdays (high) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on Saturday (high) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on Sunday (high) *	As per NDIS rates	As per NDIS rates	D	NO
Assistance to access social and recreational activities on Public Holidays (high) (excluding Christmas Day and Good Friday).*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities on weekdays (1 staff to 2 participants)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities finishing after 8pm weekdays (1 staff to 2 participants)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities on Saturday (1 staff to 2 participants)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities on Sunday (1 staff to 2 participants)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities on weekdays (1 staff to 2 participants - high)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities after 8pm weekdays (1 to 2 participants - high)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities on Saturday (1:2 - high)*	As per NDIS rates	As per NDIS rates	D	NO
Group social and recreational activities on Sunday(1 staff to 2 participants -high)*	As per NDIS rates	As per NDIS rates	D	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Centre Based Group weekdays *	As per NDIS rates	As per NDIS rates	D	NO
Centre Based Group weekday after 6pm*	As per NDIS rates	As per NDIS rates	D	NO
Centre Based Group Saturday*	As per NDIS rates	As per NDIS rates	D	NO
Centre Based Group Sunday*	As per NDIS rates	As per NDIS rates	D	NO
Financial Intermediary -set up costs*	As per NDIS rates	As per NDIS rates	D	NO
Financial Intermediary monthly processing*	As per NDIS rates	As per NDIS rates	D	NO
Financial and Service Intermediary set up costs*	As per NDIS rates	As per NDIS rates	D	NO
Financial and Service Intermediary activities*	As per NDIS rates	As per NDIS rates	D	NO
Training in planning and plan management*	As per NDIS rates	As per NDIS rates	D	NO
Support Connection*	As per NDIS rates	As per NDIS rates	D	NO
Coordination of Supports*	As per NDIS rates	As per NDIS rates	D	NO
Yetman Outings and Activities	At cost	Various	C	YES
YOUTH SERVICES				
Sporting or Cultural Activities	At cost	Various	C	YES
Meals, including barbeques	At cost	Various	C	YES
Outings and Activities	At cost	Various	D	YES
TOWN HALL HIRE - S.608				
CLASS A: NOT FOR PROFIT ORGANISATIONS / EVENTS				
Local community groups and events, schools and religious / political groups.	Free of Charge	Free of Charge	A	NO
CLASS B: PRIVATE FUNCTIONS				
Wedding receptions, anniversaries and other private functions 5 hours or less (per hour)	24.00	24.00	C	YES
Wedding receptions, anniversaries and other private functions over 5 hours (per day)	165.00	165.00	C	YES
CLASS C: FOR PROFIT COMMERCIAL ORGANISATIONS / ACTIVITIES / EVENTS				
Seminars, conferences, commercial concerts, exercise classes and other profit raising events over 5 hours. (per day)	365.00	365.00	C	YES
Seminars, conferences, commercial concerts, exercise classes and other profit raising events. 5 hours or less (per hour)	30.00	30.00	C	YES
Refundable damages / cleaning deposit (all Classes - daily hire)	260.00	260.00	D	NO
Refundable damages / cleaning deposit (all Classes - hourly hire)	130.00	130.00	D	NO
Other Charges :				
Hire of Committee Room in Town Hall Complex (including hire of adjoining kitchen)	50.00	50.00	C	YES
Note: Hourly hire rates are negotiable for longer term hire arrangements				

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Town Hall Kitchen Hire	67.00	67.00	C	YES
Town Hall Cleaning Fee (all Classes - daily hire only)	90.00	90.00	C	YES
Fee for setting up Town Hall furniture	190.00	190.00	C	YES
Hire of chairs (outside of Town Hall)	6.00	6.00	C	YES
Chair Refundable Damages Deposit	115.00	115.00	D	NO
Hire of Trestle Tables (outside of Town Hall) per table per day	18.00	18.00	C	YES
Trestle Table Refundable Damages Deposit (single fee)	115.00	115.00	D	NO
Piano	Free of Charge	Free of Charge	A	YES
Red Carpet				
Not for Profit Organisations per hire	Free of Charge	Free of Charge	C	YES
All other Users per hire	80.00	80.00	C	YES
Additional days hire (per day)	50.00	50.00	C	YES
Refundable damages / cleaning deposit for all Classes. Per Hire	125.00	125.00	C	NO
ROADS & FOOTPATHS				
Kerb & Guttering contribution (per metre) New Assets in front of properties	50% of costs	50% of costs	C	NO
Paved Paths contribution (per metre) New Assets in front of properties	25% of costs	25% of costs	C	NO
Road opening reinstatement - Concrete (per square metre)	254.00	258.00	D	NO
Road opening reinstatement - Bitumen Sealed (per square metre)	171.00	174.00	D	NO
Road opening reinstatement - Unsealed, Gravel (per square metre)	85.00	86.00	D	NO
Driveway kerb crossover - construct layback in kerb	Quotation	Quotation	D	YES
Bitumen reinstatement only (per square metre)	46.00	46.00	D	NO
Public gate permit – includes advertising	680.00	680.00	B	NO
Design traffic control plan	by quotation min 50.00 if standard TCP used	by quotation min 50.00 if standard TCP used	D	YES
Road Dilapidation Recovery Fee -Wind & Solar Farms	\$3,600 per kilometre per NASRA roughness point (as explained in detail in the agreement)	As per Agreement	D	Yes

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Street light charges (per light)				
New England Club (One only)	At cost +20% administration charge	At cost +20% administration charge	D	YES
GI Services Club (Three)	At cost +20% administration charge	At cost +20% administration charge	D	YES
Poplar Caravan Park (One only)	At cost +20% administration charge	At cost +20% administration charge	D	YES
ENGINEERING INSPECTIONS				
<i>Fees for Development Application Works for each of the following stages (where applicable)</i>				
Road-works:				
Sub-base completion	189.00	192.00	D	NO
Base completion	189.00	192.00	D	NO
Seal completion	189.00	192.00	D	NO
Defect liability period inspection or re-inspection	189.00	192.00	D	NO
Water:				
Prior to Backfill	175.00	178.00	D	NO
Final completion	175.00	178.00	D	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Sewer:			D	
Prior to Backfill	189.00	192.00	D	NO
Final completion	189.00	192.00	D	NO
Storm-water:			D	
Prior to Backfill	189.00	192.00	D	NO
Final completion	189.00	192.00	D	NO
Additional inspection required by development consent.	189.00	192.00	D	NO
Re-inspection due to non compliance with construction standards.	189.00	192.00	D	NO
Road re-naming/application including advertisement.	1202.00	1224.00	D	NO
Street/rural addressing (include supply of addressing numbers and attaching to existing post/fence).	83.00	84.00	D	YES
Street/rural addressing (includes supply of addressing numbers for residents to affix.)	57.00	58.00	D	YES
Section 138 Approval under the Roads Act, including Road Opening Permit, Road Occupancy Permit, Fence line Clearing Permit, Hazard Reduction Burn Permit (includes one pre-approval inspection & one post-work inspection and one complimentary standard traffic control plan)	165.00	168.00	D	NO
Section 138 Approval - additional inspection	57.00	58.00	D	NO
Section 138 Approval - traffic control plan (non-standard)	by quotation min 55.00	by quotation min 55.00	D	NO
Section 138 - Approval - Re-inspection due to non compliance with permit or construction standards.	73.00	74.00	D	NO
Temporary Road Closures - Road events				
Approvals under Section 144 Roads Act 1993	By quotation	By quotation	D	NO
Administration costs to temporarily close lane/road	By quotation	By quotation	D	NO
Supply and erect directional signs	By quotation	By quotation	D	YES
ECONOMIC SERVICES				
Private works				
Plant Hire and Ancillary items	See schedule	See schedule	D	YES
Supply of Sub-base Quality Gravel	By quotation	By quotation	D	YES
Undertake private works	By quotation	By quotation	D	YES
Private Weed Inspection – per hour	N/A	N/A	D	YES
Emulsion per litre	Cost + 20%	Cost + 20%	D	YES
Surveying (Two staff, vehicle and survey equipment) – per hour	By Quotation	By Quotation	D	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
BUILDING FEES				
<i>Applications for Construction Certificates & Complying Development Certificates:</i>				
Certificate less than \$5,000	150.00	153.00	D	YES
Certificates from \$5,001 to \$50,000	260.00	265.00	D	YES
Certificates from \$50,001 to \$250,000	100.00 + 3.50 every 1,000	100.00 + 4.00 every 1,000	D	YES
Certificates over \$250,000	525.00 + 1.50 for every 1,000.00	525.00 + 2.00 for every 1,000.00	D	YES
Building Certificates (Section 149D)	250.00	250.00	B	
Professional Advice				
Bush Fire and Flood Certificates associated with Complying Development Certificate enquiries	160.00 per Certificate	\$170 per Certificate	D	NO
Sale of Copy of Building Approval:				
Schedule (per annum)	85.00	87.00	D	NO
Search Building Records	85.00	87.00	D	NO
Building Inspection Fees/Compliance Certificates:				
Building Inspections/Plumbing & Drainage Inspection	130.00	132.00	D	YES
Additional inspections	150.00	153.00	D	YES
Occupation Certificate	80.00	81.00	D	YES
Compliance Certificate	80.00	81.00	D	YES
Classification Certificate	80.00	80.00	D	YES
Swimming Pools Compliance Certificate (Swimming Pool Act 1992 & Swimming Pool Regns. 2008)				
Registration of Swimming Pool/Spa Pool on Statewide Register by Council on behalf of owner (Clause 18D)	10.00	10.00	B	NO
Pool Exemption Fee (Clause 13)	70.00	71.00	B	NO
Swimming Pool/Spa Pool Fencing Inspection - Initial Inspection (Clause 18A)	130.00	132.00	B	NO
Swimming Pool/Spa Pool Fencing Inspection - Reinspection (Clause 18A). Note: Clause 18A (2) stipulates that no fee can be charged for carrying out a third or subsequent inspection for the purpose of the issue of the same certificate of compliance.	100.00	102.00	B	NO
Resuscitation Charts (each)	20.00	20.00	D	YES
Copy of Drainage Diagram or Approval to Operate	60.00	61.00	D	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Drainage Diagram Drawing Fee - no fee will be charged if the plumber provides drainage diagrams in accordance with Council's requirements		85.00	D	YES
Lodgement of Construction/Complying Development Certificate by a Private Certifier	36.00	36.00	B	NO
SALEYARDS				
<i>Saleyard Fees (Per head)</i>				
Cattle and Bulls: Ordinary Sales (excl. special Bull Sales) – processing charge per head	8.00	8.00	D	YES
Cow and calf (sold together)	13.00	13.50	D	YES
Lamb Weighing- per pen	5.00	5.25	D	YES
Stud Bulls/Cattle: Special Sales	31.00	35.00	D	YES
Sheep and Lambs – processing charge	0.90	0.95	D	YES
Horses	10.50	15.00	D	YES
<u>USE OF FACILITIES: to be applied at Saleyards Manager's Discretion</u>				
Use of Cattle Yards as depot	8,295.00	2,200.00	D	YES
Emergency NLIS Tags (each)	25.00	25.50	D	YES
Weighbridge usage per head	4.50	4.60	D	YES
Scanning of private weighs (if required)	2.50	2.75		
Scale testing fee	By quotation	By quotation	D	YES
Burial of Large Animals (Cattle, Horses etc)	385.50	392.00	D	YES
Burial of Small Animals (Sheep etc)	100.00	100.00		
<i>Administration</i>				
Annual Advertising Sign Fee	330.00	336.00	D	YES
Annual Stock Auction Licence	3,450.00	3,512.00	D	NO
Annual Stock Auction Licence (under 10,000 head)	1,740.00	1,771.00	D	NO
Saleyard Booking Fee (each)	81.50	83.00	D	YES
Call-out during Operating Hours (urgency fee) - per hour	81.50	83.00	D	YES
Call-out after hours (excl animal welfare) – per hour	62.00	63.00	D	YES
<i>Trans-shipment</i>				
Administration Charge - Bulls	\$25.00 (inclusive of GST)	\$27.50 (inclusive of GST)	D	YES
Bulls per head (only applies to bulls not sold through Glen Innes Selling Agents Association)	16.50	17.00	D	YES
Cattle per head	4.50	4.60	D	YES
Sheep per head	0.60	0.65	D	YES
Horses per head	13.00	15.00	D	YES
Use of Crush per head	1.20	1.25	D	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Truckwash Fees				
Truck Wash – Avdata system - cents per minute	0.56	0.60	D	YES
Truck Wash – Avdata system – Minimum Charge	10.00	11.00	D	YES
Standpipe/Overhead fill point (per minute)	3.30	3.40	D	YES
Disposal of Livestock - Per Head				
Euthanasia	60.00	N/A	D	YES
Sale of Compost/Manure				
Compost/Manure per Bobcat Bucket per tonne	-	-	D	Yes
WATER FUND				
METER TESTING				
Meter Test (in house)	60.00	61.00	D	NO
Manufacturer's Test (20mm & 25mm).	194.00	199.00	D	NO
Other Meters.	by quotation	by quotation	D	NO
Special Meter Reading Fee	72.00	74.00	D	NO
Special Meter Reading Fee - <u>Additional Urgency Fee</u>	48.00	49.00	D	NO
RETICULATION TESTING				
Instantaneous Pressure / Flow Test	200.00	205.00	D	NO
HEADWORKS CHARGE				
Water – per Equivalent Tenement (ET)	As per DSP	As per DSP	D	NO
METER INSTALLATION				
Glen Innes & Deepwater				
Water Meters – 20mm	791.00	810.00	D	NO
Water Meters – 25mm	1,170.00	1,199.00	D	NO
Water Meters – 32mm	1,649.00	1,690.00	D	NO
Water Meters – 40mm	2,144.00	2,198.00	D	NO
Water Meters – 50mm or larger	Quotation	Quotation	D	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Please note: for water meters of less than 50mm this fee only applies to water connections of less than 20metres in length. Connection requiring longer length by quotation.				
Tap on water meter	58.00	59.00	D	NO
Alter location of water meter at ratepayer request	Quotation	Quotation	D	NO
Disconnection (removal of water meter)	Free	Free	A	NO
Reconnection of existing meter (if same still in place)	189.00	194.00	D	NO
Water meter box	95.00	97.00	D	NO
Removal - Water Meter Restrictor	239.00	245.00	D	NO
Sale of Recycled Water	By Quotation	By Quotation or User Agreement	D	NO
SEWERAGE FUND				
PUMPING CHARGE				
Charge for Pumping into Sewer Mains - Glen Innes	548.00	562.00	D	NO
Equal to 100% of the annual sewerage availability charge				
<i>On applicable assessments only.</i>				
CONNECTION FEE, WHERE NO JUNCTION AVAILABLE				
Connection Fee. Note this fee only applies to connection of less than 20 metres in length. Connection requiring longer length by quotation.				
Depth of connection <1.5m	785.00	804.00	D	NO
Depth of connection 1.5m - 2.0m	1,572.00	1,611.00	D	NO
Depth of connection <2.0m	By quotation	By quotation	D	NO
Inspection Fee, at sale of property.	104.00	106.00	D	YES
HEADWORKS CHARGE				
Sewer – per Equivalent Tenement (ET)	As per DSP	As per DSP	D	NO
OTHER - SEWER				
Sewer Camera with operator	\$90 per hour	\$92 per hour	D	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
VISITOR INFORMATION CENTRE				
Countrylink TrainLink Booking Fee	5.00	5.00	C	YES
Countrylink Booking Fee	-	-	C	YES
Countrylink Booking - Ticket Change Fee	5.00	5.00	C	YES
Countrylink Booking - Ticket Change Fee	-	-	C	YES
Event and Accommodation Commission Fee	5%-10%	5%-10%	C	YES
COMMUNITY COMMITTEES				
AUSTRALIAN CELTIC FESTIVAL				
<i>Australian Celtic Festival Sponsorship</i>				
Sponsor – Entertainment	By Quotation	By Quotation	C	YES
<i>Australian Celtic Festival Sundry Income</i>				
Weekend Pass - Visitor	60.00	60.00	C	YES
Weekend Pass Early Bird Expires 31st Mar 2018	50.00	50.00	C	YES
Weekend Pass Concession Expires 4th May 2018	50.00	50.00		
Weekend Pass - Resident	25.00	25.00	C	YES
Weekend Pass - Visiting Friends & Relatives (VFR) Early Bird	Not Available	Not Available		
Weekend Pass - Visiting Friends & Relatives (VFR)	30.00	30.00		
Weekend Pass - Commercial Coach/Tour Company/GroupBooking 15+	45.00	45.00	C	YES
Day Pass - Visitor	30.00	30.00	C	YES
Day Pass - Visitor Early Bird Expires 31st Mar 2018	25.00	25.00		
Day Pass - Visitor Concession Expires 4th May 2018	25.00	25.00		
Day Pass Coach	25.00	25.00		
Sunday Pass - Resident	15.00	15.00		
Sunday pass - NEHC Resident	20.00	20.00		
Weekend Pass - Volunteers (Minimum 3hrs Per Day)	Complimentary	Complimentary	C	YES
Weekend Pass - School Children/Student	Complimentary	Complimentary		
Day Pass - Volunteers (Minimum 3hrs Per Day)	Complimentary	Complimentary		
Thursday Night 100K Welcome - No Meal	15.00	15.00	C	YES
Thursday Night 100K Welcome - No Meal - Concession Expires 4th May 2018	12.50	12.50		
Friday Night Function Festival Site - Per Adult & Children Over 12y	10.00-20.00	10.00-20.00	C	YES
Friday Night Function Town Hall Ceilidh - (Donated to Red Cross)	Gold Coin	Gold Coin		

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
Saturday Function Festival Site for those attendees who do not have a Weekend or Saturday Pass - Per adult	0.00 - 30.00	0.00 - 30.00	C	YES
Saturday Function Off Site - Per Adult & Children Over 12y	10.00 - 30.00	10.00 - 30.00	C	YES
Friends of the Festival Event	10.00 - 60.00	10.00 - 60.00		
Trader Site Fees - Premium Powered Site 10m x 6m *Allowance 100amps	800.00	800.00	C	YES
Trader Site Fees- Premium Non Powered Site 10m x 6m	700.00	700.00	C	YES
Trader Site Fees - Powered Site 6m x 4m Allowance 15amps	280.00	280.00	C	YES
Trader Site Fees - Powered Site 6m x 4m Allowance 25amps	300.00	300.00		
Trader Site Fees - Corner Powered Site 6m x 4m Allowance 15amps	300.00	300.00	C	YES
Trader Site Fees - Corner Powered Site 6m x 4m Allowance 20amps	320.00	320.00		
Trader Site Fees - Unpowered Site 6m x 4m	200.00	200.00		
Trader Site Fees - Corner Unpowered Site 6m x 4m	220.00	220.00		
Trader Site Fees - Powered Site 4m x 4m Allowance 20amps	200.00	200.00		
Trader Site Fees - Corner Powered Site 4m x 4m Allowance 20amps	220.00	220.00		
Trader Site Fees - Unpowered Site 4m x 4m	150.00	150.00	C	YES
Trader Site Fees - Clan/ASSMB Unpowered Site 4m x 4m	No Charge	No Charge		
Trader Site Fees - Extra Power fee (above 20W)	Not Applicable	Not Applicable	C	YES
Trader Site Fees - Clan Unpowered Site 3m x 3m (inc 3 passes)	No Charge	No Charge		
Trader Site Fees - Children's Activity (Maximum of 2 Sites Allocated)	No Charge	No Charge		
Trader Site Deposit	Full fee on Booking. Non refundable after 28th February 2018 if selected to attend. All applications from 1st March 2018 100% of site fee on application - Non Refundable after 31st March 2018 if selected to attend.	Full fee on Booking. Non refundable after 28th February 2018 if selected to attend. All applications from 1st March 2018 100% of site fee on application - Non Refundable after 31st March 2018 if selected to attend.		
Yard Dog Trials				
Maiden Trial	10.00	10.00	C	YES
Novice Trial	12.00	12.00	C	YES
Open Trial	15.00	15.00	C	YES
Celtic Festival Highland Tour - per Person	Not Offered by VIC	Not Offered by VIC	C	YES
Celtic Festival Celtic Classic Tour - per Person	Not Offered by VIC	Not Offered by VIC	C	YES

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
MINERAMA				
Inside Traders (New Pavillion) - Per Table	75.00	80.00	C	YES
Inside Traders (Old Pavillion) - Per Table		60.00	C	YES
Outside Traders - Powered - 8m x 5m - for Festival Period	85.00	100.00	C	YES
Outside Traders - Powered - 4m x 5m (half) for Festival Period	35.00	50.00	C	YES
Fossicking Field Trips - Per Day - Adult	25.00	25.00	C	YES
Fossicking Field Trips - Per Day - 5 years and under	Free	Free	A	YES
Fossicking Field Trips - Per Day - Under 16 years	10.00	10.00	C	YES
Commission to Landholders for Fossicking Trips - Adult	10.00	10.00	C	YES
Commission to Landholders for Fossicking Trips - Child	5.00	5.00	C	YES
AUSTRALIAN STANDING STONES MANAGEMENT BOARD				
Installation of plaque on Celtic Family Wall	At Cost	At Cost	C	YES
EMMAVILLE WAR MEMORIAL HALL				
Full Hall including Kitchen and Supper Room	90.00	90.00	C	YES
Fitness Classes (per session)	10.00	10.00		
Kitchen and Supper Room	60.00	60.00	C	YES
Meetings (day)	25.00	25.00	C	YES
Meetings (night)	33.00	33.00	C	YES
Preschool	30.00	30.00	C	YES
Children's Party	30.00	30.00	C	YES
Funeral Gathering	30.00	30.00	C	YES
Refundable Security Deposit for Children's Parties & Funerals	20.00	20.00	C	NO
Library Hire	772.50	772.50	C	YES
PINKETT RECREATION RESERVE COMMITTEE				
Hall Hire				
Day or Night - General Usage	165.00	165.00	D	YES
Membership	1.00	1.00	D	YES
Stationery Reimbursement	200.00	200.00	D	YES
Refundable Security Deposit	200.00	200.00	D	NO

FEES AND CHARGES 2019/20

DESCRIPTION	2018/19 Fee Amount Incl. GST (where applicable)	2019/20 Fee Amount Incl. GST (where applicable)	POLICY	GST
	\$	\$		YES/NO
GLENCOE COMMUNITY HALL				
Federal/State Government Elections - per 1/2 Day	50.00	50.00	C	YES
Federal/State Government Elections - per Day	100.00	100.00		
Camp-draft Committee - per Annum	100.00	100.00	C	YES
Uniting Church - per Annum	100.00	100.00	C	YES
General Public - per 1/2 Day	50.00	50.00	C	YES
General Public - per Day	100.00	100.00		
Playgroup -per Annum	100.00	100.00	C	YES
Charity Functions per 1/2 day	100.00	100.00	A	YES
Charity Functions per day	100.00	100.00	A	YES
Community Services (e.g Tai Chi) - per Annum	100.00	100.00	A	YES
EMMAVILLE MINING MUSEUM				
Entry Fee (Donation)	2.00	2.00	D	NO
Research - per hour charge	30.00	30.00	D	NO
Photocopying (per Council's Fees)	see Corporate & Governance section	see Corporate & Governance section	D	NO
Faxes (per Council's Fees)	see Corporate & Governance section	see Corporate & Governance section	D	NO
SPORTS COUNCIL				
Annual membership fee	55.00	55.00	C	YES
GLEN ELGIN				
Hire of Ground per day (includes fuel for the generator and gas).	330.00	330.00	D	YES



2019/20

Operational Budget

GLEN INNES SEVERN COUNCIL

BUDGET HIGHLIGHTS 2019/20

Roads Snapshot (Maintenance and Capital Works)		\$ 6,975,461
Comprised of:		
- Capital Works (Renewal and New on priority roads)	\$ 4,355,461	
- Sealed Rural Roads Maintenance	\$ 390,000	
- Sealed Urban Roads Maintenance	\$ 340,000	
- Regional Roads Maintenance	\$ 60,000	
- Unsealed Urban Roads Maintenance	\$ 30,000	
- Unsealed Rural Roads Maintenance	\$ 1,800,000	
Bridges Snapshot (Maintenance and Capital Works)		\$ 2,455,100
Comprised of:		
- Local Infrastructure Renewal Scheme Bridge Renewals	\$ 2,392,000	
- Bridge Maintenance	\$ 63,100	
OTHER HIGHLIGHTS		
Income		\$ 3,295,514
Comprised of:		
- Grant funds for Netball Facility	\$ 1,889,254	
- Stronger Country Communities Grant Funding	\$ 376,260	
- Drought Communities Program	\$ 95,000	
- Destination NSW Event Development Grant Fund	\$ 24,000	
- Bridges Grant	\$ 911,000	
Expenditure		\$ 5,414,658
Comprised of:		
- New Finance System	\$ 850,000	
- Install Walking and Cycling Tracks	\$ 50,000	
- Public Art Projects	\$ 50,000	
- Upgrade of Saleyards	\$ 50,000	
- Upgrade Signage	\$ 50,000	
- Town Hall Redevelopment	\$ 1,350,000	
- Netball Stadium	\$ 1,889,254	
- SCC Upgrade Anglican Church	\$ 108,995	
- SCC Upgrade Wilson Park	\$ 512,443	
- SCC Upgrade Meade Park	\$ 316,086	
- SCC Upgrade CBD Stage 4	\$ 153,880	
- Destination NSW	\$ 34,000	

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OPERATION PLAN BUDGET SUMMARY	Budget Summary PROPOSED REVENUE			Budget Summary PROPOSED EXPENDITURE			Budget Summary TOTAL	
	Revenue Budget	Revenue Budget	Variance	Expenditure Budget	Expenditure Budget	Variance	Budget Total	Budget Total
	2018/19	2019/20		2018/19	2019/20		2018/19	2019/20
	\$	\$	\$	\$	\$	\$	\$	\$
FUNCTION								
General Purpose Revenues	9,378,727	9,961,004	582,277	73,440	25,000	(48,440)	9,305,287	9,936,004
Governance	-	75,000	75,000	709,966	770,006	60,040	(709,966)	(695,006)
Administration	1,265,351	2,869,196	1,603,846	4,881,585	6,920,224	2,038,640	(3,616,234)	(4,051,028)
Public Order and Safety	212,000	633,600	421,600	693,681	928,110	234,429	(481,681)	(294,510)
Health	17,840	23,956	6,116	242,078	255,051	12,973	(224,238)	(231,095)
Housing and Community Amenities	2,342,269	2,569,678	227,409	1,737,911	1,991,358	253,447	604,358	578,320
Recreation and Culture	593,028	804,838	211,810	1,931,302	2,144,127	212,825	(1,338,274)	(1,339,289)
Mining, Manufacturing and Construction	88,220	78,550	(9,670)	156,161	133,840	(22,321)	(67,941)	(55,290)
Glen Innes Aggregates	3,859,424	3,288,872	(570,552)	3,359,404	2,788,872	(570,532)	500,020	500,000
Transport and Communication	3,691,145	4,289,544	598,399	5,496,798	6,431,014	934,216	(1,805,653)	(2,141,470)
Community Services and Education	3,226,370	3,540,029	313,659	3,368,655	3,874,051	505,396	(142,285)	(334,022)
Economic Affairs	5,221,402	3,884,211	(1,337,191)	1,755,748	1,872,102	116,354	3,465,655	2,012,109
Committees of Council - Section 355	-	-	-	10,000	10,000	-	(10,000)	(10,000)
Water Supplies	2,400,265	2,702,985	302,720	1,898,456	2,018,095	119,639	501,809	684,890
Sewer Supplies	1,628,319	1,793,949	165,630	1,473,309	1,364,726	(108,583)	155,010	429,223
Total	33,924,358	36,515,412	2,591,054	27,788,494	31,526,576	3,738,083	6,135,865	4,988,837

Budget Summary		2018/19	2019/20
Operating Profit		6,135,865	4,988,837
Add Back Non Cash Items:			
Depreciation		4,458,721	5,390,820
Carrying Amount (Plant and Equipment Written Down Value)		173,003	-
Provision for Rehabilitation Costs (Town Waste Amortisation)		15,851	279,042
Provision for Bad and Doubtful Debts		10,200	10,200
Amount Available for Non Operating Items		10,793,639	10,668,899
Non Operating Expenditure			
Existing Loan Principal Repayments		1,491,087	1,524,350
New Loan Principal Repayments		-	87,094
Capital Expenditure (By Funding Source)		11,301,080	14,430,014
- General Fund		817,000	2,501,545
- GIA Surplus		510,000	497,173
- Roads to Recovery Grants		1,240,468	766,743
- Regional Roads Grants		490,000	590,000
- Bridge Renewal Program Grant and S7.11 Contributions		-	1,822,000
- Local Infrastructure Renewals Loans Scheme		320,000	570,000
- General Fund & Plant Funded Plant and Equipment Purchases		1,131,096	759,135
- Stormwater Drainage Funds		145,000	120,000
- Sewer Fund		378,000	440,000
- Water Fund		435,000	540,000
- Waste Fund		265,000	250,000
- General Fund		770,000	2,535,760
- Other Grants and Contributions		4,799,516	3,037,658
Total Non Operating Expenditure		12,792,167	16,041,458
Position after Non Operating Expenditure		- 1,998,528	- 5,372,559
Funded from Net Restricted Cash Movements detailed below:			
Add: Drawdown on Restricted Cash			
Local Infrastructure Renewal Loans Scheme Funding		320,000	570,000
Sewer Fund		378,000	440,000
Water Fund		435,000	540,000
Waste Fund		265,000	250,000
Drainage Funds		145,000	120,000
New Loan Funds		-	1,000,000
Drawing of Investments		1,000,000	207,907
Infrastructure/Plant Funds		250,000	759,135
Glen Innes Aggregates		600,000	497,173
LIRS Externally Restricted (Matching the Grant Funding)		-	911,000
Town Hall Redevelopment (remainder out of Infra Cont)		-	667,000
Destination NSW: Infrastructure, Marketing and ACF		-	15,420
Council Co-location		-	683,000
New Computer System		-	607,000
Total Drawdowns on Restricted Cash		3,569,000	7,267,635
Variance		1,570,472	1,895,076
Less: Additions to Restricted Cash			
Water Fund		389,409	572,490
Sewer Fund		6,308	271,415
Developer Contributions		132,183	182,244
Waste Fund		844,815	670,476
Drainage		100,670	188,705
Valuation Costs		15,000	-
Infrastructure Backlog Reserve		-	-
Election Reserve		25,000	-
Total Additions to Restricted Cash		1,513,385	1,885,329
Net Position		57,087	9,747

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
GOVERNANCE				
GOVERNANCE REVENUES				
Government: Miscellaneous Revenues				
Government: CWP Donation		75,000		
TOTAL GOVERNANCE REVENUES		75,000		
GOVERNANCE EXPENSES				
Government: Staff Review Expenses	Government: Staff Review Expenses		11,500	11,500
Government: Councillor Training Costs	Government: Councillor Training Costs		25,500	25,500
Government: Auditor's Remuneration	Government: Auditor's Remuneration		60,000	60,000
Government: Internal Audit	Government: Internal Audit		50,000	50,000
Government: Mayoral Allowance	Government: Mayoral Allowance		33,150	33,150
Government: Deputy Mayor Allowance	Government: Deputy Mayor Allowance		17,343	17,343
Government: Councillors' Allowances	Government: Councillors' Allowances		60,367	60,367
Government: Councillors' Expenses			21,000	
	Conferences Training and Seminars			9,279
	Internet & Telephone			1,721
	Travelling Allowance			10,000
Government: Meetings Expenses			20,500	
	Council Meetings and Workshops			3,000
	Civic Receptions and Mayoral Banquets			2,000
	Public Engagement Expenses			500
	Streaming/Archiving and Indexing Service			15,000
Government: Mayoral Expenses			9,110	
	Conferences, Training and Seminars			5,300
	Travel & Sustenance			3,700
	Telephone Expenses			110
Government: Insurance			32,568	
	Fidelity Guarantee			27,972
	Personal Accident & Corporate Travel			4,596
Government: Contributions & Donations			319,700	
	Pre-Approved Donations			700
	Mayoral Donations			3,000
	Non Pre Approved Donations			28,000
	CWP Donation Allocation Expenses			75,000
	Staff Functions and Christmas Party			5,000
	Staff Service Awards			3,000
	Contingency Funds (GM approval required)			200,000
	Toy Library Assistance			5,000
Government: Business Award Sponsorship	Government: Business Award Sponsorship		2,000	2,000
Government: Strategic Corporate Plan			38,000	
	Legislative Compliance Database			5,000
	Delegations and Legislative Review			3,000
	Risk, Audit and Compliance Expenditure			30,000
Government: Web Page & Maintenance Costs			5,000	
	Web Page Maintenance Annual Fee			5,000
Government: Memberships & Subscriptions			19,268	
	Subscriptions - LGNSW			15,000
	Subscriptions - Other			1,000
	Workforce Analytics			3,268
Government: New England Joint Organisation of Council			20,000	20,000
Government: Election Expenses (Build Reserve)				
	Government: Election Expenses (Build Reserve)			
Government: IPRF documents				
	IPRF Documents			
Government: Civic Collections - Art			5,000	5,000
Government: Miscellaneous Expenses			20,000	

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
	Miscellaneous Expenses			2,000
	Internal Relations Provision			18,000
GOVERNANCE EXPENSES			770,006	770,006
GOVERNANCE		75,000	770,006	770,006
ADMINISTRATION				
CORPORATE & COMMUNITY SERVICES				
ADMINISTRATION EXPENSES				
Admin: Salaries and Wages	Admin: Salaries and Wages		527,363	527,363
Staff Travelling Costs	Vehicle Expenses - DCCS		46,012	17,000
	Vehicle Expenses - CFO			12,012
	Vehicle Expenses - Community Services Manager			17,000
Staff Uniform	Staff Uniform		6,000	6,000
Workers Comp Insurance	Workers Comp Insurance		120,000	120,000
Staff Recruitment Pre Employment Testing	Staff Recruitment Pre Employment Testing		18,000	18,000
CCS Staff Training and Ancillary Exp	Employee Assistance Program		14,000	6,000
	Employee Wellness Program			8,000
Corporate Staff Training/Meeting Costs	Corporate Staff Training Costs - Org Wide		75,800	74,800
	Whole of Staff Meeting Costs			1,000
Council Wide Prof Dev & Staff Training	General Manager - Prof Dev & Conferences		96,335	6,000
	General Manager - Staff Training			4,000
	DCCS - Prof Dev & Conferences			11,400
	DCCS - Staff Training			5,000
	DIS - Prof Dev & Conferences			4,000
	DIS - Staff Training			33,000
	DDRSS - Prof dev & Conferences			23,935
	DDRSS - Staff Training			9,000
Staff Recruitment Expense	Staff Recruitment Expense		22,000	22,000
Legal Costs	Legal Costs - Town Planning		18,000	5,000
	Legal Costs - Property			5,000
	Legal Costs - Other			8,000
Insurance - Public Liability	Insurance - Public Liability		132,340	132,340
Insurance - Other	Insurance - Property		32,701	27,591
	Insurance - Casual Hirers			3,600
	Insurance - Marine Hull			1,090
	Insurance - Property Other			420
Insurance Excess Non M/Vehicle	Insurance Excess Non M/Vehicle		5,100	5,100
Internet Access Charges	Telstra Internet Services		96,965	7,534
	Telstra (New)			89,431
Electricity & Heating	Electricity and Heating - Grey St		14,268	7,134
	Electricity and Heating - Church St			7,134
Telephone Costs	Telephone Costs		48,200	48,200
Annual Rates & Charges	Annual Rates and Charges		12,547	12,382
	Water Consumption Charges			165

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Advertising	Advertising		32,000	32,000
Staff Amenities	Staff Amenities		2,160	
	General			1,960
Printing & Stationery	Print & Stat: Photocopier Lease expenses		35,000	200
	Print & Stat: Printing & Stationery			5,000
Office Equipment Maintenance & Repairs			2,550	30,000
	Admin: Office Equipment Maintenance			2,550
Cleaning Costs			35,000	
	Admin: Cleaning Expenses			4,000
Cleaning Costs - Salaries	Cleaning Costs - Salaries			31,000
WHS Expenses			182,315	
	WHS Health Checks			15,000
	WHS Environmental Monitoring			10,500
	WHS Workplace Modifications			5,000
	WHS Drug & Alcohol Administration			6,000
	WHS Corporate Training			94,215
	WHS Chemwatch			3,000
	WHS Safehold Management System			9,500
	WHS Immunisations			7,000
	WHS Asbestos Review Register			
	WHS Safetyhub WHS Online Training System			2,100
	WHS - State Cover Safety Health and Wellbeing Incentive (Manual Handling Community Services)			30,000
WHS RTW Expenses	WHS RTW Expenses		40,000	40,000
Computer Maintenance & Repair			463,580	
	Computer Maintenance (Info Council)			8,000
	Computer Maintenance (HR Module)			11,000
	Computer Maintenance (IPRF)			5,500
	Computer Maintenance (Risk Management)			3,500
	Maint: Dataworks			12,200
	Maint: Civica/PCS			43,000
	Maint: Computers - General			10,000
	Network Support			166,300
	Computer Lease Payments			110,000
	Trend Micro/Security			9,000
	General Software Purchases			5,000
	Fibre Optic Rental Charges (Essential Energy)			17,080
	Zambezy Intranet Annual Maintenance Fees			7,500
	Ezescan Annual Maintenance Fees			2,500
	EFT Sure			3,000
	Office 365 E3 Licensing			40,000
	Penetration Testing			10,000
Memberships & Subscriptions			35,504	
	General			19,752
	eComp Subscription			3,552
	Employee Online Induction Annual Fees			1,200
	HR Advance Subscription			2,000
	Scout Talent Annual Fee			9,000
Security Services			4,000	
	Security: Grey Street			2,400
	Security: Church Street			1,600
Consultants Fees	Consultants Fees - Iplatinum			
General/ Misc/ Sundry/Other Expenses			5,000	
	General/ Misc/ Sundry/Other Expenses			1,500
	Records Disposal			3,500
Loss on disposal of assets	Loss on disposal of assets			
Depreciation	Depreciation		66,715	66,715
ADMINISTRATION EXPENSES			2,189,455	2,189,455

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
FINANCE OPERATIONAL EXPENSES				
Finance: Salaries and Wages			641,032	
	Finance Salaries			628,505
	Casual Finance Wages			12,527
FBT	Fringe Benefits Tax		-	-
Interest Expenses			203,021	
	NAB Overdraft			500
	Corporate Credit			-
	Financial Loans			202,521
Bank Charges & Fees	Bank Fees & Charges		35,416	35,416
Bank Charges & Fees (NO GST)	Bank Fees & Charges (NO GST)		13,020	13,020
Financial Rounding Account	Financial Rounding Account		5	5
AustPost Bill Pay Fees	AustPost Bill Pay Fees		5,809	5,809
Legal Fees - Debtors Recovery	Legal Costs-Debtors Recovery		2,000	2,000
Vendor Panel & Tenderlink	Vendor Panel and Tenderlink		10,000	10,000
Valuation Fees	Valuation Fees		46,000	46,000
Revaluation Fees	Revaluation Expenses			
Postage and Rate Collections	Postage & Rate Collections		35,190	35,190
Computer Software			36,200	
	E-Notices - Forms Express			18,000
	LG Solutions			15,000
	EFT -Sure			3,200
Bad Debtors	Provision for Bad Debtors		10,200	10,200
FINANCE OPERATIONAL EXPENSES			1,037,893	1,037,893
CCS DO OPERATIONAL EXPENSES				
CCS DOO: Salaries and Wages			156,012	
	Salaries			156,012
CCS DOO: Staff Sick Leave	Sick Leave		26,662	26,662
CCS DOO: Staff Annual Leave	Annual Leave		106,649	106,649
CCS DOO: Staff Long Service Leave	Long Service Leave		42,537	42,537
CCS DOO: Public Holidays	Public Holidays		58,657	58,657
CCS DOO: Accident Pay/Termination Pay	Termination Pay		-	-
CCS DOO: Superannuation	Superannuation		137,886	137,886
CCS DOO: S355 Committee Training	355 Committee Training		5,000	5,000
CCS DOO: External/Internal Satisfaction Survey	External Satisfaction Survey		22,000	22,000
CCS DOO: Other Staff Expenses	Other Staff Expenses		2,000	2,000
CCS DOO: Team Development	Team Development		2,500	2,500
CCS DOO: Consultants Fees	Consultants Fees		5,000	5,000
CCS DOO: Resident Newsletter	Resident Newsletter Publication		12,384	12,384
CCS DO OPERATIONAL EXPENSES			577,286	577,286
MANEX EXPENDITURE				
MANEX : Salaries and Wages			624,564	
	Salaries			624,564
MANEX: Sick Leave	Sick Leave		13,941	13,941
MANEX: Annual Leave	Annual Leave		55,765	55,765
MANEX: Long Service Leave	Long Service Leave		22,033	22,033
MANEX: Public Holidays	Public Holidays		30,671	30,671
MANEX: Superannuation	Superannuation		68,869	68,869
MANEX: Team Development	Team Development		500	500
MANEX EXPENDITURE			816,343	816,343
CORPORATE SUPPORT SERVICES REVENUES				
CSS: Property Mutual Rebate			-	

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
CSS: StateCover Workers Compensation		-		
Admin: StateCover OH&S Incentive Pay		30,000		
Admin: Interest on Investments & Funds Available		276,290		
Admin: Interest-Miscellaneous Debtor		5,000		
Admin: Debt Guarantee Fee		171,534		
Admin: Vehicle Lease-Back		12,436		
Admin: Photocopying & Fax Fees		-		
Admin: Certificates-Section 603		20,855		
Admin: Urgency Fee-Sec. 603 Cert.		700		
Admin: Sundry Sales & Service NO GST		1,200		
Admin: Sundry Sales & Services		4,692		
Admin: Water Dividend		10,000		
Admin: Sewer Dividend		10,000		
Admin:Legal Fees-Debtors Recovery GF		2,500		
Gain: Recognition of found assets		-		
Admin: Trainee/Employment Subsidy		-		
CORPORATE SUPPORT SERVICES REVENUES		545,207		
CORPORATE SUPPORT SERVICES EXPENSES				
Admin: Administration Overheads			- 1,094,080	- 1,094,080
CORPORATE SUPPORT SERVICES EXPENSES			- 1,094,080	- 1,094,080
EMPLOYMENT INCOME				
DIS: Apprenticeship Subsidy				
Grant Income - Administration Fee		-		
EMPLOYMENT INCOME		-		
DIS: EMPLOYMENT OVERHEADS				
DIS: Wages (Downtime etc.)	DIS: Wages (Downtime etc.)		30,000	
	DIS: Staff Meetings			15,000
	DIS: Non Job/Project Specific Time			15,000
DIS: Sick Leave	DIS: Sick Leave		57,282	57,282
DIS: Annual Leave	DIS: Annual Leave		229,129	229,129
DIS: Long Service Leave	DIS: Long Service Leave		93,599	93,599
DIS: Public Holidays	DIS: Public Holidays		113,226	113,226
DIS: Accident Pay/Termination Pay	DIS: Accident Pay/Termination Pay		-	-
DIS: Superannuation	DIS: Superannuation		355,318	355,318
DIS: Staff Uniform (Operational)	DIS: Staff Uniform (Operational)		10,200	10,200
DIS: On-Cost Credits			- 848,554	- 848,554
DIS: Staff Incentives (Team Development)	DIS: Staff Incentives (Team Develop)		1,500	1,500
DIS: EMPLOYMENT OVERHEADS			41,700	41,700
DDRSS: EMPLOYMENT OVERHEADS				
DDRSS: Sick Leave	DDRSS: Sick Leave		35,318	35,318
DDRSS: Annual Leave	DDRSS: Annual Leave		141,271	141,271
DDRSS: Long Service Leave	DDRSS: Long Service Leave		57,468	57,468
DDRSS: Public Holidays	DDRSS: Public Holidays		70,636	70,636
DDRSS: Accident Pay/Termination Pay	DDRSS: Accident Pay/Termination Pay		-	-
DDRSS: Superannuation	DDRSS: Superannuation		201,068	201,068
DDRSS: On-Cost Overheads	N/A		- 505,760	- 505,760
DDRSS: Staff Incentives (Team Dev)	DDRSS: Team Development		1,250	1,250
DDRSS: Building Maintenance			185,000	
	DDRSS: Building Maintenance Expenses		-	184,520
	DDRSS: Building Maintenance Telephone		-	480

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
DDRSS: Building Maintenance Wages	DDRSS: Building Maintenance Wages		75,000	75,000
DDRSS: Professional Association	DDRSS: Professional Association		2,500	2,500
DDRSS: EMPLOYMENT OVERHEADS			263,750	263,750
STORES WORKING REVENUES				
Stores: Sale of Redundant Goods		50,000		
Stores: LG Procurement Rebate		2,000		
STORES WORKING REVENUES		52,000		
STORES WORKING EXPENSES				
Stores: Staff Travelling Costs	Stores: Staff Travelling Costs		5,000	5,000
Stores: Insurance	Stores: Insurance		5,907	5,907
Stores: Electricity & Heating	Stores: Electricity & Heating		12,602	12,602
Stores: Telephone & Communication	Stores: Telephone & Communication		1,887	1,887
Stores: Annual Rates & Charges			15,972	
	Stores: Annual Rates and Charges			14,336
	Stores: Water Consumption Charges			1,136
	Stores: Trade Waste Charges			500
Stores: Stores & Material Written-Off	Stores: Stores & Material Written-Off		2,000	2,000
Stores: Working Expenses			19,500	
	Stores: Consumables			9,500
	Stores: Stores Cleaning			5,000
	Stores: Printing & Stationery			4,000
	Stores: Stores Management			-
	Stores: Stores Security			1,000
Stores: Depreciation			50,941	50,941
	Depreciation: Plant & Equipment			
	Depreciation: Furniture & Fittings			
	Depreciation: Building & Security			
	Depreciation: Other Structures			
STORES WORKING EXPENSES			113,809	113,809
ENGINEERING & WORKS				
ENGINEERING & WORKS REVENUES				
Engineering: Vehicle Lease-Back				
Engineering: Rural Address/Road Clos		-		
Engineering: Section 138 Approvals		3,392		
Engineering: Fines-Weight of Loads		21,000		
ENGINEERING & WORKS REVENUES		24,392		
ENGINEERING OFFICE EXPENSES				
Engineering: Salaries & Wages			742,989	
	Engin: Asset Services Staff Salaries			287,369
	Engin: Engineering Salaries			275,689
	Engin: Service Delivery Salaries			179,931
Engineering: Staff Travelling Costs			23,059	23,059
	Engineering: DES			
	Engineering: Manager Technical Services			
	Engineering: Senior Design Officer			
	Engineering: Manager of Infrastructure Delivery			
	Engineering: Construction Coordinator			
	Engineering: Pool Cars			
	Engineering: Technical Services Engineer			

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Engineering: Staff Uniforms			943	
	Engineering Office Staff Uniforms, Safety etc			943
Engineering: Insurance	Engineering: Insurance		3,855	3,855
Engineering: Electricity & Heating	Engineering: Electricity & Heating		3,099	3,099
Engineering: Telephone Costs	Engineering: Telephone Costs		19,920	19,920
Engineering : Maintenance-Radio Mast Sites	Engineering: Maintenance-Radio Mast Sites		3,000	3,000
Engineering: Contractor/Consultancy				
Engineering: Advertising	Engineering: Advertising		2,856	2,856
Engineering: Cleaning	Depot: Cleaning		7,000	7,000
Engineering: Printing & Stationery	Engineering: Printing & Stationery		2,856	2,856
Engineering: Photocopying Expenses	Engineering: Photocopying Expenses		7,140	7,140
Engineering: Computer & Office Equip	Engineering: Computer & Office Equip		2,142	2,142
Engineering: Professional Association	Engineering: Professional Association		1,400	1,400
Engineering: Subs Weight of Loads	Engineering: Subs Weight of Loads		36,000	36,000
Engineer: Memberships Subs & IT Supp	Engineer: Memberships Subs & IT Supp		7,140	
	IPWEA - Roads and Transport Directorate Membership			7,140
Engineering; Asset Management	Engineering; Asset Management		62,836	
	Q-GIS			8,568
	Web Mapping System			14,280
	Chartis Asset Management System			21,420
	Acc Audit of Public Infrastructure			8,568
	Snap Send Solve			10,000
Engineering: Sundry Office Supplies	Engineering: Sundry Office Supplies		2,000	2,000
Engineering: Depreciation	Engineering: Depreciation		17,210	17,210
ENGINEERING OFFICE EXPENSES			945,445	945,445
PLANT				
Plant: Diesel Fuel Rebate		100,000		
Engineering: EOY Plant Hire Income		2,147,597		
Plant: Staff Travelling	Plant: Staff Travelling		48,000	48,000
Fleet Management Software	Fleet Management Software		850	850
Plant: Insurance	Plant: Insurance		1,020	1,020
Plant: Advertising-Sales & Purchases	Plant: Advertising-Sales & Purchases		1,700	1,700
Plant: Small Tools Mntce & Repairs			49,240	
	Plant Misc Minor Hardware and Lubricants			1,700
	Small Tools Repair and Replacement			21,000
	Small Tools Fuel and Lubricants			5,000
	Plant Small Tools Plant			6,840
	Small Tools External Repairs			4,600
	Plant: Welding Consumables			4,100
	Plant: Management Workshop			6,000
Plant: Expenses from Control Account	Plant: Expenses from Control Account		1,444,929	
	Plant Expenses - Fuel			370,000
	Plant Expenses - Mechanic&Operator Maintenance			458,005
	Plant Expenses - Registration & Insurance			200,000
	Plant Expenses - Repairs			234,500
	Plant Expenses - Miscellaneous			12,000
	Plant Expenses - Tyres			55,000
	Plant Expenses - Admin Time			40,423
	Plant Expenses - Operating Lease Payments			75,000
Plant: Salary & Wages- Cleaner	Plant: Salary & Wages- Cleaner		-	-
Plant: Depreciation			482,885	482,885
	Depreciation Plant & Equipment (Major)			
	Depreciation Plant & Equipment (Minor)			
PLANT		2,247,597	2,028,624	2,028,624
ENGINEERING & WORKS		2,323,989	2,974,068	2,974,068

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
ADMINISTRATION		2,869,196	6,920,224	6,920,224
GENERAL PURPOSES REVENUES				
RATES REVENUES				
Rates -Bus.- Pensioners' Rate Rebate		- 1,709		
Rates-Farmland Pensioners' Rate Rebate		- 36,922		
Rates Pensioner General Rate Rebate		- 297,431		
Rates: Residential-Postponed		- 5,811		
Rates: Residential-Townships		2,196,880		
Rates: Residential-Villages		269,804		
Rates: Residential-Non-Urban		801,829		
Rates: Farmland		3,161,502		
Rates: Business-Townships		522,751		
Rates: Business-Non-Urban		183,970		
Rates: Mining		335		
Rates: Residential-Postponed		5,546		
RATES REVENUES		6,800,744		
OTHER CHARGES				
Rates: Interest Charges-Overdue Rate		22,000		
Rates: Interest Charges-Postponed		2,250		
Rates: Legal Fees-Debtors Recovered		50,600		
Rates: Legal Fees-Sale of Land		15,000		
OTHER CHARGES		89,850		
GRANTS				
Grant: Financial Assistance		2,964,914		
Rates: Pensioners Rate Subsidy		105,496		
GRANTS		3,070,410		
GENERAL PURPOSES EXPENSES				
Legal Costs: Annual Rates & Charges	Legal Costs: Annual Rates & Charges		25,000	25,000
Legal Costs: Sale of Land	Legal Costs: Sale of Land		-	-
GENERAL PURPOSES EXPENSES			25,000	25,000
GENERAL PURPOSES REVENUES		9,961,004	25,000	25,000
PUBLIC ORDER & SAFETY				
EMERGENCY SERVICES PROPERTY LEVY				
EMERGENCY SERVICES PROPERTY - Revenue				
Emergency Services Property Levy				
	NSW Rural Fire Service Contributions		318,510	318,510
	NSW SES Contributions		13,875	13,875
	NSW Fire & Rescue Contributions		73,627	73,627
FESL - Reimbursive Income				
EMERGENCY SERVICES PROPERTY - Revenue		-	406,012	406,012

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
EMERGENCY SERVICES PROPERTY LEVY		-	406,012	406,012
FIRE PROTECTION				
FIRE PROTECTION REVENUES				
RFS: Maintenance Subsidy		158,000		
RFS: Sale of Andersons Building to RFS		400,000		
FIRE PROTECTION REVENUES		558,000		
FIRE PROTECTION INCOME - REGIONAL				
RFS: Regional Exercise Contributions		26,000		
FIRE PROTECTION INCOME - REGIONAL		26,000		
FIRE PROTECTION EXPENSES - REGIONAL				
RFS: Regional Exercise Expenses	RFS: Regional Exercise Expenses		10,200	10,200
FIRE PROTECTION EXPENSES - REGIONAL			10,200	10,200
NON-RECOUPABLE				
RFS-Non Recoupable Loan Interest			24,941	24,941
RFS: Non-Recoupable-Rates & Charges			11,852	
	Annual Rates and Charges			11,133
	Water Consumption Charges			669
	Sewer Usage Charges			50
RFS: Non-Recoupable-Emergencies			5,000	5,000
RFS: Non-Recoupable-Printing	RFS: Non-Recoupable-Printing		1,100	1,100
RFS: Non-Recoupable-Maintenance			100	100
RFS: Non-Recoupable-Depreciation			10,230	10,230
NON-RECOUPABLE			53,223	53,223
RECOUPABLE				
OPERATING EXPENSES				
RFS: Recoupable - Insurance			14,000	
	Bush Fire: Shed Insurance			10,000
	RFS: Recoupable - Radio Insurance			4,000
RFS: Recoupable - Electricity	RFS: Recoupable - Electricity		19,000	19,000
RFS: Recoupable - Telephone Costs			13,000	
	RFS: Recoupable Telephone			13,000
RFS: Recoupable - 000 Monitoring	RFS: Recoupable - 000 Monitoring		14,000	14,000
RFS: Recoupable - ERS Paging System	RFS: Recoupable - ERS Paging System		4,000	4,000
RFS: Recoupable - Community Safety	RFS: Recoupable - Community Safety		4,000	4,000
RFS: Recoupable - Maintenance			63,000	
	Bush Fire: Other Maintenance			9,000
	Bush Fire: Radio Maintenance			2,000
	Bush Fire: Stations/Shed Maintenance			12,000
	Bush Fire: Vehicle Maintenance			40,000
RFS: Recoupable - Fuel & Oils etc.	RFS: Recoupable - Fuel & Oils etc.		23,000	23,000
RFS: Recoupable - Training Costs	RFS: Recoupable - Training Costs		4,000	4,000
OPERATING EXPENSES			158,000	158,000
SECTION 44 EMERGENCY				

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Section 44: Emergency Expenses			1,000	1,000
SECTION 44 EMERGENCY			1,000	1,000
RECOUPABLE			159,000	159,000
FIRE PROTECTION		584,000	222,423	222,423
ANIMAL CONTROL				
ANIMAL CONTROL REVENUES				
Animal: Impounding Fees		4,000		
Animal: Livestock Animal Sales		-		
Animal: Fines-Regulatory		9,000		
Animal: Microchipping Fees		1,000		
Animal: Commission		20,000		
Animal : Sundry Income (GST)		100		
ANIMAL CONTROL REVENUES		34,100		
ANIMAL CONTROL EXPENSES				
Animal: Wages & Allowances	Animal: Wages & Allowances		105,822	
	Animal Control Wages/Salaries			83,863
	Animal Control Wages/Salaries Relief			21,959
Animal: Livestock Impounding Costs	Animal: Livestock Impounding Costs		1,000	1,000
Animal: Advertising	Animal: Advertising		250	250
Animal: Printing & Stationery	Animal: Printing & Stationery		550	550
Animal: Pound Maintenance Costs	Animal: Pound Maintenance Costs		10,000	
	Animal: Sustenance Costs			8,000
	Animal: Maintenance Costs			2,000
Animal: Sundry Expenses	Animal: Sundry Expenses		-	-
Animal: Depreciation	Animal: Depreciation		-	-
ANIMAL CONTROL EXPENSES			117,622	117,622
ANIMAL CONTROL		34,100	117,622	117,622
LOCAL GOVT REGULATIONS				
LOCAL GOV'T REGULATIONS: REVENUES				
ELGR: Fines-OSR Infringement Notices				
ELGR: Licences-Hairdressers		1,500		
ELGR: Licences-Section 68 Approvals		7,500		
ELGR: Licenses-Inspection		-		
LOCAL GOV'T REGULATIONS: REVENUES		9,000		
LOCAL GOV'T REGULATIONS: EXPENSES				
ELGR: Wages & Allowances	Ranger Salaries and Allowances		109,543	109,543
ELGR: Staff Uniforms	ELGR: Staff Uniforms		500	500
ELGR: Telephone Costs	ELGR: Telephone Costs		2,140	2,140
ELGR: Miscellaneous Expenses	ELGR: Miscellaneous Expenses		1,000	1,000
LOCAL GOV'T REGULATIONS: EXPENSES			113,183	113,183
LOCAL GOVT REGULATIONS		9,000	113,183	113,183

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
EMERGENCY SERVICES				
VOLUNTEER RESCUE ASSOCIATION REVENUE				
VRA: Rental-Glen Innes Rescue Squad		6,500		
VOLUNTEER RESCUE ASSOCIATION REVENUE		6,500		
EMERGENCY SERVICES		6,500		
EMERGENCY SERVICES - OTHER EXPENSES				
SES: Contributions	Contributions - State Emergency Services		30,000	30,000
EMERGENCY SERVICES - OTHER EXPENSES			30,000	30,000
VOLUNTEER RESCUE ASSOCIATION EXPENSE				
VRA: Rental of Premises	VRA: Contributions (Rental Accommodation)		6,240	6,240
VRA: Telephone Costs	VRA: Telephone Costs		1,940	1,940
VRA: Maintenance & Repairs	VRA: Maintenance & Repairs		500	500
VRA: Motor Vehicle Expenses	VRA: Motor Vehicle Expenses		1,020	1,020
VOLUNTEER RESCUE ASSOCIATION EXPENSE			9,700	9,700
GLEN INNES				
SES Glen Innes: Insurance			979	979
SES Glen Innes: Rates & Charges			2,332	
	SES Glen Innes: Annual Rates			2,295
	SES Glen Innes: Water Charges			37
SES Glen Innes: Cleaning Expenditure			1,230	1,230
SES Glen Innes: Buildings M & R			2,000	2,000
SES Glen Innes: Depreciation			19,970	19,970
GLEN INNES			26,511	26,511
DEEPWATER SES				
SES Deepwater: Insurance	SES Deepwater: Insurance		530	530
SES Deepwater: Rates & Charges			1,629	
	Annual Rates & Charges			1,592
	Water Consumption Charges			37
SES Deepwater: Buildings M & R			500	500
DEEPWATER SES			2,659	2,659
EMERGENCY SERVICES		6,500	68,870	68,870
PUBLIC ORDER & SAFETY		633,600	928,110	928,110
HEALTH				
HEALTH ADMINISTRATION				
HEALTH ADMINISTRATION REVENUES				
Health: Vehicle Lease-Back		7,000		
HEALTH ADMINISTRATION REVENUES		7,000		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
HEALTH ADMINISTRATION EXPENSES				
Health: Wages & Allowances	Health: Salaries and Allowances		110,058	110,058
Health: Staff Travelling Costs	Health: Staff Travelling Costs		5,403	5,403
Health: Staff Uniform Subsidy	Health: Staff Uniform Subsidy		600	600
Health: Telephone Costs	Health: Telephone Costs		4,750	4,750
Health: Printing & Stationery	Health: Printing & Stationery		2,000	2,000
Health: Photocopying Expenses	Health: Photocopying Expenses		765	765
Health: Office Expenses	Health: Office Expenses		2,000	2,000
Health: Signage - Smoking	Health: Signage - Smoking		500	500
Health: Depreciation	Health: Depreciation		1,041	1,041
HEALTH ADMINISTRATION EXPENSES			127,117	127,117
HEALTH ADMINISTRATION		7,000	127,117	127,117
NOXIOUS WEEDS & PLANTS				
NOXIOUS WEEDS REVENUES				
Noxious Weeds: Certificates		636		
NOXIOUS WEEDS REVENUES		636		
NOXIOUS WEEDS EXPENSES				
LOCAL WEEDS EXPENSES				
Noxious Weeds: NEWA MOU	Noxious Weeds: NEWA MOU		98,823	98,823
LOCAL WEEDS EXPENSES			98,823	98,823
NOXIOUS WEEDS EXPENSES			98,823	98,823
NOXIOUS WEEDS & PLANTS		636	98,823	98,823
HEALTH CENTRE				
Health Centre: Depreciation	Health Centre: Depreciation		29,111	29,111
HEALTH CENTRE			29,111	29,111
HEALTH CENTRES EXPENSES			29,111	29,111
HEALTH CENTRES			29,111	29,111
FOOD CONTROL				
FOOD CONTROL REVENUES				
Food Control: Food Shop Inspections		16,320		
FOOD CONTROL REVENUES		16,320		
FOOD CONTROL		16,320		
HEALTH		23,956	255,051	255,051
HOUSING & COMMUNITY AMENITIES				
TOWN PLANNING				

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
TOWN PLANNING REVENUES				
Planning: Develop Contribution S.94A		2,500		
Planning: Interest (Sec. 94A Cont.)		-		
Planning: Advertising Fees (Develop)		1,000		
Planning: Certificate by Clerk S.149		24,000		
Planning: Urgency Fee-Sec. 149 Cert.		-		
Planning: Development Applications		50,000		
Planning: Local Heritage Assistance		5,500		
Planning: Heritage Advisor		6,000		
TOWN PLANNING REVENUES		89,000		
TOWN PLANNING EXPENSES				
Town Planning: Wages & Allowances	Town Planning: Wages & Allowances		137,762	137,762
Town Planning: Staff Travelling Cost	Town Planning: Staff Travelling Cost		5,133	5,133
Town Planning: Staff Uniforms	Town Planning: Staff Uniforms		900	900
Town Planning: Telephone Costs	Town Planning: Telephone Costs		1,130	1,130
Town Planning: Advertising	Town Planning: Advertising		510	510
Town Planning: Printing & Stationery	Town Planning: Printing & Stationery		1,000	1,000
Town Planning: Photocopying Expenses	Town Planning: Photocopying Expenses		535	535
Town Planning: Heritage			24,275	
	Local Heritage Assistance Fund			17,075
	Heritage Advisor			7,200
Town Planning: DA Plan First Reform Fund	Town Planning: DA Plan First Reform Fund		5,100	5,100
Town Planning : Planning Consultant	Town Planning : Planning Consultant		25,000	25,000
Town Planning: Miscellaneous Expense	Town Planning: Miscellaneous Expense		2,500	2,500
TOWN PLANNING EXPENSES			203,845	203,845
TOWN PLANNING		89,000	203,845	203,845
OTHER SANITATION & GARBAGE				
OTHER SANITATION & GARBAGE REVENUES				
Septic Tanks: On-Site Fee (Sewerage)		2,000		
Sales - Impounded Vehicles		500		
OTHER SANITATION & GARBAGE REVENUES		2,500		
OTHER SANITATION & GARBAGE EXPENSES				
Removal of Derelict Vehicles	Removal of Derelict Vehicles		2,000	2,000
Illegally Dumped Waste - Clean-Up	Illegally Dumped Waste - Clean-Up		2,500	2,500
OTHER SANITATION & GARBAGE EXPENSES			4,500	4,500
OTHER SANITATION & GARBAGE		2,500	4,500	4,500
URBAN STORMWATER DRAINAGE				
DRAINAGE CHARGE - GLEN INNES				
Drainage Charge - S501 Charge		373,984		
Drainage Charge - Interest Overdue		1,023		
Drainage Charge - Writeoff		-		
DRAINAGE CHARGE - GLEN INNES		375,007		
DRAINAGE CHARGE - DEEPWATER				
Drainage Charge - S501 Charge		22,272		
Drainage Charge - Interest Overdue		102		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Drainage Charge - Writeoff		-		
DRAINAGE CHARGE - DEEPWATER		22,374		
DRAINAGE CHARGE - EMMAVILLE				
Drainage Charge - S501 Charge		13,536		
Drainage Charge - Interest Overdue		200		
Drainage Charge - Writeoff		-		
DRAINAGE CHARGE - EMMAVILLE		13,736		
URBAN STORMWATER DRAINAGE EXPENSES				
Wages				
Stormwater: Maintenance & Repairs	Stormwater Maintenance & Repairs		76,000	
	Stormwater Drainage M&R			76,000
Stormwater: Depreciation	Stormwater: Depreciation		146,412	146,412
URBAN STORMWATER DRAINAGE EXPENSES			222,412	222,412
URBAN STORMWATER DRAINAGE		411,117	222,412	222,412
TOWN WASTE MANAGEMENT				
TOWN WASTE MANAGEMENT REVENUES				
Waste: Annual Collection Charge		861,320		
Waste: Annual Collection-Vacant		29,900		
Waste: Business Collection		148,245		
Waste: Collection Charges Abandoned		-		
Waste: Collection Pension Subsidy		26,000		
Waste: Disposal Charges Abandoned		-		
Waste: Environmental Levy		363,300		
Waste: Environmental Levy-Interest		2,623		
Waste: Interest-Disposal Charges		399		
Waste: Interest-Overdue Charges		3,865		
Waste: Sales of Recycleables		35,000		
Waste: Sales Buy Back Centre		5,000		
Waste: Sales - Garbage/Recycle Bins		1,500		
Waste: Tipping Fees & Charges		270,000		
Waste: Sundry Income		5,000		
TOWN WASTE MANAGEMENT REVENUES		1,752,152		
COLLECTION & DISPOSAL CAPITAL				
Town Waste: Wages & Allowances			243,300	
	Waste & Recovery Coordinator Sal & Allow			91,411
	Manager Planning & Regulatory Services			36,958
	Landfil Operators Salary & Allowances			114,931
Town Waste: Amortisation of Discount	Town Waste: Amortisation of Discount		279,042	279,042
Town Waste: Insurance	Town Waste: Insurance		966	966
Town Waste: Electricity & Heating	Town Waste: Electricity & Heating		1,914	1,914
Town Waste: Telephone Costs	Town Waste: Telephone Costs		1,032	1,032
Town Waste: Annual Rates & Charges			9,859	
	Annual Rates & Charges			9,859
Town Waste: Advertising Campaigns			10,000	10,000
Town Waste: Collection Expenses	Town Waste: Collection Expenses		226,071	
	Town Waste Interest Expense			100
	Town Waste Collection Contract			212,471
	Town Waste Street Bin Collection			3,500

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
	Town Waste New & Replacement Mobile Bins			10,000
Town Waste: Landfill Management			226,390	
	Landfill Management (Excluding Salaries)			115,000
	Waste Management Strategy			15,000
	Licensing			4,150
	Monitoring Costs			30,000
	Leachate Disposal			100
	Sundry Landfill Costs			2,040
	Chemical Collection			5,100
	Processing Green Waste			25,000
	Processing Demolition and Construction Waste			25,000
	Weighbridge Administration			5,000
Town Waste: Recycling	Town Waste: Recycling		109,790	
	Waste: Management Fees			85,790
	Waste: Maintenance & Repairs			24,000
Town Waste: Vandalism	Town Waste: Vandalism		510	510
Town Waste: Depreciation	Town Waste: Depreciation		19,900	19,900
COLLECTION & DISPOSAL CAPITAL			1,128,774	1,128,774
TOWN WASTE MANAGEMENT		1,752,152	1,128,774	1,128,774
VILLAGES WASTE MANAGEMENT				
VILLAGES WASTE MANAGEMENT REVENUES				
Waste: E/ville Annual Collect Charge		54,180		
Waste: E/ville Business Collection		9,151		
Waste: E/ville Collection-Interest		-		
Waste: E/ville Collect Pension Subs.		2,900		
Waste: E/ville Vacant Waste Charges		-		
Waste: D/water Annual Collect Charge		58,173		
Waste: D/water Business Collection		9,467		
Waste: D/water Collect Chrg Interest		400		
Waste: D/water Collect Pension Subs.		4,422		
Waste: D/water Vacant Waste Charges		9,620		
Waste: D/water Abandonments		-		
Waste: Glencoe Business Waste Charge		4,418		
Waste: Glencoe Annual Collect Charge		15,209		
Waste: Glencoe Collect Chrg Abandon		-		
Waste: Glencoe Collect Pension Subs.		1,000		
Waste: Village Interest on Overdue		1,000		
VILLAGES WASTE MANAGEMENT REVENUES		169,940		
VILLAGES WASTE MANAGEMENT EXPENSES				
DEEPWATER				
Deepwater: Landfill Salary & Allow			18,168	
	Deepwater: Landfill Salary & Allow			18,168
Deepwater: Landfill Telephone Costs			62	62
Deepwater: Waste Collection			13,750	13,750
Deepwater: Landfill Costs			10,000	
	Deepwater - Landfill Expenses			10,000
Deepwater: Landfill: Depreciation				
	Deepwater: Landfill Depreciation			
DEEPWATER			41,980	41,980
EMMAVILLE				
Village Emmaville: Sal and Allow			16,756	
	Village Emmaville: Landfill Costs Wages & Allowances			16,756

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Village Emmaville: Telephone Costs	Village Emmaville: Telephone Costs		62	62
Village Emmaville: Waste Collection	Village Emmaville: Contractor's Cost		21,277	21,277
Village Emmaville: Landfill Costs			18,595	
	Village Emmaville: Landfill Expenses			18,595
EMMAVILLE			56,690	56,690
GLENCOE				
Village Glencoe: Waste Collection Cost	Village Glencoe: Contractor's Costs		2,750	2,750
Village Glencoe: Rates & Charges	Village Glencoe: Rates & Charges		612	612
GLENCOE			3,362	3,362
RED RANGE				
Village RR: Landfill Sal & Allow			11,311	
	Village Red Range: Landfill Costs Wages			11,311
Village Red Range: Landfill Costs			9,500	
	Village Red Range: Landfill Expenses			9,500
RED RANGE			20,811	20,811
VILLAGES WASTE MANAGEMENT EXPENSES			122,843	122,843
VILLAGES WASTE MANAGEMENT		169,940	122,843	122,843
TOTAL WASTE MANAGEMENT		1,922,092	1,251,616	1,251,616
ENVIRONMENTAL PROTECTION				
Grants - Environmental		-		
ENVIRONMENTAL PROTECTION		-		
ENVIRONMENTAL PROTECTION EXPENSES				
Environment: Wages & Salaries			40,599	
	Environment: Salaries & Wages			40,599
Environment: Environmental Projects	Environment: Environmental Projects		20,000	20,000
ENVIRONMENTAL PROTECTION EXPENSES			60,599	60,599
ENVIRONMENTAL PROTECTION		-	60,599	60,599
PUBLIC CEMETERIES				
PUBLIC CEMETERIES REVENUES				
Cemeteries: Columbarium Fee-Niches		10,370		
Cemeteries: Interment Fees		57,800		
Cemeteries: Perpetual Care Fees		55,700		
Cemeteries: Plot Fees		18,100		
Cemeteries: Tombs & Monument Fees		3,000		
PUBLIC CEMETERIES REVENUES		144,970		
PUBLIC CEMETERIES EXPENSES				
Cemeteries: Wages & Allowances			22,719	
	Cemeteries: Wages & Allowances			22,719
Cemeteries: Annual Rates & Charges			7,717	
	Annual Rates and Charges			3,858

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
	Water Consumption Charges			3,859
Cemeteries: Maintenance & Repairs			91,000	
	Cemeteries: Maintenance & Repairs			91,000
Cemeteries: Depreciation			5,253	5,253
PUBLIC CEMETERIES EXPENSES			126,689	126,689
PUBLIC CEMETERIES		144,970	126,689	126,689
PUBLIC CONVENIENCES				
PUBLIC CONVENIENCES EXPENSES				
Privies: Insurance	Privies: Insurance		1,500	1,500
Privies: Electricity & Heating	Privies: Electricity & Heating		2,213	2,213
Privies: Annual Rates & Charges	Privies: Annual Rates & Charges		2,729	
	Annual Rates and Charges			2,009
	Water Consumption Charges			720
Privies: Cleaning Costs	Privies: Cleaning Costs		25,500	25,500
Privies: Wages	Privies: Wages		38,182	38,182
Privies: Depreciation	Privies: Depreciation		48,916	48,916
PUBLIC CONVENIENCES EXPENSES			119,040	119,040
PUBLIC CONVENIENCES EXPENSES			119,040	119,040
PUBLIC CONVENIENCES		-	119,040	119,040
OTHER AMENITIES				
OTHER AMENITIES EXPENSES				
Amenities: Electricity & Heating	Amenities: Electricity & Heating		2,656	2,656
OTHER AMENITIES EXPENSES			2,656	2,656
OTHER AMENITIES		-	2,656	2,656
HOUSING & COMMUNITY AMENITIES		2,569,679	1,991,358	1,991,358
RECREATION & CULTURE				
PUBLIC LIBRARIES				
PUBLIC LIBRARIES REVENUES				
Libraries: Photocopying & Fax Fees		1,200		
Libraries: Inter-Library Book Loans		400		
Libraries: I T Printing Fees		3,000		
Libraries: Donations-Books		1,000		
Libraries: Insurance Claims		-		
Libraries: Sundry Sales & Services		-		
Libraries: TAFE Contributions-Wages		16,427		
Libraries: TAFE Contributions-IT		6,193		
Libraries: Coffee Machine Fees		3,000		
Libraries: Specific Purposes Grants		23,000		
Libraries: PL Infrastructure Grant		-		
Libraries: Library Operations Grants		30,780		
Libraries: Other Grants		-	-	-

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
PUBLIC LIBRARIES REVENUES		85,000		
PUBLIC LIBRARIES ADMINISTRATION				
Libraries: Advertising	Libraries: Advertising		2,500	2,500
PUBLIC LIBRARIES ADMINISTRATION			2,500	2,500
PUBLIC LIBRARIES SALARIES & ON-COSTS				
Libraries: Wages & Allowances			269,593	
	Libraries: Salaries & Allowances			247,258
	Libraries: Salaries & Allowances Depot			22,006
	Libraries: Casual Wages			329
Libraries: Staff Travelling Costs	Libraries: Staff Travelling Costs		-	-
Libraries: Sick Leave	Libraries: Sick Leave		6,010	6,010
Libraries: Annual Leave	Libraries: Annual Leave		24,041	24,041
Libraries: Long Service Leave	Libraries: Long Service Leave		10,536	10,536
Libraries: Public Holidays	Libraries: Public Holidays		13,223	13,223
Libraries: Superannuation	Libraries: Superannuation		60,783	60,783
Libraries: Staff Uniforms Subsidy	Libraries: Staff Uniforms Subsidy		1,530	1,530
Libraries: Staff Training Costs	Libraries: Staff Training Costs		3,500	3,500
Libraries: Professional Development	Libraries: Professional Development		-	-
Libraries: Glencoe Rent	Libraries: Glencoe Rent		6,630	6,630
PUBLIC LIBRARIES SALARIES & ON-COSTS			395,846	395,846
PUBLIC LIBRARIES OFFICE EXPENSES				
Libraries: Insurance	Libraries: Insurance		5,032	5,032
Libraries: Telephone Costs	Libraries: Telephone Costs		1,940	1,940
Libraries: Annual Rates & Charges			1,783	
	Annual Rates and Charges			1,618
	Water Consumption Charges			165
Libraries: Postage	Libraries: Postage		5,100	5,100
Libraries: Printing & Stationery	Libraries: Printing & Stationery		1,800	1,800
Libraries: Photocopying Expenses	Libraries: Photocopying Expenses		2,000	2,000
Libraries: Computers-Maintenance	Libraries: Computers-Maintenance		5,814	5,814
Libraries: Computer-Operations Costs	Libraries: Computer-Operations Costs		5,610	5,610
Libraries: Coffee Machine Expenses	Libraries: Coffee Machine Expenses		1,836	1,836
Libraries: Memberships/Subscriptions	Libraries: Memberships/Subscriptions		4,376	4,376
Libraries: Sundry Office Expenses			4,080	
	Story Telling			1,275
	Inter-Library Loans			255
	Kitchen Supplies			255
	Cultural/Education Program			1,530
	Miscellaneous			765
Libraries: Computer-Software Support	Libraries: Computer-Software Support		18,898	18,898
PUBLIC LIBRARIES OFFICE EXPENSES			58,269	58,269
PUBLIC LIBRARIES BOOK EXPENSES				
Library: Maintenance & Repairs-Books	Library: Maintenance & Repairs-Books		3,200	3,200
Libraries: Purchases of Periodicals	Libraries: Purchases of Periodicals		4,420	4,420
Library: NTCLS Shared Resources			9,000	
	Shared Library Resources			6,000
	Shared Library eResources			3,000
PUBLIC LIBRARIES BOOK EXPENSES			16,620	16,620
PUBLIC LIBRARIES ACCOMMODATION COSTS				

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Libraries: Rental - Village Depots	Libraries: Rental - Village Depots		1,326	1,326
Libraries: Depot Telecommunications	Libraries: Depot Telecommunications		1,435	1,435
Libraries: Maintenance-Furniture	Libraries: Maintenance-Furniture		1,836	1,836
PUBLIC LIBRARIES ACCOMMODATION COSTS			4,597	4,597
PUBLIC LIBRARIES GRANTS EXPENSES				
Libraries: Development Grant Costs				
Libraries: Revitalising Libraries Ex				
Library: Other Grants	Library: Other Grants			
PUBLIC LIBRARIES GRANTS EXPENSES				
PUBLIC LIBRARIES OTHER EXPENSES				
Libraries: Depreciation			79,721	79,721
PUBLIC LIBRARIES OTHER EXPENSES			79,721	79,721
PUBLIC LIBRARIES		85,000	557,553	557,553
LEARNING CENTRE				
LEARNING CENTRE REVENUES				
Learning: Rental-Conference Room		7,000		
Learning: Contributions-TAFE		15,803		
LEARNING CENTRE REVENUES		22,803		
LEARNING CENTRE EXPENSES				
Learning: Interest on Loan No. 3 NAB	Learning: Interest on Loan NAB		19,278	19,278
Learning: Electricity & Heating	Learning: Electricity & Heating		11,544	11,544
Learning: Telephone Costs (Security)	Learning: Telephone Costs (Security)		4,850	4,850
Learning: Maintenance & Repairs	Learning: Maintenance & Repairs		2,446	
Learning: Cleaning Costs	Learning: Cleaning Costs		31,020	31,020
Learning: Security Services	Learning: Security Services		3,000	3,000
LEARNING CENTRE EXPENSES			72,138	72,138
LEARNING CENTRE		22,803	72,138	72,138
MUSEUMS				
MUSEUMS EXPENSES				
Emmaville: Insurance	Emmaville: Insurance		1,406	1,406
Emmaville: Electricity & Heating	Emmaville: Electricity & Heating		2,248	2,248
Emmaville: Telephone Costs	Emmaville: Telephone Costs		400	400
Emmaville: Annual Rates & Charges	Annual Rates & Charges		1,029	1,029
Emmaville: Depreciation			15,774	15,774
MUSEUMS EXPENSES			20,857	20,857
MUSEUMS		-	20,857	20,857
COMMUNITY CENTRES				
COMMUNITY CENTRES EXPENSES				
COMMUNITY CENTRES GLEN INNES				

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Community Centre: Glen Innes Rent	Community Centre: Glen Innes Rent		18,000	18,000
Community Centre: Insurance	Community Centre: Insurance		1,924	1,924
Community Centre: Annual Rates	Community Centre: Annual Rates		750	750
Community Centre: Sundry Expenses	Community Centre: Sundry Expenses		500	500
COMMUNITY CENTRES GLEN INNES			21,174	21,174
DUNDEE				
Dundee Public Hall: Depreciation	Dundee Public Hall: Depreciation		10,980	10,980
DUNDEE			10,980	10,980
EMMAVILLE				
Emmaville Public Hall: Insurance	Emmaville Public Hall: Insurance		1,124	1,124
Emmaville Public Hall: Depreciation	Emmaville Public Hall: Depreciation		12,863	12,863
EMMAVILLE			13,987	13,987
GLENCOE				
Glencoe Public Hall: Insurance	Glencoe Public Hall: Insurance		111	111
Glencoe Public Hall: Electricity	Glencoe Public Hall: Electricity		521	521
GLENCOE			632	632
COMMUNITY CENTRES EXPENSES			46,773	46,773
COMMUNITY CENTRES		-	46,773	46,773
PUBLIC HALLS				
PUBLIC HALLS REVENUES				
Public Halls: Emmaville War Memorial		200		
Public Halls: Town Hall Hire Fees		5,046		
PUBLIC HALLS REVENUES		5,246		
PUBLIC HALLS EXPENSES				
Public Halls: Town Hall-Electricity	Public Halls: Town Hall-Electricity		1,966	1,966
Public Hall: Town Hall-Annual Rates	Public Hall: Town Hall-Annual Rates		1,507	1,507
Public Halls: Town Hall-Clean Wages	Public Halls: Town Hall-Clean Wages		1,682	1,682
Public Halls: Town Hall-M & R Furnit	Public Halls: Town Hall-M & R Furnit		1,800	1,800
Public Halls: Depreciation			121,500	121,500
Public Halls: Pinkett Hall Insurance	Public Halls: Pinkett Hall Insurance		528	528
PUBLIC HALLS EXPENSES			128,983	128,983
PUBLIC HALLS		5,246	128,983	128,983
OTHER CULTURAL				
OTHER CULTURAL EXPENSES				
Other Cultural: Cont Arts Northwest	Other Cultural: Cont Arts Northwest		8,473	8,473
Arts North West Delegate Expenses			500	500
Festivals: Other Cultural Expenses			3,000	
	ANZAC Day Expenses			750
	ANZAC Day - Traffic Management Control			2,250
Festivals: Australia Day	Festivals: Australia Day		5,600	

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
	Australia Day - Other Costs			5,600
Other Cultural: Citizenship Costs	Citizenships		100	100
Other Events: Glen Innes Show	Council Stand		3,000	3,000
Other Cultural: Depreciation			857	857
OTHER CULTURAL EXPENSES			21,530	21,530
OTHER CULTURAL		-	21,530	21,530
SWIMMING CENTRES				
SWIMMING CENTRES REVENUES				
Swim Centre: Emmaville Kiosk Sales		-		
Swim Centre: Kiosk Sales		27,500		
Swim Centre: Season Ticket Sales		22,660		
Swim Centre: Swimming Lesson Fees		10,000		
Swim Centre: Aqua Aerobics		6,000		
Swim Centre: Turnstile Fees		32,000		
SWIMMING CENTRES REVENUES		98,160		
SWIMMING CENTRE EXPENSES				
Swim Centre: Wages & Allowances			229,572	
	SWIM: Pool Salary & Wages			195,052
	SWIM: Emmaville Pool Salary			34,520
Swim Centre: Interest on loans	Swim Centre: Interest on loans		59,582	59,582
Swim Centre: Promotional Activities	Swim Centre: Promotional Activities		500	500
Swim Centre: Insurance	Swim Centre: Insurance		2,600	2,600
Swim Centre: Electricity & Heating			144,184	
	Swim Centre: Gas Heating			105,684
	Swim Centre: Electricity			38,500
Swim Centre: Telephone Costs	Swim Centre: Telephone Costs		570	570
Swim Centre: Annual Rates & Charges			17,620	
	Annual Rates & Charges			8,277
	Water Consumption Charges			9,343
Swim Centre: Printing & Stationery	Swim Centre: Printing & Stationery		510	510
Swim Centre: Maintenance & Repairs	Swim Centre: Maintenance & Repairs		30,600	30,600
Swim Centre: COGS Pool Kiosk	Swim Centre: COGS Pool Kiosk		21,420	21,420
Swim Centre: Sundry Employee Costs	Swim Centre: Sundry Employee Costs		200	200
Swim Centre: Working Expenses	Swim Centre: Working Expenses		510	510
Swim Centre: Chemical Costs	Swim Centre: Chemical Costs		17,340	17,340
Swim Centre: Depreciation	Swim Centre: Depreciation		55,283	55,283
Emmaville Pool: Wages & Allowances	Emmaville Pool: Wages & Allowances			
Emmaville Pool: Operational Expenses	Emmaville Pool: Operational Expenses		126,974	126,974
Emmaville Pool: Insurance	Emmaville Pool: Insurance		2,194	2,194
Emmaville Pool: Telephone Costs	Emmaville Pool: Telephone Costs		50	50
SWIMMING CENTRE EXPENSES			709,709	709,709
SWIMMING CENTRES		98,160	709,709	709,709
SPORTING GROUNDS				
SPORTING GROUNDS EXPENSES				
Sporting Grounds: Wages & Allowances	Sporting Grounds: Wages & Allowances		22,719	
	Sporting Grounds: Wages & Allowances			22,719
Sporting Grounds: Insurance	Sporting Grounds: Insurance		7,568	7,568
Sporting Grounds: Electricity	Sporting Grounds: Electricity		2,908	2,908
Sporting Grounds: Annual Rates	Sporting Grounds: Annual Rates		12,601	

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
	Annual Rates & Charges			9,391
	Water Consumption Charges			3,210
Sporting Grounds: Printing & Stationery	Sporting Grounds: Printing & Stationery		102	102
Sporting Grounds: Sport Ground Exp	Sporting Grounds: Sport Ground Exp		49,317	49,317
Sporting Grounds: Depreciation	Sporting Grounds: Depreciation		29,794	29,794
SPORTING GROUNDS EXPENSES			125,009	125,009
SPORTING GROUNDS		-	125,009	125,009
PARKS, GARDENS & RESERVES				
PARKS, GARDENS & RESERVES REVENUES				
Open Areas: Other Grants				
Open Areas: Lease of Urban Reserves		5,000		
PARKS, GARDENS & RESERVES REVENUES		5,000		
PARKS, GARDENS & RESERVES EXPENSES				
Open Areas: Wages & Allowances	Open Areas: Wages & Allowances		22,719	
	Open Areas: Wages & Allowances			22,719
Open Areas: Protective Equipment etc	Open Areas: Protective Equipment etc		3,814	3,814
Open Areas: Insurance	Open Areas: Insurance		1,587	1,587
Open Areas: Electricity & Heating	Open Areas: Electricity & Heating		2,997	2,997
Open Areas: Telephone Costs	Open Areas: Telephone Costs		1,980	1,980
Open Areas: Annual Rates & Charges	Open Areas: Annual Rates & Charges		30,419	
	Annual Rates & Charges			29,142
	Water Consumption Charges			1,277
Open Areas: Consultant Fees	Open Areas: Consultant Fees		-	-
Open Areas: Printing & Stationery	Open Areas: Printing & Stationery		510	510
Open Areas: Maintenance Expenses	Open Areas: Maintenance Expenses		286,197	286,197
Open Areas: Depreciation	Open Areas: Depreciation		41,351	41,351
Tree Removal & Replacement	Tree Removal & Replacement		50,000	50,000
Town Entry Maintenance	Town Entry Maintenance		20,000	20,000
PARKS, GARDENS & RESERVES EXPENSES			461,574	461,574
Open Areas: Stronger Country Communities Grants		543,625		
Open Areas: Drought Communities Grant		45,004		
RECREATION & CULTURE CAPITAL		588,629		
PARKS, GARDENS & RESERVES		593,629	461,574	461,574
RECREATION & CULTURE		804,838	2,144,127	2,144,127
MINING, MANUFACTURING & CONSTRUCTION				
BUILDING CONTROL				
BUILDING CONTROL REVENUES				
Building: Certificates-Inspections		30,000		
Building: Vehicle Lease-Back				
Building: Certificates-Construction		25,500		
Building: Sundry Income		-		
Building: Inspections Fees-CC - CDC		-		
Building: Certificates-Section 735A		1,500		
Building: Commission-LSL Levy		800		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Building: Certificates-Section 121ZP		1,500		
Building: Complying Development		8,500		
Building: Drainage Diagram Fees		9,500		
Building: Certificates-Section 149D		1,250		
Building: Certificates-Section 121H		-		
Building: SDRO Fines Recovered		-		
BUILDING CONTROL REVENUES		78,550		
BUILDING CONTROL EXPENSES				
Building: Wages & Allowances	Building: Wages & Allowances		110,058	110,058
Building: Staff Travelling Costs	Building: Staff Travelling Costs		4,522	4,522
Building: Telephone Costs	Building: Telephone Costs		3,120	3,120
Building: Printing & Stationery	Building: Printing & Stationery		1,020	1,020
Building: Photocopying Expenses	Building: Photocopying Expenses		1,020	1,020
Building: Sundry Expenses	Building: Sundry Expenses		500	500
Building: Office Expenses	Building: Office Expenses		2,040	2,040
Building:BCA & AUS Stand Purchases.	Building:BCA & AUS Stand Purchases.		3,060	3,060
Building:Building Professional Board	Building:Building Professional Board		8,500	8,500
BUILDING CONTROL EXPENSES			133,840	133,840
BUILDING CONTROL		78,550	133,840	133,840
MINING, MANUFACTURING & CONSTRUCTION		78,550	133,840	133,840
TRANSPORT & COMMUNICATION				
LOCAL INFRASTRUCTURE RENEWAL SCHEME				
LIRS - REVENUES				
Interest Subsidy(LIRS) Infra Renewal		26,841		
Interest Rebate (LIRS) CBD		46,183		
Interest on Investments LIRS Bridges		57,057		
Interest Rebate (LIRS) Bridges		68,738		
Interest on Invests LIRS Acceler Rd		-		
Interest Subsidy LIRS Acceler Rd		18,263		
LIRS - REVENUES		217,082		
LIRS - EXPENDITURE				
Interest - Loans(LIRS)Transp Infra R	Interest on Loans (LIRS) Roads		19,424	19,424
Interest on Loans (LIRS) CBD	Interest on Loans (LIRS) CBD		38,576	38,576
Interest on Loans (LIRS) Bridges	Interest on Loans (LIRS) Bridges		88,727	88,727
Interest -Loans(LIRS) Accel Road Ren	Interest on Loans (LIRS) Infrastructure Renewal		21,213	21,213
LIRS - EXPENDITURE			167,939	167,939
LOCAL INFRASTRUCTURE RENEWAL SCHEME		217,082	167,939	167,939
URBAN ROADS				
URBAN ROADS INCOME				
Urban Roads: Capital Contributions				
Urban Roads: Capital Grants (PAMP)				
Urban Roads: Drought Communities Grant		36,000		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Urban Roads: Traffic Facility Grant				
URBAN ROADS INCOME		36,000		
URBAN ROADS EXPENDITURE				
Urban Roads: Maintenance	Sealed Urban Roads: Maintenance		340,000	340,000
Urban Roads: Depreciation			685,667	710,667
Urban Roads: Revaluation Decrements			-	-
URBAN ROADS EXPENDITURE			1,025,667	1,050,667
URBAN ROADS UNSEALED EXPENDITURE				
Urban Roads Unsealed - Maintenance	Urban Roads Unsealed - Maintenance		30,000	30,000
Urban Roads Unsealed - Depreciation	Urban Roads Unsealed - Depreciation			
URBAN ROADS UNSEALED EXPENDITURE			30,000	30,000
URBAN ROADS		36,000	1,055,667	1,080,667
REGIONAL ROADS				
REGIONAL ROADS REVENUES				
RR: REPAIR Program		136,935		
Grant Income - Black Spot Funding		-		
RR: RMS Block Grant Revenue		396,000		
RR: RMS Supplementary Grant Revenue		96,000		
RR: Traffic Facilities Grant		67,000		
REGIONAL ROADS REVENUES		695,935		
REGIONAL ROADS EXPENDITURE				
Regional Roads: Maintenance	Regional Roads: Maintenance		60,000	60,000
REGIONAL ROADS EXPENDITURE			60,000	60,000
REGIONAL ROADS		695,935	60,000	60,000
SEALED RURAL ROADS				
SEALED RURAL ROADS INCOME				
Section 94 - Interest Revenue		11,548		
Section 94 - Contributions		144,396		
Grant: Financial Assistance		726,549		
SEALED RURAL ROADS INCOME		882,493		
RURAL ROADS - SEALED MAINTENANCE				
Sealed Rural Roads: Maintenance	Sealed Rural Roads: Maintenance		390,000	390,000
Sealed Rural Roads: Depreciation			1,274,071	1,274,071
RURAL ROADS - SEALED MAINTENANCE			1,664,071	1,664,071
SEALED RURAL ROADS		882,493	1,664,071	1,664,071
UNSEALED RURAL ROADS				
UNSEALED RURAL ROADS INCOME				
Grant: Financial Assistance		726,549		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
UNSEALED RURAL ROADS INCOME		726,549		
UNSEALED RURAL ROADS EXPENDITURE				
Unsealed Rural Roads: Maintenance	Unsealed Rural Roads Maintenance		1,800,000	1,800,000
Unsealed Rural Roads: Drainage Maintenance			100,000	100,000
Unsealed Rural Roads: Depreciation	Unsealed Rural Roads - Depreciation		414,813	414,813
UNSEALED RURAL ROADS EXPENDITURE			2,314,813	2,314,813
UNSEALED RURAL ROADS		726,549	2,314,813	2,314,813
ROADS-TO-RECOVERY				
ROADS TO RECOVERY INCOME				
Roads-to-Recovery: Grant Funds		766,743		
ROADS TO RECOVERY INCOME		766,743		
ROADS-TO-RECOVERY		766,743		
BRIDGES				
BRIDGES RENEWAL PROGRAM ROUND 2 GRANT FUNDING REVENUE				
Capital Grant - Bridges Renewal Program		-		
BRIDGES RENEWAL PROGRAM ROUND 2 GRANT FUNDING REVENUE		-		
BRIDGES REVENUES				
Bridges - RMS Grant Funding		-		
Capital Grant - Bridges		911,000		
BRIDGES REVENUES		911,000		
LOCAL BRIDGES - TIMBER EXPENSES				
Bridges: Timber Maintenance	Bridges: Timber Maintenance		60,000	60,000
Bridges: Depreciation	Bridges: Depreciation		429,270	429,270
LOCAL BRIDGES - TIMBER EXPENSES			489,270	489,270
LOCAL BRIDGES - CONCRETE EXPENSES				
Local Bridges: Maintenance & Repairs	Local Concrete/Steel Bridges Maintenance		3,100	3,100
Local Bridges: Concrete Depreciation			114,403	114,403
LOCAL BRIDGES - CONCRETE EXPENSES			117,503	117,503
BRIDGES		911,000	606,773	606,773
FOOTPATHS				
FOOTPATHS REVENUES				
Footpaths: Road Open Applications		-		
Footpaths: Grant Funding		-		
FOOTPATHS REVENUES		-		
FOOTPATHS EXPENSES				

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Footpaths: Maintenance Salaries	Footpaths: Maintenance Salaries			
Footpaths: Annual Rates & Charges	Footpaths: Annual Rates & Charges			
Footpaths: Maintenance	Footpaths: Maintenance		40,000	40,000
Footpaths: Depreciation			135,337	135,337
FOOTPATHS EXPENSES			175,337	175,337
FOOTPATHS		-	175,337	175,337
AERODROMES				
AERODROMES REVENUES				
Aerodrome: Rental-Grazing Lease		12,840		
Aerodrome: Fees - Landing		900		
Aerodrome: Fees - Hangar		900		
Aerodrome: Leases - Airside		-		
Aerodrome: Fees - Specific Works		-		
Aerodrome: Event & Recreational Hire		710		
AERODROMES REVENUES		15,350		
AERODROMES EXPENSES				
Aerodrome: Insurance	Aerodrome: Insurance		1,231	1,231
Aerodrome: Insurance (Claim Excess)	Aerodrome: Insurance (Claim Excess)			
Aerodrome: Event Costs & Inductions	Aerodrome: Event Costs & Inductions		3,600	3,600
Aerodrome: Terminal Electricity	Aerodrome: Terminal Electricity		1,003	1,003
Aerodrome: Telephone Costs	Aerodrome: Telephone Costs		160	160
Aerodrome: Annual Rates & Charges	Aerodrome: Annual Rates & Charges		16,915	16,915
Aerodrome: Other Expenses	Aerodrome: Other Expenses		1,200	1,200
Aerodrome: AAA Membership	Aerodrome: AAA Membership		600	600
Aerodrome: Ext Audits, Inspections, Surveys, Licence	Aerodrome: ExtAud,Inspect,Surv,Lic		3,000	3,000
Aerodrome: Landing Billing System	Aerodrome: Landing Billing System		7,600	7,600
Aerodrome: Grounds Maintenance	Aerodrome: Grounds Maintenance		80,000	80,000
Aerodrome: Inspections	Aerodrome: Inspections		23,000	23,000
Aerodrome: ARO and AVN Mgmt Cert Trg	Aerodrome: ARO and AVN Mgmt Cert Trg		12,000	12,000
Aerodrome: Management Costs	Aerodrome: Management Costs		-	-
Aerodrome: Depreciation	Aerodrome: Depreciation		89,641	89,641
AERODROMES EXPENSES			239,950	239,950
AERODROMES		15,350	239,950	239,950
CAR PARKS				
CAR PARKS EXPENSES				
Car Parks: Annual Rates & Charges	Annual Rates & Charges		1,231	1,231
Car Parks: Maintenance & Landscaping	Car Parks: Maintenance & Landscaping		1,909	1,909
Car Parks: Depreciation			2,480	2,480
CAR PARKS EXPENSES			5,620	5,620
CAR PARKS		-	5,620	5,620
STREET LIGHTING				
STREET LIGHTING INCOME				

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Street Lighting: Traffic Route Subsidy		38,392		
Street Lighting: Grant Funding				
STREET LIGHTING INCOME		38,392		
STREET LIGHTING EXPENSES				
Street Lighting: Electricity Charges	Street Lighting: Electricity Charges		118,614	118,614
Street Lighting: Sundry Expenses	Street Lighting: Sundry Expenses		-	-
Street Lighting: Depreciation	Street Lighting: Depreciation		1,723	1,723
STREET LIGHTING EXPENSES			120,337	120,337
STREET LIGHTING		38,392	120,337	120,337
OTHER TRANSPORT				
OTHER TRANSPORT EXPENSES				
Other Trans: Interest on Loans	Other Trans: Interest on Loans		891	891
Other Trans: Bus Lounge Maintenance	Other Trans: Bus Lounge Maintenance		16,495	16,495
Other Trans: Bus Lounge Security	Other Trans: Bus Lounge Security		3,120	3,120
Other Transport: Village Bus Shelter	Other Transport: Village Bus Shelter			
OTHER TRANSPORT EXPENSES			20,506	20,506
OTHER TRANSPORT		-	20,506	20,506
TRANSPORT & COMMUNICATION		4,289,544	6,431,014	6,456,014
ECONOMIC AFFAIRS				
TOURISM				
MINERAMA				
OPERATIONAL REVENUE				
Minerama: Inside Dealer Fees		5,385		
Minerama: Outside Tailgater Fees		5,700		
Minerama: Fossicking Trips		6,575		
Minerama: Competitions		500		
Minerama: Merchandise Sales		-		
Minerama: Other Income		-		
OPERATIONAL REVENUE		18,160		
CONTRIBUTIONS & DONATIONS				
Minerama: Donations		1,000		
Minerama: Sponsorships		5,000		
CONTRIBUTIONS & DONATIONS		6,000		
OPERATIONAL EXPENDITURE				
Minerama: Electricity & Heating	Minerama: Electricity & Heating		2,100	2,100
Minerama: Telephone and Fax Costs	Minerama: Telephone and Fax Costs		300	300
Minerama: Website and IT Support	Minerama: Website and IT Support		1,530	1,530
Minerama: Miscellaneous Expenses	Minerama: Miscellaneous Expenses		510	510
Minerama: Merchandise Expenses	Minerama: Merchandise Expenses		255	255
Minerama: Security	Minerama: Security		612	612

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Minerama: Marketing	Minerama:Marketing		10,000	10,000
Minerama: Research, Stats & Planning	Minerama: Research, Stats & Planning		1,000	1,000
Minerama: Hire of Plant & Equipment	Minerama: Hire of Plant & Equipment		1,500	1,500
Minerama: Office Expenses	Minerama: Office Expenses		300	300
Minerama: Printing and Stationery	Minerama: Printing and Stationery		800	800
Minerama: Maintenance & Repairs	Minerama: Maintenance & Repairs		255	255
Minerama: Commission (Ticket Sales)	Minerama: Commission (Ticket Sales)		1,000	1,000
Minerama Sundry Expenses	Minerama Sundry Expenses		-	-
Minerama: Festival Expenses	Minerama: Festival Expenses		800	800
Fossicking Field Trip - Landholder Expenses	Fossicking Field Trip - Landholder Expenses		3,000	3,000
Minerama: Sponsorship Generation	Minerama: Sponsorship Generation		250	250
OPERATIONAL EXPENDITURE			24,212	24,212
COUNCIL EXPENDITURE				
Salaries and Wages	Office Administration - Salaries & Allowances			
Minerama: General Expenditure			500	
	Parks Staff			500
COUNCIL EXPENDITURE			500	500
MINERAMA		24,160	24,712	24,712
AUSTRALIA CELTIC FESTIVAL				
OPERATIONAL REVENUE				
ACF: Admission Income		95,000		
ACF: Stall Fees		12,000		
ACF:Onsite Merchandise Comm on Sales		3,000		
ACF: Bar Income		8,500		
ACF Fundraising		-		
ACF: 100K Welcome		3,261		
OPERATIONAL REVENUE		121,761		
CONTRIBUTIONS AND DONATIONS				
ACF: Donations		2,500		
ACF: Sponsorships		17,500		
CONTRIBUTIONS AND DONATIONS		20,000		
OPERATIONAL EXPENDITURE				
ACF: Site Expenses	ACF: Site Expenses		8,770	8,770
ACF: Insurance Premiums	ACF: Event Insurance		3,173	3,173
ACF: Insurance - Claims Excess	ACF: Insurance - Claims Excess		1,020	1,020
ACF: Telephone and Fax Costs	ACF: Telephone and Fax Costs		510	510
ACF: Sponsorship Generation	ACF: Sponsorship Generation		1,530	1,530
ACF: Website	ACF: Website		2,500	2,500
ACF: Advertising and Marketing	ACF: Advertising and Marketing		11,000	11,000
ACF: Showground Expenses	ACF: Merchandise Expenses		1,800	1,800
ACF: Postage	ACF: Postage		510	510
ACF: Printing & Stationery	ACF: Printing & Stationery		700	700
ACF: Function Expenses	ACF: Event Catering		6,500	6,500
ACF: Traffic Management	ACF: Traffic Management		16,000	16,000
ACF: Research, Stats and Planning	ACF: Research, Stats and Planning		500	500
ACF: Honoured Guests	ACF: Honoured Guests		1,500	1,500
ACF: Commission - Ticket Sales	ACF: Ticket Sales, Refunds, and Expenses		5,000	5,000
ACF: First Aid	ACF: First Aid		1,800	1,800
ACF: Bar Stock	ACF: Bar Stock			

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
ACF: Accomn - Artists & Guests	ACF: Accomn - Artists & Guests		3,000	3,000
ACF: Artist Performance Expenditure	ACF: Artist Performance Expenditure		50,000	50,000
ACF: Security Services	ACF: Security Services		3,300	3,300
ACF: Production - Sound and Lighting	ACF: Production - Sound and Lighting		30,000	30,000
ACF: Equipment Hire	ACF: Hire		35,000	35,000
ACF: Strongman and Fun Run	ACF: Strongman and Fun Run		1,750	1,750
ACF: Volunteer Expenses	ACF: Volunteer Expenses		1,000	1,000
ACF: General Office Expenditure	ACF: General Office Expenditure		1,000	1,000
OPERATIONAL EXPENDITURE			187,863	187,863
AUSTRALIA CELTIC FESTIVAL		141,761	187,863	187,863
MARKETING PROJECTS				
COUNCIL EXPENDITURE				
ACF Office Admin Salaries and Wages				
	Casual Staff			
ACF: General Expenditure			25,050	
	Office Administration			10,000
	Parks Staff			13,000
	Traffic Management Control			50
	Other			2,000
Destination NSW Grant Exp	Marketing		5,420	5,420
COUNCIL EXPENDITURE			30,470	30,470
OTHER EVENTS - EXPENDITURE				
Other Events			46,700	
	Glen Innes Show		-	20,000
	Chill in Glen		-	10,000
	Deepwater Races		-	10,000
	Gemerama		-	3,500
	New England Alpacca Show		-	2,200
	Vintage Truck & Machinery show		-	1,000
Other Events	Other Events		10,000	10,000
OTHER EVENTS - EXPENDITURE			56,700	56,700
VISITOR INFORMATION CENTRE				
OPERATIONAL REVENUE				
VIC: Bookeasy		4,604		
VIC: Country Link		36,571		
VIC: Event Booking Income 3rd Parties		34,212		
VIC: Project Income		500		
VIC: Sale of Goods		100,000		
VIC: Sale of Goods - GST Free		500		
VIC: Online Sales (Shopify)		5,000		
VIC: Rental Revenue		13,143		
VIC: Other Operational Revenue		1,000		
OPERATIONAL REVENUE		195,530		
OPERATIONAL EXPENDITURE				
VIC: Membership Expenses	VIC: Membership Expenses		6,500	6,500
VIC: Telephone and Communications	VIC: Telephone and Communications		8,490	8,490
VIC: Website and Internet Expenses	VIC: Website and Internet Expenses		8,000	8,000
VIC: Country Link Expenditure	VIC: Country Link Expenditure		28,560	28,560

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
VIC: Souvenir Purchases	VIC: Souvenir Purchases		66,300	66,300
VIC: Postage and Freight	VIC: Postage and Freight		500	500
VIC: Printing Stationery & Photocopy	VIC: Printing Stationery & Photocopy		10,200	10,200
VIC: Publications & Subscriptions	VIC: Publications & Subscriptions		1,000	1,000
VIC: Event Booking Expenditure - 3rd Party	VIC: Event Booking Expenditure - 3rd Party		37,740	37,740
OPERATIONAL EXPENDITURE			167,290	167,290
STAFF RELATED EXPENDITURE				
Salaries & Wages			241,962	
	Salaries and Wages - Manager			52,150
	Salaries and Wages - Casual Relief			34,293
	Salaries and Wages - Tourist officer			112,670
	Salaries and Wages - Grants officer			42,849
VIC: Staff Uniforms	VIC: Staff Uniforms		1,500	1,500
VIC: Volunteer Expenses	VIC: Volunteer Expenses		400	400
VIC : Staff Amenities	VIC : Staff Amenities		1,020	1,020
STAFF RELATED EXPENDITURE			244,882	244,882
OVERHEAD EXPENDITURE				
VIC: Insurance	VIC: Insurance		1,818	1,818
VIC: Electricity & Heating	VIC: Electricity & Heating		10,420	10,420
VIC: Annual Rates & Charges			6,685	
	VIC: Annual Rates & Charges			5,682
	VIC: Water Consumption			1,003
VIC Maintenance and Repairs Cleaning Salaries	VIC Maintenance & Repairs Salaries (CLEANING)		4,000	4,000
VIC: Security Services	VIC: Security Services		1,400	1,400
VIC : Depreciation	VIC : Depreciation		12,877	12,877
OVERHEAD EXPENDITURE			37,200	37,200
VISITOR INFORMATION CENTRE		195,530	449,372	449,372
TOURISM		361,451	749,117	749,117
SALEYARDS				
SALEYARDS INCOME				
Saleyards: Fees & Dues		130,000		
Saleyards: Private Works - Burials		100		
Saleyards: Licence Agreement Fees		12,500		
Saleyards: Special Sales-Weighing		30,690		
Saleyards: Depot Rental		10,000		
Saleyards: Truck Washing Fees		40,000		
Saleyards: Waterfill Point		25,000		
SALEYARDS INCOME		248,290		
SALEYARDS EXPENSES				
Saleyards: Wages & Allowances			75,060	
	Manager Salaries			75,060
Saleyards: Association Membership	Saleyards: Association Membership		1,421	1,421
Saleyards: Insurance	Saleyards: Insurance		904	904
Saleyards: Electricity	Saleyards: Electricity		7,500	7,500
Saleyards: Telephone Costs	Saleyards: Telephone Costs		1,820	1,820
Saleyards: Annual Rates & Charges			45,812	
	Saleyards: Rates Charges			9,305
	Saleyards: Water Consumption Charges			36,507
Saleyards: Licences	Saleyards: Licences		2,300	2,300

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Saleyards: Advertising	Saleyards: Advertising		500	500
Saleyards: Computer/Stationery Costs	Saleyards: Computer/Stationery Costs		150	150
Saleyards: Maintenance & Repairs			17,450	
	Saleyards: Cattle Yards Repairs			10,000
	Saleyards: General Blding Mntce			120
	Saleyards: General Grounds Maintenance			930
	Saleyards: Gravel Yards and Lanes			-
	Saleyards: Sheep Yards Repairs			500
	Saleyards: Truck wash maintenance			5,000
	Saleyards: Water Leaks & Reps			900
Saleyards: Salaries: Maintenance and Repairs			3,494	3,494
Saleyards: Cleaning Costs	Saleyards: Cleaning Costs		300	300
Saleyards: Sundry Expenses	Saleyards: Sundry Expenses		1,020	1,020
Saleyards: Depreciation			152,597	152,597
SALEYARDS EXPENSES			310,328	310,328
SALEYARDS		248,290	310,328	310,328
CARAVAN PARK				
CARAVAN PARK EXPENSES				
Caravan Parks: Insurance	Caravan Parks: Insurance		387	387
Caravan Parks: Annual Rates & Charge	Caravan Parks: Annual Rates & Charge		1,502	1,502
Caravan Parks: Depreciation			213	213
CARAVAN PARK EXPENSES			2,102	2,102
CARAVAN PARK		-	2,102	2,102
OTHER BUSINESS UNDERTAKINGS				
PROPERTY				
PROPERTY REVENUES				
Property: Rental-Commercial Shops		36,000		
Property: Dumaresq St Land Sale		40,000		
Property: Rental-Jamesies Fuel & Fix		19,960		
Sale of Church Street Property		500,000		
PROPERTY REVENUES		595,960		
PROPERTY EXPENSES				
Property: Rentals	Property: Rentals		1,300	1,300
Property: Electricity & Heating	Property: Electricity & Heating		5,500	5,500
Property: Annual Rates & Charges			26,746	
	Annual Rates & Charges			26,399
	Water Consumption Charges			347
Property: Legal Costs	Property: Legal Costs		8,000	8,000
Property: Valuations	Property: Valuations		8,160	8,160
Property: Depreciation			15,458	15,458
PROPERTY EXPENSES			65,164	65,164
PROPERTY		595,960	65,164	65,164
PRIVATE WORKS				

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
PRIVATE WORKS - RTA				
Other Business: RTA Private Works			6,000	
	Mowing			4,000
	Sweeping			2,000
	Weed Control			-
PRIVATE WORKS - RTA			6,000	6,000
PRIVATE WORKS INCOME				
Other Business: Private Works Income		375,000		
PRIVATE WORKS INCOME		375,000		
PRIVATE WORKS: EXPENSES				
Private Works: Expenses			185,950	185,950
Private Works: Wages			59,582	59,582
PRIVATE WORKS: EXPENSES			245,532	245,532
PRIVATE WORKS		375,000	251,532	251,532
OTHER BUSINESS UNDERTAKINGS		970,960	316,696	316,696
ECONOMIC DEVELOPMENT				
PROFIT ON SALES				
Sales of Assets: Land-Gross				
PROFIT ON SALES		-	-	-
ECONOMIC DEVELOPMENT		-	-	-
ECONOMIC DEVELOPMENT EXPENDITURE				
Grant Income - Town Hall Redevelopment				
Grant Income - Destination NSW Event Development Fund		24,000		
Grant Income - Stronger Country Communities		376,260		
Grant Income - Netball Facility		1,889,254		
Grant Income - Drough Communities Programme		13,996		
Economic: Salary & Wages			190,260	
	Economic: Salary & Wages			84,830
	Economic: Salary & Wages - Marketing Officer			32,679
	Economic: Salary & Wages - Event Coordinator			72,751
Economic: Contributions & Incentives	Economic: Contributions & Incentives		61,100	
	Economic: Business Development			61,100
Economic: Business in Glen			20,000	
	Spend in Glen			10,000
	Buy Local Campaign			10,000
Economic: GI Highlands Visitor Assoc	Economic: GI Highlands Visitor Assoc		20,000	20,000
Economic: Highway Promotional Signage	Economic: Upgrade Signage		25,000	25,000
Economic: Christmas	Economic: Christmas		20,000	20,000
Economic: Lone Piper	Economic: Lone Piper		5,000	5,000
Economic: Business Marketing	Economic: Business Marketing		150,000	
	Glen Innes Highlands Marketing Campaign Tourism & Events (VISIT & VIC)			75,000
	Glen Innes Highlands Marketing Campaign Economic Development (LIVE & INVEST)			75,000
Economic: Office expenses	Economic: Office expenses		2,500	2,500

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
ECONOMIC DEVELOPMENT		2,303,510	493,860	493,860
ECONOMIC AFFAIRS		3,884,211	1,872,102	1,872,102
GLEN INNES AGGREGATES				
INCOME FROM OPERATIONS				
USER FEES & CHARGES - REVENUES				
Quarry - Sales of Product		408,872		
Private Works - Section 67				
FEES & CHARGES - STATUTORY		408,872		
SALES - AGGREGATES				
Aggregates: 5mm		7,500		
Aggregates: 7mm		31,000		
Aggregates: 10mm		41,000		
Aggregates: 14mm		2,000		
Aggregates: 20mm		145,000		
SALES - AGGREGATES		226,500		
SALES - AGGREGATES (PRE-COATED)				
Pre-coated: 7mm		47,000		
Pre-coated: 10mm		113,000		
Pre-coated: 14mm		153,000		
Pre-coated: 20mm		38,000		
SALES - AGGREGATES (PRE-COATED)		351,000		
SALES - AGGREGATES (ROADBASE)				
Roadbase: 20mm		50,000		
Roadbase: 40mm		43,000		
SALES - AGGREGATES (ROADBASE)		93,000		
SALES - AGGREGATES (OTHER)				
Dust: Crusher		110,000		
Rock: Gabion		55,000		
Rock: Quarry		2,000		
Rock: 150-200mm		12,000		
SALES - AGGREGATES (OTHER)		179,000		
SALES - SANDS & GRAVELS				
Sand: Dump		6,000		
Gravel: Granite (Big Hill)		5,000		
Gravel:DGS 40(SPEC)		3,000		
Gravel: DGB 20		500,000		
Other: Sand & Metal (Mix)		8,000		
Other: MB20 Mixed Aggregate		200,000		
Other: Gravel from Pits for GIS				
Other: Gravel from Pits - external		732,000		
SALES - SANDS & GRAVELS		1,454,000		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
SALES - OTHER PRODUCTS				
Soil: Overburden (Fill)		5,000		
SALES - OTHER PRODUCTS		5,000		
USER FEES & CHARGES - REVENUES		2,717,372		
COST OF GOODS SOLD				
WINNING COSTS - AGGREGATES				
Quarry: Salaries, Wages & Allowances	Salaries		199,656	
	Salaries & Allowances			199,656
Quarry Staff Training Costs	Staff Training Costs		720	720
Acquisitions - Raw Materials	Acquisitions - Raw Materials		36,109	36,109
Processing and Production Costs	Processing and Production Costs		1,365,000	1,365,000
Processing & Prod. Costs - Blasting	Processing & Prod. Costs - Blasting		60,000	60,000
Electricity & Heating	Electricity & Heating		1,776	1,776
Product Testing Costs	Product Testing Costs		15,000	15,000
Freight & Cartage	Freight & Cartage		100,000	100,000
Fuel, Oils & Lubricants	Fuel, Oils & Lubricants		20,000	20,000
Maintenance & Repairs	Maintenance & Repairs		30,000	30,000
Royalty Payments	Royalty Payments		112,700	112,700
Stocktake Adjustments	Stocktake Adjustments			
WINNING COSTS - AGGREGATES			1,940,961	1,940,961
COST OF GOODS SOLD			1,940,961	1,940,961
OTHER REVENUES				
OTHER				
Quarry: Rental Income		50,000		
Quarry: Freight & Delivery Charges		500,000		
Quarry: Weighbridge Tickets (Sales)		10,000		
Quarry: Royalty		5,000		
OTHER REVENUES		565,000		
OTHER REVENUES		565,000		
GRANTS & CONTRIBUTIONS				
CONTRIBUTIONS				
Quarry: Vehicle Leaseback Revenue		6,500		
CONTRIBUTIONS		6,500		
GRANTS & CONTRIBUTIONS		6,500		
INCOME FROM OPERATIONS		3,288,872	1,940,961	1,940,961
EXPENSES FROM OPERATIONS				
EMPLOYEES BENEFITS & ON-COSTS				
SALARIES, WAGES & ALLOWANCES				
Quarry: Salaries & Wages			157,836	157,836

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Quarry: Sick Leave			6,690	6,690
Quarry: Annual Leave			26,760	26,760
Quarry: Other Leave			-	
Quarry: Public Holidays			13,380	13,380
Quarry: Superannuation			38,411	38,411
SALARIES, WAGES & ALLOWANCES			243,077	243,077
EMPLOYEES - OTHER COSTS				
Quarry: Staff Protective Clothing			609	609
Quarry: Conference & Seminars			522	522
Quarry: Pre-Employment Medicals				
Quarry: Staff Safety Equipment			1,326	1,326
Quarry: Staff Amenities			627	627
Quarry: Staff Uniforms (Subsidy)				
EMPLOYEES - OTHER COSTS			3,084	3,084
EMPLOYEES BENEFITS & ON-COSTS			246,161	246,161
BORROWING COSTS				
INTEREST-BEARING LIABILITY COSTS				
Quarry :Interest (Loan 17:Wattle Vale)	Quarry :Interest (Loan 17:Wattle Vale)		48,094	48,094
Quarry: Interest (Loan No. 11-0001)	Interest on Loan (Existing)		54,244	54,244
INTEREST-BEARING LIABILITY COSTS			102,338	102,338
BORROWING COSTS			102,338	102,338
CONSULTANTS & CONTRACTORS COSTS				
Quarry: Environmental Testing Costs	Environment Testing Costs		4,740	4,740
Quarry: Consultant's Fees	Consultants Fees		20,325	20,325
CONSULTANTS & CONTRACTORS COSTS			25,065	25,065
MAINTENANCE & REPAIRS				
Quarry: Maintenance & Repairs	Maintenance and Repairs		1,000	1,000
Quarry: Plant Running Costs	Plant Running Costs		263,000	263,000
Quarry: Small Plant & Tools Costs	Small Plant and Tool Costs		5,000	5,000
MAINTENANCE & REPAIRS			269,000	269,000
OTHER MATERIALS & CONTRACTS COSTS				
Quarry: Cleaning Costs Wages	Cleaning Costs Wages			
Quarry: Cleaning Costs (Office)	Cleaning Costs		200	200
Quarry: Plant & Equipment Hire	Plant and Equipment Hire		1,000	1,000
Quarry: Rubbish Removal	Rubbish Removal		1,000	1,000
OTHER MATERIALS & CONTRACTS COSTS			2,200	2,200
MATERIALS & CONTRACTS			296,265	296,265
DEPRECIATION & AMORTISATION				
DEPRECIATION EXPENSE				
Quarry: Depreciation	Quarry: Depreciation		24,958	24,958
DEPRECIATION EXPENSE			24,958	24,958

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
DEPRECIATION & AMORTISATION			24,958	24,958
ADVERTISING				
Quarry: Advertising	Quarry: Advertising		4,360	4,360
ADVERTISING			4,360	4,360
PHOTOCOPYING EXPENSES				
Quarry: Photocopying Expenses	Quarry: Photocopying Expenses		1,360	1,360
PHOTOCOPYING EXPENSES			1,360	1,360
POSTAGE				
Quarry: Postage	Quarry: Postage		2,767	2,767
POSTAGE			2,767	2,767
PRINTING & STATIONERY				
Quarry: Printing & Stationery	Quarry: Printing & Stationery		1,330	1,330
PRINTING & STATIONERY			1,330	1,330
RATES & CHARGES				
Quarry: Annual Rates & Charges			8,036	
	Quarry: Annual Rates & Charges			7,705
	Quarry: Water Consumption			331
RATES & CHARGES			8,036	8,036
SECURITY SERVICES				
Quarry: Security Services	Quarry: Security Services		644	644
SECURITY SERVICES			644	644
SUBSCRIPTIONS & PUBLICATIONS				
Quarry: Subscriptions & Publications	Quarry: Subscriptions & Publications		361	361
SUBSCRIPTIONS & PUBLICATIONS			361	361
TELEPHONE & COMMUNICATIONS				
Quarry: Telephone Costs	Quarry: Telephone Costs		7,000	7,000
Quarry: Stock Take	Quarry: Stock Take		19,000	19,000
TELEPHONE & COMMUNICATIONS			26,000	26,000
OTHER EXPENSES				
Quarry: Licences & Permits	Quarry: Licences & Permits		13,980	13,980
Quarry: Guarantee Fee	Quarry: Guarantee Fee		59,000	59,000
Quarry: Administration Overheads	Quarry: Administration Overheads		60,351	60,351
OTHER EXPENSES			133,331	133,331
OTHER EXPENSES			499,412	499,412
EXPENSES FROM OPERATIONS			847,911	847,911
GLEN INNES AGGREGATES		3,288,872	2,788,872	2,788,872

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET	BUDGET
		2019-20	GL	JC
			2019-20	2019-20
SECTION 355 COMMITTEES				
EMMAVILLE MINING MUSEUM TRUST				
EMMAVILLE MINING MUSEUM REVENUES				
Emmaville: Contributions & Donations				
EMMAVILLE MINING MUSEUM REVENUES		-		
EMMAVILLE MINING MUSEUM EXPENSES				
Emmaville: Miscellaneous Expenses				
EMMAVILLE MINING MUSEUM EXPENSES				
EMMAVILLE MINING MUSEUM TRUST				
AUSTRALIAN STANDING STONES				
AUSTRALIAN STANDING STONES REVENUES				
ASSMB: Sales of Books				
ASSMB: Contributions & Donations				
ASSMB: Contributions (Committee)				
AUSTRALIAN STANDING STONES REVENUES		-		
AUSTRALIAN STANDING STONES EXPENSES				
ASSMB: Contributions & Donations				
ASSMB: Miscellaneous Expenditure				
AUSTRALIAN STANDING STONES EXPENSES				
AUSTRALIAN STANDING STONES		-		
DUNDEE RESERVE TRUST				
DUNDEE RESERVE TRUST REVENUES				
Dundee: Contributions & Donations				
DUNDEE RESERVE TRUST REVENUES		-		
DUNDEE RESERVE TRUST EXPENSES				
Dundee: Miscellaneous Expenses				
DUNDEE RESERVE TRUST EXPENSES				
DUNDEE RESERVE TRUST		-		
PINKETT RECREATION RESERVE				
PINKETT RECREATION RESERVE REVENUE				
PRR: Contributions & Donations				
PINKETT RECREATION RESERVE REVENUE		-		
PINKETT RECREATION RESERVE EXPENSES				
PRR: Miscellaneous Expenditure				
PINKETT RECREATION RESERVE EXPENSES				

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
PINKETT RECREATION RESERVE		-		
GLEN ELGIN SPORTS TRUST				
GLEN ELGIN SPORTS TRUST REVENUES				
Glen Elgin: Contributions & Donation				
GLEN ELGIN SPORTS TRUST REVENUES		-		
GLEN ELGIN SPORTS TRUST EXPENSES				
Glen Elgin: Miscellaneous Expenses				
GLEN ELGIN SPORTS TRUST EXPENSES				
GLEN ELGIN SPORTS TRUST		-		
SPORTS COUNCIL				
Sports Council: Donations			10,000	10,000
SPORTS COUNCIL REVENUES			10,000	10,000
SPORTS COUNCIL		-	10,000	10,000
STONEHENGE RECREATION RESERVE				
STONEHENGE RESERVE REVENUES				
Stonehenge: Contributions & Donations				
STONEHENGE RESERVE REVENUES		-		
STONEHENGE RESERVE EXPENSES				
Stonehenge: Miscellaneous Expenses				
GHC: Contributions & Donations				
GHC: Miscellaneous Expenses				
STONEHENGE RESERVE EXPENSES			-	-
STONEHENGE RECREATION RESERVE		-		
SECTION 355 COMMITTEES		-	10,000	10,000
WATER SUPPLIES				
WATER INCOME				
Town Water: Sundry Sales & Services		500		
Town Water: Annual Charges		1,067,951		
Town Water: Annual Charges-Internal		-		
Town Water: Annual Charges-Abandoned		-		
Waterfill Point, Strathbogie Road		5,000		
Town Water: Interest on Section 64		1,300		
Fair Value Adjustment - Investments		-		
Town Water: Contribution Main Extens		20,000		
Town Water: Meter Applications Fees		20,000		
Town Water: Insurance Claim		-		
Town Water: Section 64 Contributions		25,000		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Town Water: Interest - Annual Charge		3,700		
Town Water: Interest on Investments		45,000		
Town Water: Interest - Water Usage		3,000		
Town Water: Meter Test & Reading Fee		1,000		
Town Water: Vehicle Lease-Back		30,000		
Town Water: Pensioner Rate Rebates		- 67,518		
Town Water: Meter Restrictor Fees		1,000		
Town Water: Water Consumption Sales		1,329,224		
Town Water: Concessional Policy		- 10,000		
Town Water: Pension Rate Subsidy		36,828		
Town Water: Quarry Grant Funding		-		
Village Water: Pension Rates Rebate		- 8,184		
Village Water: Meter Restrictor Fees		300		
Village Water: Annual Charges		79,529		
Village Water: Charges Written-Off		-		
Village Water: Water Interest Charge		600		
Village Water: Water Consumption		64,663		
Village Water: Pension Rate Subsidy		4,092		
Water Supplies: Drought community Grant		50,000		
WATER: INCOME		2,702,985		
WATER: EXPENDITURE				
Town Water: Staff Salaries & Wages			16,093	
	Town Water: Staff Salaries & Wages			16,093
Town Water: Advertising	Advertising		105	105
Town Water: Mains Maintenance	Water Mains - M&R		100,485	
	Water Mains M&R - Salaries			51,868
	Water Mains - Maintenance & Repair			48,617
Town Water: Reservoir Maintenance			1,359	
	Reservoir - Blue Hills Road			-
	Reservoir - Martin's Lookout			1,359
Town Water: Reservoirs-Electricity	Town Water: Reservoirs-Electricity		330	330
Town Water: Pump Stations-Wages			-	
	Pump No 1 - Beardy River Wages			-
Water: Pumping Stations-Electricity	Water Pump Station - Electricity		158,555	158,555
Town Water: Pump Station Maintenance	Water - Pump Stations M&R		6,273	6,273
Town Water: Treatment - Wages	Town Water: Treatment - Wages		74,814	74,814
Town Water: Treatment-Electricity	Water Treatment - Electricity		21,583	21,583
Town Water: Treatment-Telephone Cost	Water Treatment - Telephone & Communications		2,920	2,920
Town Water: Treatment-Annual Rates			8,435	
	Annual Rates & Charges			8,435
Town Water: Treatment - Sundries			51,819	
	Water - Sundry Expenses M&R			51,819
Town Water: Treatment Sundries Salaries	Mowing		3,869	3,869
Town Water: Treatment-Chemical Costs			86,778	
	Water Treatment - Activated Carbon			4,182
	Water Treatment - Alum			44,957
	Water Treatment - Chlorine			10,455
	Water Treatment - Fluoride			
	Water Treatment - Soda Ash			21,956
	Water Treatment - Hydrochloric Acid			5,228
Town Water: Water Management Charges	Town Water: Water Management Charges		8,000	8,000
Town Water: Meter Reading - Wages	Water Meter Readings - Wages		15,852	15,852
Town Water: Meters & Filters M & R			18,616	
	Water Meter 'Filters M&R			15,375
	Water Meter - Inspections			836
	Water: Meters - Repairs			732
	Water: Sludge Lagoons M&R			

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
	Water Meters" New Services			1,673
Town Water: Meters and Filters M&R Salaries	Town Water: Meters and Filters M&R Salaries		12,350	12,350
Town Water: Meters and Filters Add Salaries	Town Water: Meters and Filters Add Salaries		-	
Town Water: Sick Leave			7,119	7,119
Town Water: Annual Leave			28,476	28,476
Town Water: Long Service Leave			10,289	10,289
Town Water: Public Holidays			15,662	15,662
Town Water: Superannuation			35,167	35,167
Town Water: Uniforms & Equipment	Town Water: Uniforms & Equipment		6,273	6,273
Town Water: Contractor Costs -Water Meter Reads	Town Water Contractor Costs - Water Meter Reads		20,910	20,910
Town Water: Staff Training Costs	Town Water: Staff Training Costs		7,000	7,000
Town Water: Depreciation	Water - Depreciation		437,476	437,476
Town Water: Interest on Loans	Water - Interest on Loans		145,166	145,166
Town Water: Insurance			3,035	
	Water - Insurance: Other Insurance			870
	Water - Insurance: Property Insurance			2,165
Town Water: Sundry Expenses			25,093	
	Water: GIS & Drafting			3,137
	Water: Sundry Expenses			21,956
	Water: Water Cycle Mgt Plan			-
Town Water: Consultants' Fees	Water -Consultants Fees		100,000	100,000
Town Water: Memberships & Subs.	Water - Memberships & Subscriptions		3,346	3,346
Water: Dividend Payment	Water - Dividend Payment		10,000	10,000
Water: Debt Guarantee	Water - Debt Guarantee Payment to the General Fund		66,534	66,534
Town Water: Admin. Overheads			441,091	441,091
Village Water: Interest on Loans	Village Water: Interest on Loans			
Village Water: Insurance	Water - Insurance		554	554
Village Water: Electricity & Heating	Water - Electricity Charges			
Water: Villages Annual Rates	Water: Villages Annual Rates			
Village Water: Other Expenses	Water - Other Expenses		4,182	4,182
Village Water: Operational Expenses	Water - Operational Expenses			
Village Water: Operational Expenses Salaries	Village Water " Operational Expense Salaries		31,703	31,703
Village Water: Depreciation	Village Water: Depreciation		30,783	30,783
Village Water: Revaluation Decrement	Village Water: Revaluation Decrement			
WATER: EXPENDITURE			2,018,095	2,018,095
WATER SUPPLIES		2,702,985	2,018,095	2,018,095
SEWERAGE SERVICES				
SEWERAGE REVENUES				
Town Sewer: Annual Charges		1,459,584		
Town Sewer: Annual Charges-Abandoned		-		
Town Sewer: Pensioner Rate Rebates		65,472		
Town Sewer: Pension Rate Subsidy		32,799		
Town Sewer: Interest-Annual Charges		5,707		
Town Sewer: Interest on Investments		119,289		
Town Sewer: Lease Fees		3,080		
Town Sewer: Sewer Diagram Plan Fees		214		
Town Sewer: Sundry Income		8,207		
Town Sewer: Contribution Main Extens		8,000		
Town Sewer: Junction Applications		8,000		
Town Sewer: Trade Waste Fees		47,303		
Town Sewer: Section 64 Contributions		10,000		
Town Sewer: Interest on Section 64		1,510		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
Town Sewer: Interest - Non-Res. User		- 17		
Town Sewer: Vehicle Lease-Back		3,073		
Town Sewer: Non-Residential User Fee		40,927		
Village Sewer: Annual Charges		113,169		
Village Sewer: Annual Charge Abandon		-		
Village Sewer: Pensioner Rate Rebate		- 7,141		
Village Sewer: Pension Rate Subsidy		4,384		
Village Sewer: Interest Revenues		500		
Village Sewer: Non-Res. User Charges		833		
SEWERAGE REVENUE		1,793,949		
SEWERAGE EXPENDITURE				
Town Sewer: Wages & Allowances	Town Sewer: Wages & Allowances		16,093	16,093
Town Sewer: Mains Maintenance (Salaries)	Sewer: Maintenance & Repair Salaries		61,902	61,902
Town Sewer: Mains Maintenance			72,576	
	Sewer Mains: Maintenance & Repair			72,576
Town Sewer: Pump Stations-Energy Cos	Town Sewer: Pump Stations-Energy Cos		4,546	4,546
Town Sewer: Pump Station-Maintenance	Town Sewer: Pump Station-Maintenance		1,000	1,000
Town Sewer: Pump Station Maintenance	Sewer Treatment: Mowing		3,870	3,870
Sewer: Treatment-Wages & Salaries	Sewer Treatment: Wages & Salaries		47,555	47,555
Town Sewer: Treatment-Electricity	Sewer Treatment: Electricity		90,000	90,000
Town Sewer: Treatment-Telephone Cost	Sewer Treatment: Telephone & Communication		1,582	1,582
Town Sewer: Treatment-Annual Rates	Sewer Treatment: Annual Rates and Charges		9,737	9,737
Town Sewer: Treatment-EPA Licence	Sewer Treatment: EPA Licence		8,887	8,887
Town Sewer: Treatment-Working Expense	Sewer Treatment: Working Expenses		41,000	41,000
Town Sewer: Treatment-Chemical Costs	Sewer: Treatment - Chemicals		60,639	60,639
Town Sewer: Treatment-Sundry Expense	Sewer: Treatment - Sundry Expenses		250	250
Sewer: Sick Leave	Sewer: Sick Leave		4,004	4,004
Sewer: Annual Leave	Sewer: Annual Leave		16,017	16,017
Sewer: Long Service Leave	Sewer: Long Service Leave		5,788	5,788
Sewer: Public Holidays	Sewer: Public Holidays		8,810	8,810
Sewer: Superannuation	Sewer: Superannuation		19,782	19,782
Sewer: Uniforms & Safety Equipment	Sewer: Uniforms & Safety Equipment		1,046	1,046
Sewer: Staff Training Costs	Sewer: Staff Training		4,613	4,613
Sewer: Depreciation	Sewer: Depreciation		310,510	310,510
Sewer: Interest on Loans	Sewer: Interest on Loans		84,965	84,965
Sewer: Insurance	Sewer: Insurance		715	715
Sewer: Legal Costs	Sewer: Legal Costs		513	513
Sewer: GIS & Drafting	Sewer: GIS & Drafting		3,137	3,137
Sewer: Re-use Feasibility Study	Sewer: Re-use Feasibility Study		5,228	5,228
Sewer: Sundry Expenses	Sewer: Sundry Expenses		2,050	2,050
Sewer: Laboratory Testing Costs	Sewer: Laboratory Testing Costs		14,637	14,637
Village Sewer: Interest on Loans	Village Sewer: Interest on Loans		-	-
Village Sewer: Other Expenses	Village Sewer: Other Expenses		523	523
Village Sewer: Operational Expenses	Village Sewer: Operational Expenses		1,568	1,568
Sewer: Depreciation	Sewer: Depreciation		21,823	21,823
Sewer: Debt Guarantee	Sewer: Debt Guarantee		46,000	46,000
Sewer: Dividend Payment	Sewer: Dividend Payment		10,000	10,000
Sewer: Admin. Overheads	Sewer: Admin. Overheads		383,360	383,360
SEWERAGE EXPENSES			1,364,726	1,364,726
SEWERAGE SERVICES		1,793,949	1,364,726	1,364,726
COMMUNITY SERVICES & EDUCATION				
COMMUNITY SERVICES MANAGER				

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
CSM: Vehicle Lease-Back		6,609		
CSM: Mosman Council Contributions		5,000		
CSM: Grants and Contributions		750		
CSM: Other Revenue		-		
CSM: Wages & Allowances	CSM: Wages & Allowances		53,897	53,897
CSM: Staff Travelling Costs	CSM: Staff Travelling Costs		20,269	20,269
CSM: Sick Leave	CSM: Sick Leave		1,203	1,203
CSM: Annual Leave	CSM: Annual Leave		4,812	4,812
CSM: Long Service Leave	CSM: Long Service Leave		2,647	2,647
CSM: Other Leave	CSM: Other Leave			-
CSM: Public Holidays	CSM: Public Holidays		2,647	2,647
CSM: Superannuation	CSM: Superannuation		5,943	5,943
CSM: Staff Uniforms	CSM: Staff Uniforms		102	102
CSM: Telephone Costs	CSM: Telephone Costs		650	650
CSM: Strategic Community Plan	CSM: Strategic Community Plan		510	510
CSM: Community Safety & Access Cttee			1,530	
	Committee Meeting Expenses			510
	Projects			1,020
CSM: Strategic & Social Actions			3,750	
	MCS: Other Event Celebrations			750
	MCS: Family Fun Day			3,000
CSM: Mosman Council Project	CSM: Mosman Council Project		5,000	5,000
CSM: General Expenditure	CSM: General Expenditure		2,140	2,140
COMMUNITY SERVICES MANAGER		12,359	105,099	105,099
COMMUNITY SERVICES MANAGER (CSM)		12,359	105,099	105,099
CHILDREN AND FAMILY SERVICES				
CAFS ADMINISTRATION				
CAFS EMPLOYEE RELATED REVENUE AND EXPENDITURE				
CAFS Leaseback Income		6,609		
CAFS Salaries and Wages	CAFS Salaries and Wages		36,986	36,986
CAFS Staff Travelling Costs	CAFS Staff Travelling Costs		5,100	5,100
CAFS Staff Sick Leave	CAFS Staff Sick Leave		3,420	3,420
CAFS Staff Annual Leave	CAFS Staff Annual Leave		16,135	16,135
CAFS Staff Long Service Leave	CAFS Staff Long Service Leave		5,569	5,569
CAFS Public Holidays	CAFS Public Holidays		8,874	8,874
CAFS Superannuation	CAFS Superannuation		22,048	22,048
CAFS Staff Uniform	CAFS Staff Uniform		612	612
CAFS Training Costs	CAFS Training Costs		1,020	1,020
CAFS Contractors Expenses	CAFS Contractors Expenses		5,000	5,000
CAFS EMPLOYEE RELATED REVENUE AND EXPENDITURE		6,609	104,765	104,765
CAFS FACILITY MAINTENANCE EXPENDITURE				
CAFS Insurance Expenditure	CAFS Insurance Expenditure		3,205	3,205
CAFS Electricity & Heating	CAFS Electricity & Heating		2,332	2,332
CAFS Annual Rates & Charges	CAFS Annual Rates & Charges		2,061	
	CAFS Annual Rates & Charges			1,958
	CAFS Water Consumption			103
CAFS Maintenance, Repairs & Cleaning			8,033	
	CAFS Garden Maintenance			1,214
	CAFS Cleaning Expenditure			6,819

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
CAFS Security/Fire Expenditure	CAFS Security/Fire Expenditure		816	816
CAFS: Admin Offset	CAFS: Admin Offset		- 23,208	- 23,208
CAFS Depreciation Expenditure	CAFS Depreciation Expenditure		6,348	6,348
CAFS FACILITY MAINTENANCE EXPENDITURE			- 413	- 413
CAFS OFFICE EXPENSES				
CAFS Operating Lease Payments	CAFS Operating Lease Payments			
CAFS Legal Costs	CAFS Legal Costs			
CAFS Telephone Costs	CAFS Telephone Costs		4,520	4,520
CAFS Advertising Expenditure	CAFS Advertising Expenditure		2,550	2,550
CAFS Postage Expenditure	CAFS Postage Expenditure		102	102
CAFS Printing & Stationery	CAFS Printing & Stationery		1,000	1,000
CAFS Memberships & Subscriptions	CAFS Memberships & Subscriptions		1,020	1,020
CAFS Administration Overheads	CAFS Administration Overheads			
CAFS OFFICE EXPENSES			9,192	9,192
CAFS RESOURCES AND CONSUMABLES				
CAFS Craft & Resources Expenditure	CAFS Craft & Resources Expenditure		1,000	1,000
CAFS Quickkids Registration	CAFS Quickkids Registration		1,500	1,500
CAFS Food and Health Supplies	CAFS Food and Health Supplies		1,500	1,500
CAFS Travelling&Client Transport	CAFS Travelling&Client Transport		1,500	1,500
CAFS RESOURCES AND CONSUMABLES			5,500	5,500
CAFS NDIS INCOME AND EXPENDITURE				
CAFS :NDIS Revenue		10,200		
CAFS : NDIS Expenses	CAFS : NDIS Expenses		10,200	10,200
CAFS NDIS INCOME AND EXPENDITURE		10,200	10,200	10,200
CAFS OOSH REVENUE				
OOSHC Fees and Charges		63,389		
Childcare Subsidy Revenue		117,226		
CAFS OOSH REVENUE		180,615		
CAFS GRANT REVENUE AND EXPENDITURE				
Aboriginal Playgroup Grant Revenue		42,904		
Outreach Play Subsidy Revenue		39,000		
Inclusion Subsidy Revenue		500		
My Time Grant Revenue		10,000		
TARP- Shake, Rattle & Bowl funding		6,000		
Sundry Fundraising/ Grant Revenue				
CAFS:Grant Expenses Under Job Costing (Excluding Salaries)	CAFS:Grant Expenses Under Job Costing (Excluding Salaries)		193,404	
	Aboriginal Playgroup Expenditure			42,904
	Outreach Play Sub Expenditure			39,000
	Inclusion Subsidy Expenditure			500
	My Time Expenditure			10,000
	TARP- Shake, Rattle & Bowl Expenditure			6,000
	Sundry Fundraising Expenditure			-
	OOSH Expenditure			95,000
CAFS GRANT REVENUE AND EXPENDITURE		98,404	193,404	193,404
CAFS ADMINISTRATION		295,828	322,648	322,648

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
CHILDREN AND FAMILY SERVICES		295,828	322,648	322,648
YOUTH SERVICES				
YOUTH SERVICES EMPLOYEE RELATED EXPENDITURE				
Youth: Wages & Allowances and Wages	Youth: Wages & Allowances and Wages		39,172	39,172
Youth: Sick Leave	Youth: Sick Leave		874	874
Youth: Annual Leave	Youth: Annual Leave		3,498	3,498
Youth: Long Service Leave	Youth: Long Service Leave		1,301	1,301
Youth: Public Holidays	Youth: Public Holidays		1,924	1,924
Youth: Superannuation	Youth: Superannuation		4,320	4,320
Youth: Staff Uniforms	Youth: Staff Uniforms		158	158
Youth: Contingency Amount	Youth: Contingency Amount		-	-
YOUTH SERVICES EMPLOYEE RELATED EXPENDITURE			51,247	51,247
YOUTH SERVICES GENERAL ADMIN EXPENSE				
Youth: Insurance	Youth: Insurance		500	500
Youth: Electricity	Youth: Electricity		500	500
Youth: Telephone Costs	Youth: Telephone Costs		444	444
Youth: Printing & Stationery	Youth: Printing & Stationery		774	774
Youth: Mowing & Cleaning Expenses	Youth: Mowing & Cleaning Expenses		7,197	
	Youth: Mowing Expenses			500
	Youth: Cleaning Expenses			6,697
Youth: Annual Rates & Charges			3,872	
	Youth: Annual Rates & Charges			3,722
	Youth: Water Consumption			150
Youth: Depreciation	Youth: Depreciation		14,719	14,719
YOUTH SERVICES GENERAL ADMIN EXPENSE			28,006	28,006
YOUTH - GRANT INCOME				
Youth: Contributions&Donations			-	
Youth: Community Builders HSCS		19,570		
Youth: Youth Week Donations		1,782		
Youth: Grant Funds (NSW)		-		
YOUTH - GRANT INCOME		21,352		
YOUTH - GRANT EXPENSES				
Youth: Youth Week Expenditure	Youth: Youth Week Expenditure		1,782	1,782
Youth: Projects & Activity Expenditure			35,453	
	Youth: Comm Builders Expenses			19,570
	Youth: General Activities Expenses			15,883
YOUTH - GRANT EXPENSES			37,235	37,235
YOUTH - OTHER REVENUE				
Youth: Other Revenue			-	
YOUTH - OTHER REVENUE			116,488	116,488
YOUTH SERVICES		21,352	116,488	116,488
YOUTH SERVICES		21,352	116,488	116,488
LIFE CHOICES SUPPORT SERVICES				

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
LIFE CHOICES OPERATIONAL				
OP ADMINISTRATION EMPLOYEE EXPENSES				
LCSS Salaries and Wages	LCSS Salaries and Wages		1,202,171	1,202,171
LCSS Offset Account	LCSS Offset Account		- 1,381,139	- 1,381,139
LCSS Staff Travel- Leaseback Private Use	LCSS Staff Travelling Costs		2,500	2,500
LCSS Conference and Training Fees inc Travel	LCSS Conference and Training Fees		4,000	4,000
LCSS Staff Sick Leave	LCSS Staff Sick Leave		45,000	45,000
LCSS Staff Annual Leave	LCSS Staff Annual Leave		99,484	99,484
LCSS Staff Long Service Leave	LCSS Staff Long Service Leave		33,884	33,884
LCSS Public Holidays	LCSS Public Holidays		54,716	54,716
LCSS Superannuation	LCSS Superannuation		131,218	131,218
LCSS Staff Uniform	LCSS Staff Uniform		3,500	3,500
LCSS Personal Protective Equipment	LCSS Personal Protective Equipment			
LCSS Staff Workers Comp Insurance	LCSS Workers Comp Insurance		130,000	130,000
LCSS Injury Assessments	LCSS Injury Assessments		3,000	3,000
LCSS Staff Audit Expenses	LCSS Staff Audit Expenses		2,000	2,000
LCSS Staff Amenities	LCSS Staff Amenities		2,600	2,600
LCSS Offset (Admin Percentage)			- 170,000	
	LCSS Creditors offset			- 50,000
	LCSS Plant offset			- 120,000
LCSS On-Cost Reimbursement	LCSS On-Cost Reimbursement		- 2,000	- 2,000
LCSS Rental Expenditure	LCSS Rental Expenditure		2,000	2,000
LCSS Insurance Premiums	LCSS Insurance Premiums		733	733
LCSS Insurance Excess	LCSS Insurance Excess		600	600
LCSS Electricity & Heating	LCSS Electricity & Heating		16,651	16,651
LCSS Compliance Expenses	LCSS Compliance Expenses		5,000	5,000
LCSS Telephone & Internet Expenses	LCSS Telephone & Internet Expenses		18,925	18,925
LCSS Annual Rates & Charges			3,769	
	LCSS Annual Rates & Charges			3,600
	LCSS Water Consumption			169
LCSS Consumables	LCSS Consumables		3,000	3,000
LCSS Minor Equipment, Tools	LCSS Minor Equipment, Tools		1,000	1,000
LCSS Advertising and Promotion	LCSS Advertising and Promotion		5,000	5,000
LCSS Volunteer Expenses	LCSS Volunteer Expenses		1,000	1,000
LCSS Postage and Stationery	LCSS Postage and Stationery		7,650	7,650
LCSS Printing & Photocopying	LCSS Printing & Photocopying		6,500	6,500
LCSS Mowing, Cleaning & Maintenance			14,806	
	Garden Maintenance			1,000
	LCSS: Maintenance & Repairs Salaries Cleaning			13,806
LCSS Computer Expenses&IT Support	LCSS Computer Expenses&IT Support		15,000	15,000
LCSS Memberships,Subscriptions,Publi	LCSS Memberships,Subscriptions,Publi		5,100	5,100
LCSS Security/Fire Expenditure	LCSS Security/Fire Expenditure		3,000	3,000
LCSS Admin Offset	LCSS Admin Offset		- 453,906	
	HCP Administration			- 318,868
	CHSP Administration			- 135,038
	Private Funding Administration			-
	NDIS Administration			-
LCSS Sundry Expenses	LCSS Sundry Expenses		500	500
LCSS Depreciation	LCSS Depreciation		43,923	43,923
LCSS Administration Overheads	LCSS Administration Overheads		209,278	209,278
Rental Income	LCSS: Rental Income	500		
Bus Hire and Lease Revenue	LCSS: Bus Hire and Lease Revenue	2,000		
Motor Vehicle Lease-Back Revenue	LCSS: Motor Vehicle Lease-Back Revenue	13,218		
Internal Vehicle Hire Expenses	LCSS: Internal Vehicle Hire Expenses		86,000	86,000
OP ADMIN PLANT EXPENSES & REVENUES		15,718	156,464	156,464

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20

		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
LCSS - OTHER				
LCSS Other Revenue		20,000		
LCSS - OTHER		20,000		
LIFE CHOICES : CAPITAL				
Life Choices: Sale of Assets: Procds				
Life Choices: Sale of Assets: WDV				
LIFE CHOICES : CAPITAL		-		
LIFE CHOICES OPERATIONAL ADMINISTRATION		35,718	156,464	156,464
NATIONAL DISABILITY INS SCHEME (NDIS)				
NDIS Client Contribution Revenue		13,822		
NDIS Revenue		350,000		
NDIS Expenditure Wages	NDIS Expenditure Wages		318,757	318,757
NDIS Expenditure General	NDIS Expenditure General		45,065	45,065
NATIONAL DISABILITY INS SCHEME (NDIS)		363,822	363,822	363,822
DSW: PRIVATE FUNDING				
DSW Fee Services Contributions		1,000		
Direct Support Services - Revenues		17,500		
Direct Support Services Expenditure	Direct Support Services Expenditure		17,000	17,000
DSW: PRIVATE FUNDING		18,500	17,000	17,000
EXERCISE - NOT FUNDED				
Exercise Not Funded- Contributions		100		
Exercise - Not Funded expenditure			80	80
DSW: PRIVATE FUNDING		100	80	80
AUS GOV-CWLTH HOME SUPPRT PROG (CHSP)				
CHSP : Client Contributions		76,590		
CHSP: Domestic Assistance		10,795		
CHSP : Personal Care		2,337		
CHSP : Social Support Individual		700		
CHSP : Flexible Respite		1,215		
CHSP : Home Maintenance		4,000		
CHSP : Social Support Group		17,499		
CHSP : Transport Community		9,878		
CHSP : Allied Health&TherapyServices		200		
CHSP : Meals		27,278		
CHSP : Centre Based Respite		250		
CHSP : Goods, Equip&AsstiveTechnology		2,438		
CHSP : Sector Support&Development				
CHSP Grant Revenue		823,661		
CHSP: Domestic Assistance		25,531		
CHSP : Personal Care		17,050		
CHSP : Social Support Individual		88,356		
CHSP : Flexible Respite		243,305		
CHSP : Home Maintenance		12,096		
CHSP : Social Support Group		181,349		
CHSP : Transport Community		52,571		
CHSP : Nursing		-		

GLEN INNES SEVERN COUNCIL
REVENUE AND EXPENDITURE BUDGET 2019/20








		REVENUE	EXPENSE	EXPENSE
GL DESCRIPTION	JC DESCRIPTION	BUDGET	BUDGET GL	BUDGET JC
		2019-20	2019-20	2019-20
CHSP : Allied Health&TherapyServices		6,820		
CHSP : Meals		75,656		
CHSP : Centre Based Respite		48,437		
CHSP : Goods, Equip&AsstiveTechnology		42,548		
CHSP : Sector Support&Development		29,942		
CHSP : Activity Expenditure			900,251	
	CHSP: Domestic Assistance			36,325
	CHSP : Personal Care			19,387
	CHSP : Social Support Individual			89,056
	CHSP : Flexible Respite			244,520
	CHSP : Home Maintenance			16,096
	CHSP : Social Support Group			198,848
	CHSP : Transport Community			62,449
	CHSP : Nursing			
	CHSP : Allied Health&TherapyServices			7,020
	CHSP : Meals			102,934
	CHSP : Centre Based Respite			48,687
	CHSP : Goods, Equip&AsstiveTechnology			44,986
	CHSP : Sector Support&Development			29,942
AUS GOV-CWLTH HOME SUPPRT PROG(CHSP)		900,251	900,251	900,251
AUS GOV HOME CARE PKG (HCP)				
HCP-Client Contributions		20,000		
HCP : Grant Revenue		1,872,199		
HOME CARE PKGS (HCP) - EXPEND			1,892,199	1,892,199
HEAL LIFESTYLE PROG :EXPENDTURE				
AUS GOV HOME CARE PKG (HCP)		1,892,199	1,892,199	1,892,199
NSW SENIORS FESTIVAL				
Seniors Festival - Contribution				
Seniors Festival Grant				
Senior Festival Expenses				
NSW SENIORS FESTIVAL		-		
LIFE CHOICES SUPPORT SERVICES		3,210,590	3,329,816	3,329,816
COMMUNITY SERVICES & EDUCATION		3,540,129	3,874,051	3,874,051

GLEN INNES SEVERN COUNCIL CAPITAL WORKS PROGRAM 2019/2020			
PROJECT	WORKS/COMMENTS	PROPOSED BUDGET 2019/20	TOTAL BUDGET PER CATEGORY
PROJECTS FUNDED FROM THE GENERAL FUND (OLD SRV PROGRAM)			\$2,501,545
Local Unsealed Rural Roads	West Furracabad Road	\$250,000	
Reseal Program	TBA	\$573,539	
Local Sealed Road	TBA - heavy patching	\$247,214	
Causeway Renewal Program	Concrete	\$20,000	
Footpaths Renewal	Concrete	\$25,000	
Kerb & Gutter Renewal	Concrete	\$40,000	
Carpark Renewal	Re-sealing	\$10,000	
Unallocated		\$1,000,000	
Local Unsealed Rural Roads	Cherry Tree Road	\$48,867	
Local Unsealed Rural Roads	Polhill Road	\$116,476	
Local Unsealed Rural Roads	Nant Park Road	\$10,449	
Local Unsealed Rural Roads	Dumaresq Street Extention	\$160,000	
PROJECTS FUNDED FROM ROADS TO RECOVERY (RTR) GRANTS			\$766,743
Gravel Resheeting	Morven Road	\$536,000	
Gravel Resheeting	Pretty Valley Road	\$230,743	
PROJECTS FUNDED FROM REGIONAL ROADS GRANTS			\$590,000
Regional Roads Block Grant	Wellington Vale Seg 70	\$387,068	
	Regional Road Bitumen Resealing Program	\$100,000	
Regional Roads REPAIR Program	Wellington Vale Seg 70	\$102,932	
PROJECTS FUNDED THROUGH THE LOCAL INFRASTRUCTURE RENEWAL SCHEME LOANS SCHEME			\$570,000
Local Bridges – LIRS Accelerated Bridge Program	5150 Coxs Road, Deepwater River Bridge	\$150,000	
Local Bridges – LIRS Accelerated Bridge Program	5110 Browns Road, Unknown River Bridge	\$100,000	
Local Bridges – LIRS Accelerated Bridge Program	5130 Cherry Tree Road, Furracabad Creek Bridge	\$100,000	
Local Bridges – LIRS Accelerated Bridge Program	King Edward Park Foot Bridge	\$30,000	
Local Bridges – LIRS Accelerated Bridge Program	Yarraford Road over Severn River - Timber Renewal	\$190,000	
PROJECTS FUNDED THROUGH THE BRIDGE RENEWAL PROGRAM GRANT AND SECTION 94 RESERVES			\$1,822,000
Local Bridges - Bridge Renewal Program	5300 Ten Mile Road, Deepwater River Bridge	\$422,000	
Local Bridges - Bridge Renewal Program	5270 Shannonvale Road, Mann River Bridge	\$1,400,000	
PROJECTS FUNDED FROM THE GLEN INNES AGGREGATES SURPLUS			\$497,173
Resheeting	Pinkett Road	\$314,352	
Resheeting	Tent Hill Road	\$30,797	
Resheeting	Nant Park	\$152,024	

PROJECTS FUNDED THROUGH THE STORMWATER/DRAINAGE RESERVE			\$120,000
Renew Drainage – Drainage Charge Reserve	Stormwater Renewals	\$120,000	
PROJECTS FUNDED FROM THE SEWER FUND			\$440,000
Sewer: Mains Renewal – Sewer Funds	Sewer mains renewal	\$350,000	
Sewer: Mains Renewal – Sewer Funds	Sewer mains extension	\$20,000	
Sewer: Mains Renewal – Sewer Funds	Sewer mains new service	\$20,000	
Sewer: Mains Renewal – Sewer Funds	Sewer Service Renewal	\$50,000	
PROJECTS FUNDED FROM THE WATER FUND			\$540,000
Water: Mains Renewal – Water Funds	Water Mains Renewal	\$400,000	
Water: Mains Renewal – Water Funds	Water mains extension	\$20,000	
Water: Mains Renewal – Water Funds	Water mains new service	\$20,000	
Water: Mains Renewal – Water Funds	Water meter replacements	\$50,000	
Water: Mains Renewal – Water Funds	Water Service Renewal	\$50,000	
PROJECTS FUNDED FROM THE WASTE RESERVE			\$250,000
Landfill: Future Landfill Development	Remediation	\$250,000	
PROJECTS FUNDED THROUGH THE GENERAL FUND & INFRASTRUCTURE RESERVE- Plant & Equipment Acquisition			\$759,135
Heavy Plant Replacement Program	Jetpatcher Unit	\$344,135	
Light Vehicle Replacement Program		\$400,000	
Minor Plant and Equipment	Contingency	\$15,000	
PROJECTS FUNDED FROM THE GENERAL FUND (GENERAL WORKS)			\$2,535,760
Finance: New Finance System and Implementation		\$850,000	
DIS: Install Walking and Cycling Tracks		\$50,000	
Library: Library Books		\$35,000	
Library: Armchairs		\$10,760	
Public Art Projects		\$50,000	
Saleyards: Sheep and Cattle Yard Renewal		\$50,000	
Upgrade Signage		\$50,000	
Town Hall Office Redevelopment		\$1,350,000	
Town Hall Tempus Clock Controller & GPS Receiver		\$25,000	
Admin: ECM Upgrade from 2016 to 2018B		\$15,000	
Admin: Upgrade Town Hall furniture		\$10,000	
Admin: Conversion of Town Sq Wifi equipment		\$5,000	
Admin: Migration of Zambezy Intranet to the cloud		\$35,000	
PROJECTS FUNDED FROM OTHER GRANTS & CONTRIBUTIONS			\$3,037,658
Netball Stadium	Fully Funded	\$1,889,254	
Library: Local Priority Grant		\$23,000	
SCC: Anglican Church Upgrade	Fully Funded	\$108,995	
SCC: Upgrade Wilson Park	Fully Funded	\$512,443	
SCC: Upgrade Meade park	Fully Funded	\$316,086	
SCC: Upgrade CBD Stage 4	Fully Funded	\$153,880	
Destination NSW: Infrastructure Project	Fully Funded	\$34,000	
Grand Total Capital Expenditure			\$14,430,014

3.4 Some Industry Related Key Performance Indicators (KPIs)

These KPI's can be visually depicted as follows:

Measure / benchmark	2019/20
	ESTIMATED
Operating Performance Ratio (Greater than or equal to breakeven average over 3 years)	
Own Source Revenue Ratio (Greater than 60% average over 3 years)	
Building and Infrastructure Asset Renewal Ratio (Greater than 100% average over 3 years)	
Infrastructure Backlog Ratio (Less than 2%)	
Asset Maintenance Ratio (Greater than 100% average over 3 years)	
Debt Service Ratio (Greater than 0% and less than or equal to 20% average over 3 years)	
Real Operating Expenditure Per Capita (A decrease in Real Operating Expenditure per capita over time)*	

*Based on the false assumption that Council's service levels remain the same when in fact they are increasing.

A more detailed analysis of the above ratios is provided on the following pages.

Operating Performance Ratio

This ratio measures Councils ability of containing operating expenditure within operating revenue

Calculated as:

Total Continuing Operating Revenue (excluding Capital Grants and Contributions) - Operating Expenses

Total Continuing Operating Revenue (excluding Capital Grants and Contributions)

Benchmark

=>0

(greater or equal to break even average over three (3) years)

Expected Performance

2019/20 current year only = 4.88%

Three (3) Year Average benchmark is likely to be met in 2019/20.

Own Source Operating Revenue Ratio

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Calculated as:

Total Continuing Operating Revenue (excluding all Grants and Contributions)

Total Continuing Operating Revenue (including Capital Grants and Contributions)

Benchmark

>60%

(average over three (3) years)

Expected Performance

2019/20 current year only = 62.73%

Three (3) Year Average benchmark is likely to be met in 2019/20.

Own Source Operating Revenue Ratio (Rural Council version)

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants and contributions.

Calculated as:

Total Continuing Operating Revenue (excluding all Grants and Contributions except Financial Assistance Grants)

Total Continuing Operating Revenue (including Capital Grants and Contributions)

Benchmark

>60%

(average over three (3) years)

Expected Performance

2019/20 current year only = 74.82%

Three (3) Year Average benchmark is likely to be met in 2019/20.

Building and Infrastructure Renewal Ratio

This ratio measures the rate at which assets are being renewed relative to the rate they are being depreciated.

Calculated as:

Asset Renewals (Building and Infrastructure)

Depreciation, Amortisation and Impairment (Building and Infrastructure)

Benchmark

>100%

(average over three (3) years)

Expected Performance

2019/20 current year only = 171.22%

Three (3) Year Average benchmark is likely to be met in 2019/20.

Infrastructure Backlog Ratio

This ratio shows the annual renewal backlog as a proportion of the total value of Council's infrastructure

Calculated as:

Estimated Costs to bring assets to a satisfactory condition

Total value of infrastructure and building assets

Benchmark

<2%

(average over three (3) years)

Expected Performance

2019/20 current year only = Est. 5.17%

Three (3) Year Average benchmark is unlikely to be met in 2019/20.

Asset Maintenance Ratio

This ratio compares actual asset maintenance with required asset maintenance. A ratio above 100% indicates Council is investing enough funds to stop the infrastructure backlog through insufficient funds.

Calculated as:

Actual Asset Maintenance

Required Asset Maintenance

Benchmark

=>100%

(average over three (3) years)

Expected Performance

2019/20 current year only = 100.60%

Three (3) Year Average benchmark is likely to be met in 2019/20.

Debt Service Ratio

This ratio measures the availability of operating cash to service debt.

Calculated as:

Debt Service Costs (Interest Expense and Principal Repayments)

Income from continuing operations (excluding capital items and specific purpose grants and contributions)

Benchmark

>0% and <=20%

(average over three (3) years)

Expected Performance

2019/20 current year only = 7.30%

Three (3) Year Average benchmark is likely to be met in 2019/20.

Real Operating Expenditure Per Capita (Over time)

This ratio measures productivity changes over time based on movements in real per capita expenditure. Based on the assumption that service levels remain constant, a decline in real expenditure per capita indicates efficiency improvements i.e. the same level of output is achieved with reduced expenditure).

Calculated as:

Expenditure (deflated by CPI/LGCI)

Population

Benchmark

Decreasing expenditure overtime

Expected Performance

2019/20 current year only = \$3,441.40

This ratio has been included but essentially is irrelevant as the assumption of maintaining existing service levels is incorrect, GISC is increasing service levels over time and hence there will be an increase in expenditure.

4 LONG TERM FINANCIAL PLAN UPDATE

LONG TERM FINANCIAL PLAN SUMMARY										
	Budget Total	Budget Total	Budget Total	Budget Total	Budget Total	Budget Total	Budget Total	Budget Total	Budget Total	Budget Total
	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
FUNCTION										
General Purpose Revenues	9,936,004	10,140,438	10,349,150	10,562,230	10,779,771	11,001,867	11,228,613	11,460,108	11,696,452	11,937,746
Governance	(695,006)	(831,790)	(787,564)	(797,102)	(806,831)	(870,757)	(827,314)	(837,652)	(848,198)	(912,957)
Administration	(4,051,028)	(4,238,888)	(4,236,216)	(4,230,433)	(4,320,883)	(4,409,575)	(4,495,651)	(4,579,721)	(4,661,398)	(4,768,934)
Public Order and Safety	(294,510)	(711,619)	(728,878)	(746,490)	(764,462)	(782,802)	(801,517)	(820,615)	(840,105)	(859,994)
Health	(231,095)	(235,501)	(240,006)	(244,611)	(249,320)	(254,134)	(259,056)	(264,089)	(269,234)	(274,495)
Housing and Community Amenities	578,320	587,730	597,532	607,402	617,340	627,343	637,411	647,540	657,730	667,979
Recreation and Culture	(1,339,289)	(1,629,049)	(1,994,338)	(2,025,582)	(2,057,366)	(2,089,710)	(2,122,559)	(2,337,025)	(2,195,100)	(2,234,197)
Mining, Manufacturing and Construction	(55,290)	(57,056)	(58,872)	(60,741)	(62,664)	(64,643)	(66,678)	(68,771)	(70,925)	(73,140)
Glen Innes Aggregates	500,000	508,774	518,092	527,144	537,199	547,257	556,320	567,388	577,459	587,537
Transport and Communication	(2,141,470)	(2,234,965)	(2,330,122)	(2,445,141)	(2,576,442)	(2,666,269)	(2,771,699)	(2,893,796)	(3,048,202)	(3,234,075)
Community Services and Education	(334,022)	(316,224)	(338,102)	(360,757)	(384,211)	(408,490)	(433,618)	(459,621)	(486,525)	(514,357)
Economic Affairs	2,012,109	2,666,363	(867,113)	(890,365)	(914,154)	(938,491)	(963,389)	(988,863)	(1,014,925)	(1,041,589)
Committees of Council - Section 355	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)	(10,000)
Water Supplies	684,890	670,010	716,021	762,247	809,501	857,809	906,983	957,826	1,008,623	1,052,872
Sewer Supplies	429,223	455,325	485,745	517,177	549,903	583,901	619,498	656,643	689,400	713,159
Total	4,988,837	4,763,547	1,075,328	1,164,978	1,147,381	1,123,308	1,197,344	1,029,353	1,185,053	1,035,556

Budget Summary

	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Operating Profit	4,988,837	4,763,547	1,075,328	1,164,978	1,147,381	1,123,308	1,197,344	1,029,353	1,185,053	1,035,556
Add Back Non Cash Items:										
Depreciation	5,390,820	5,441,704	5,492,604	5,543,520	5,594,452	5,645,401	5,721,368	5,822,351	5,948,353	6,099,372
Carrying Amount (Plant and Equipment Written Down Value)	-	-	-	-	-	-	-	-	-	-
Provision for Rehabilitation Costs (Town Waste Amortisation)	279,042	284,065	289,178	294,383	299,682	305,076	310,568	316,158	321,849	327,642
Provision for Bad and Doubtful Debts	10,200	10,384	10,571	10,761	10,954	11,152	11,352	11,557	11,765	11,977
Amount Available for Non Operating Items	10,668,899	10,499,700	6,867,680	7,013,642	7,052,469	7,084,937	7,240,631	7,179,419	7,467,019	7,474,547
Non Operating Expenditure										
Existing Loan Principal Repayments	1,524,350	1,596,874	1,673,284	1,630,269	1,547,878	1,287,541	937,925	730,142	730,202	730,203
New Loan Principal Repayments	87,094	176,831	269,290	364,555	462,709	563,842	668,043	775,405	886,024	1,000,000
Capital Expenditure (By Funding Source)	14,430,014	10,677,447	7,501,577	6,633,560	6,951,163	6,778,289	7,309,009	7,525,341	7,657,247	7,767,148
- General Fund	2,501,545	2,167,122	2,435,429	1,499,646	1,748,262	1,505,160	2,297,721	2,441,274	2,499,090	2,533,569
- GIA Surplus	497,173	400,000	407,200	414,530	421,991	429,587	437,320	445,191	453,205	461,362
- Roads to Recovery Grants	766,743	860,000	860,000	860,000	860,000	860,000	860,000	860,000	860,000	860,000
- Regional Roads Grants	590,000	708,462	721,214	734,196	747,412	760,865	774,561	788,503	802,696	817,144
- Bridge Renewal Program Grant and S7.11 Contributions	1,822,000	300,000	305,400	310,897	316,493	322,190	327,990	333,893	339,904	346,022
- Local Infrastructure Renewals Loans Scheme	570,000	333,333	333,333	333,333	333,333	333,333	-	-	-	-
- General Fund & Plant Funded Plant and Equipment Purchases	759,135	772,799	786,710	800,871	815,286	829,961	844,901	860,109	875,591	891,352
- Stormwater Drainage Funds	120,000	145,000	147,610	150,267	152,972	155,725	158,528	161,382	164,287	167,244
- Sewer Fund	440,000	447,920	455,983	464,190	472,546	481,051	489,710	498,525	507,499	516,634
- Water Fund	540,000	440,000	447,920	455,983	464,190	472,546	481,051	489,710	498,525	507,499
- Waste Fund	250,000	284,065	289,178	294,383	299,682	305,076	310,568	316,158	321,849	327,642
- General Fund	2,535,760	285,000	288,600	292,265	295,996	299,793	303,660	307,596	311,602	315,681
- Other Grants and Contributions	3,037,658	3,533,746	23,000	23,000	23,000	23,000	23,000	23,000	23,000	23,000
Total Non Operating Expenditure	16,041,458	12,451,152	9,444,151	8,628,384	8,961,751	8,629,672	8,914,977	9,030,888	9,273,473	9,497,351
Position after Non Operating Expenditure	- 5,372,559 -	- 1,951,453 -	- 2,576,471 -	- 1,614,742 -	- 1,909,281 -	- 1,544,735 -	- 1,674,345 -	- 1,851,469 -	- 1,806,454 -	- 2,022,805
Funded from Net Restricted Cash Movements detailed below:										
Add: Drawdown on Restricted Cash										
Local Infrastructure Renewal Loans Scheme Funding	570,000	333,333	333,333	333,333	333,333	333,333	-	-	-	-
Sewer Fund	440,000	447,920	455,983	464,190	472,546	481,051	489,710	498,525	507,499	516,634
Water Fund	540,000	440,000	447,920	455,983	464,190	472,546	481,051	489,710	498,525	507,499
Waste Fund	250,000	284,065	289,178	294,383	299,682	305,076	310,568	316,158	321,849	327,642
Drainage Funds	120,000	145,000	147,610	150,267	152,972	155,725	158,528	161,382	164,287	167,244
New Loan Funds	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Drawing of Investments	207,907	79,982	741,133	469,665	42,050	558,519	792,071	798,710	1,054,582	
Infrastructure/Plant Funds	759,135	772,799	786,710	800,871	815,286	829,961	844,901	860,109	875,591	891,352
Glen Innes Aggregates	497,173	400,000	407,200	414,530	421,991	429,587	437,320	445,191	453,205	461,362
LIRS Externally Restricted (Matching the Grant Funding)	911,000									
Town Hall Redevelopment (remainder out of Infra Cont)	667,000									
Destination NSW: Infrastructure, Marketing and ACF	15,420									
Council Co-location	683,000									
New Computer System	607,000									
Total Drawdowns on Restricted Cash	7,267,635	3,903,100	4,609,067	3,913,556	4,429,665	4,049,330	4,280,597	4,563,147	4,619,665	4,926,314
Variance	1,895,076	1,951,647	2,032,596	2,298,814	2,520,384	2,504,595	2,606,252	2,711,678	2,813,211	2,903,509
Less: Additions to Restricted Cash										
Water Fund	572,490	557,610	603,621	649,847	809,501	745,409	794,583	845,426	896,223	940,472
Sewer Fund	271,415	286,102	305,378	325,067	549,903	583,901	619,498	656,643	689,400	713,159
Developer Contributions	182,244	182,726	183,216	183,715	184,222	184,738	185,262	185,796	186,338	186,890
Waste Fund	670,476	680,110	689,990	699,988	710,105	720,342	730,699	741,176	751,775	762,496
Drainage	188,705	194,737	200,878	207,129	213,493	219,971	226,566	233,280	240,114	247,071
Valuation Costs		15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000	15,000
Infrastructure Backlog Reserve				182,640						
Election Reserve		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Total Additions to Restricted Cash	1,885,329	1,941,285	2,023,084	2,288,387	2,507,224	2,494,361	2,596,609	2,702,322	2,803,851	2,890,087
Net Position	9,747	10,362	9,511	10,427	13,160	10,234	9,643	9,356	9,360	13,422