

Glen Innes Severn Ordinary Council Meeting
27 JANUARY 2022

Minutes



GLEN INNES SEVERN COUNCIL

ORDINARY MEETING OF COUNCIL

MINUTES

From the meeting held at the Glen Innes Severn Learning Centre,
William Gardner Conference Room, Grey Street, Glen Innes on:
Thursday, 27 January 2022 at 6.00pm

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COMMUNITY CONSULTATION

No community members addressed Council.

PRESENT: Cr Rob Banham (Mayor), Cr Troy Arandale (Deputy Mayor), Cr Tim Alt, Cr Lara Gresham, Cr Jack Parry, Cr Andrew Parsons and Cr Carol Sparks.

IN ATTENDANCE: Mr Craig Bennett (General Manager), Mr Keith Appleby (Director of Infrastructure Services), Mr Kane Duke (Acting Director of Development, Planning and Regulatory Services), Mrs Anna Watt (Director of Corporate and Community Services), Mrs Helen Grant (Media and Communications Officer) and Mrs Debbie Duffell (Executive Assistant (Mayor and General Manager)).

OPENED: 6.00pm.

The Mayor read the following statement regarding video and audio recording of the Council Meeting:

"This Council Meeting is being streamed live, recorded and published in accordance with Council's Live Streaming of Council Meetings Policy. No other persons are permitted to record the Meeting, unless specifically authorised by Council to do so.

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Anyone who is invited to speak during the meeting will be recorded and their voice, image and comments will form part of the live stream and recording.

All speakers are requested to ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms.

The Chair and/or the General Manager have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Thank you."

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following "Acknowledgement to Country":

"I acknowledge the Ngoorabul people as the traditional custodians of this land and pay my respect to the Elders past, present and emerging. I also extend that respect to Aboriginal and Torres Strait Islander people here today."

2 OPENING WITH PRAYER

Lance Jackson opened the Meeting with a prayer.

3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

No apologies were given as all Councillors were in attendance.

4 MINUTES OF PREVIOUS ORDINARY MEETING - 11 JANUARY 2022 TO BE CONFIRMED

Moved Cr C Sparks Seconded Cr A Parsons

11.01/22 RESOLUTION

That the Minutes of the Ordinary Meeting of the Council held on 11 January 2022, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

5 DISCLOSURES OF CONFLICT OF INTERESTS

Cr T Arandale declared a Non-Significant Non-Pecuniary Conflict of Interest regarding Item 7.21 "Development Application 48/21-22 – Dwelling Additions", as he has family members involved in the construction industry, however he does not believe the issue is significant enough to remove himself from the meeting.

Cr Arandale intends to stay in the meeting, and participate in the debate and vote on this item.

6 MAYORAL MINUTE

There was no Mayoral Minute.

7 REPORTS TO COUNCIL

7.1 Resolution Tracking Report

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr A Parsons Seconded Cr J Parry

12.01/22 RESOLUTION

That the information contained within this report be received and noted.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.2 Local Government NSW Special Conference

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr J Parry Seconded Cr T Arandale

13.01/22 RESOLUTION

THAT Council:

1. Nominates the Mayor, Deputy Mayor and the General Manager to attend the 2022 Local Government NSW Special Conference, which is being held at the Hyatt Regency Sydney from Monday, 28 February 2022 until Wednesday, 2 March 2022.

2. Submits the following motions to the 2022 Local Government NSW Special Conference:

That Local Government NSW lobbies:

- for immediate action to address the extremely poor quality communication infrastructure that leaves the Glen Innes Severn Local Government Area and many other rural communities in Australia with intermittent internet connection and mobile phone service; and
- the State and Federal Governments for immediate assistance in Rural Health Resources in order to attract health professionals to the town of Glen Innes and other regional areas in Australia that are significantly affected by the lack of health care professionals.

A division was called for, voting on which was as follows:

For

Cr T Alt
Cr T Arandale
Cr R Banham
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared carried by 7 votes to 0.

CARRIED

7.3 Fixing of the Dates and Times for Ordinary Council Meetings and Review of the Fixing of the Date and Time of Ordinary Council Meetings Policy

REPORT FROM: GENERAL MANAGER'S OFFICE

Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr T Arandale Seconded Cr J Parry

14.01/22 RESOLUTION

THAT Council:

1. Sets the dates and times for all Ordinary Council Meetings which are to be held from 1 February 2022 until 30 September 2022 as follows:

Date	Location	Time
Thursday, 24 February 2022	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 24 March 2022	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 28 April 2022	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 26 May 2022	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 23 June 2022	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 28 July 2022	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 25 August 2022	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 22 September 2022	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am

2. Reviews the Fixing of Date and Time of Ordinary Council Meetings Policy.

A division was called for, voting on which was as follows:

For

Cr T Alt
Cr T Arandale
Cr R Banham
Cr L Gresham
Cr J Parry

Against

Cr A Parsons
Cr C Sparks

The division was declared carried by 5 votes to 2.

CARRIED

7.4 Delegates on the General Manager's Appraisal Committee

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Craig Bennett - General Manager

Moved Cr J Parry Seconded Cr T Arandale

15.01/22 RESOLUTION

THAT Council:

1. Endorses Councillor Carol Sparks as the General Manager's Nominated Representative on the General Manager's Appraisal Committee.
2. Removes Councillor Tim Alt as a Council Nominated Representative on the General Manager's Appraisal Committee.

A division was called for, voting on which was as follows:

For

Against

Cr T Alt

Nil

Cr T Arandale

Cr R Banham

Cr L Gresham

Cr J Parry

Cr A Parsons

Cr C Sparks

The division was declared carried by 7 votes to 0.

CARRIED

7.5 Councillor Representative on the New England County Council

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Craig Bennett - General Manager

Moved Cr T Arandale Seconded Cr T Alt

16.01/22 RESOLUTION

That Council nominates Councillor Lara Gresham as Council's elected representative to the New England County Council from Tuesday, 1 February 2022 until Wednesday, 31 January 2024.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.6 Councillor Workshop Calendar

REPORT FROM: GENERAL MANAGER'S OFFICE

Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr L Gresham Seconded Cr J Parry

17.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.7 Protocol and Guidelines for Official Openings and Events

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Helen Grant - Media and Communication Officer

Moved Cr T Alt Seconded Cr L Gresham

18.01/22 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.8 Economic Development Progress Report from 1 October 2021 until 31 December 2021

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Margot Davis - Manager of Economic Development

Moved Cr J Parry Seconded Cr T Alt

19.01/22 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.9 Disclosures of Political Donations and Electoral Expenditure

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr L Gresham Seconded Cr C Sparks

10.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.10 Project Jigsaw Update

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Ann Newsome - Chief Financial Officer

Moved Cr A Parsons Seconded Cr T Arandale

11.01/22 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.11 Capital Works Program Progress Report as at 31 December 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Amy Watson - Financial Accountant

Moved Cr A Parsons Seconded Cr T Alt

12.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.12 Investments Report as at 31 December 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Amy Watson - Financial Accountant

Moved Cr L Gresham Seconded Cr T Arandale

13.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.13 Borrowings Report as at 30 November 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Amy Watson - Financial Accountant

Moved Cr A Parsons Seconded Cr J Parry

14.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.14 Borrowings Report as at 31 December 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Amy Watson - Financial Accountant

Moved Cr C Sparks Seconded Cr T Alt

15.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.15 Rates and Charges as at 30 November 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Andrea Davidson - Rates Officer

Moved Cr A Parsons Seconded Cr L Gresham

16.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.16 Rates and Charges as at 31 December 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Andrea Davidson - Rates Officer

Moved Cr J Parry Seconded Cr L Gresham

17.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.17 Workplace Injury Management Report as at 31 December 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Blunt - WHS Co-ordinator

Moved Cr A Parsons Seconded Cr J Parry

18.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.18 Pinkett Recreation Reserve Management Committee - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr T Alt Seconded Cr J Parry

19.01/22 RESOLUTION

THAT Council:

1. Endorses the following 12 community representatives as the newly elected Pinkett Recreation Reserve Management Committee:
 - Donna Barnes;
 - Rachael Constable;
 - Neville Duddy;
 - Barbra Holliss;
 - Amy Kempton;
 - Garret Lawler;

- Bernie Miller;
- Jack Miller;
- Trevor Miller;
- John Newberry;
- Pat Newberry; and
- Ben Newbury.

2. Endorses the election of office bearers within the newly elected Pinkett Recreation Reserve Management Committee as follows:

- President - Trevor Miller;
- Senior Vice President - Pat Newberry;
- Junior Vice President - Ben Newbury;
- Treasurer - Amy Kempton; and
- Secretary - Rachael Constable.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.19 Glen Innes Severn Library Report - October, November, December 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Kerry Byrne - Manager of Library / Learning Centre

Moved Cr L Gresham Seconded Cr A Parsons

20.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.20 Corporate and Community Services: Monthly Report for December 2021

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr A Parsons Seconded Cr L Gresham

21.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

Cr T Arandale declared a Non-Significant Non-Pecuniary Conflict of Interest regarding Item 7.21 "Development Application 48/21-22 – Dwelling Additions", as he has family members involved in the construction industry, however he does not believe the issue is significant enough to remove himself from the meeting.

Cr Arandale stayed in the meeting, and participated in the debate and voted on this item.

7.21 Development Application 48/21-22 - Dwelling Additions

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Kane Duke - Acting Director of Development, Planning and Regulatory Services

Moved Cr A Parsons Seconded Cr T Alt

22.01/22 RESOLUTION

That the Development Application 48/21-22 for dwelling additions be approved subject to the following conditions:

Administrative Conditions

1	<p>Development consent is granted only to carrying out the development described in detail below:</p> <ul style="list-style-type: none"> • Additions to dwelling <p>The proposed development being carried out strictly in accordance with the details set out on the application form and any other information submitted with the application.</p> <p>Note: Any proposal to modify the terms or conditions of this consent, whilst still maintaining substantially the same development to that approved, will require the submission of a formal application under Section 4.55 of the <i>Environmental Planning and Assessment Act 1979</i> for Council's consideration. If amendments to the design result in the development not remaining substantially the same as that approved by this consent, a new development Application will have to be submitted to Council.</p> <p>Reason: To ensure compliance with the development consent.</p>									
2	<p>The development is to be implemented in accordance with the plans set out in the following table except where modified by any conditions of this consent (Development Consent No. DA 48/21-22).</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Plan No. / Supporting Document(s)</th> <th style="width: 25%;">Prepared by</th> <th style="width: 25%;">Dated</th> </tr> </thead> <tbody> <tr> <td>Site plan, roof plan, elevations and section</td> <td>Applicant</td> <td>Undated</td> </tr> <tr> <td>Statement of Environmental Effects</td> <td>Applicant</td> <td>Undated</td> </tr> </tbody> </table> <p>In the event of any inconsistency between conditions of this development consent and the plans referred to above, the conditions of this development consent prevail. The approved plans and supporting documents endorsed with the Council stamp and authorised signature must be kept on site at all times while work is being undertaken.</p> <p>Reason: To ensure compliance with the development consent.</p>	Plan No. / Supporting Document(s)	Prepared by	Dated	Site plan, roof plan, elevations and section	Applicant	Undated	Statement of Environmental Effects	Applicant	Undated
Plan No. / Supporting Document(s)	Prepared by	Dated								
Site plan, roof plan, elevations and section	Applicant	Undated								
Statement of Environmental Effects	Applicant	Undated								

Prescribed Conditions (under the *Environmental Planning & Assessment Regulation 2000*)

3	<p>All work must be carried out in accordance with the requirements of the Building Code of Australia.</p> <p>Reason: To comply with the provisions of Clause 98 of the <i>Environmental Planning & Assessment Regulation 2000</i>.</p>
4	<p>In the case of residential building work for which the <i>Home Building Act 1989</i> requires there to be a contract of insurance in force in accordance with Part 6 of that Act, that such a contract of insurance is in force before any building work authorised to be carried out by the consent commences.</p> <p>Reason: To comply with the provisions of Clause 98 of the <i>Environmental Planning & Assessment Regulation 2000</i>.</p>
5	<p>A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out, such sign is to be maintained while the work is being carried out but must be removed when the work has been completed. The sign must include the following:</p> <ul style="list-style-type: none"> • Showing the name, address and telephone number of the principal certifying authority for the work, and • Showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and • Stating that unauthorised entry to the work site is prohibited. <p>Reason: To comply with the provisions of Clause 98A of the <i>Environmental Planning & Assessment Regulation 2000</i>.</p>
6	<p>Residential building work must not be carried out unless the principal certifying authority for the development to which the work relates (not being the council) has given the council written notice in accordance with clause 98B <i>Environmental Planning & Assessment Regulation 2000</i>.</p> <p>Reason: To comply with the provisions of Clause 98B of the <i>Environmental Planning & Assessment Regulation 2000</i>.</p>
7	<p>Under clause 97A(2) of the <i>Environmental Planning & Assessment Regulation 2000</i>, it is a condition of this development consent that all the commitments listed in each relevant BASIX Certificate for the development are fulfilled.</p> <p>Reason: To comply with <i>Environmental Planning & Assessment Regulation 2000</i>.</p>

General Conditions

8	<p>Building materials, painting or other external finishes of all buildings are required to be of dark natural tones with low reflective quality, or such other treatment as may be appropriate to ensure that the buildings are not intrusive in the residential setting.</p>
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	<p>Reason: To maintain the amenity of the surrounding area and to comply with the Glen Innes Severn Development Control Plan 2014.</p>
<p>Conditions to be Completed Prior to Works Commencing</p>	
<p>9</p>	<p>A Construction Certificate and Section 68 Local Approval must be lodged and approved prior to commencement of any building or drainage works on the subject land.</p> <p>Reason: To comply with the Building Code of Australia, <i>Local Government Act 1993</i> and the provisions of the <i>Environmental Planning & Assessment Act, 1979</i>.</p>
<p>10</p>	<p>To prevent soil leaving the site and entering the stormwater system and causing pollution of rivers and creeks erosion and sediment controls are to be installed prior to work commencing and include the following:</p> <p>The installation of a sediment fence with returned ends across the low side of the site so that all water flows through. Drains, gutters, roadways etc shall be kept clean and free of sediment.</p> <p>These measures shall be maintained throughout the course of construction and until all disturbed areas are restored by turfing, paving or revegetation.</p> <p>Reason: To comply with the requirements of the <i>Protection of the Environmental Operations Act 1997</i> and protect the amenity of the local environment.</p>
<p>11</p>	<p>Toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the erection or demolition of a building is being carried out, at the rate of one toilet for every 20 persons or part of 20 persons employed at the site.</p> <p>Each toilet provided:</p> <ul style="list-style-type: none"> (a) must be a standard flushing toilet, and (b) must be connected: <ul style="list-style-type: none"> (i) to a public sewer, or (ii) if connection to a public sewer is not practicable, to an accredited sewage management facility approved by the Council, or (iii) if connection to a public sewer or an accredited sewage management facility is not practicable, to some other sewage management facility approved by the Council. <p>The provision of toilet facilities in accordance with this clause must be completed before any other work is commenced.</p> <p>Reason: To ensure that the development, when constructed, will comply with the <i>Environmental Planning and Assessment Act 1979</i>.</p>

Conditions to be Undertaken During Construction

12	<p>Construction, demolition and associated work shall be carried out only between the times stated as follows:-</p> <p style="margin-left: 40px;">Mondays to Fridays 7.00am to 6.00pm</p> <p style="margin-left: 40px;">Saturdays 8.00am to 1.00pm</p> <p style="margin-left: 40px;">Sundays & Public Holidays No construction work to take place.</p> <p>Reason: To ensure that the environmental quality of adjoining land is not adversely affected, such as by the generation of excessive noise levels.</p>
13	<p>All building materials, plant and equipment is to be placed on the building site. Building materials, plant and equipment (including water closets), are not to be placed on footpaths, roadways, public reserves etc.</p> <p>Reason: To ensure pedestrian and vehicular access is not restricted in public places.</p>

Conditions to be Completed Prior to Occupation

14	<p>Occupation or use of extension of the dwelling for the purposes approved by this consent shall not commence until all conditions of this consent have been complied with and the Occupation Certificate has been issued.</p> <p>Reason: To ensure compliance with the provisions of the <i>Environmental Planning and Assessment Act 1979</i>, and Council's terms of consent.</p>
15	<p>Damage caused to Council infrastructure as a result of the building activities shall be rectified by the applicant at their full expense.</p> <p>The adjustment of any existing utility services or installation of new services is to be at the full cost of the developer.</p> <p>Reason: To ensure infrastructure is not damaged as a result of the development and Because the nature of the proposed development may have an impact on the operation of utility services.</p>

Public Notification

Reasons for Conditions

Unrestricted consent may affect the environmental amenity of the area and would not be in the public interest.

Reasons for Approval

The development satisfies the relevant aims, objectives and provisions of both the Glen Innes Severn LEP 2012 and Glen Innes Severn DCP 2014.

Community Consultation

The application was not required to be notified in accordance with Table 2.1 of the Glen Innes Severn DCP 2014.

Advisory Note

a) A further application is to be made for any change, enlargement or intensification of the premises or land use, including the display/erection of any new structure such as signage, partition walls or building fit-out (unless the proposed work is exempt from the need for consent under State Environmental Planning Policy (Codes SEPP) 2008 for exempt development.

b) Dial Before You Dig

Underground assets may exist in the area that is subject to your application. In the interests of health and safety, and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures. (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before you dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction or planning activities.

c) *Telecommunications Act 1997 (Commonwealth)*

Telstra (and its authorised contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the *Criminal Code Act 1995 (Cth)* and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect or impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.22 Funding Deed - Environmental Protection Authority (EPA) Bushfire Recovery Program for Council Landfill

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Pramod Lamsal - Waste and Environmental Management Officer

Moved Cr L Gresham Seconded Cr J Parry

23.01/22 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.23 Local Orders Policy No.1 Guidelines for the Keeping of Animals for Domestic Purposes - Policy Revision

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Kathleen Taminiau - Acting Manager of Planning and Regulatory Services

Moved Cr A Parsons Seconded Cr T Arandale

24.01/22 RESOLUTION

THAT Council:

1. Endorses the Draft Local Orders Policy No 1 - Guidelines for the Keeping of Animals for Domestic Purposes and authorises for it to be placed on public exhibition for 28 days in order to seek community submissions.
2. Adopts the Draft Local Orders Policy No 1 - Guidelines for the Keeping of Animals for Domestic Purposes from 1 May 2022 if no significant submissions are received. In the event that significant submissions are received, a report will be presented to the May 26, 2022 Ordinary Council Meeting for the submissions to be considered by Council.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.24 Development, Planning and Regulatory Services: Monthly Reports for November and December 2021

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES
Author: Kimberley Wilkins - Acting Technical Support Officer

Moved Cr T Alt Seconded Cr L Gresham

25.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.25 Town Hall Coffee Shop Lease Arrangement

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Sari James - Acting Property Officer

Moved Cr C Sparks Seconded Cr T Arandale

26.01/22 RESOLUTION

That Council offers the lessee of the Town Hall Coffee Shop a further rental discount comprising the amount calculated in confidential Annexure B to this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.26 Grazing Lease on "Wattle Vale North"

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Sari James - Acting Property Officer

Moved Cr A Parsons Seconded Cr L Gresham

27.01/22 RESOLUTION

THAT:

1. Council agrees to a holding over period of the current license between JR & AL Ritchie Rural Pty Ltd and Council for the occupation and use of "Wattle Vale North" from 13 March 2022 to 30 June 2022.
2. The General Manager be authorised to sign any necessary documentation to afford JR & AL Ritchie Rural Pty Ltd the occupation and use of "Wattle Vale North" for a further five (5) year term commencing 1 July 2022 under the terms offered.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.27 Recommendations from the Roads Consultative Committee

REPORT FROM: INFRASTRUCTURE SERVICES

Author: Jai Brummell - Personal Assistant (Director of Infrastructure Services)

Moved Cr L Gresham Seconded Cr T Arandale

28.01/22 RESOLUTION

THAT Council:

1. Prioritises the conversion of the deteriorated sealed sections of Cherry Tree Road between the intersection with West Furracabad Road through to the intersection with Hillside Road from bitumen to gravel for inclusion in the Capital Works Program for 2021/22 via the December quarterly budget review process; and
2. Names the bridge being constructed over the Mann River on Shannon Vale Road “Dowling Bridge”; and
3. Names the new bridge over the Mann River on Old Grafton Road “Wytaliba Bridge”.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

7.28 Infrastructure Services: Monthly Reports for November and December 2021

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Jai Brummell - Personal Assistant (Director of Infrastructure Services)

Moved Cr T Alt Seconded Cr C Sparks

29.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

8 NOTICES OF MOTIONS (INCLUDING RESCISSION MOTIONS) / QUESTIONS WITH NOTICE

There were no notices of motions (including rescission motions) and Questions with Notice.

9 CORRESPONDENCE, MINUTES, PRESS RELEASES

9.1 Correspondence and Press Releases

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr T Alt Seconded Cr L Gresham

30.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

9.2 Minutes of Council Community Committee Meetings for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr T Alt Seconded Cr L Gresham

31.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

9.3 Minutes of Non-Council Community Committees for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr T Alt Seconded Cr L Gresham

32.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

9.4 Minutes of Other Organisations for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr T Alt Seconded Cr L Gresham

33.01/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

10 REPORTS FROM DELEGATES

10.1 Reports from Delegates

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr A Parsons Seconded Cr T Arandale

34.01/22 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr T Alt	Nil
Cr T Arandale	
Cr R Banham	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 7 votes to 0.

CARRIED

11 MATTERS OF AN URGENT NATURE

There were no matters of an urgent nature.

12 CONFIDENTIAL MATTERS

There were no Closed Council reports.

The Meeting closed at 7.11pm.