



GLEN INNES SEVERN COUNCIL

Recreation and Open Spaces Best Practice Policy

RESOLUTION NUMBER: 30.08/20

MEETING: 27 August 2020

INTRODUCTION

Glen Innes Severn Council is committed to providing a safe recreation and open space environment for the general public. Council recognises that incidents associated with the lack of appropriate signage and improper selection of trees form a significant percentage of public liability claims received by Councils in New South Wales.

To manage these issues Council will use best practice principles to enhance the visual environment and to develop a risk management approach to Council's Recreation and Open Spaces.

AIMS OF POLICY

To provide a managed level of public safety for users of recreation and open space environments based on risk management principles and guidelines whilst also ensuring a high-quality environment.

POLICY STATEMENT

This policy will be implemented through the incorporation of the Best Practice Manuals (BPM) 'Tree and Tree Roots' management and 'Signs as Remote Supervision' produced by Councils Insurer, Statewide Mutual. This policy, together with the BPM's, will provide the guidelines for managing:

- Selection, placement and erection of signage in the Open Spaces;
- Management of identified hazards;
- Annual programs for tree inspections;
- Street tree replacements;
- Tree species, removal, planting and pruning; and
- Use of consultants for risk and Arborist services.

Reference Number:	Version Number: 1 Date: 27 August 2020	Review Date: August 2023	Responsible Officer: MROS
Related Documents: Statewide Mutual Best Practise Manual – Tree and Tree Roots, Statewide Mutual Best Practise Manual – Signs as Remote Supervision, Best Practise Manual – Supplementary Document – Commonly Recognised Symbols, Glen Innes Severn Council Policy – Risk Management, Australian Standard AS/NZ 4360:2004 Risk Management.			

The BPM's will be established as the procedural document in relation to the abovementioned areas to alleviate the need to change this policy when these documents are updated or changed. It will also ensure that the most current procedures are relevant and readily accessible.

APPLICABILITY

This policy is applicable to all Council recreation and open spaces as well as all Council owned and operated lands.

VARIATION AND REVIEW

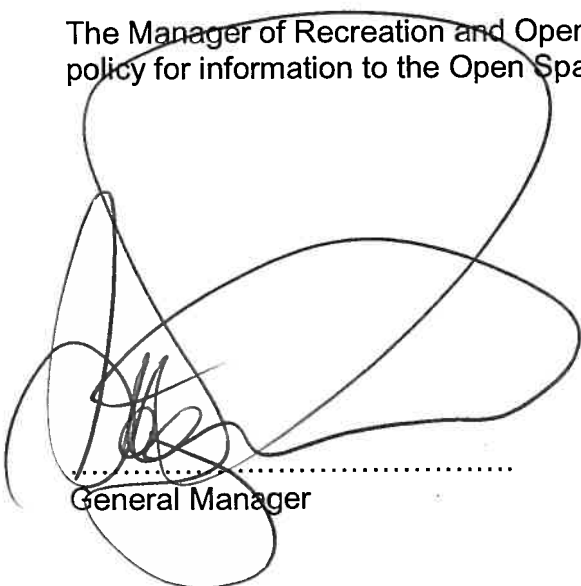
This Recreation and Open Spaces Best Practice Policy shall be reviewed every three (3) years, or earlier if deemed necessary, to ensure that it meets the requirements of legislation and the needs of Council.

The term of this policy does not expire on the review date, but shall continue in force until superseded, rescinded or varied either by legislation or a new resolution of Council.

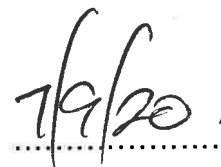
IMPLEMENTATION / COMMUNICATION

The Manager of Recreation and Open Spaces will distribute and explain the adopted policy, and associated documentation, to the Recreation and Open Spaces staff members and the Manager of Governance, Risk and Corporate Planning.

The Manager of Recreation and Open Spaces will distribute and explain the adopted policy for information to the Open Spaces Committee.



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General Manager



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Date

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