

Glen Innes Severn Ordinary Council Meeting
23 NOVEMBER 2023

Minutes



GLEN INNES SEVERN COUNCIL

ORDINARY MEETING OF COUNCIL

MINUTES

From the meeting held at the Glen Innes Severn Learning Centre,
William Gardner Conference Room, Grey Street, Glen Innes on:
Thursday, 23 November 2023 at 9:00 AM

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MINUTES

COMMUNITY CONSULTATION (Commenced at 8.45am)

- Mr Steve Pearce addressed Council regarding Item 7.2 “*Main North Railway Corridor*”.

PRESENT: Cr Rob Banham (Mayor), Cr Troy Arandale (Deputy Mayor), Cr Tim Alt, Cr Lara Gresham (from Item Number 7.4), Cr Jack Parry, Cr Andrew Parsons and Cr Carol Sparks.

IN ATTENDANCE: Mr Bernard Smith (General Manager), Mr Keith Appleby (Director of Infrastructure Services), Mrs Gayleen Burley (Director of Place and Growth), Mr Peter Sayers (Acting Director of Corporate and Community Services), Mr Shageer Mohammed (Chief Financial Officer) and Mrs Debbie Duffell (Executive Assistant (Mayor and General Manager)).

OPENED: 9.00am.

The Mayor read the following statement regarding video and audio recording of the Council Meeting:

"This Council Meeting is being streamed live, recorded and published in accordance with Council's Live Streaming of Council Meetings Policy. No other persons are permitted to record the Meeting, unless specifically authorised by Council to do so.

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Anyone who is invited to speak during the meeting will be recorded and their voice, image and comments will form part of the live stream and recording.

All speakers are requested to ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms.

The Chair and/or the General Manager have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Thank you."

The Mayor read the following statement of ethical obligations:

"Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the Glen Innes Severn Local Government Area and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.”

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following “Acknowledgement to Country”:

“I acknowledge the Ngoorabul people as the traditional custodians of this land and pay my respect to the Elders past, present and emerging. I also extend that respect to Aboriginal and Torres Strait Islander people here today.”

2 OPENING WITH PRAYER

David Robinson opened the Meeting with a prayer.

3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

No apologies were given as all Councillors were in attendance.

Cr L Gresham joined the meeting at the commencement of Item Number 7.4.

4 MINUTES OF PREVIOUS ORDINARY MEETING - 26 OCTOBER 2023 TO BE CONFIRMED

Moved Cr J Parry

Seconded Cr T Alt

1.11/23 RESOLUTION

That the Minutes of the Ordinary Meeting of the Council held on 26 October 2023, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 6 votes to 0.

5 DISCLOSURES OF CONFLICT OF INTERESTS

There were no disclosures of Conflict of Interests / Pecuniary and Non-Pecuniary Interests.

6 MAYORAL MINUTE

There was no Mayoral Minute.

7 REPORTS TO COUNCIL

7.1 Resolution Tracking Report

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Gregory Ford - Executive Assistant (Director Corporate and Community Services)

Moved Cr A Parsons Seconded Cr J Parry

2.11/23 RESOLUTION

That the information contained within this report be received and noted.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 6 votes to 0.

7.2 Main North Railway Corridor

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Bernard Smith - General Manager
Keith Appleyby - Director of Infrastructure Services

Moved Cr T Arandale Seconded Cr C Sparks

3.11/23 RESOLUTION

THAT Council:

1. Notes the prohibitive capital, maintenance and operational costs associated with reintroducing rail services to Wallangarra.
2. Advises Trains North Inc that in the interests of the broader community and noting the importance of gaining maximum benefit from the expenditure of public funds, it cannot support its request.
3. Advocates for maintaining and improving the existing public transport services available for Glen Innes and surrounds and for continued improvements and upgrades to the New England Highway and Gwydir Highway.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Cr T Alt
Cr T Arandale	Cr J Parry
Cr C Sparks	Cr A Parsons

The voting was 3 votes For the Motion and 3 votes Against the Motion.

The Mayor, in accordance with the provisions of Section 370(2) of the *Local Government Act 1993* and Section 11.2 of Council's Code of Meeting Practice, used his casting vote to vote in favour of the motion.

The division was declared CARRIED.

7.3 Revised Code of Meeting Practice

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr C Sparks Seconded Cr J Parry

4.11/23 RESOLUTION

That Council adopts the revised Code of meeting Practice.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 6 votes to 0.

Cr L Gresham joined the meeting at 9.15am.

7.4 Attendance at Council Meetings by Audio-Visual Link - Cr Gresham

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr T Alt Seconded Cr T Arandale

5.11/23 RESOLUTION

That Council approves Councillor Gresham's attendance via audio-visual link, in accordance with Council's Code of Meeting Practice, at the following Ordinary Meetings of Council, on the grounds that she cannot attend these meetings in person due to being out of Australia:

- 23 November 2023;
- 21 December 2023;
- 22 February 2024; and
- 28 March 2024.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 6 votes to 0.

7.5 Audit, Risk and Improvement Committee Annual Report

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr A Parsons Seconded Cr J Parry

6.11/23 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.6 Audit, Risk and Improvement Committee - Report and Minutes

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr A Parsons Seconded Cr T Alt

7.11/23 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.7 Annual Report (2022/2023)

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Dennis McIntyre - Manager of Governance, Risk and Corporate Planning
Simone Murray - Governance Administration Officer

Moved Cr A Parsons Seconded Cr C Sparks

8.11/23 RESOLUTION

That Council endorses the Glen Innes Severn Council Annual Report for the 2022/2023 Financial Year, for display on Council's website by Thursday, 30 November 2023, and notification to the Minister for Local Government.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.8 Glen Innes Saleyards Advisory Committee - Endorsement of Additional Members

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Simone Murray - Governance Administration Officer
Dennis McIntyre - Manager of Governance, Risk and Corporate Planning

Moved Cr J Parry Seconded Cr T Alt

9.11/23 RESOLUTION

That Council endorses the following additional representatives to the Glen Innes Saleyards Advisory Committee:

- Carl Hooton and Nash Tome - Elders (alternating agent representatives); and
- Angus Vivers (landholder representative).

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.9 Investment Report - October 2023

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Callum Whitburn - Financial Accountant

Moved Cr C Sparks Seconded Cr L Gresham

10.11/23 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.10 Capital Works Program Progress Report as at 31 October 2023

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Fiona O'Brien - Management Accountant

Moved Cr A Parsons Seconded Cr T Alt

11.11/23 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.11 Review of Work Health and Safety Management Plan

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Blunt - WHS Co-ordinator

Moved Cr A Parsons Seconded Cr C Sparks

12.11/23 RESOLUTION

That the Council adopts the draft Work Health and Safety Management Plan.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.12 Quarterly Budget Review - September 2023

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Gregory Ford - Executive Assistant (Director Corporate and Community Services)

Moved Cr T Alt Seconded Cr J Parry

13.11/23 RESOLUTION

That Council notes and adopts the September 2023 Quarterly Budget Review.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.13 Amended 2023/24 Building Certificate Fees and Charges and Wording of Local Approvals (OSSM) - Building Information Certificates and S.68 Local Approval Inspections on Land Outside of Mains Servicing Areas

REPORT FROM: PLACE AND GROWTH
Author: Emily Leach - Building and Environmental Health Officer

Moved Cr A Parsons Seconded Cr J Parry

14.11/23 RESOLUTION

THAT Council:

1. Endorses for public exhibition for at least 28 days, in accordance with the provisions of Section 610F of the *Local Government Act 1993*, the revised 2023/24 Fees and Charges and associated wording in specific reference to:
 - an application for a Building Information Certificate; and
 - Plumbing and Drainage works undertaken on land outside of the Council Mains Service areas.
2. Displays the proposed fees on Council's website, and that they be made available for viewing at the following locations:
 - Council's Town Hall Office;
 - Council's Church Street Office; and
 - The Village Post Offices at Deepwater, Emmaville and Glencoe.
3. In the absence of any significant submissions being received during the public exhibition period, adopts the amended fees associated with building information certificates and the wording of local approvals (OSSM).
4. Requests a further report to be prepared should significant submissions be received.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks	Nil

The division was declared CARRIED by 7 votes to 0.

7.14 Review of Local Approvals Policy

REPORT FROM: PLACE AND GROWTH

Author: Gayleen Burley - Director of Place and Growth

Moved Cr A Parsons Seconded Cr T Alt

15.11/23 RESOLUTION

That Council:

1. Approves the public exhibition of the revised Local Approvals Policy for 28 days from Thursday, 30 November 2023, until Wednesday, 28 December 2023.
2. Displays the revised Local Approvals Policy on Council's website and for viewing at the following locations:
 - Council's Town Hall Office;
 - Council's Church Street Office; and
 - The Post Offices at Deepwater, Emmaville and Glencoe.
3. In the absence of any significant submissions being received during the public exhibition period, adopts the revised Local Approvals Policy.
4. Requests a further report to be prepared should significant submissions be received.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.15 Glen Innes Equine & Livestock Centre Business Case

REPORT FROM: PLACE AND GROWTH

Author: Gayleen Burley - Director of Place and Growth

Moved Cr A Parsons Seconded Cr J Parry

16.11/23 RESOLUTION

THAT Council:

1. Notes the attached Glen Innes Equine Livestock Business Case and associated plans.
2. Acknowledges that for the project to proceed, further detailed business planning and design development is required to:
 - a. Develop revenue enhancement and cost mitigation strategies to make the project sustainable.
 - b. Address the site-specific challenges of the proposed site, being corner Lang and Dumaresq Street, Glen Innes in relation to:
 - i. 'off-site' car parking and it's functional interaction to the facility, and
 - ii. the relationship between ELIC and potential impacts to the Glen Innes Jockey Club and Glen Innes Saleyards; and
 - iii. ensuring the functional requirements of key users can be provided for.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.16 Deed of Assignment and Transfer of Glen Innes Tartan

REPORT FROM: PLACE AND GROWTH

Author: Rhonda Bombell - Tourism and Event Officer

Moved Cr A Parsons Seconded Cr T Alt

17.11/23 RESOLUTION

THAT Council:

1. Authorises for the Common Seal of the Glen Innes Severn Council to be affixed to the Deed of Assignment and Transfer between the Glen Innes Severn Council and Peter Maxwell Bruce.
2. Authorises for the Mayor and the General Manager to execute all documents relating to the Deed of Assignment and Transfer between the Glen Innes Severn Council and Peter Maxwell Bruce.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

7.17 Sign and Seal agreement between William McKenzie, Stephen Stewart, and Glen Innes Severn Council

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Adam Reid - Property Administration Officer

Moved Cr T Alt Seconded Cr A Parsons

18.11/23 RESOLUTION

THAT Council:

1. Authorises for the Common Seal of the Glen Innes Severn Council to be affixed to the Deed of Agreement between Stephen James Stewart AND William David McKenzie AND the Glen Innes Severn Council.
2. Authorises for the Mayor and the General Manager to execute all documents relating to the Deed of Agreement between Stephen James Stewart AND William David McKenzie AND the Glen Innes Severn Council.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

8 NOTICES OF MOTIONS (INCLUDING RESCISSION MOTIONS) / QUESTIONS WITH NOTICE

There were no Notices of Motions, Rescission Motions or Questions with Notice.

9 CORRESPONDENCE, MINUTES, PRESS RELEASES

9.1 Correspondence and Press Releases

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Jeff Carroll - Records Supervisor

Moved Cr C Sparks Seconded Cr A Parsons

19.11/23 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

9.2 Minutes of Council Community Committee Meetings for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Jeff Carroll - Records Supervisor

Moved Cr T Alt Seconded Cr J Parry

20.11/23 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

10 REPORTS FROM DELEGATES

10.1 Reports from Delegates

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Gregory Ford - Executive Assistant (Director Corporate and Community Services)

Moved Cr A Parsons Seconded Cr J Parry

21.11/23 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

11 MATTERS OF AN URGENT NATURE

There were no matters of an urgent nature.

12 CONFIDENTIAL MATTERS

There were no Closed Council reports.

The Meeting closed at 9.55am.

MINUTES