Glen Innes Severn Ordinary Council Meeting

23 MARCH 2023





GLEN INNES SEVERN COUNCIL

ORDINARY MEETING OF COUNCIL

From the meeting held at the Glen Innes Severn Learning Centre, William Gardner Conference Room, Grey Street, Glen Innes on:

Thursday, 23 March 2023 at 9.00am

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COMMUNITY CONSULTATION

No community members addressed Council.

PRESENT: Cr Rob Banham (Mayor), Cr Troy Arandale (Deputy Mayor), Cr Tim Alt, Cr Lara Gresham, Cr Jack Parry, Cr Andrew Parsons and Cr Carol Sparks.

IN ATTENDANCE: Mr Bernard Smith (General Manager), Mr Keith Appleby (Director of Infrastructure Services), Mrs Gayleen Burley (Director of Place and Growth), Mr Dennis McIntyre (Acting Director of Corporate and Community Services) and Mrs Debbie Duffell (Executive Assistant (Mayor and General Manager)).

OPENED: 9.00am.

The Mayor read the following statement regarding video and audio recording of the Council Meeting:

"This Council Meeting is being streamed live, recorded and published in accordance with Council's Live Streaming of Council Meetings Policy. No other persons are permitted to record the Meeting, unless specifically authorised by Council to do so.

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Anyone who is invited to speak during the meeting will be recorded and their voice, image and comments will form part of the live stream and recording.

All speakers are requested to ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms.

The Chair and/or the General Manager have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Thank you."

The Mayor read the following statement of ethical obligations:

"Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the Glen Innes Severn Local Government Area and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice."

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following "Acknowledgement to Country":

"I acknowledge the Ngoorabul people as the traditional custodians of this land and pay my respect to the Elders past, present and emerging. I also extend that respect to Aboriginal and Torres Strait Islander people here today."

2 **OPENING WITH PRAYER**

Lance Jackson opened the Meeting with a prayer.

3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

No apologies were given as all Councillors were in attendance.

4 MINUTES OF PREVIOUS ORDINARY MEETING - 23 FEBRUARY 2023 TO BE CONFIRMED

Moved Cr T Alt

Seconded Cr L Gresham

1.03/23 RESOLUTION

That the Minutes of the Ordinary Meeting of the Council held on 23 February 2023, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Nil

Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks

The division was declared carried by 7 votes to 0.

5 DISCLOSURES OF CONFLICT OF INTERESTS

There were no disclosures of Conflict of Interests / Pecuniary and Non-Pecuniary Interests.

6 MAYORAL MINUTE

There was no Mayoral Minute.

REPORTS TO COUNCIL 7

Resolution Tracking Report 7.1

REPORT FROM: GENERAL MANAGER'S OFFICE Debbie Duffell - Executive Assistant (Mayor and General Author: Manager)

Moved Cr J Parry

Seconded Cr C Sparks

2.03/23 RESOLUTION

That the information contained within this report be received and noted.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry

Nil

Cr A Parsons Cr C Sparks

The division was declared CARRIED by 7 votes to 0.

Moved Cr T Alt

Seconded Cr C Sparks

3.03/23 RESOLUTION

That Council suspends standing orders to allow Mr Paul Cornall, Principal – Audit, Forsyths to give a presentation regarding the Annual Financial Statements for the Financial Year ending 30 June 2022.

A division was called for, voting on which was as follows:

For

Against

Nil

Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks

The division was declared CARRIED by 7 votes to 0.

Mr Paul Cornall addressed Council regarding the Glen Innes Severn Council Annual Financial Statements for the Financial Year ending 30 June 2022.

Moved Cr J Parry Secon

Seconded Cr A Parsons

4.03/23 RESOLUTION

That Council resume standing orders.

CARRIED

A division was called for, voting on which was as follows:

For	Against
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks	Nil

The division was declared CARRIED by 7 votes to 0.

7.2 Presentation of Annual Financial Reports for the Financial Year ending 30 June 2022

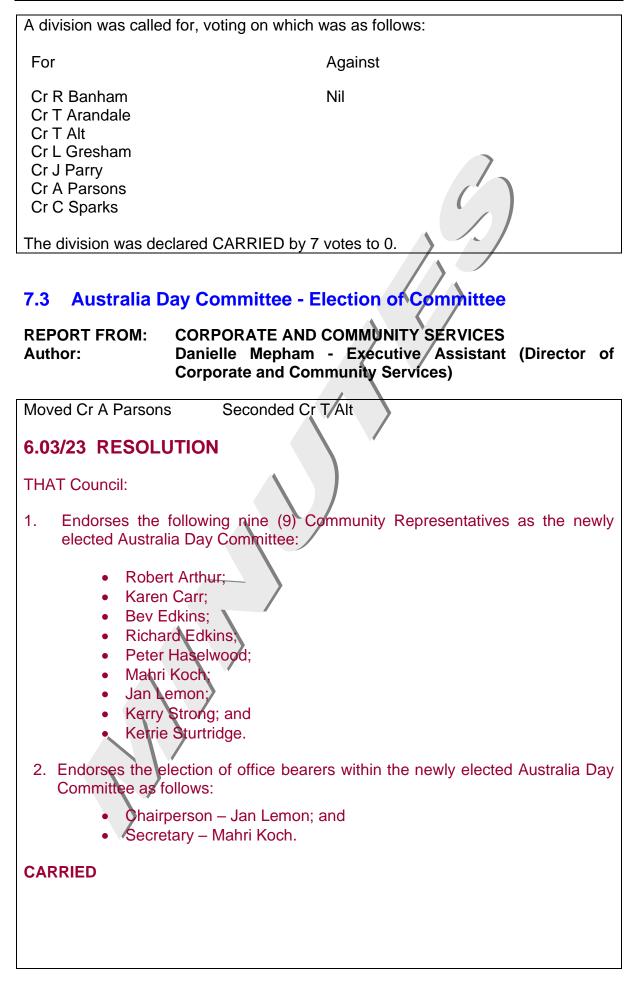
REPORT FROM: Author:

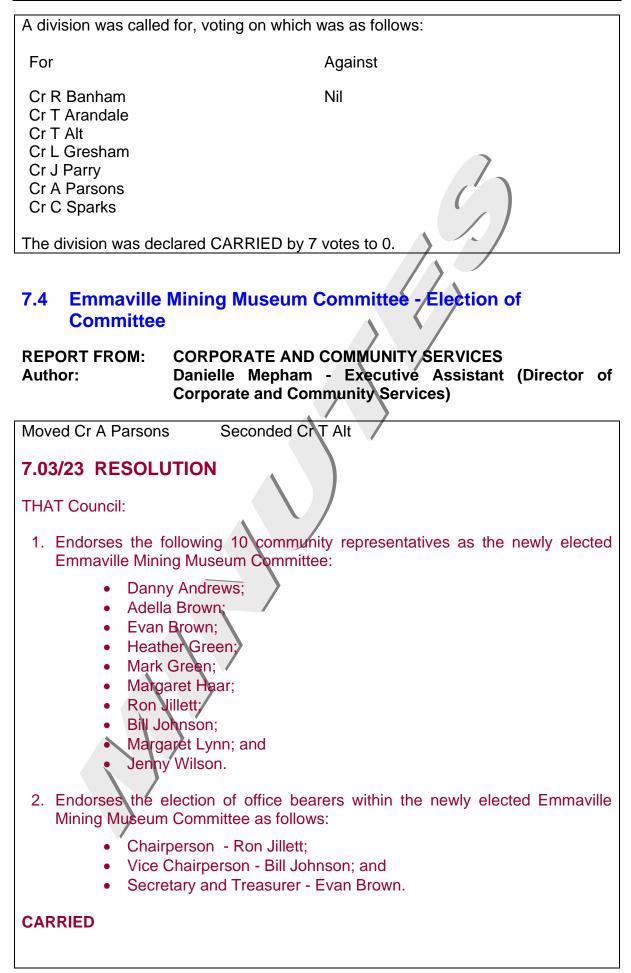
CORPORATE AND COMMUNITY SERVICES Anna Watt - Director of Corporate and Community Services

Moved Cr A Parsons Seconded Cr L Gresham

5.03/23 RESOLUTION

That Council receives and notes the Audited Annual Financial Statements for the year ending 30 June 2022 as presented.





A division was called for, voting on which was as follows:			
For	Against		
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry	Nil		
Cr A Parsons			
Cr C Sparks			
The division was declared CARRIED by 7 v	votes to 0.		
7.5 Glen Innes Severn Cemetery Committee	Committee - Election of		
	COMMUNITY SERVICES - Executive Assistant (Director of munity Services)		
Moved Cr T Arandale Seconded Cr J	Parry		
8.03/23 RESOLUTION			
THAT Council:)		
1. Endorses the following six communit Glen Innes Severn Cemetery Commit	ty representatives as the newly elected tee:		
 Robert Davidson; Carlene Knight; Tammy McLennan; Jenny Thomas; Robert Thomas; and Raelene Watson. 			
2. Notes that Councillor Arandale will co Committee	ontinue in the role of Chairperson for the		
A division was called for, voting on which was as follows:			
For	Against		
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks	Nil		
The division was declared CARRIED by 7 v	votes to 0.		

7.6 Glencoe Hall Committee - Election of Committee

REPORT FROM:CORPORATE AND COMMUNITY SERVICESAuthor:Danielle Mepham - Executive Assistant (Director of
Corporate and Community Services)

Moved Cr A Parsons Seconded Cr	J Parry
9.03/23 RESOLUTION	
THAT Council:	
Glencoe Hall Committee:	nity representatives as the newly elected
 Cainwen Grose; Helen Gunther; 	
 Andrew Irwin; Chris Irwin; 	
Jason Irwin;Rob Irwin;	
Sharon Packwood-Scullion	
Nancy Parry; andJulie Wright.	
2. Endorses the election of office bearers as follows:	s within the newly Glencoe Hall Committee
Chairperson – Rob Irwin;	
 Vice Chairperson – Andrew Secretary – Helen Gunther; 	
 Treasurer – Julie Wright. 	
CARRIED	
A division was called for, voting on which	was as follows:
For	Against
Cr R Banham Cr T Arandale	Nil
Cr T Alt	
Cr L Gresham Cr J Parry	
Cr A Parsons	
Cr C Sparks	
The division was declared CARRIED by 7	votes to 0.

7.7 Open Spaces Committee - Election of Committee

REPORT FROM: Author:

CORPORATE AND COMMUNITY SERVICES Danielle Mepham - Executive Assistant (Director of Corporate and Community Services)

Moved Cr A Parsons Seconded Cr T Arandale			
10.03/23 RESOLUTION			
THAT Council:			
1. Endorses the following five community representatives as members of the newly elected Open Spaces Committee:			
 Peter Croft; Desmond Fitzgerald; Dr Mahri Koch (GLENRAC Representative), Richard Moon; and Raelene Watson. 			
2. Notes that Councillor Arandale was elected as Chairperson for the Committee.			
CARRIED			
A division was called for, voting on which was as follows:			
For Against			
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks			
The division was declared CARRIED by 7 votes to 0.			

7.8 Roads Consultative Committee - Election of Committee

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REPORT FROM:
Author:
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CORPORATE AND COMMUNITY SERVICES Danielle Mepham - Executive Assistant (Director of Corporate and Community Services)

Moved Cr J Parry Seconded Cr T Arandale	
11.03/23 RESOLUTION	
THAT Council:	
1. Endorses the following eight community representatives as members on newly elected Roads Consultative Committee:	of the
 Tom Faithfull; James Gresham; Andrew Hancock; Daniel McAlary; Michael Norton; Jeff Smith; Brian Winter; and Maurice Velcich. 	
2. Endorsed Andrew Hancock as the Committee Chairperson for the elected Roads Consultative Committee.	newly
CARRIED	
A division was called for, voting on which was as follows:	
For Against	
Cr R Banham Nil Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks	
The division was declared CARRIED by 7 votes to 0.	

7.9 Capital Works Program Progress Report as at 28 February 2023

REPORT FROM:CORPORATE AND COMMUNITY SERVICESAuthor:Amy Watson - Financial Accountant

Moved Cr T Alt Seconded Cr	J Parry		
12.03/23 RESOLUTION			
That Council notes the information contained in this report.			
CARRIED			
A division was called for, voting on which	was as follows:		
For	Against		
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks	Nil		
The division was declared CARRIED by 7	votes to 0.		
7.10 Investments Report as at 28	February 2023		
REPORT FROM: CORPORATE AND Author: Amy Watson - Fina	COMMUNITY SERVICES ncial Accountant		
	ncial Accountant		
Author: Amy Watson - Fina	ncial Accountant		
Author: Amy Watson - Final Moved Cr L Gresham Seconded Cr	ncial Accountant J Parry		
Author:Amy Watson - FinalMoved Cr L GreshamSeconded Cr13.03/23RESOLUTION	ncial Accountant J Parry		
Author:Amy Watson - FinalMoved Cr L GreshamSeconded Cr13.03/23RESOLUTIONThat Council notes the information contain	ncial Accountant J Parry ned in this report.		
Author: Amy Watson - Final Moved Cr L Gresham Seconded Cr 13.03/23 RESOLUTION That Council notes the information contain CARRIED	ncial Accountant J Parry ned in this report.		
Author:Amy Watson - FinalMoved Cr L GreshamSeconded Cr13.03/23RESOLUTIONThat Council notes the information containCARRIEDA division was called for, voting on which	ncial Accountant J Parry ned in this report. was as follows: Against Nil		

7.11 Borrowings Report as at 28 February 2023

REPORT FROM:CORPORATE AND COMMUNITY SERVICESAuthor:Amy Watson - Financial Accountant

Moved Cr L Gresha	m Seconded Cr A Parsons		
14.03/23 RESOI	UTION		
That Council notes t	That Council notes the information contained in this report.		
CARRIED			
A division was called	d for, voting on which was as follows:		
For	Against		
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks	Nil		
The division was de	clared CARRIED by 7 votes to 0.		
7.12 Review of	the Internal Audit Charter		
REPORT FROM:			
Author:	CORPORATE AND COMMUNITY SERVICES Dennis McIntyre - Manager of Governance, Risk and Corporate Planning		
	Dennis McIntyre - Manager of Governance, Risk and Corporate Planning		
Author:	Dennis McIntyre Manager of Governance, Risk and G Seconded Cr L Gresham Seconded Cr L Gresham		
Author: Moved Cr A Parson 15.03/23 RESO	Dennis McIntyre Manager of Governance, Risk and G Seconded Cr L Gresham Seconded Cr L Gresham		
Author: Moved Cr A Parson 15.03/23 RESO	Dennis McIntyre - Manager of Governance, Risk and Corporate Planning Seconded Cr L Gresham		
Author: Moved Cr A Parson 15.03/23 RESO That Council adopts CARRIED	Dennis McIntyre - Manager of Governance, Risk and Corporate Planning Seconded Cr L Gresham		
Author: Moved Cr A Parson 15.03/23 RESO That Council adopts CARRIED	Dennis McIntyre - Manager of Governance, Risk and Corporate Planning Seconded Cr L Gresham UTION the revised Internal Audit Charter.		
Author: Moved Cr A Parson 15.03/23 RESOL That Council adopts CARRIED A division was called	Dennis McIntyre - Manager of Governance, Risk and Corporate Planning Seconded Cr L Gresham UTION the revised Internal Audit Charter.		
Author: Moved Cr A Parson 15.03/23 RESOL That Council adopts CARRIED A division was called For Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks	Dennis McIntyre - Manager of Governance, Risk and Corporate Planning Seconded Cr L Gresham UTION the revised Internal Audit Charter. d for, voting on which was as follows: Against		

7.13 Draft Legislative Compliance Policy

REPORT FROM:CORPORATE AND COMMUNITY SERVICESAuthor:Dennis McIntyre - Manager of Governance, Risk and
Corporate Planning

Moved Cr J Parry	Seconded Cr T Arandale	
16.03/23 RESOLUTION		
That Council adopts	the draft Legislative Compliance Policy.	
CARRIED		
A division was called	for, voting on which was as follows:	
For	Against	
Cr R Banham	Nil	
Cr T Arandale		
Cr T Alt		
Cr L Gresham		
Cr J Parry		
Cr A Parsons		
Cr C Sparks		
The division was dec	clared CARRIED by 7 votes to 0.	
The division was dec	clared CARRIED by 7 votes to 0.	
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7.14 Review of the Audit, Risk and Improvement Committee		
Terms of R	eference	
REPORT FROM:	CORPORATE AND COMMUNITY SERVICES	
Author:	Dennis McIntyre - Manager of Governance, Risk and	
	Corporate Planning	
Moved Cr A Parsons	Seconded Cr L Gresham	

17.03/23 RESOLUTION

That Council adopts the Audit, Risk and Improvement Committee revised Terms of Reference.

A division was called for, voting on which was as follows:		
For	Against	
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks	Nil	
The division was de	clared CARRIED by 7 votes to 0.	
7.15 Motor Vehi	icle Leaseback Policy	
REPORT FROM: Author:	CORPORATE AND COMMUNITY SERVICES Peter Sayers - Manager of Administration and Human Resources	
Moved Cr T Alt	Seconded Cr J Parry	
18.03/23 RESOI		
That Council adopts	the revised Motor Vehicle Leaseback Policy.	
CARRIED		
A division was called	d for, voting on which was as follows:	
For	Against	
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks	Nil	
The division was de	clared CARRIED by 7 votes to 0.	

7.16 New England Rail Trail - Glen Innes to Ben Lomond

REPORT FROM:INFRASTRUCTURE SERVICESAuthor:Keith Appleby - Director of Infrastructure Services

Moved Cr T Arandale Seconded Cr C Sparks **19.03/23 RESOLUTION** That Council progresses the lease arrangements and commences the design process for the construction and ongoing operation of the New England Rail Trail between Glen Innes and Ben Lomond. **CARRIED** A division was called for, voting on which was as follows: For Against Cr T Alt Cr R Banham Cr T Arandale Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks The division was declared CARRIED by 6 votes to 1.

7.17 Runway Rehabilitation Project

REPORT FROM: Author:	INFRASTRUCTURE SERVICES Cameron MacLachlan - Technical Services Coordinator			
Moved Cr T Alt	Seconded Cr T Arandale			
20.03/23 RESOLUTION				
That Council commits to co-contributing to the Regional Airport Programme Round				
III grant in the amount of \$2.2M.				
CARRIED				
A division was called for, voting on which was as follows:				
For	Against			
Cr R Banham	Nil			
Cr T Arandale				
Cr T Alt				
Cr L Gresham				
Cr J Parry				
Cr A Parsons				
Cr C Sparks				
The division was declared CARRIED by 7 votes to 0.				

8 NOTICES OF MOTIONS (INCLUDING RESCISSION MOTIONS) / QUESTIONS WITH NOTICE

There were no notices of motions, rescission motions or questions with notice.

9 CORRESPONDENCE, MINUTES, PRESS RELEASES

9.1 Correspondence and Press Releases

REPORT FROM:CORPORATE AND COMMUNITY SERVICESAuthor:Jeff Carroll - Records Supervisor

Moved Cr L Gresham Seconded Cr C Sparks

21.03/23 RESOLUTION

That Council notes the information contained in this report.

CARRIED

A division was called for, voting on which was as follows:

For

Against Nil

Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons

Cr C Sparks

The division was declared CARRIED by 7 votes to 0.

9.2 Minutes of Council Community Committee Meetings for Information

REPORT FROM:CORPORATE AND COMMUNITY SERVICESAuthor:Jeff Carroll - Records Supervisor

Moved Cr T Arandale Seconded Cr L Gresham

22.03/23 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:				
For Against				
Cr R Banham Nil Cr T Arandale				
Cr T Alt				
Cr L Gresham				
Cr J Parry Cr A Parsons				
Cr C Sparks				
The division was declared CARRIED by 7 votes to 0.				
9.3 Minutes of Non-Council Community Committees for				
Information				
REPORT FROM:CORPORATE AND COMMUNITY SERVICESAuthor:Jeff Carroll - Records Supervisor				
Moved Cr L Gresham Seconded Cr C Sparks				
23.03/23 RESOLUTION				
That Council notes the information contained in this report.				
CARRIED				
A division was called for, voting on which was as follows:				
For Against				
Cr R Banham Nil				
Cr T Arandale Cr T Alt				
Cr L Gresham				
Cr J Parry				
Cr A Parsons Cr C Sparks				
The division was declared CARRIED by 7 votes to 0.				

10 REPORTS FROM DELEGATES

10.1 Reports from Delegates

REPORT FROM: Author:	GENERAL MANAGER'S OFFICE Debbie Duffell - Executive Assistant (Mayor and General Manager)		
Moved Cr L Gresha	m Seconded Cr C Sparks		
24.03/23 RESOLUTION			
That Council notes the information contained in this report.			
CARRIED			
A division was called for, voting on which was as follows:			
For	Against		
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks	Mil		
The division was de	The division was declared CARRIED by 7 votes to 0.		

11 MATTERS OF AN URGENT NATURE

There were no matters of an urgent nature.

12 CONFIDENTIAL MATTERS

Moved Cr T Arandale S

Seconded Cr L Gresham

25.03/23 RESOLUTION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the *Local Government Act 1993*:

Item	Report	Reason
12.1	Tender 23-01 Engagement of a Contractor for the Gulf Road re-sheet	(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

A division was called for, voting on which was as follows:

For

Against

Nil

Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks

The division was declared CARRIED by 7 votes to 0.

The live streaming of the Meeting was paused at 10.01 am,

All members of the public and the Chief Financial Officer left the room at 10.01am.

12.1 Tender 23-01 Engagement of a Contractor for the Gulf Road re-sheet

REPORT FROM:	INFRASTRUCTURE SERVICES
Author:	Anthony Kamphorst - Manager of Infrastructure Delivery

Moved Cr T Arandale Seconded Cr A Parsons

26.03/23 RESOLUTION

That Council enters into an agreement with Robert Symons Contracting to deliver the gravel re-sheet of the Gulf Road according to the schedule of rates tender provided in Tender 23-01, with an upper limit price of \$762,300 plus GST.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks Nil

The division was declared CARRIED by 7 votes to 0.

Moved Cr L Gresham Seconded Cr T Alt

27.03/23 RESOLUTION

That Council moves out of Closed Council into Open Council.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Nil

Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks

The division was declared CARRIED by 7 votes to 0.

The live streaming of the Meeting resumed at 10.12am.

The General Manager read out the Confidential Closed Resolution relating to Item 12.1 as listed above.

Moved Cr T Arandale

Seconded Cr L Gresham

28.03/23 **RESOLUTION**

That the confidential Closed Council Resolutions be recommended for adoption to the Ordinary Meeting of the Whole of Council.

CARRIED

A division was called for, voting on which was as follows:

For

Against

Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr J Parry Cr A Parsons Cr C Sparks Nil

The division was declared CARRIED by 7 votes to 0.

The Meeting closed at 10.13am.