

Glen Innes Severn Council Meeting

25 MAY 2023

ANNEXURES

Annexures

TABLE OF CONTENTS	PAGE
7.1 Resolution Tracking Report	
Annexure A Draft Outstanding Actions Report as at 18 May 2023	3
7.3 Community Satisfaction Survey Report for 2023	
Annexure A Community Satisfaction Survey 2023	24
7.4 Draft Strategic Internal Audit Plan	
Annexure A Draft Strategic Internal Audit Work Plan	106
7.6 Review of the Procurement Policy	
Annexure A Current Procurement Policy	119
Annexure B Draft Procurement Policy	124
7.7 Child Safe Standards	
Annexure A Draft Glen Innes Severn Council Child Safe Policy.....	135
7.8 Aboriginal Consultative Committee - Election of Committee	
Annexure A Aboriginal Consultative Committee - AGM Minutes 27/2/23.....	143
Annexure B Aboriginal Consultative Committee Constitution	145
Annexure C Aboriginal Consultative Committee Minutes - 17/4/23	152
7.9 Community Access Committee - Election of Committee	
Annexure A Community Access Committee - AGM Minutes 1/5/23	156
7.10 Glen Innes Saleyards Advisory Committee - Election of Committee	
Annexure A Glen Innes Saleyards Advisory Committee - AGM Minutes 5/4/23	158
7.11 Capital Works Program Progress Report as at 30 April 2023	
Annexure A Capital Works Program Carried Forward for the 2020- 2021 Financial Year.....	160
Annexure B Capital Works Program Revotes 2022.....	161
Annexure C Capital Works Program for the 2021-2022 Financial Year	162

	Annexure D	Capital Works Program for the 2022-2023 Financial Year	166
	Annexure E	Capital Works Program Revotes for the 2022-2023 Financial Year	171
7.14		Quarterly Budget Review - March 2023	
	Annexure A	QBRs March 2023.....	173
7.15		Business Case and Strategy Development Fund - BCSD1 0059 - Indoor Equine and Livestock Centre - Funding Deed Agreement	
	Annexure A	Draft Funding Deed Agreement BCSD1 0059 Equestrian and Livestock Indoor Centre	186
	Annexure B	GIS BCSD1 0059 Submitted Grant Application.....	205
7.16		Progress on Industrial Subdivision Dumaresq Street, Glen Innes	
	Annexure A	Notice of Determination DA43/2020, Dumaresq Street Industrial Estate.	224
7.17		Review of Drought Management Plan	
	Annexure A	Draft Drought Management Plan	239
9.2		Minutes of Council Community Committee Meetings for Information	
	Annexure A	Australian Standing Stones Management Board - 15/03/23.....	264
	Annexure B	Emmaville War Memorial Hall Committee - 21/03/23.....	270
	Annexure C	Glen Elgin Federation Sports Committee - 8/03/23.....	272
	Annexure D	Minerama Committee - 6/03/23.....	274

Division:		Date From:	
Committee:	Council	Date To:	
Officer:		Printed:	Thursday, 18 May 2023 8:57:01 AM
Action Sheets Report			

^MEETING DATE	ITEM NO.	SUBJECT	MOTION	TARGET DATE	RESPONSIBLE OFFICER	COMMENTS
28/05/2020	7.18	Dumaresq Street Industrial Estate	Moved Cr C Price Seconded Cr A Parsons 19.05/20 RESOLUTION That Council: 1. Lodges a Development Application for a five (5) lot subdivision on Lot 1 DP 500396, Dumaresq Street in accordance with the provisions of the Environmental Planning and Assessment Act 1979. 2. On completion of the subdivision, appoints Liston Legal to undertake a contract of sale with Mr DeJong subject to vendor mortgage as outlined in this report. 3. Initially promotes the sale of the three (3) lots for industrial land in Lot 1 DP 500936 on the Glen Innes Highlands website and other suitable mediums, as identified in the body of this report. 4. Offers the three (3) lots for sale at \$50,000 plus GST and that successful applicants be offered a five (5) year interest free vendor finance mortgage. 5. Requests applicants expressing interest to purchase land to demonstrate the following criteria: ☐ The capacity of the future development to create local employment; ☐ The quality of the Expression of Interest, supporting their proposed future development (for example, a well-developed, clear and realistic action plan, supported by research where appropriate and including an accurate financial plan/budget); and	31/12/2023	Hunt, David	19 Jun 2020 3:03pm Price, Graham Item 1 completed and with GM for signing and final lodgement. 19 Jun 2020 3:04pm Price, Graham - Target Date Revision Target date changed by Price, Graham from 11 June 2020 to 28 August 2020 09 Jul 2020 3:32pm Price, Graham Item 1 completed and DA lodged. 14 Jul 2020 9:30am Price, Graham MED requested to promote the land as per Council resolution on the 14/7/2020. Following promotion carried out:, 1. Added to Glen Innes Highlands site - https://gleninneshighlands.com/existing-assets.html , 2. Posted onto Glen Innes Highlands Facebook page, 3. Shared to GISC Facebook page, 4. Shared to 'Glen Innes Business Support' Facebook group. 10 Aug 2020 4:15pm Price, Graham Promotion has been carried out through the VIC. Subdivision DA has been lodged and is pending approval. 25 Aug 2020 2:35pm Price, Graham Item 2 is the only remaining item to be actioned and this cannot be completed until such time as the DA is approved and a Subdivision Certificate issued allowing registration to occur with the Land Titles Office. 25 Aug 2020 2:37pm Price, Graham - Target Date Revision Target date changed by Price, Graham from 28 August 2020 to 30 October 2020 - Item 2 cannot be completed until DA is approved and subdivision is registered. 10 Sep 2020 2:51pm Price, Graham The Development consent has been approved which will now allow the pursuing of the Subdivision certificate. 30 Sep 2020 8:35am Price, Graham Surveyor to be engaged to finalise the survey.

Division:		Date From:	
Committee:	Council	Date To:	
Officer:			
Action Sheets Report		Printed: Thursday, 18 May 2023 8:57:01 AM	

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			<p>☐ The demonstrated ability of the individual, organisation or company to deliver a development on the site in a timely manner.</p> <p>CARRIED</p>			<p>29 Oct 2020 2:26pm Price, Graham - Target Date Revision</p> <p>Target date changed by Price, Graham from 30 October 2020 to 31 March 2021 - Delays have been experienced with appointing a Surveyor to undertake the preparation of the linen plan.</p> <p>29 Oct 2020 2:26pm Price, Graham</p> <p>Pending a quotation from Surveyor Jim Noad to finalise the linen plan.</p> <p>17 Nov 2020 4:07pm Price, Graham</p> <p>Further consultation with Preferred Energy who are undertaking the electricity design for the subdivision. Negotiations continuing with the Surveyor for the final preparation of the linen plan.</p> <p>02 Dec 2020 11:39am Price, Graham</p> <p>Works including sealing of road and K&G scheduled for March 2021. Negotiations underway with Surveyor to undertake the required land survey. Survey to be completed by 28 February 2021.</p> <p>15 Feb 2021 9:30am Price, Graham</p> <p>Preliminary site work has commenced and road works and kerb & gutter scheduled for completion end of March early April. Survey work has been deferred to the completion of the kerb & gutter and placement of survey markers. Survey expected to be completed by the end of April.</p> <p>15 Feb 2021 9:33am Price, Graham - Target Date Revision</p> <p>Target date changed by Price, Graham from 31 March 2021 to 28 May 2021 - Surveyor wants to have survey marks completed in kerb & gutter prior to undertaking survey work. K&G to be completed by the end of March.</p> <p>10 Mar 2021 12:20pm Price, Graham</p> <p>Surveyor appointed to undertake survey work. Roadworks scheduled for completion by 30 June 2021.</p> <p>09 Apr 2021 3:24pm Price, Graham</p> <p>Project on track for completion by 30 June due to wet weather delaying the capital works schedule.</p>

Division:		Date From:	
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Action Sheets Report			

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						<p>13 May 2021 2:48pm Price, Graham</p> <p>Finalisation of the survey is dependant on completion of the kerb and gutter and roadworks. This work is scheduled for completion by 30 June 2021.</p> <p>19 May 2021 1:24pm Price, Graham - Target Date Revision</p> <p>Target date changed by Price, Graham from 28 May 2021 to 30 June 2021 - Pending Infrastructure timetable.</p> <p>07 Jun 2021 3:03pm Price, Graham</p> <p>Work scheduled to be completed by 30 June 2021. Roadworks and kerb and guttering will then allow the completion of the subdivision certificate.</p> <p>07 Jun 2021 3:15pm Price, Graham - Target Date Revision</p> <p>Target date changed by Price, Graham from 30 June 2021 to 26 November 2021 - Registration of the subdivision is likely to take some months as it requires Land Title Office approval.</p> <p>07 Jul 2021 10:16am Price, Graham</p> <p>Work commenced on road and kerb and gutter but delayed due to wet weather.</p> <p>10 Aug 2021 5:10pm Price, Graham</p> <p>Wet weather continues to delay works. Survey cannot be completed until such time as the kerb and gutter is completed.</p> <p>07 Sep 2021 2:22pm Price, Graham</p> <p>Road works are continuing and kerb and gutter scheduled for completion by the end of September 2021. On completion of the kerb and guttering the survey and subdivision can be completed. A draft Contract of Sale is being prepared for Catchpower subject to a 50% deposit being paid to cover any lost revenue to Council since May 2020.</p> <p>12 Oct 2021 8:57am Price, Graham</p> <p>Kerb & guttering completed and sealing of the road is pending. Surveyor is now able to pursue the finalisation of the survey to allow the lots to be registered.</p>

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Action Sheets Report

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						<p>03 Nov 2021 2:34pm Price, Graham</p> <p>This item is completed with the exception of a Council report to authorise the General Manager to finalise the Contract of Sale on the completion of the subdivision.</p> <p>04 Nov 2021 2:54pm Price, Graham - Reallocation</p> <p>Action reassigned to James, Sari by Price, Graham - The only remaining action is the preparation of the Contract of Sale which the Property Officer is undertaking. All other items have been completed.</p> <p>10 Nov 2021 9:03am James, Sari</p> <p>As the Property Officer I am waiting on Bill Liston to get back to me with further information and understanding of the subdivision.</p> <p>17 Nov 2021 9:16am James, Sari</p> <p>As the Property Officer I am waiting on Bill Liston to get back to me with further information and understanding of the subdivision.</p> <p>17 Nov 2021 9:17am James, Sari - Target Date Revision</p> <p>Target date changed by James, Sari from 26 November 2021 to 16 December 2021</p> <p>22 Nov 2021 11:10am James, Sari - Target Date Revision</p> <p>Target date changed by James, Sari from 16 December 2021 to 25 February 2022</p> <p>25 Nov 2021 10:52am James, Sari</p> <p>As the property Officer I am waiting on Council's legal representative to get back to me with further information and understanding of the subdivision. I have left a message with him again this week.</p> <p>08 Dec 2021 9:06am James, Sari</p> <p>I have called Council's legal representative and left a message today with the receptionist.</p> <p>12 Jan 2022 9:07am James, Sari</p> <p>I contacted the Surveyor who has stated he has passed on this information to Council's legal representative.</p>

Division:

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Officer:

Date From:

Date To:

Action Sheets Report

Printed: Thursday, 18 May 2023 8:57:01 AM

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						<p>14 Feb 2022 12:50pm James, Sari</p> <p>Surveyor has been contacted and will meet with Council survey team this week to discuss the site.</p> <p>15 Feb 2022 1:15pm James, Sari - Target Date Revision</p> <p>Target date changed by James, Sari from 25 February 2022 to 30 July 2022 - This resolution requires surveys, subdivision, drafting of contracts, expressions of interest, and multiple land sales process.</p> <p>24 Feb 2022 2:45pm James, Sari</p> <p>Council survey team to meet with surveyor to survey the site, aiming for next week.</p> <p>09 Mar 2022 8:55am James, Sari</p> <p>Survey team of Council is meeting the Surveyor on Monday the 14th, Council's Survey team will be competing the drainage and the Surveyor will be completing the subdivision after the meeting.</p> <p>15 Mar 2022 4:22pm James, Sari</p> <p>Survey team met with the Surveyor on Monday the 14th of March, Council is now waiting upon the response from the visit.</p> <p>30 Mar 2022 11:07am James, Sari</p> <p>Surveyor has pegged the area and needs to come back for further surveying when he weather has cleared.</p> <p>07 Apr 2022 3:55pm Appleby, Keith - Reallocation</p> <p>Action reassigned to Reid, Adam by Appleby, Keith - New staff member in role.</p> <p>27 Apr 2022 8:44am Reid, Adam</p> <p>Advancement of project delayed due to Council's Senior Design Officer currently on leave and Property Administration Officer is unable to contact the Surveyor tasked to this action.</p> <p>28 Apr 2022 10:25am Reid, Adam</p> <p>Property Officer contacted Surveyor. Surveyor has not finished survey work due to personal illness. Surveyor to report back within two weeks.</p>

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						<p>26 May 2022 10:37am Reid, Adam</p> <p>Due to ongoing illness, contracted surveyor unable to continue job. Surveyor agreed to send his field notes to Property Administration Officer. Property Administration Officer to seek quotes for new surveyor to finalise survey.</p> <p>09 Jun 2022 9:32am Reid, Adam</p> <p>PAO has requested quotes from two local surveying groups. Awaiting reply.</p> <p>14 Jun 2022 3:03pm Reid, Adam - Target Date Revision</p> <p>Target date changed by Reid, Adam from 30 July 2022 to 31 October 2022 - Property Administration Officer awaiting further details on quote from new surveyors.</p> <p>15 Jul 2022 10:03am Reid, Adam</p> <p>Surveyors "New England Surveying & Engineering" have been selected to survey the land. On first inspection, surveyor recommended changes as to how to subdivide the area more thoroughly. Changes being reviewed by Director of Infrastructure Services and Senior Design Officer</p> <p>08 Aug 2022 2:09pm Reid, Adam</p> <p>Discussions held between New England Surveying and Engineering, Director of Infrastructure Services, and Senior Design Officer about proposed changes to subdivision plan held. Changes have been made to the plan.</p> <p>26 Aug 2022 10:20am Reid, Adam</p> <p>New England Surveying and Engineering provided Draft Subdivision Plan. DDPRS to finalise the outstanding Conditions of Consent before submitting for authorisation.</p> <p>06 Oct 2022 3:35pm Reid, Adam</p> <p>Acting Director of Development Planning and Regulatory Services is currently applying for an NMI to allow and electrical plan to be prepared before moving forwards.</p>

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						<p>09 Nov 2022 10:54am Reid, Adam - Target Date Revision</p> <p>Target date changed by Reid, Adam from 31 October 2022 to 30 April 2023 - Works to ensure adherence to the Development Application requirements have not yet been completed.</p> <p>17 Nov 2022 11:59am Reid, Adam</p> <p>An expression of interest has been received for one lot. A separate report will be prepared for Council.</p> <p>16 Feb 2023 10:11am Reid, Adam</p> <p>Discussions have been held between the General Manager, Director of Place and Growth, and Director Infrastructure Services to decide which department will continue to finalise the conditions for subdivision. Due to possible conflicts of interest as Director of the department which approves Subdivision Certificates, it was decided that the Director of Infrastructure continue to complete all works to comply with the subdivision conditions.</p> <p>13 Mar 2023 11:32am Appleby, Keith - Reallocation</p> <p>Action reassigned to Hunt, David by Appleby, Keith - This project will be overseen by Council's property team moving forward.</p> <p>14 Mar 2023 2:45pm Hunt, David</p> <p>Meeting has taken place between Mike Stone (Senior Design Officer) and Liston Legal with further steps to be taken to be advised to the General Manager and Director of Infrastructure Service. Awaiting official letter advising of next steps from Liston Legal, Estimated Budget for civil and landscaping works including fencing, screen plantings and driveway access has been provided by Mike Stone.</p> <p>16 Mar 2023 11:32am Hunt, David - Target Date Revision</p> <p>Target date changed by Hunt, David from 30 April 2023 to 31 December 2023 - Delays anticipated in completing conditions of consent.</p> <p>17 Apr 2023 4:08pm Hunt, David</p> <p>Senior Design Officer (Mike Stone) continuing to work through quotes for Condition of Consent works to be completed for DA approval. This also includes quotes for electricity to the proposed lots. Additional Budget to be created for these works with Council report due for May Council meeting.</p>

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						10 May 2023 4:07pm Hunt, David MANEX report created to review and discuss budget required for Development Assessment Conditions of Consent. After MANEX review, this will progress to Council for discussion and a Resolution.
24/02/2022	7.28	Proposed Sale of 23 Bourke Street Deepwater	Moved Cr A Parsons Seconded Cr J Parry 30.02/22 RESOLUTION That Council calls for Expressions of Interest for the sale of land described as Lot 32 Deposited Plan 978853 at 23 Bourke Street, Deepwater. CARRIED	22/06/2023	Hunt, David	09 Mar 2022 9:01am James, Sari Property Officer is Gathering more information before commencing the Expression of Interest. 15 Mar 2022 8:37am James, Sari 23 Bourke Street is to be surveyed this week by a contracted surveyor. 17 Mar 2022 11:34am James, Sari - Target Date Revision Target date changed by James, Sari from 10 March 2022 to 30 April 2022 30 Mar 2022 11:09am James, Sari Surveyor to survey the area when the weather has cleared. 07 Apr 2022 3:57pm Appleby, Keith - Reallocation Action reassigned to Reid, Adam by Appleby, Keith - New staff member in role 27 Apr 2022 8:41am Reid, Adam Advancement of project delayed due to Council's Senior Design Officer currently on leave and Property Administration Officer is unable to contact the Surveyor tasked to this action. 27 Apr 2022 8:43am Reid, Adam - Target Date Revision Target date changed by Reid, Adam from 30 April 2022 to 30 June 2022 - Advancement of project delayed due to Council's Senior Design Officer currently on leave and Property Administration Officer is unable to contact the Surveyor tasked to this action. 28 Apr 2022 10:26am Reid, Adam Property Officer contacted Surveyor. Surveyor unable to complete survey of property, has advised he is now unable to perform task due to personal illness. Property Officer to contact new Surveyor

Division:		Date From:	
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						<p>14 Jun 2022 3:05pm Reid, Adam</p> <p>Due to surveyor being unavailable, desktop review completed, low risk of property not being as identified. Buyer will assume this risk. Property Officer now preparing draft expression of interest for advertisement.</p> <p>14 Jun 2022 3:09pm Reid, Adam - Target Date Revision</p> <p>Target date changed by Reid, Adam from 30 June 2022 to 31 August 2022 - Draft expression of interest being developed</p> <p>20 Jul 2022 12:09pm Reid, Adam</p> <p>Expression of interest approved and sent to local real estate agents. Submissions to close 4.00pm 17 August 2022.</p> <p>20 Jul 2022 12:14pm Reid, Adam - Target Date Revision</p> <p>Target date changed by Reid, Adam from 31 August 2022 to 31 December 2022 - Due to Expression of Interest process, subsequent tender, advertisement time and sale requirements date is pushed back.</p> <p>09 Sep 2022 12:23pm Reid, Adam</p> <p>No Expressions of interest were returned to Council from this round of requests. Two Expressions were sent on 09/09/2022 to Real Estate agents that had enquired about the sale after the date. New Expression of interest round closes 16/09/2022</p> <p>06 Oct 2022 3:28pm Reid, Adam</p> <p>Received two Expression of Interest from local Real Estate Agents. Property Administration Officer discussing with Director of Infrastructure as to how to progress,</p> <p>17 Nov 2022 12:00pm Reid, Adam</p> <p>The Director has provided instruction to the Property Officer to proceed with an expression of interest process utilising a local real estate agent, with a target of providing a report of expressions received to the February 2023 meeting of Council.</p> <p>02 Dec 2022 5:31pm Appleby, Keith - Target Date Revision</p> <p>Target date changed by Appleby, Keith from 31 December 2022 to 28 February 2023 - The date has been revised to allow time for the EOI process to be completed.</p>

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						<p>02 Feb 2023 9:26am Wilkins, Kimberley - Reallocation</p> <p>Action reassigned to Hunt, David by Wilkins, Kimberley - Directive from MAS to reassign to him so that the action can be managed and closed off in line with sale of property deadlines.</p> <p>02 Feb 2023 9:29am Hunt, David - Target Date Revision</p> <p>Target date changed by Hunt, David from 28 February 2023 to 17 March 2023 - To allow selected Real Estate Agent to complete a 4 week EOI campaign.</p> <p>02 Feb 2023 9:30am Hunt, David</p> <p>Selection of Real Estate Agent to conduct EOI on behalf of Council. Minimum 4 week period for interested parties to provide EOI. Once received, a report to Council will be submitted with recommended actions.</p> <p>10 Feb 2023 9:32am Hunt, David</p> <p>Procurement process completed. Identified Highlands Real Estate to complete Expressions of Interest process over a 4 week process. Once expressions of interest are submitted, a Council report will be progressed recommending an option for sale.</p> <p>13 Mar 2023 10:42am Hunt, David</p> <p>Highlands Real Estate is advertising seeking expressions of interest over a 4 week period. It is expected that a Council report advising of all expressions of interest is presented at the April Council meeting.</p> <p>13 Mar 2023 10:46am Hunt, David - Target Date Revision</p> <p>Target date changed by Hunt, David from 17 March 2023 to 27 April 2023 - Delay in Highlands Real Estate seeking expressions of interest due to Liston Legal having to confirm details for contract of engagement. Expected to have Council report presented at April Council Meeting.</p> <p>14 Apr 2023 10:07am Hunt, David - Target Date Revision</p> <p>Target date changed by Hunt, David from 27 April 2023 to 22 June 2023 - Delay in Liston Legal in providing contract of sale to Highlands Real Estate. Land will be listed for expressions of interest from 17th of April for 4 weeks. It is now expected that a report will be generated for the 22nd of June Council meeting.</p>

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						<p>10 May 2023 4:10pm Hunt, David</p> <p>Expressions of Interest for the purchase of the vacant land are being advertised by Highlands Real Estate for a 4 week period. This period ends on Sunday 14th of May with a report due to Manager of Asset Services after this date. Once this report is received, a report to Council will be created.</p>
25/08/2022	7.27	Boundary Realignment request between Glen Innes Severn Council and Inverell Shire Council	<p>Moved Cr A Parsons Seconded Cr T Alt</p> <p>29.08/22 RESOLUTION</p> <p>THAT Council:</p> <ol style="list-style-type: none"> Accepts in principle the proposal to have the boundary realigned between Glen Innes Severn Council and Inverell Shire Council areas by transferring part of Crown Land Road Corridor between Lot 107 DP753292 and Lot 2 DP1187044 having an area of approximately 700m² from the Inverell Shire Council Local Government Area to the Glen Innes Severn Council Local Government Area; Makes an application to the Minister for Local Government and the Governor to alter the boundaries of the Glen Innes Severn Council and Inverell Shire Council; and Obtains a prior commitment from the requesting party that any costs incurred in undertaking the boundary adjustment will be reimbursed by them to the Glen Innes Severn Council. <p>CARRIED</p>	30/06/2023	Hunt, David	<p>09 Sep 2022 10:47am Reid, Adam - Target Date Revision</p> <p>Target date changed by Reid, Adam from 08 September 2022 to 31 December 2022 - Letter to Inverell Shire Council not yet approved.</p> <p>09 Sep 2022 12:16pm Reid, Adam - Target Date Revision</p> <p>Target date changed by Reid, Adam from 31 December 2022 to 30 June 2023 - After investigation into past Boundary Realignments, time frame extended.</p> <p>06 Oct 2022 3:39pm Reid, Adam</p> <p>As the Property Administration Officer has been deployed to another department for emergency staffing, no further actions have been taken. A letter to Inverell Shire Council will be prepared on the Property Administration Officers return.</p> <p>17 Nov 2022 12:01pm Reid, Adam</p> <p>Action has not progressed as Property Officer has been diverted to alternate duties</p> <p>21 Dec 2022 1:40pm Reid, Adam</p> <p>Property Administration Officer has sent letter to Inverell Shire Council to proceed with rationalisation. Inverell Shire Council to discuss at 23 February 2022 Meeting.</p> <p>01 Feb 2023 12:02pm Reid, Adam</p> <p>Property Administration Officer has sent letter to Inverell Shire Council to proceed with rationalisation. Inverell Shire Council to discuss at 23 February 2022 Meeting.</p>

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						<p>13 Mar 2023 11:38am Appleby, Keith - Reallocation</p> <p>Action reassigned to Hunt, David by Appleby, Keith - Reallocated to the Manager of Asset Services as the Property Officer has been tasked elsewhere for a period of time.</p> <p>13 Mar 2023 11:58am Hunt, David</p> <p>Property Administration Officer (PAO) awaiting official notification from Inverell Shire Council on Council resolution from 22.02.23. Inverell Shire Council Minutes of Ordinary Council Meeting notes that Council accepts in principle the proposal to have the boundary realigned between Glen Innes Severn Council and Inverell Shire Council areas. PAO will request notification from Inverell Shire Council as a follow-up activity. Submission will be submitted to the Minister for Local Government and Governor for review.</p> <p>16 Mar 2023 11:55am Hunt, David</p> <p>Property Administration Officer received confirmation via email of agreement from Inverell Shire Council noting that as the land has historically been un-rateable land, there is no need for negotiations between Councils regarding rates. Property Administration Officer to write application to the Minister for Local Government and Governor.</p> <p>18 Apr 2023 8:57am Hunt, David</p> <p>Property Administration Officer is preparing the application to the Minister for Local Government and Governor.</p> <p>11 May 2023 10:38am Hunt, David</p> <p>Property Administration Officer is preparing the application to the Minister for Local Government and Governor with the submission to be made in June 2023.</p>
25/08/2022	7.25	Operation of the Glen Innes Aquatic Centre	<p>Moved Cr T Alt Seconded Cr T Arandale</p> <p>27.08/22 RESOLUTION</p> <p>THAT Council:</p> <p>1. Instructs the General Manager to consider a full-service review of the Glen Innes and Emmaville Aquatic Centres in the 2022-2023 Operational Plan and Budget;</p>	30/06/2023	Archibald, Graham	<p>29 Aug 2022 2:46pm Archibald, Graham</p> <p>Letter of Offer written and signed off by the Contractor at Emmaville Aquatic Centre to extend the Lease for a further one (1) year after current lease runs out at the end of the current season 2022-2023. This now extends the lease to the end of the 2023-2024 Season. Signed letter has been entered into ECM.</p>

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Action Sheets Report			

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			2. Seeks Expressions of Interest to lease the Glen Innes Aquatic Centre and the Emmaville Aquatic Centre commencing in the 2023-2024 Financial Year; and			29 Aug 2022 2:50pm Archibald, Graham - Target Date Revision Target date changed by Archibald, Graham from 08 September 2022 to 31 October 2022 - The date has been extended so as to allow the research for monies and to communicate with the GM to see how Council wants to proceed with the Service review.
			3. Endorses the continuation of a further one (1) year for the current lease agreement for the Emmaville Aquatic Centre.			18 Oct 2022 1:45pm Archibald, Graham - Target Date Revision Target date changed by Archibald, Graham from 31 October 2022 to 30 June 2023
			CARRIED			18 Oct 2022 1:48pm Archibald, Graham - Target Date Revision Target date changed by Archibald, Graham from 30 June 2023 to 30 June 2023 - To be able to search for avenues of funding to carry out the Service review of the two Aquatic Centres and to also consult with the new Director of Growth and Place who has experience in these types of reviews. 18 Oct 2022 1:48pm Archibald, Graham To be able to search for avenues of funding to carry out the Service review of the two Aquatic Centres and to also consult with the new Director of Growth and Place who has experience in these types of reviews the action date has been changed to the 30 June 2023. EOI's will be prepared for advertising February 2023 for the leasing of the two Centres. 11 Nov 2022 11:39am Archibald, Graham EOI's will be prepared for advertising once a service review is conducted and finalised for the operational lease of the Aquatic Centre. Date aimed for 30 June 2023 02 Dec 2022 8:14am Archibald, Graham Consultation with the new Director of Place and Growth has occurred, the task of carrying out the aquatic centres service review has commenced. 15 Feb 2023 2:03pm Archibald, Graham The review is well under way and has also been sent to finance for their input.

Division:		Date From:	
Committee:	Council	Date To:	
Officer:			
Action Sheets Report		Printed: Thursday, 18 May 2023 8:57:01 AM	

^MEETING DATE	ITEM NO.	SUBJECT	MOTION	TARGET DATE	RESPONSIBLE OFFICER	COMMENTS
						18 Apr 2023 10:12am Archibald, Graham Finance have supplied the review information requested to continue with the swim centre reviews. 15 May 2023 1:14pm Archibald, Graham Review of Aquatic Centres Continuing with services provided and Opening Hours being investigated.
27/10/2022	7.3	Local Economic Development Support Fund Policy Applications	Moved Cr J Parry Seconded Cr T Arandale 5.10/22 RESOLUTION THAT Council: 1. Reimburses Attract Connect Stay – Glen Innes \$21,955 for the Community Workforce Recruiter Connector Feasibility Study with 50% payment to commence the project and 50% payment on completion and presentation to Council of the Feasibility Study. 2. Reimburses the Glen Innes Show Society \$7,000 for the 2023 Annual Glen Innes Show, with 50% reimbursed prior to the event, and 50% reimbursed following the successful holding of the event. 3. Reimburses the Ben Falls Retreat \$7,045 for the expansion of cabin accommodation with 100% paid on approval and provision of the Development Application for the cabins to Council. 4. Reimburses Karinya \$20,000 for the construction of new units with 100% paid on approval and provision of the Complying Development Certificate to Council. 5. Reimburses Spend In Glen \$10,000 for the operation of the 2023 Christmas Promotion with 100% paid on receipt of invoice to Council.	31/07/2023	Bombell, Rhonda	14 Nov 2022 9:39am Davis, Margot - Target Date Revision Target date changed by Davis, Margot from 10 November 2022 to 30 November 2022 - Margot has been on leave however should be completed by 18 November 2022. 02 Dec 2022 9:27am Burley, Gayleen Spend in Glen and Glen Innes Show Society have been sent their Service Agreements in accordance with the Council resolution. Council is awaiting further details and confirmation of project delivery dates from the remaining three recipients before issuing Service Agreements/funding. 07 Feb 2023 1:02pm Duffell, Debbie - Reallocation Action reassigned to Bombell, Rhonda by Duffell, Debbie - Reallocation requested by the Director of Place and Growth 09 Feb 2023 2:39pm Bombell, Rhonda Grants Officer has forwarded official notification letters to each of the recipients in November and December 2022. Service agreements have been counter signed and executed with Glen Innes Show Society and Spend In Glen. \$10,000 allocation for Spend in Glen has been paid in full as per Council resolution 50% instalment payment to Glen Innes Show Society. In regard to the remaining recipient service agreements the Grants Officer is awaiting further instruction from senior management in regard to activity deadlines. 09 Feb 2023 2:50pm Bombell, Rhonda - Target Date Revision Target date changed by Bombell, Rhonda from 30 November 2022 to 28 February 2023 - When confirmation from senior management on activity deadlines is received, service agreements will be sent out to remaining recipients for signing and execution. Recipient Glen Industries are required to complete additional requirements as per Council resolution prior to service agreement execution.

Division:		Date From:	
Committee:	Council	Date To:	
Officer:			
Action Sheets Report		Printed:	Thursday, 18 May 2023 8:57:01 AM

^MEETING DATE	ITEM NO.	SUBJECT	MOTION	TARGET DATE	RESPONSIBLE OFFICER	COMMENTS
			<p>6. Reimburses Glen Industries \$25,000 for the acquisition and commissioning of plastic recycling equipment on receipt of invoice to Council, the inclusion of the supplier invoice as proof of purchase, and confirmation in writing that the equipment will be installed in the Glen Innes premises prior to monies being released.</p> <p>Further, that in order to receive the \$25,000, Glen Industries must comply with the conditions of their Lease and supply Council with all requirements regarding their Lease Agreement as previously requested – the Annual Lease Agreement for the Glen Innes Landfill Recycling requires an Annual Report regarding the amount of recycling material processed through the recycling centre.</p> <p>7. Requests the Manager of Economic Development to write to all unsuccessful applicants outlining how future submissions could be improved to meet the criteria and provisions of the Local Economic Development Support Fund Policy.</p> <p>8. Requests the Manager Economic Development to communicate to all successful applicants the outcome of their application including a stipulation of the funding to provide Council with evidence of the project completion and invite Council to official openings, events or otherwise in recognition of Council's contribution to their project.</p> <p>CARRIED</p>			<p>09 Feb 2023 2:50pm Bombell, Rhonda - Target Date Revision</p> <p>Target date changed by Bombell, Rhonda from 28 February 2023 to 28 February 2023</p> <p>09 Mar 2023 2:02pm Bombell, Rhonda</p> <p>Upon approval from Director of Place and Growth and acting Economic Development Manager grants officer has customised service agreements to remaining recipients has per Council resolution. Glen Industries counter signed service agreements have now been sent.</p> <p>14 Mar 2023 9:08am Bombell, Rhonda - Target Date Revision</p> <p>Target date changed by Bombell, Rhonda from 28 February 2023 to 28 April 2023 - Decision and direction has been made by Director of Place and Growth in consultation with acting Manager of Economic Development and Grants Officer. The remaining service agreements can be distributed to remaining recipients and has been actioned and awaiting remaining to be signed and executed to complete this action.</p> <p>14 Mar 2023 9:15am Bombell, Rhonda - Target Date Revision</p> <p>Target date changed by Bombell, Rhonda from 28 April 2023 to 28 April 2023</p> <p>18 Apr 2023 10:56am Burley, Gayleen - Target Date Revision</p> <p>Target date changed by Burley, Gayleen from 28 April 2023 to 31 July 2023 - Limited staff resourcing at this time. Priority focus for Economic Development staff has been on the delivery of key events Minerama and ACF).</p> <p>15 May 2023 2:13pm Bombell, Rhonda - Target Date Revision</p> <p>Target date changed by Bombell, Rhonda from 31 July 2023 to 31 July 2023</p> <p>15 May 2023 2:18pm Bombell, Rhonda</p> <p>Acting MED and Grants Officer will be completing a background analysis to determine if the LEDSF continues in the same nature or if its intent changes. A report will be sent through to MANEX after the completion of the background analysis Monday 22 May.</p>

Division:		Date From:	
Committee:	Council	Date To:	
Officer:			
Action Sheets Report		Printed: Thursday, 18 May 2023 8:57:01 AM	

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15/12/2022	12.1	Expression of Interest - Proposed Industrial Subdivision Dumaresq Street	Moved Cr T Arandale Seconded Cr L Gresham 29.12/22 RESOLUTION THAT Council: 1. Accepts “in principle” and “without prejudice” the expression of interest submitted by Sandra and Stafania Pallotta from The Organic Tshirt Factory to purchase proposed Lot 3 from the subdivision on Lot 1 DP 500396, 180 Dumaresq Street, Glen Innes industrial land; 2. As per Council resolution 26.11/22, procures a valuation to be undertaken on the remaining four (4) undeveloped lots being lots 1, 2, 3 and 5 and delegates the General Manager or his delegate to negotiate a contract for the sale; and 3. Provides landowner consent for lodging applications for the development on the subject lot. CARRIED	31/12/2023	Hunt, David	03 Feb 2023 2:09pm Duffell, Debbie - Reallocation Action reassigned to Appleby, Keith by Duffell, Debbie - This project is now being delivered by Infrastructure Services. 07 Feb 2023 12:01pm Duffell, Debbie - Reallocation Action reassigned to Price, Sam by Duffell, Debbie - Keith Appleby on leave. 07 Feb 2023 1:59pm Price, Sam - Target Date Revision Target date changed by Price, Sam from 29 December 2022 to 13 March 2023 - New Surveying contractor working thru DA conditions to finalise sub division 13 Mar 2023 11:28am Appleby, Keith - Reallocation Action reassigned to Hunt, David by Appleby, Keith - This matter falls under Council's property services function. 16 Mar 2023 10:42am Hunt, David - Target Date Revision Target date changed by Hunt, David from 13 March 2023 to 04 June 2023 - Conditions of consent to be completed by Council before subdivision plan can be registered and certificate issued by Council. Valuation has been obtained. 16 Mar 2023 11:30am Hunt, David - Target Date Revision Target date changed by Hunt, David from 04 June 2023 to 31 December 2023 - Delays anticipated for completion of conditions of consent. 17 Apr 2023 4:13pm Hunt, David Meeting has taken place in April between The Organic T-Shirt Company, DIS and DPG to progress expression of interest. Discussions are ongoing. 10 May 2023 4:14pm Hunt, David Discussions are still ongoing between The Organic T-Shirt Company and Glen Innes Severn Council.

Division:		Date From:	
Committee:	Council	Date To:	
Officer:		Printed:	Thursday, 18 May 2023 8:57:01 AM
Action Sheets Report			

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15/12/2022	7.13	LEP Map Error - 1278 Glen Elgin Road, Glen Elgin	Moved Cr L Gresham	Seconded Cr J Parry	30/06/2023	Taminiau, Kathleen	<p>08 Feb 2023 8:42am Taminiau, Kathleen</p> <p>Council forwarded the 3.22 submission report to the Department of Planning on 19/12/2022. The Department of Planning rejected the submission due to the submission being unable to comply with s3.22 as a minor correction or error noting; 1. The draft LEP was exhibited as E3 for the land., 2. Council resolved to make the LEP as E3 for the land., 3. The highly vegetated nature of the land., Council notified the landowners of the resolution and outcome of the submission (rejection) to the landowners on 23/01/2023., Council is now undertaking further investigations in relation to this matter including engagement with multiple State Government Departments/Agencies and review of historical records.</p> <p>08 Feb 2023 8:49am Taminiau, Kathleen - Target Date Revision</p> <p>Target date changed by Taminiau, Kathleen from 29 December 2022 to 31 March 2023</p> <p>18 Apr 2023 11:50am Burley, Gayleen - Target Date Revision</p> <p>Target date changed by Burley, Gayleen from 31 March 2023 to 30 June 2023 - Council is engaging with multiple State Government Agencies to assist in resolving this matter.</p>
			<p>15.12/22 RESOLUTION</p> <p>THAT Council:</p> <ol style="list-style-type: none"> Resolves to forward the Section 3.22 of the Environmental Planning and Assessment Act Submission Report to the Minister for Planning to expedite the Local Environmental Plan map amendment; and Notifies the landowners of the resolution. <p>CARRIED</p>				
15/12/2022	7.4	Glencoe Library Services	Moved Cr T Arandale	Seconded Cr C Sparks	28/07/2023	Byrne, Kerry	<p>22 Dec 2022 9:37am Byrne, Kerry - Target Date Revision</p> <p>Target date changed by Byrne, Kerry from 29 December 2022 to 28 July 2023 - Council's meeting on 15/12/22 authorised a resolution which included organising a tender for services at the completion of the Glencoe Library Services contract at the end of June 2023. The date has been revised to allow a tendering process for the contract.</p> <p>16 Feb 2023 10:32am Byrne, Kerry - Target Date Revision</p> <p>Target date changed by Byrne, Kerry from 28 July 2023 to 28 July 2023 - The current Branch Library Contractor's contract finishes at the end of June 2023. Council's Resolution states that the current contractor continues the delivery of service till June 2023 and an expression of interest be organised to gauge community interest in supplying Library Services to Glencoe before the end of the current contract.</p>
			<p>6.12/22 RESOLUTION</p> <p>THAT Council:</p> <ol style="list-style-type: none"> Continues the current delivery of Glencoe Library Services; and Seeks expressions of interest for the contract to deliver the Glencoe Library Services from June 2023. <p>CARRIED</p>				

Division:		Date From:	
Committee:	Council	Date To:	
Officer:			
Action Sheets Report		Printed: Thursday, 18 May 2023 8:57:01 AM	

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						<p>16 Mar 2023 3:57pm Byrne, Kerry</p> <p>The current Branch Library Contractor's contract finishes at the end of June 2023. Council's Resolution states that the current contractor continues to deliver the service till June 2023 and an expression of interest be organised to gauge community interest in supplying Library Services to Glencoe before the end of the current contract.</p> <p>18 Apr 2023 8:05am Byrne, Kerry</p> <p>The current Branch Library Contractor's contract finishes at the end of June 2023. MLLC is currently researching suitable Expression of Interest options (Monkey Survey, Outlook surveys).</p> <p>10 May 2023 9:28am Byrne, Kerry</p> <p>An Expression of Interest for the Glencoe Library Service was circulated on the 20 April 2023 on Council and the Library's Facebook and an article will appear in the Glen Innes Examiner's 'Our Council'. Flyers and Posters are circulating at the Library in Glen Innes and the village Libraries. The closing date is 4.30 pm, Friday 19 May 2023.</p>
23/02/2023	12.1	Glen Innes Skate Park - Tender	<p>Moved Cr J Parry Seconded Cr C Sparks</p> <p>26.02/23 RESOLUTION</p> <p>THAT Council:</p> <ol style="list-style-type: none"> After due consideration of the tender response received for Tender T22-06 - Glen Innes Skate Park Redevelopment, declines to accept the tender, for the reason that the submission did not meet tendering requirements. Does not re-tender the project on the grounds that the project has been released to market twice with only one (1) non-compliant submission being received by Convic Pty Ltd. Authorises the General Manager or his delegate to negotiate a contract to Council's satisfaction with Convic Pty Ltd, on a full design and construct basis, for the development of a new Glen Innes Skate Park Facility within the project budget of \$344,807. <p>CARRIED</p>	31/05/2023	Burley, Gayleen	<p>13 Mar 2023 1:35pm Burley, Gayleen - Target Date Revision</p> <p>Target date changed by Burley, Gayleen from 09 March 2023 to 28 April 2023 - Time needed to negotiate an agreement with proposed contractor.</p> <p>13 Mar 2023 1:36pm Burley, Gayleen</p> <p>Negotiation with proposed contractor to be undertaken.</p> <p>17 Apr 2023 4:21pm Burley, Gayleen - Target Date Revision</p> <p>Target date changed by Burley, Gayleen from 28 April 2023 to 31 May 2023 - Contract negotiations still in progress.</p> <p>17 May 2023 10:53am Burley, Gayleen</p> <p>Contract has been executed.</p>

Division:

Committee:

Officer:

Council

Date From:

Date To:

Action Sheets Report

Printed: Thursday, 18 May 2023 8:57:01 AM

MEETING DATE	ITEM NO.	SUBJECT	MOTION	TARGET DATE	RESPONSIBLE OFFICER	COMMENTS															
23/02/2023	7.12	Life Choices - Support Services Fees and Charges 2022-2023	<div>Moved Cr J Parry Seconded Cr C Sparks</div> <div>13.02/23 RESOLUTION</div> <div>THAT Council:</div> <div><div><div>1.</div><div>Endorses the proposed Life Choices - Support Services Home Care Packages Fees and Charges as necessitated by recent Australian Government aged care industry reforms.</div></div><div><div>2.</div><div>Advertises the following proposed Life Choices - Support Services Home Care Packages Fees and Charges for public exhibition from Thursday, 2 March 2023 until 4pm on Wednesday, 29 March 2023 and seeks public submissions on the proposed fees and charges:</div></div></div> <table><tr><th>Level</th><th>Proposed Care Management Fee</th><th>Proposed Package Management Fee</th></tr><tr><td>Level 1</td><td>\$62.00</td><td>\$44.00</td></tr><tr><td>Level 2</td><td>\$121.00</td><td>\$92.00</td></tr><tr><td>Level 3</td><td>\$184.00</td><td>\$202.16</td></tr><tr><td>Level 4</td><td>\$248.00</td><td>\$306.46</td></tr></table> <div><div>3.</div><div>Displays the proposed fees on Council’s website, and that they be made available for viewing at the following locations:<div><div>☐ Council’s Town Hall Office;</div><div>☐ Council’s Church Street Office; and</div><div>☐ The Village Post Offices at Deepwater, Emmaville and Glencoe.</div></div></div></div> <div><div>4.</div><div>Requests the Manager of Community Services to prepare a further report to Council after the exhibition period in the event of Council receiving any significant submissions regarding specific fees and charges; otherwise, that the proposed LC-SS fees and charges will be adopted by Council.</div></div>	Level	Proposed Care Management Fee	Proposed Package Management Fee	Level 1	\$62.00	\$44.00	Level 2	\$121.00	\$92.00	Level 3	\$184.00	\$202.16	Level 4	\$248.00	\$306.46	30/06/2023	Williams, Anthony	<div>13 Mar 2023 11:16am Williams, Anthony</div> <div>Life Choices - Support Services Home Care Packages Fees and Charges currently on public exhibition from Thursday, 2 March 2023 until 4pm on Wednesday, 29 March 2023. Council is seeking public submissions on the proposed fees and charges: Fees and charges as per Policy.</div> <div>13 Mar 2023 11:20am Williams, Anthony - Target Date Revision</div> <div>Target date changed by Williams, Anthony from 09 March 2023 to 28 April 2023 - Public Exhibition Period ends on 29 March 2023. Revised Fees and Charges process shall be completed thereafter.</div> <div>11 Apr 2023 3:02pm Williams, Anthony</div> <div>MCS to seek any feedback to 29 March and then progress according to the resolution.</div> <div>10 May 2023 10:32am Williams, Anthony</div> <div>Additional Staff shortages within community services are further compromising efforts to complete this project.</div> <div>10 May 2023 10:36am Williams, Anthony - Target Date Revision</div> <div>Target date changed by Williams, Anthony from 28 April 2023 to 30 June 2023 - Additional Staff shortages within community services are further compromising efforts to complete this project.</div>
Level	Proposed Care Management Fee	Proposed Package Management Fee																			
Level 1	\$62.00	\$44.00																			
Level 2	\$121.00	\$92.00																			
Level 3	\$184.00	\$202.16																			
Level 4	\$248.00	\$306.46																			
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Division:		Date From:	
Committee:	Council	Date To:	
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Action Sheets Report		Printed: Thursday, 18 May 2023 8:57:01 AM	

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23/03/2023	7.16	New England Rail Trail - Glen Innes to Ben Lomond	Moved Cr T Arandale Seconded Cr C Sparks 19.03/23 RESOLUTION That Council progresses the lease arrangements and commences the design process for the construction and ongoing operation of the New England Rail Trail between Glen Innes and Ben Lomond. CARRIED	31/08/2023	Appleby, Keith	18 Apr 2023 5:29pm Appleby, Keith A meeting has been held with NSW Public Works Advisory to prepare an application for additional funding as identified in the desktop review. A draft lease area has been forwarded to TfNSW for review. 19 Apr 2023 4:52pm Appleby, Keith - Target Date Revision Target date changed by Appleby, Keith from 06 April 2023 to 31 August 2023 - The lease agreement is expected to take a number of months to progress through the process. 15 May 2023 1:20pm Appleby, Keith TfNSW were contacted for an update regarding the lease. The relevant officer advised that the review of Council's draft corridor has not yet been undertaken due to workload and provided an apology. Separately an application has been drafted for additional funding under the BLERF program in accordance with the desktop review completed by Public Works Advisory.
27/04/2023	7.13	Highlands Hub Lease Agreement and Revised Fees and Charges	Moved Cr T Arandale Seconded Cr A Parsons 15.04/23 RESOLUTION THAT Council: 1. Authorises for the General Manager to sign the lease agreement renewal Option 1 between the owners of 167 Grey Street, Glen Innes (Keiran Wayne Love and Michelle Debra Tomlinson) and Glen Innes Severn Council, for the ongoing operation of the Highlands Business and Community Hub, on behalf of Council, for a further two years from 1 December 2023 until 30 November 2025; and 2. Adopts the revised Highland Business and Community Hub Fees and Charges for the remainder of 2022/23. CARRIED	31/05/2023	Hunt, David	02 May 2023 9:44am Duffell, Debbie Additional task assigned to Adam Reid to complete the action regarding exercising Option 1 of the lease renewal period. 11 May 2023 10:14am Duffell, Debbie - Reallocation Action reassigned to Hunt, David by Duffell, Debbie - David requested that this task be reassigned to him. 11 May 2023 10:30am Hunt, David PAO will exercise option 1 of the Highlands Hub Lease on the 31.05.23, which is the first actionable day available, as per the lease. 11 May 2023 2:02pm Duffell, Debbie - Target Date Revision Target date changed by Duffell, Debbie from 11 May 2023 to 31 May 2023 - Target date changed in line with commentary.

Division:		Date From:	
Committee:	Council	Date To:	
Officer:			
Action Sheets Report		Printed:	Thursday, 18 May 2023 8:57:01 AM

^MEETING DATE	ITEM NO.	SUBJECT	MOTION	TARGET DATE	RESPONSIBLE OFFICER	COMMENTS
27/04/2023	7.14	Bushfire Community Recovery and Resilience Fund - Reallocation of Unspent Community Project Funds	Moved Cr T Arandale Seconded Cr A Parsons 16.04/23 RESOLUTION THAT Council: 1. Approaches the Glen Innes & District Community Centre to offer \$19,084 to fund the recommencement of an outreach program and 'Safe in our Town' program in Wyaliba, Deepwater and Emmaville with the aim to develop a more coordinated community response to the issue of family and domestic violence; and 2. Authorises the General Manager, or his delegate, to identify and disperse any unspent Bushfire Community recovery and Resilience Fund (BCCRF) funds to one or more local community group project/s that meet the BCRRF guidelines, should the Glen Innes & District Community Centre decline to accept the \$19,084 for the delivery of the abovementioned project. CARRIED	31/05/2023	Burley, Gayleen	17 May 2023 10:57am Burley, Gayleen Council is working with 2 community organisations to deliver 3 community projects as follows:; 1. Glen Innes Toy Library - Gymini Crickets Program, 2. Glen Innes and District Community Centre for "Safe in our Town" program , 3. Glen Innes and District Community - deliver programs including Snack n Chat and other needed service and minor equipment improvements. 17 May 2023 10:59am Burley, Gayleen - Target Date Revision Target date changed by Burley, Gayleen from 11 May 2023 to 31 May 2023
27/04/2023	7.17	Repeal of Unsealed Roads Rock Removal Policy	Moved Cr A Parsons Seconded Cr T Arandale 19.04/23 RESOLUTION That Council repeals the Unsealed Roads Rock Removal Policy. CARRIED	11/06/2023	Kamphorst, Anthony	17 May 2023 10:47am Kamphorst, Anthony - Target Date Revision Target date changed by Kamphorst, Anthony from 11 May 2023 to 11 June 2023 - Additional time needed to develop the Unsealed Roads Rock Removal Procedure to replace this repealed policy.



Community Satisfaction Survey

A random survey of 392 residents
for Glen Innes Severn Council

May 2023



RESEARCH REPORT

Community Satisfaction Survey

A random survey of 392 residents for Glen Innes Severn Council

May 2023

Prepared by: James Parker and Craig Stuchbury

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Version: 04



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CONTENTS

1. EXECUTIVE SUMMARY	7
2. SURVEY METHODOLOGY	8
2.1. Data Collection	8
2.2. Data Handling	8
2.3. Benchmarking	8
2.4. Data Analysis	8
3. SURVEY FINDINGS	9
3.1. Performance of Glen Innes Severn Council	9
3.2. Council Services and Facilities	10
3.3. Drivers of Satisfaction	28
Priority Issues	32
Living in Glen Innes Severn Council Area	35
4. APPENDIX 1: QUESTIONNAIRE	45
5. APPENDIX 2: RESPONDENT PROFILE	53
6. APPENDIX 3: 2023 SUBGROUP TABLES	56

FIGURES

Figure 1 Satisfaction with Performance of Council	9
Figure 2 Satisfaction with Performance of Council – Internal Benchmarks	9
Figure 3: Benchmarking of regional Councils to 2021 vs. 2022 & 2023	10
Figure 4 Governance, Leadership & Communication	10
Figure 5 Governance, Leadership & Communication – External Benchmarks	12
Figure 6 Community Support	13
Figure 7 Community Support – Internal Benchmarks	14
Figure 8 Community Support – External Benchmarks	15
Figure 9 Transport and Connectivity	16
Figure 10 Transport and Connectivity – Internal Benchmarks	17
Figure 11 Transport and Connectivity – External Benchmarks	18
Figure 12 Planning and Development	19
Figure 13 Planning and Development – Internal Benchmarks	20
Figure 14 Planning and Development – External Benchmarks	21
Figure 15 Service Delivery and Asset Management	22
Figure 16 Service Delivery and Asset Management – Internal Benchmarks	24
Figure 17 Service Delivery and Asset Management – External Benchmarks	26
Figure 19 Quadrant Analysis	29
Figure 20 Value most about Glen Innes Severn region	32
Figure 21 Highest Priority Issues	33
Figure 22 Quality of Life	34
Figure 23 Council Planning and Engagement	35
Figure 24 Community Pride	37
Figure 25 Community Services and Support	38
Figure 26 Culture & Lifestyle	39
Figure 27 The Local Economy	40
Figure 28 Community Safety	41
Figure 29 Transport, Housing & Development	43

TABLES

Table 1 Satisfaction with Performance of GISC Compared to External Benchmark	10
Table 2 Governance, Leadership & Communication – Internal Benchmarks (mean scores)	11
Table 3 Governance, Leadership & Communication – Subgroup Analysis	11
Table 4 Community Support – Internal Benchmarks (mean scores)	13
Table 5 Community Support – Subgroup Analysis	14
Table 6 Transport and Connectivity – Internal Benchmarks (mean scores)	16
Table 7 Transport and Connectivity – Subgroup Analysis	17
Table 8 Planning and Development – Internal Benchmarks (mean scores)	19
Table 9 Planning and Development – Subgroup Analysis	20
Table 10 Service Delivery and Asset Management – Internal Benchmarks (mean scores)	23
Table 11 Service Delivery and Asset Management – Subgroup Analysis	25
Table 12 Quadrant Analysis	30
Table 13 Expectation Gap for 36 services and facilities	31
Table 14 Value most about Glen Innes Severn region – Subgroup Analysis	33
Table 15 Highest Priority Issues (Total Mentions) – Subgroup Analysis	34
Table 16 Quality of Life Demographic comparison – Internal Benchmarks (mean scores)	34
Table 17 Council Planning and Engagement – Internal Benchmarks (mean scores)	36
Table 18 Council Planning and Engagement – Subgroup Analysis	36
Table 19 Community Pride – Internal Benchmarks (mean scores)	37
Table 20 Community Pride – Subgroup Analysis	37
Table 21 Community Services and Support – Internal Benchmarks (mean scores)	38
Table 22 Community Services and Support – Subgroup Analysis	39
Table 23 Culture & Lifestyle – Internal Benchmarks (mean scores)	40
Table 24 Culture & Lifestyle – Subgroup Analysis	40
Table 25 The Local Economy – Internal Benchmarks (mean scores)	41
Table 26 The Local Economy – Subgroup Analysis	41
Table 27 Community Safety – Internal Benchmarks (mean scores)	42

TABLES

Table 28 Community Safety – Subgroup Analysis	42
Table 29 Transport, Housing & Development – Internal Benchmarks (mean scores)	43
Table 30 Transport, Housing & Development – Subgroup Analysis	44
Table 31 Sample Profile 1 (Village)	53
Table 32 Sample Profile 2 (Age)	53
Table 33 Sample Profile 3 (Tenure)	53
Table 34 Sample Profile 4 (Length of time lived in area)	54
Table 35 Sample Profile 5 (Gender)	54

1. EXECUTIVE SUMMARY



Results for the 2023 Glen Innes Severn Council community satisfaction survey were broadly lower than in 2020.

Among the key findings:

1. Net overall satisfaction (proportion satisfied less proportion dissatisfied) in 2023 was +7, down from +19 in 2020. The overall mean score (3.04) was slightly above a neutral (3.0) result, but down on the 3.34 recorded in 2020.
2. The main factor in this decline appears to be a significant fall in satisfaction with sealed roads, with 82% dissatisfied and the average satisfaction score falling from 2.33 (on a 1-5 scale) in 2020 to 1.69 in 2023.
3. (Note that the concern with roads, and their impact of this on overall satisfaction, are common factors among all NSW regional councils surveyed since the start of 2022. In fact, the mean overall satisfaction score of regional NSW Councils surveyed in 2022 and 2023 has fallen 10%, from 3.34 to 3.01. This has been accompanied by a 21% decline in satisfaction with the quality of sealed roads over the same period.)
4. There were no significant increases in 2023 mean scores for any of the 36 services and facilities measured. The best performing 2023 category was Service delivery and asset management, as it had no statements lower than the rest of the regional NSW benchmarks.
5. Seventeen out of the total 36 services and facilities (47%) were below a neutral mean score of 3.0 in 2023 (up from 19% in 2020). The entirety of the Governance, leadership and communication and Transport and connectivity categories had mean scores below neutral.
6. The five services and facilities with the strongest relationship to GISC's 2023 overall performance (correlation coefficients) were:
 - Consultation with the community (0.575)
 - Financial management (0.539)
 - Council provision of information (0.534)
 - Long term economic planning for the future (0.482)
 - Condition/maintenance of sealed roads (0.462)
7. Residents surveyed aged 65+ were often significantly more satisfied with many of the 36 services and facilities studied (and more positive on many quality-of-life statements), while residents surveyed aged 50-64 were often significantly less satisfied with many services and facilities.
8. Glen Innes Severn Council in 2023 was above the regional NSW benchmark averages for:
 - Tourism
 - Events and festivals
 - Protecting the natural environment
 - Public toilets
 - Protecting heritage values and buildings
9. Eleven out of the 25 quality of life statements (44%) had mean scores significantly lower in 2023 than in 2020, including the entire Community safety category and four out of the five statements in Transport, housing & development. Affordable housing and cost of living pressures appear to be two major factors in this decline.

2. SURVEY METHODOLOGY



2.1. DATA COLLECTION

Data was collected by Taverner Research Group via random CATI (telephone) interviewing during the period Wednesday 29 March to Thursday 20 April 2023, inclusive.

Residents were called up to seven times at different stages of the morning, afternoon, or evening. Once successfully contacted, they were offered call-backs if necessary to complete the interview at a more convenient time.

Of the 392 adult residents completing the survey, 218 did so via mobile phone and 174 via fixed-line phone). A copy of the questionnaire is available in Appendix 1. Median length of interview was 17 minutes.

Based on the number of households within the Glen Innes Severn LGA, a random sample of 392 adult residents implies a margin of error of +/- 4.8% at the 95% confidence level.¹

2.2. DATA HANDLING

Data handling and analysis was carried out using the statistical database program "Q". All responses are de-identified to ensure the anonymity of respondents. The collected data often cannot mirror the exact age/sex distribution of the region, due to the voluntary nature of this survey, availability of individuals and other issues. To correct for this, the collected data set is weighted to bring it back to the ideal age/sex distribution as per 2021 ABS Census data.

2.3. BENCHMARKING

Three internal benchmarks were available (2016, 2018 and 2020 GISC community satisfaction surveys), and external benchmarking achieved for all statements for which Taverner had a critical mass in regional NSW (at least three councils out of the 33 currently in our database).

2.4. DATA ANALYSIS

Statistical testing was conducted across results by gender, age, town/village, how long lived in GISC LGA, and housing tenure. Significantly higher/lower differences, at the 95% confidence level, are identified in tables in Appendix 3 (blue figures and 'up' arrow for significantly higher and red figures and 'down' arrow for significantly lower).

All use of the word 'significant' in commentary is reserved for differences expressed via this process. Significant differences are unlikely to have been caused by chance alone.

¹ This means that if we conducted a similar poll 20 times, results should reflect the views and behaviour of the overall survey population – in this case "all Glen Innes Severn LGA adult residents excluding council employees" - to within a +/- 4.8% margin in 19 of those 20 surveys.

3. SURVEY FINDINGS

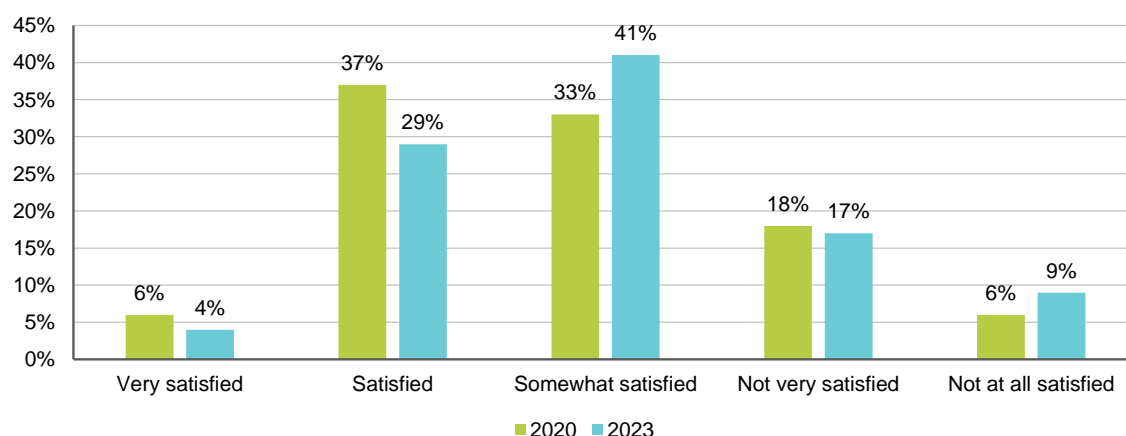
3.1. PERFORMANCE OF GLEN INNES SEVERN COUNCIL

As shown in **Figure 1** below, responses of “Satisfied” were significantly lower in 2023 than in 2020, and responses of “Somewhat satisfied” were significantly higher in 2023 than in 2020.

Figure 1 Satisfaction with Performance of Council

Q6. Overall, for the last 12 months, how satisfied are you with the performance of Council, not just on one or two issues, but across all responsibility areas?

Base: All respondents 2020/2023

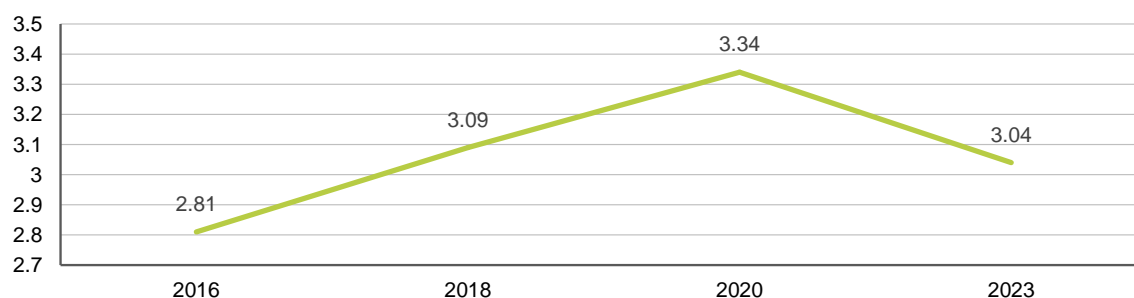


The mean achieved in 2023 was significantly lower than in 2020, but as shown in **Figure 2** below it was reverting to near the score of 2016 after hitting a high in 2020. Residents surveyed aged 65+ had a mean significantly higher (3.27) than other ages in 2023.

Figure 2 Satisfaction with Performance of Council – Internal Benchmarks

Q6. Overall, for the last 12 months, how satisfied are you with the performance of Council, not just on one or two issues, but across all responsibility areas?

Base: All respondents 2016/2023



As shown in **Table 1**, next page, Glen Innes Severn Council's 2023 mean score for overall satisfaction was lower than the average regional NSW mean:

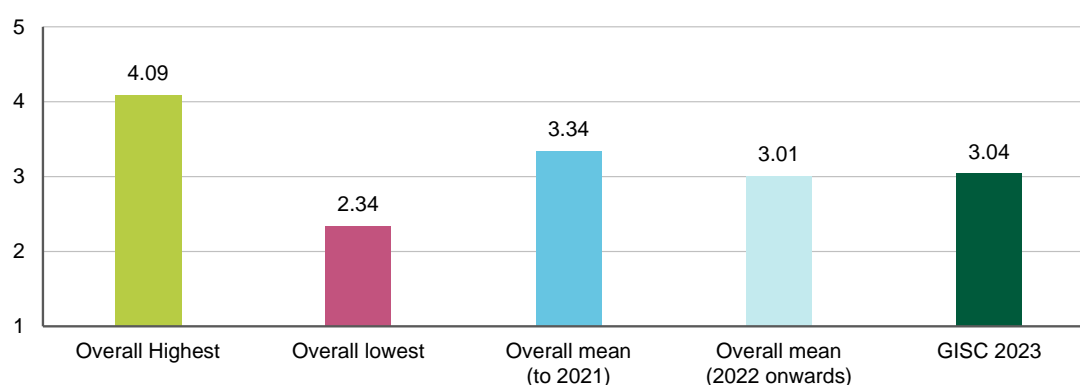
3. SURVEY FINDINGS

Table 1 Satisfaction with Performance of GISC Compared to External Benchmark

GISC 2023 mean	Regional NSW average mean	Regional NSW highest mean	Regional NSW lowest mean
3.04	3.22	4.09	2.34

However as shown in Figure 3, below, this decline in satisfaction mirrors that of almost all Councils surveyed since the floods of 2022.

Figure 3: Benchmarking of regional Councils to 2021 vs. 2022 & 2023



3.2. COUNCIL SERVICES AND FACILITIES

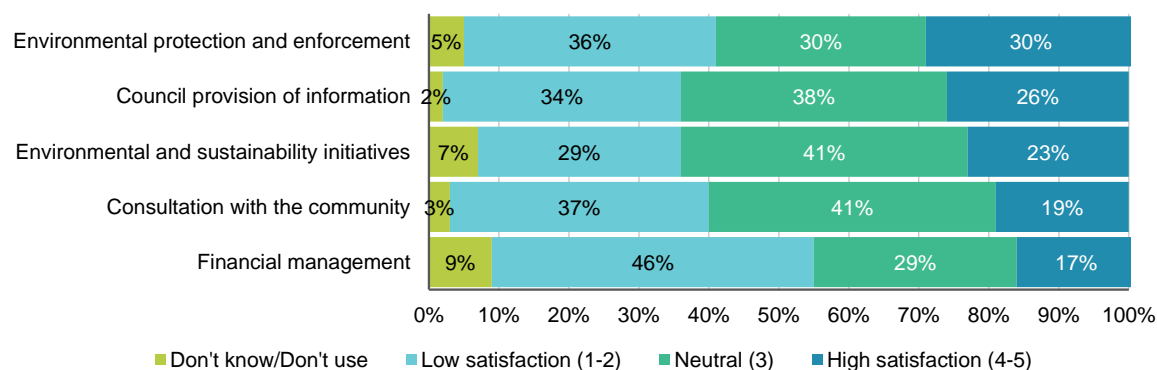
Governance, Leadership & Communication

Nearly three times as many residents surveyed in 2023 had low satisfaction for Financial management as had high satisfaction (see **Figure 4** below).

Figure 4 Governance, Leadership & Communication

Q4. I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1=low satisfaction and 5=high satisfaction.

Base: All respondents 2023 (n=392)



3. SURVEY FINDINGS



As shown in **Table 2** below, all the Governance, Leadership & Communication statements had mean scores below a neutral 3.0 rating in 2023. All means were significantly lower in 2023 than in 2020.

Table 2 Governance, Leadership & Communication – Internal Benchmarks (mean scores)

	2020	2023	2020 vs 2023
Environmental protection and enforcement	3.09	2.85	-0.24
Council provision of information	3.05	2.87	-0.18
Environmental and sustainability initiatives	3.24	2.85	-0.39
Consultation with the community	2.87	2.71	-0.16
Financial management	2.91	2.42	-0.49

Significant differences between the demographic subgroups in 2023 for Governance, Leadership & Communication statements are shown in **Table 3** below:

Table 3 Governance, Leadership & Communication – Subgroup Analysis

Subgroup	Significant differences
Gender	Nil
Age	<p>Residents surveyed aged 50-64 had significantly lower means for:</p> <ul style="list-style-type: none"> Consultation with the community (2.42) Financial management (2.08) <p>Residents surveyed aged 65+ had a significantly lower mean for Financial management (2.80)</p> <p>Residents surveyed aged 18-34 were significantly more likely to say Don't know for Consultation with the community (14%).</p>
Property Ownership	Nil
Length of Time Lived	Nil
Village Nearest	Nil

3. SURVEY FINDINGS



As shown in **Figure 5** below, GISC in 2023 was below the regional NSW midpoint for all three Governance, Leadership & Communication statements that had external benchmarks available.

Figure 5 Governance, Leadership & Communication – External Benchmarks

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2023 (n=392)



3. SURVEY FINDINGS

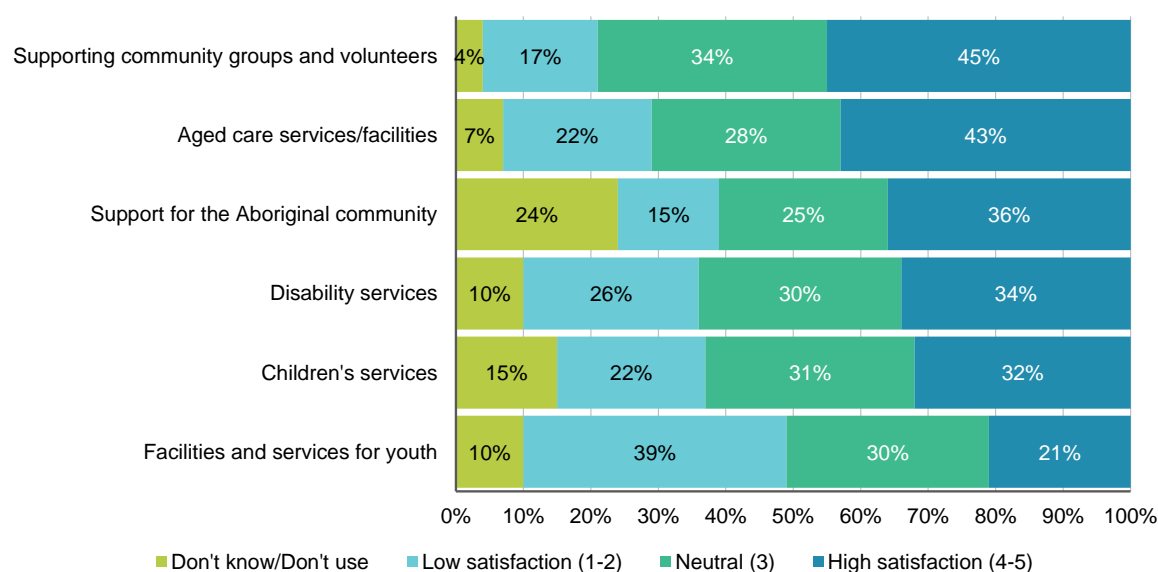
Community Support

As shown in **Figure 6** below, nearly a quarter (24%) of residents surveyed in 2023 could not provide a satisfaction comment on Support for the Aboriginal community (suggesting a lack of knowledge regarding the work Council does in this area).

Figure 6 Community Support

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2023 (n=392)



As shown in **Table 4** below, five out of the six Community Support statements had mean scores significantly lower in 2023 than in 2020.

Table 4 Community Support – Internal Benchmarks (mean scores)

	2020	2023	2020 vs 2023
Supporting community groups and volunteers	3.61	3.32	-0.29
Aged care services/facilities	3.64	3.27	-0.37
Support for the Aboriginal community	3.34	3.32	-0.02
Disability services	3.48	3.11	-0.37
Children's services	3.43	3.09	-0.34
Facilities and services for youth	3.09	2.71	-0.38

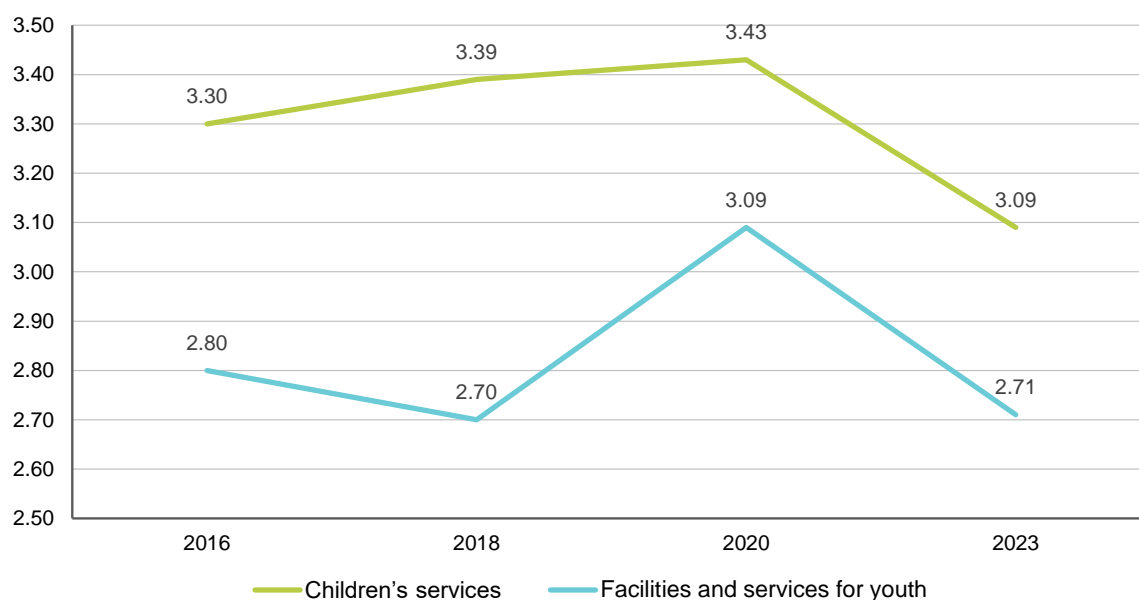
3. SURVEY FINDINGS



Figure 7 Community Support – Internal Benchmarks

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2016/2023



Significant differences between the demographic subgroups in 2023 for Community Support statements are shown in **Table 5** below:

Table 5 Community Support – Subgroup Analysis

Subgroup	Significant differences
Gender	Female residents surveyed had a significantly higher mean for Supporting community groups and volunteers (3.46)
Age	Residents surveyed aged 50-64 had a significantly lower mean for Children's services (2.83) Residents surveyed aged 65+ had significantly higher means for: <ul style="list-style-type: none"> Children's services (3.36) Supporting community groups and volunteers (3.55)
Property Ownership	Nil
Length of Time Lived	Nil
Village Nearest	Glen Innes residents surveyed had a significantly higher mean for Supporting community groups and volunteers (3.40)

3. SURVEY FINDINGS

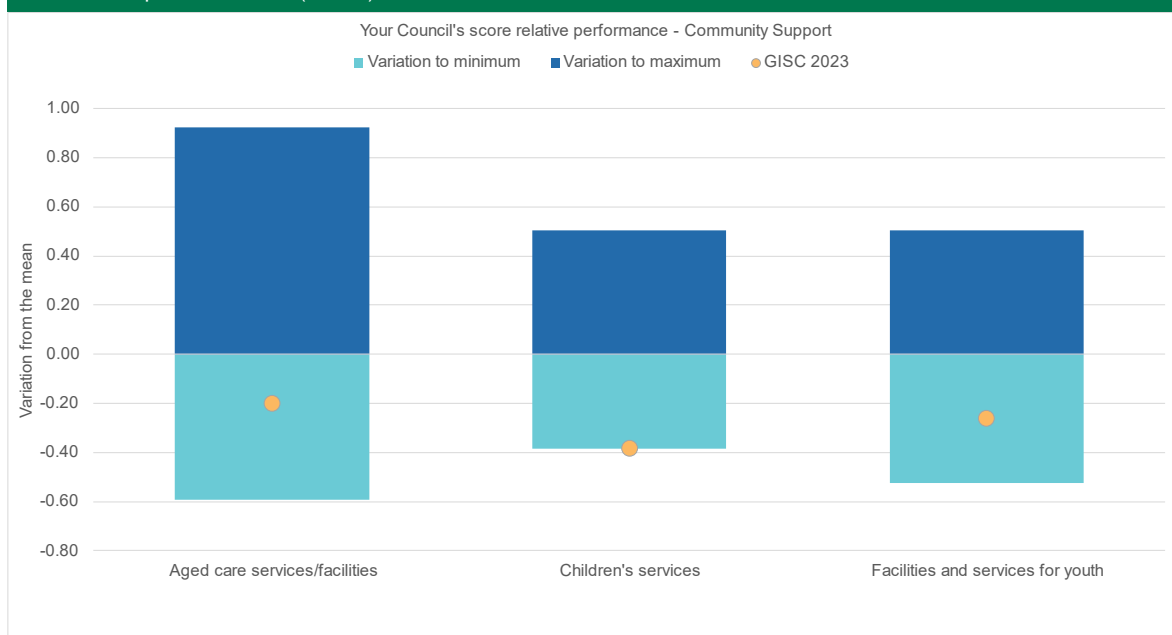


GISC in 2023 was below the regional NSW midpoint for all three Community Support statements that had external benchmarks available, including being the lowest on record for Children's services (see **Figure 8** below).

Figure 8 Community Support – External Benchmarks

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2023 (n=392)



3. SURVEY FINDINGS



Transport and Connectivity

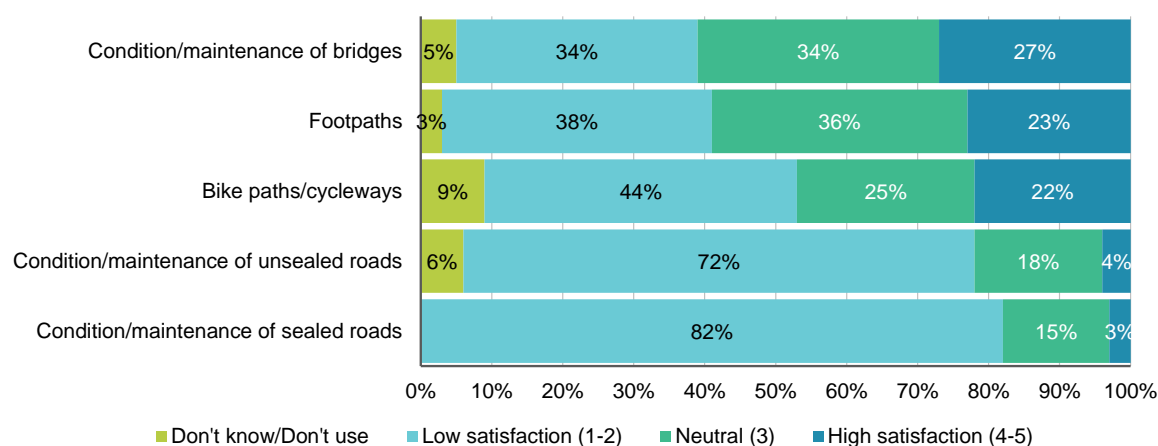
Twenty-seven times as many residents surveyed in 2023 had low satisfaction with sealed roads as had high satisfaction (see **Figure 9** below). The flooding across eastern Australia in 2022 made this a focus of widespread discontent across all LGAs measured over the past 15 or so months. (In fact the mean satisfaction score for sealed roads across all regional NSW Councils in the Taverner universe has fallen from 3.03 (2019-2021) to 2.38 (2022 and 2023) – a 21% decline.)

However, as shown in **Figure 11** (two pages down), GISC might be particularly afflicted.

Figure 9 Transport and Connectivity

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2023 (n=392)



As shown in **Table 6** below, all five of the Transport and Connectivity statements had mean scores significantly lower in 2023 than in 2020, all below a neutral 3.0 rating.

Table 6 Transport and Connectivity – Internal Benchmarks (mean scores)

	2020	2023	2020 vs 2023
Condition/maintenance of bridges	3.11	2.78	-0.33
Footpaths	3.13	2.69	-0.44
Bike paths/cycleways	3.05	2.55	-0.50
Condition/maintenance of unsealed roads	2.20	1.83	-0.37
Condition/maintenance of sealed roads	2.33	1.69	-0.64

3. SURVEY FINDINGS

Figure 10 Transport and Connectivity – Internal Benchmarks

Q4. In this section I will read out different council services or facilities. For each could you please state your level of satisfaction with council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2016/2023

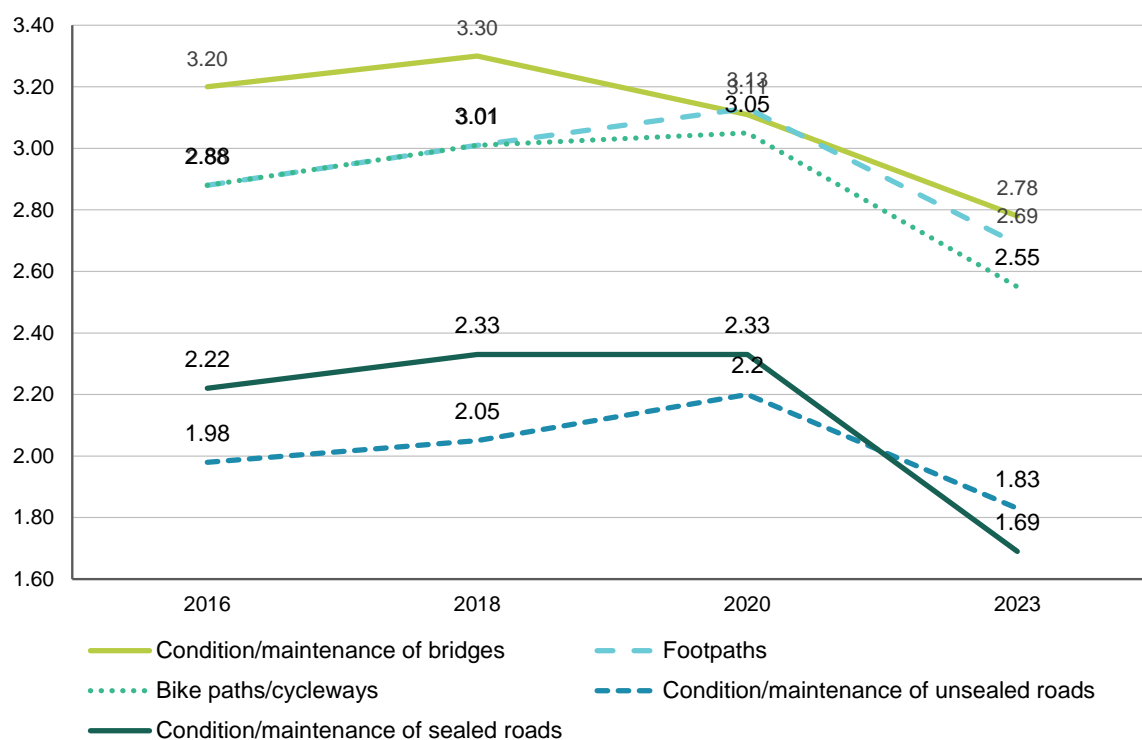


Table 7 Transport and Connectivity – Subgroup Analysis

Subgroup	Significant differences
Gender	Male residents surveyed had a significantly higher mean for Condition/maintenance of bridges (2.96) Female residents surveyed had a significantly lower mean for Condition/maintenance of unsealed roads (1.65)
Age	Residents surveyed aged 50-64 had significantly lower means for: <ul style="list-style-type: none"> Bike paths/cycleways (2.18) Condition/maintenance of unsealed roads (1.63) Residents surveyed aged 65+ had a significantly higher mean for Condition/maintenance of sealed roads (1.97)
Property Ownership	Nil
Length of Time Lived	Nil
Village Nearest	Nil

3. SURVEY FINDINGS



GISC in 2023 was below the regional NSW midpoint for all five Transport and Connectivity statements, including being the lowest on record for Bike paths/cycleways, Condition/maintenance of sealed roads, and Condition/maintenance of bridges (see **Figure 11** below).

Figure 11 Transport and Connectivity – External Benchmarks

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2023 (n=392)



3. SURVEY FINDINGS

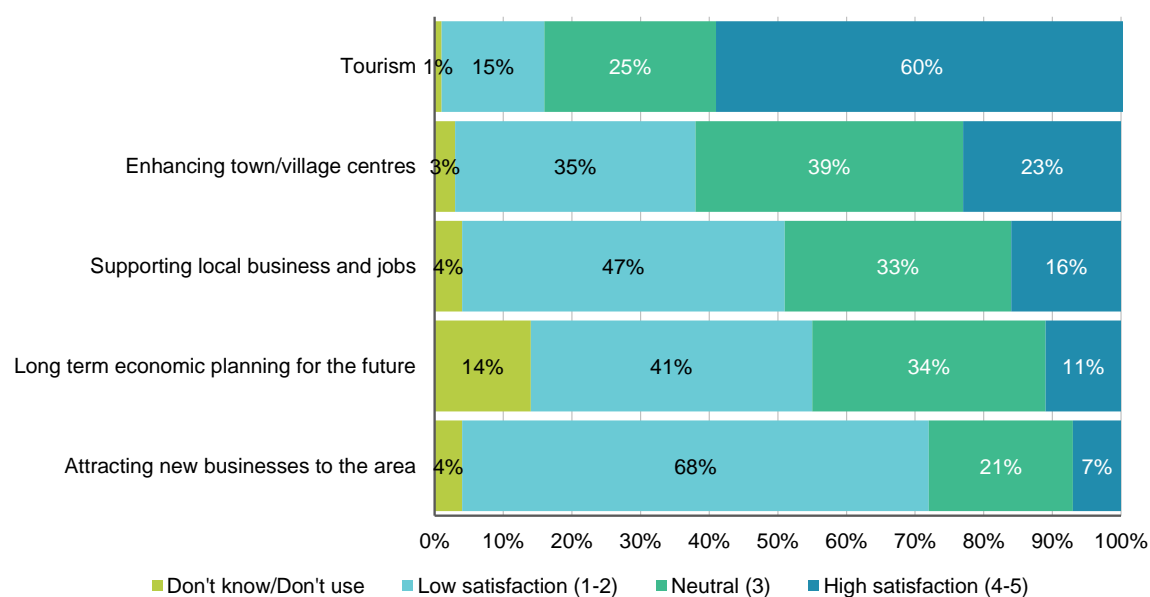
Planning and Development

As shown in **Figure 12** below, four times as many residents surveyed in 2023 had high satisfaction with Tourism as had low satisfaction.

Figure 12 Planning and Development

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2023 (n=392)



As shown in **Table 8** below, four out of the five Planning and Development statements had mean scores significantly lower in 2023 than in 2020. Only one statement (Tourism) had a mean score above a 3.0 neutral rating.

Table 8 Planning and Development – Internal Benchmarks (mean scores)

	2020	2023	2020 vs 2023
Tourism	3.64	3.53	-0.11
Enhancing town/village centres	3.00	2.79	-0.21
Supporting local business and jobs	2.78	2.52	-0.26
Long term economic planning for the future	2.90	2.48	-0.42
Attracting new businesses to the area	2.29	1.96	-0.33

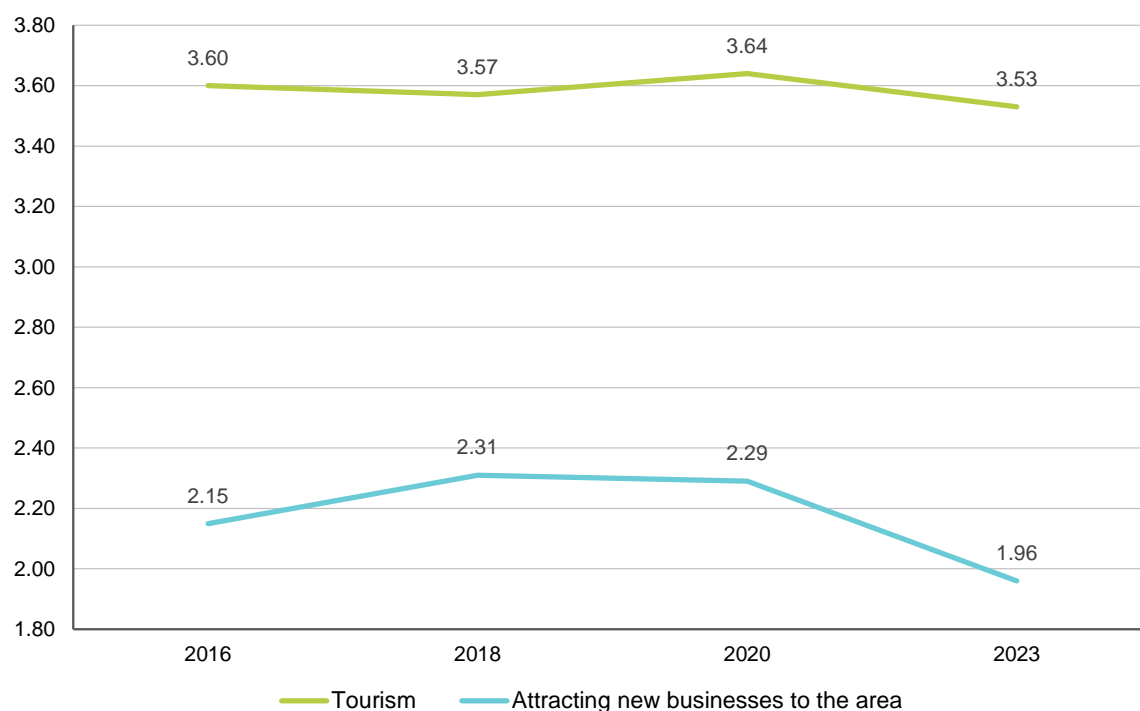
3. SURVEY FINDINGS



Figure 13 Planning and Development – Internal Benchmarks

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2016/2023



Those aged 65+ had the best feelings towards Planning and Development statements in 2023 (see **Table 9** below).

Table 9 Planning and Development – Subgroup Analysis

Subgroup	Significant differences
Gender	Nil
Age	Residents surveyed aged 65+ had significantly higher means for: <ul style="list-style-type: none"> Supporting local business and jobs (2.84) Long term economic planning for the future (2.82) Attracting new businesses to the area (2.26)
Property Ownership	Nil
Length of Time Lived	Nil
Village Nearest	Nil

3. SURVEY FINDINGS

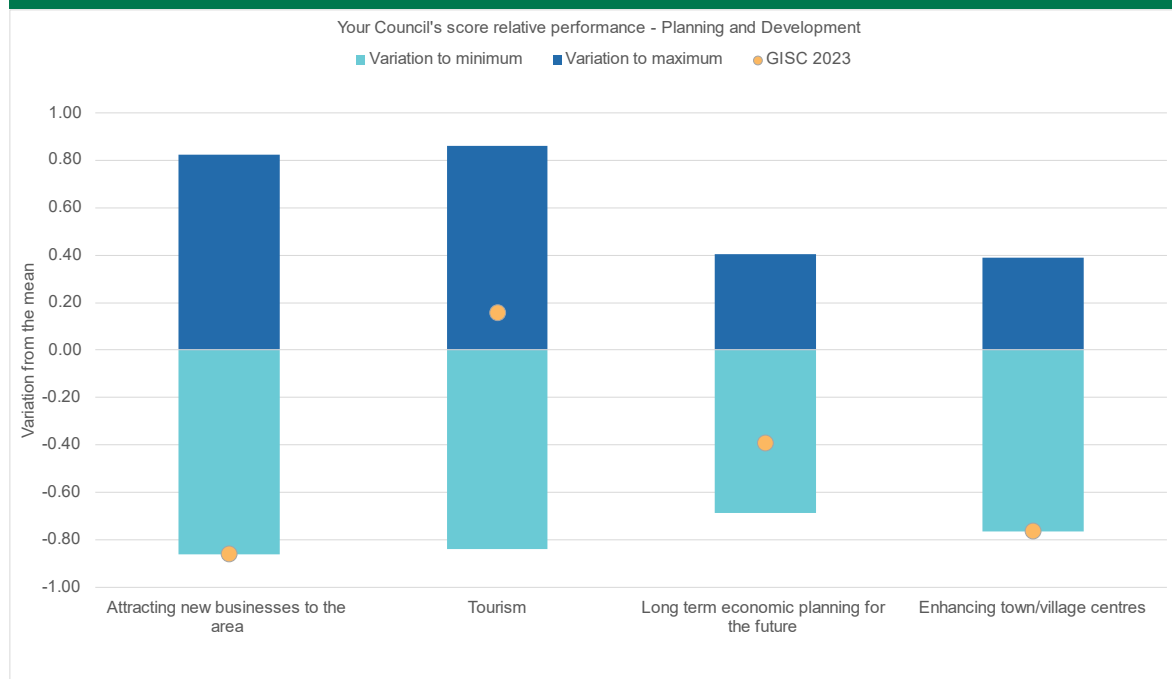


GISC in 2023 was the lowest regional NSW on record for Attracting new businesses to the area and for Enhancing town/village centres (see **Figure 14** below).

Figure 14 Planning and Development – External Benchmarks

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2023 (n=392)



3. SURVEY FINDINGS



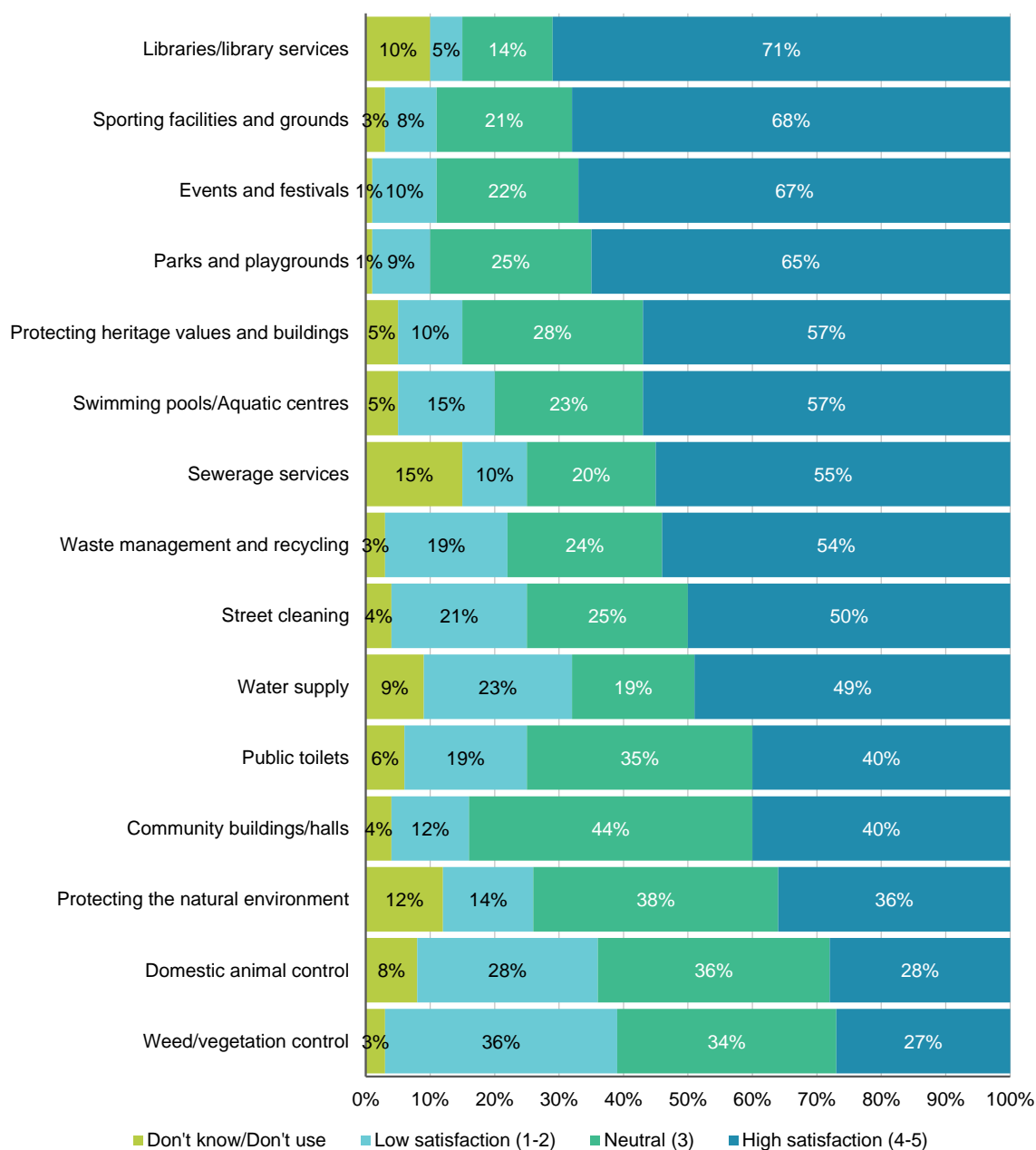
Service Delivery and Asset Management

Weed/vegetation control was the only Service delivery and asset management statement with a greater response of Low satisfaction than High satisfaction (see **Figure 15** below).

Figure 15 Service Delivery and Asset Management

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2023 (n=392)



3. SURVEY FINDINGS



As shown in **Table 10** below, eleven of the fifteen Service delivery and asset management statements had mean scores significantly lower in 2023 than in 2020.

Table 10 Service Delivery and Asset Management – Internal Benchmarks (mean scores)

	2020	2023	2020 vs 2023
Libraries/library services	4.10	4.01	-0.09
Sporting facilities and grounds	3.73	3.76	+0.03
Events and festivals	3.87	3.76	-0.11
Parks and playgrounds	3.94	3.77	-0.17
Swimming pools/Aquatic centres	3.80	3.56	-0.24
Protecting heritage values and buildings	3.90	3.63	-0.27
Sewerage services	3.92	3.66	-0.26
Waste management and recycling	3.84	3.46	-0.38
Street cleaning	3.84	3.34	-0.50
Water supply	3.21	3.35	+0.14
Community buildings/halls	3.63	3.38	-0.25
Public toilets	3.64	3.25	-0.39
Protecting the natural environment	3.64	3.29	-0.35
Domestic animal control	3.44	2.95	-0.49
Weed/vegetation control	3.10	2.79	-0.31

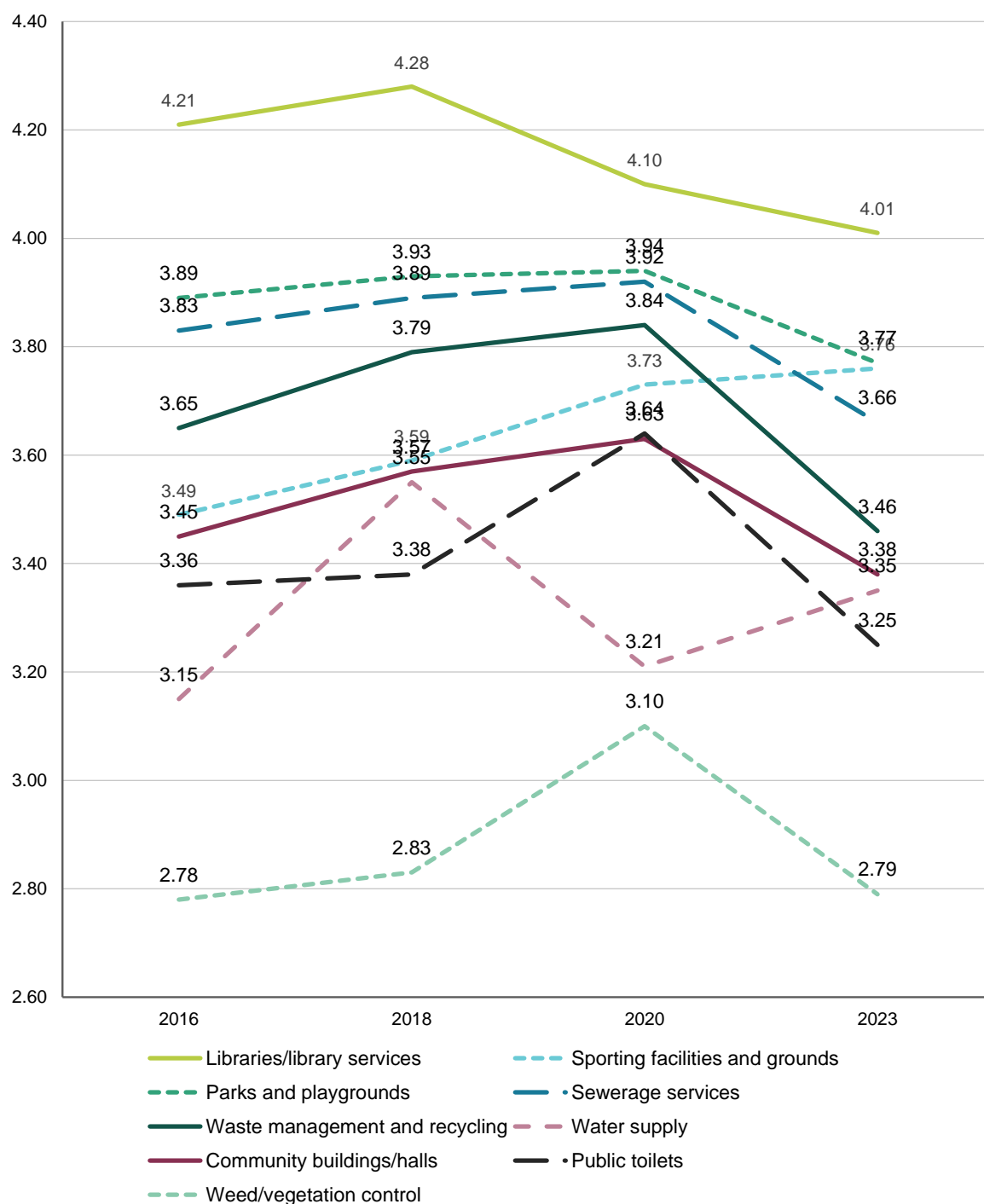
3. SURVEY FINDINGS



Figure 16 Service Delivery and Asset Management – Internal Benchmarks

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2016/2023



3. SURVEY FINDINGS



High responses of "Don't know/Don't use" by those outside Glen Innes town for Sewerage services and Waste management is understandable, but the reasons for low scores by 50–64-year-olds for Water supply and Sewerage services is not (perhaps they have the largest properties/highest charges for these services, and do not get pensioner discounts) (see **Table 11** below).

Table 11 Service Delivery and Asset Management – Subgroup Analysis

Subgroup	Significant differences
Gender	Nil
Age	<p>Residents surveyed aged 35-49 had a significantly higher mean for Domestic animal control (3.26)</p> <p>Residents surveyed aged 50-64 had significantly lower mean scores for:</p> <ul style="list-style-type: none"> Domestic animal control (2.65) Water supply (2.98) Sewerage services (3.34) <p>Residents surveyed aged 65+ had significantly higher means for:</p> <ul style="list-style-type: none"> Events and festivals (4.00) Parks and playgrounds (4.09)
Property Ownership	Nil
Length of Time Lived	<p>Residents surveyed who lived in LGA 11-20 years had significantly higher responses of "1 Low satisfaction" for:</p> <ul style="list-style-type: none"> Protecting heritage values and buildings (9%) Sewerage services (15%)
Village Nearest	<p>Residents surveyed who lived in Glen Innes had significantly higher responses of "1 Low satisfaction" for Sewerage services (20%)</p> <p>Residents surveyed who lived outside Glen Innes had significantly higher responses of "Don't know/Don't use" for:</p> <ul style="list-style-type: none"> Sewerage services (41%) Waste management (8%)

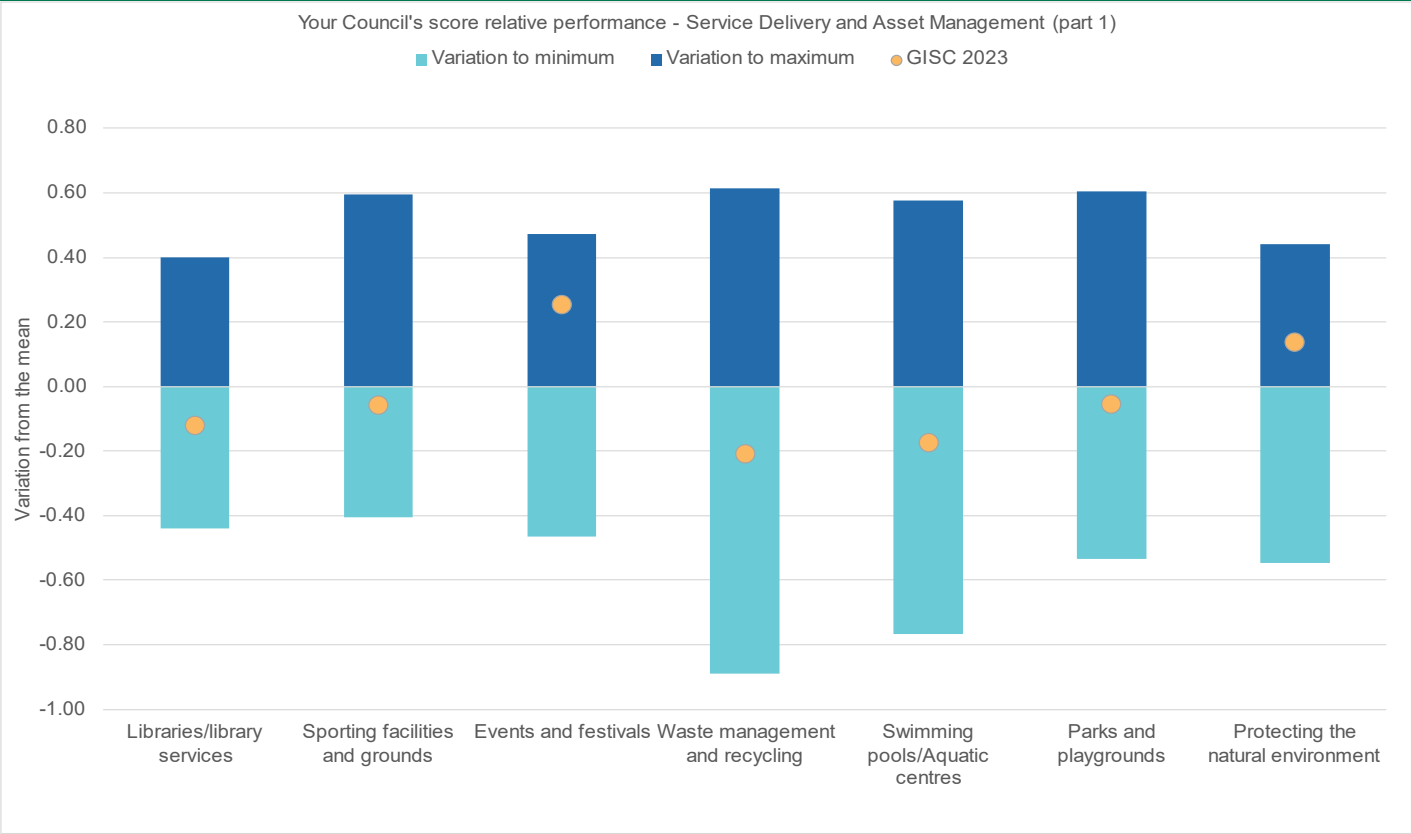
Five of the fifteen Service delivery and asset management statements are at or above the average for regional NSW, and no statements the lowest on record. This makes Service delivery and asset management the highest performing grouping of GISC services or facilities in 2023 (see **Figure 17** and **Error! Reference source not found.** next two pages).

3. SURVEY FINDINGS



Figure 17 Service Delivery and Asset Management – External Benchmarks

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.
Base: All respondents 2023 (n=392)

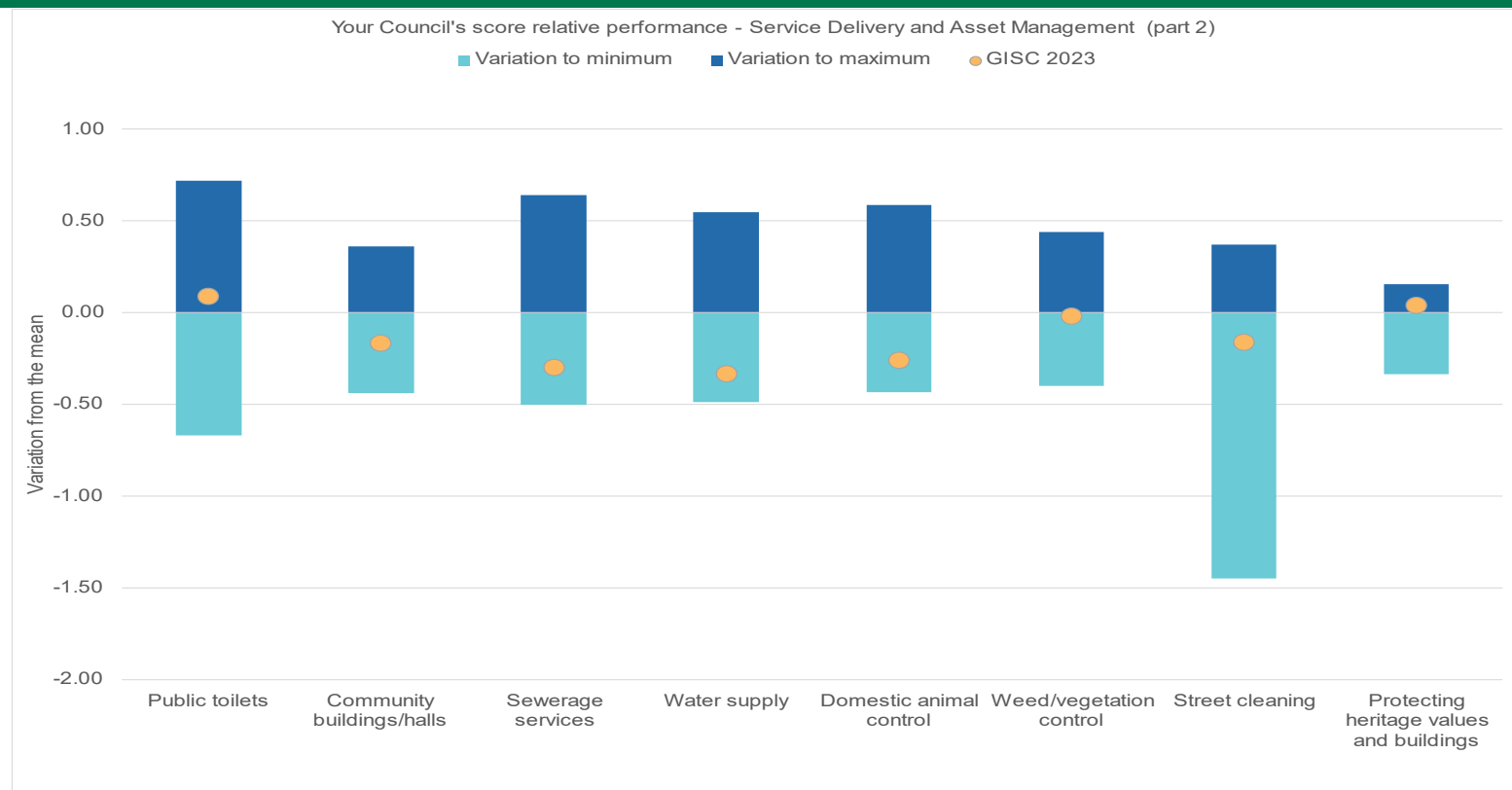


3. SURVEY FINDINGS



Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

Base: All respondents 2023 (n=392)



3. SURVEY FINDINGS



3.3. DRIVERS OF SATISFACTION

This section of the report aims to identify the key drivers of resident satisfaction via a deeper analysis of the relationship between satisfaction with, and importance of the cited services and facilities.

Quadrant analysis simultaneously analyses the importance of a service in terms of driving overall satisfaction and the performance of services in terms of resident satisfaction. To do this, mean satisfaction scores are plotted against importance scores for each Council service.

To form quadrants, the average derived importance score and average satisfaction score across all services and facilities were calculated. Services and facilities with a mean satisfaction score less than the overall average were classified as 'lower' performing while those with a mean score above the average were classified as 'higher' performing. Similarly, services and facilities have 'higher' or 'lower' importance depending on their position above or below the overall average.

These scores do not suggest the service or facility is not important in the personal lives of residents. It strictly relates to relative importance in creating overall satisfaction with Council.

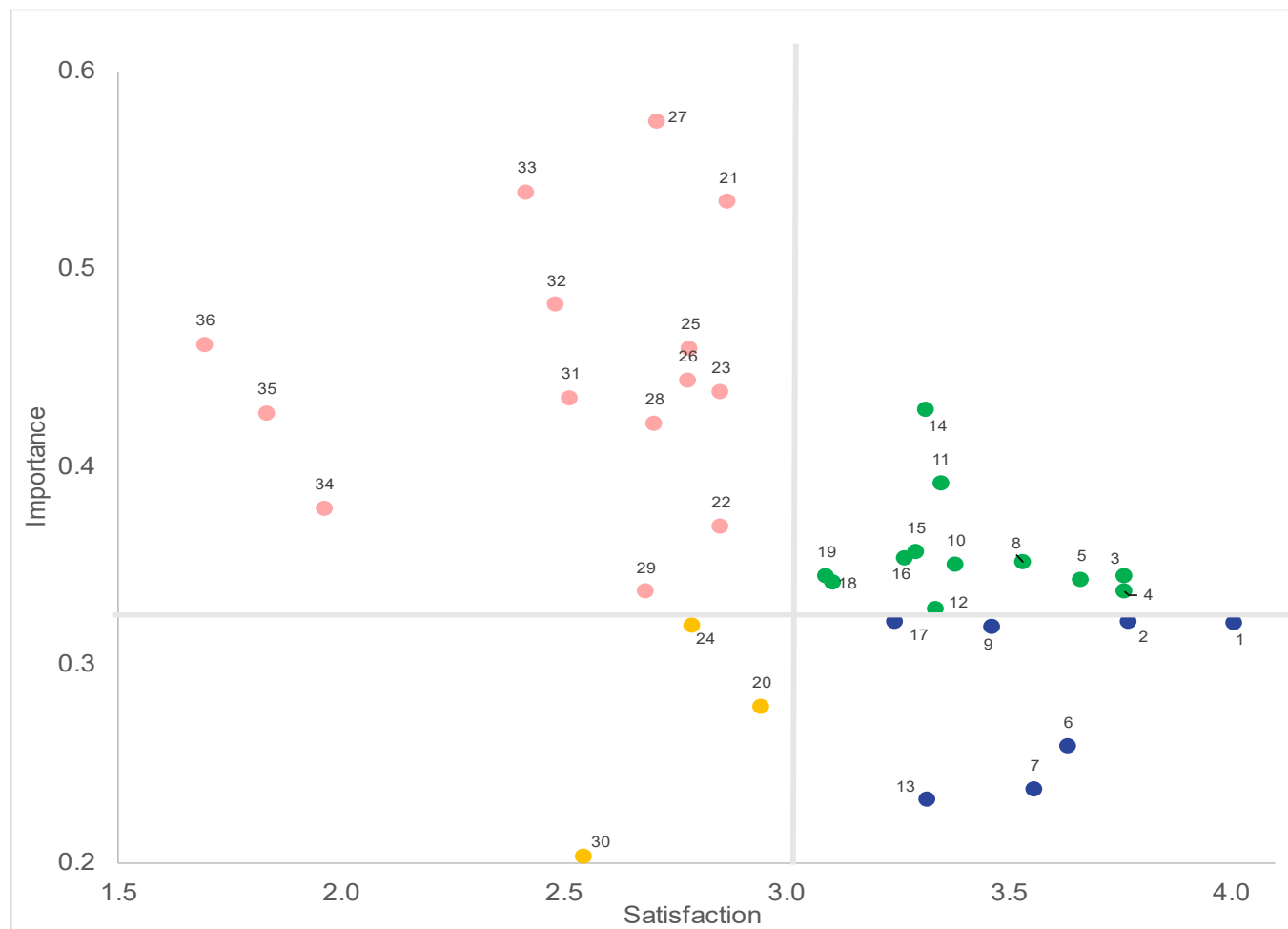
Figure 18 (over-page) is Council's performance/importance quadrant.

1. The upper right quadrant (high importance and high satisfaction) represents current service strengths or '**Strengths to maintain**'.
2. The upper left quadrant (high importance but low satisfaction) denotes services where satisfaction should be improved or '**Priorities for Council**'.
3. The lower left quadrant (relatively lower importance and relatively lower satisfaction) represents lower priority service dimensions or '**Second order issues**'.
4. The lower right quadrant (relatively lower importance and high satisfaction) represents Council's '**Opportunities**'. These are higher performing services that are not yet having a strong impact on creating overall satisfaction with Council.



3. SURVEY FINDINGS

Figure 18 Quadrant Analysis



3. SURVEY FINDINGS



In **Table 12** below you can see the key to the numbers in **Figure 18** (previous page). The facilities and services listed top right are those that are deemed of higher importance and for which residents are relatively satisfied. However, those in the top left quadrant are those which are perceived to be of higher importance yet where expectations are not presently being met.

The highest importance for which residents surveyed were satisfied was Supporting community groups and volunteers. The lowest satisfaction plus high importance was Consultation with the community, followed by Financial management and Council provision of information.

Table 12 Quadrant Analysis

PRIORITIES FOR COUNCIL	STRENGTHS TO MAINTAIN
21 Council provision of information	3 Sporting facilities and grounds
22 Environmental protection and enforcement (building site inspections, rubbish dumping etc.)	4 Events and festivals
23 Environmental and sustainability initiatives	5 Sewerage services
25 Enhancing town/village centres	8 Tourism
26 Condition/maintenance of bridges	10 Community buildings/halls
27 Consultation with the community	11 Water supply
28 Facilities and services for youth	12 Street cleaning
29 Footpaths	14 Supporting community groups and volunteers
31 Supporting local business and jobs	15 Protecting the natural environment
32 Long term economic planning for the future	16 Aged care services/facilities
33 Financial management	18 Disability services
34 Attracting new businesses to the area	19 Children's services
35 Condition/maintenance of unsealed roads	
36 Condition/maintenance of sealed roads	
SECOND ORDER ISSUES	OPPORTUNITIES
20 Domestic animal control	1 Libraries/library services
24 Weed/vegetation control	2 Parks and playgrounds
30 Bike paths/cycleways	6 Protecting heritage values and buildings
	7 Swimming pools/Aquatic centres
	9 Waste management and recycling
	13 Support for the Aboriginal community
	17 Public toilets

Another way of looking at this is to measure the “expectation gap” – i.e., the difference between importance and satisfaction for each of the 36 facilities and services measured. This is shown in **Table 13** below (ranked in descending order from highest negative difference).

By agreement between GISC and TRG, Q5 Importance was not asked of respondents in 2023 (with derived importance replacing this in Quadrant Analysis above). For the Expectation Gap analysis below, the 2020 asked importance was used, the belief being that importance tends not to change much over time.

3. SURVEY FINDINGS



Table 13 Expectation Gap for 36 services and facilities

Category	Facility/service	Satisfaction Mean	Importance Mean	% Difference
Transport and Connectivity	Condition/maintenance of sealed roads	1.69	4.62	-63.4%
Transport and Connectivity	Condition/maintenance of unsealed roads	1.83	4.49	-59.2%
Planning and Development	Attracting new businesses to the area	1.96	4.61	-57.5%

Category	Facility/service	Satisfaction Mean	Importance Mean	% Difference
Planning and Development	Long term economic planning for the future	2.48	4.65	-46.7%
Planning and Development	Supporting local business and jobs	2.52	4.63	-45.6%
Governance & Comm	Financial management	2.42	4.44	-45.5%
Transport and Connectivity	Condition/maintenance of bridges	2.78	4.44	-37.4%
Governance & Comm	Consultation with the community	2.71	4.25	-36.2%
Service Delivery	Weed/vegetation control	2.79	4.37	-36.2%
Community Support	Facilities and services for youth	2.71	4.22	-35.8%
Transport and Connectivity	Footpaths	2.69	4.09	-34.2%
Planning and Development	Enhancing town/village centres	2.79	4.08	-31.6%
Governance & Comm	Environmental sustainability initiatives	2.85	4.09	-30.3%
Governance & Comm	Council provision of information	2.87	4.09	-29.8%
Service Delivery	Domestic animal control	2.95	4.12	-28.4%
Community Support	Disability services	3.11	4.34	-28.3%
Service Delivery	Water supply	3.35	4.64	-27.8%
Governance & Comm	Environmental protection and enforcement	2.85	3.91	-27.1%
Community Support	Aged care services/facilities	3.27	4.44	-26.4%
Service Delivery	Public toilets	3.25	4.40	-26.1%
Community Support	Children's services	3.09	4.17	-25.9%
Service Delivery	Protecting the natural environment	3.29	4.39	-25.1%
Service Delivery	Waste management and recycling	3.46	4.56	-24.1%
Community Support	Supporting community groups	3.32	4.27	-22.2%
Transport and Connectivity	Bike paths/cycleways	2.55	3.25	-21.5%
Planning and Development	Tourism	3.53	4.44	-20.5%
Service Delivery	Street cleaning	3.34	4.20	-20.5%
Service Delivery	Community buildings/halls	3.38	4.13	-18.2%
Service Delivery	Swimming pools/Aquatic centres	3.56	4.28	-16.8%

3. SURVEY FINDINGS



Service Delivery	Sewerage services	3.66	4.38	-16.4%
Service Delivery	Protecting heritage values & buildings	3.63	4.27	-15.0%
Community Support	Support for the Aboriginal community	3.32	3.88	-14.4%
Service Delivery	Parks and playgrounds	3.77	4.33	-12.9%
Service Delivery	Sporting facilities and grounds	3.76	4.30	-12.6%
Service Delivery	Events and festivals	3.76	4.18	-10.0%
Service Delivery	Libraries/library services	4.01	4.30	-6.7%

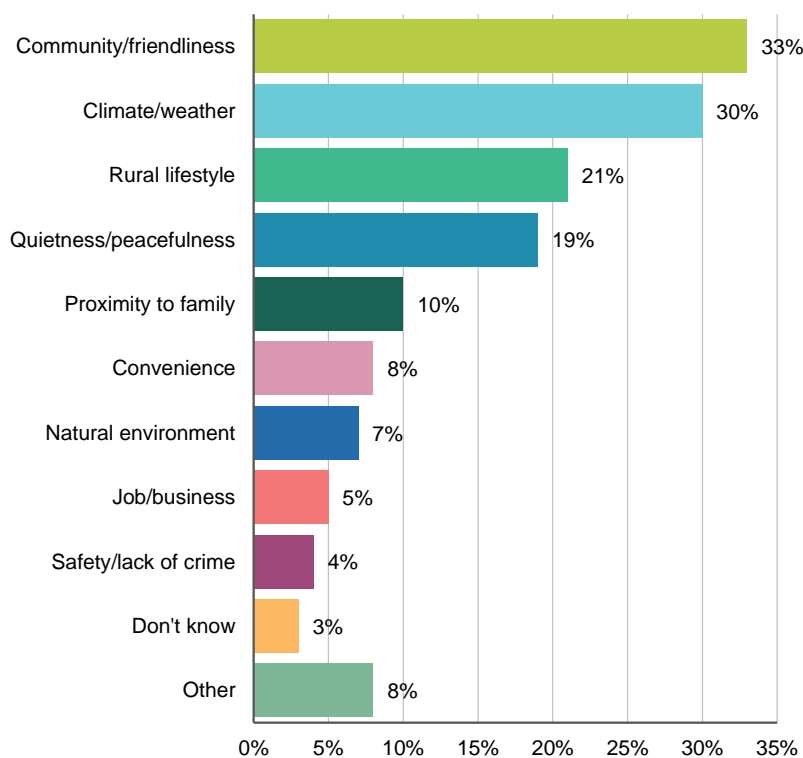
PRIORITY ISSUES

As shown in **Figure 19**, one third of residents surveyed in 2023 most valued a friendly community, followed closely by the climate.

Figure 19 Value most about Glen Innes Severn region

Q1. What do you value most about living in the Glen Innes Severn region?

Base: All respondents 2023 (n=392)



3. SURVEY FINDINGS

Table 14 Value most about Glen Innes Severn region – Subgroup Analysis

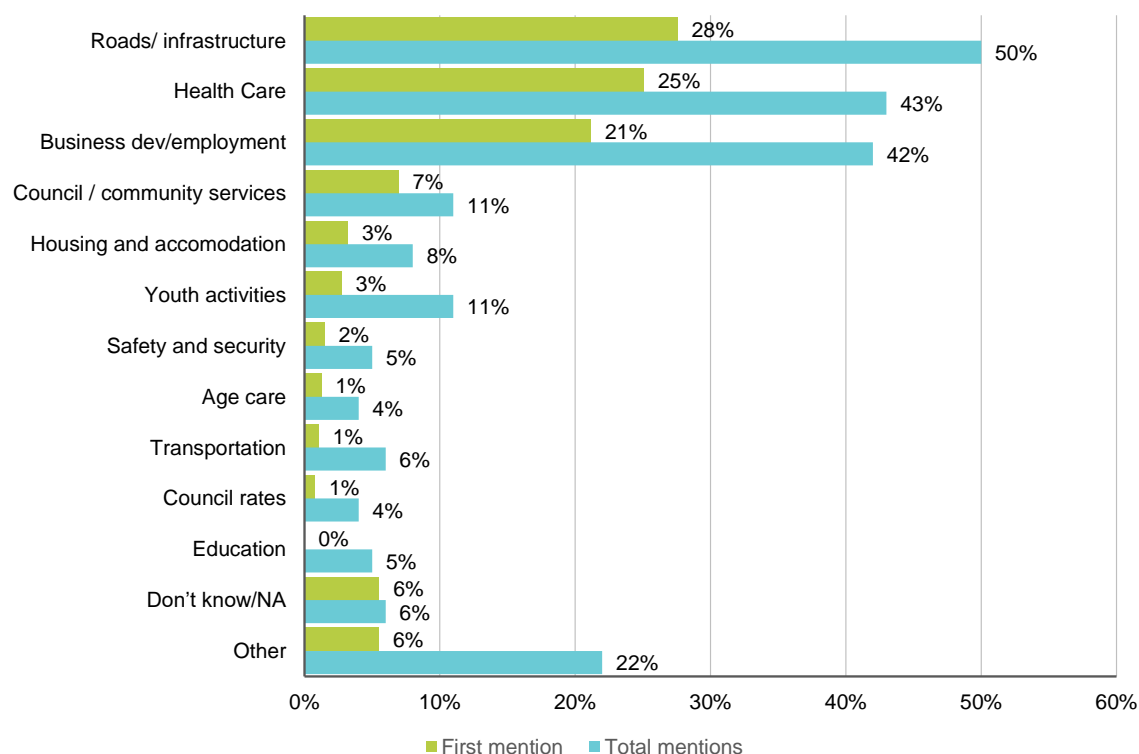
Subgroup	Significant differences
Gender	Nil
Age	Residents surveyed aged 65+ had a significantly higher response for Natural environment (13%)
Property Ownership	Nil
Length of Time Lived	Residents surveyed who lived in LGA more than 20 years had a significantly higher response for Natural environment (9%)
Village Nearest	Nil

Respondents were also asked what should be the highest priority issues within the LGA. As shown in **Figure 20** below, roads, health care and employment were the top three responses, being quadruple the size of the next highest issue. These three issues were each first mentioned by around a quarter, and close to half of total mentions.

Figure 20 Highest Priority Issues

Q2. Thinking of the next 10 years, what do you believe will be the highest priority issues within the Glen Innes Severn area?

Base: All respondents 2023 (n=392)



There were no significant differences between demographic subgroups for Q2's first mentioned comment.

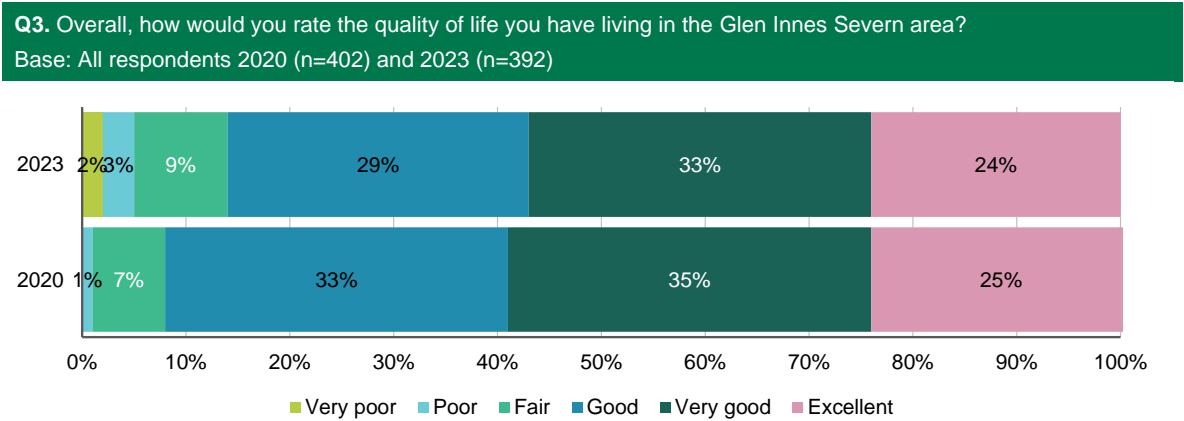
3. SURVEY FINDINGS

Table 15 Highest Priority Issues (Total Mentions) – Subgroup Analysis

Subgroup	Significant differences
Gender	Female residents surveyed had a significantly higher response for Housing and accommodation (13%)
Age	Residents surveyed aged 18-34 had a significantly higher response for Youth activities (31%)
Property Ownership	Renters had a significantly higher response for Youth activities (30%)
Length of Time Lived	Residents surveyed who lived in LGA more than 20 years had a significantly higher response for Business development/retail/employment (49%)
Village Nearest	Nil

As shown in **Figure 21** below, the results for quality-of-life rating were quite stable from 2020 to 2023- most notably a four-percentage point decrease in Good.

Figure 21 Quality of Life



There were no significant differences between subgroups in the 2023 mean scores for quality of life.

Table 16 Quality of Life Demographic comparison – Internal Benchmarks (mean scores)

Demographic subgroup	2020	2023	2020 vs 2023
Overall	4.73	4.62	-0.11
Male	4.77	4.69	-0.08
Female	4.69	4.55	-0.14
18-34	4.84	4.04	-0.80
35-49	4.36	4.71	+0.35
50-64	4.73	4.56	-0.17
65+	4.89	4.79	-0.10

3. SURVEY FINDINGS



Ratepayer	4.71	4.65	-0.06
Non-ratepayer	4.86	4.49	-0.37
Lived in LGA under 10 years	4.73	4.63	-0.10
Lived in LGA 11-20 years	4.61	4.50	-0.11
Lived in LGA more than 20 years	4.77	4.65	-0.12
Glen Innes	4.71	4.59	-0.12
Outside Glen Innes	4.77	4.74	-0.03

LIVING IN GLEN INNES SEVERN COUNCIL AREA

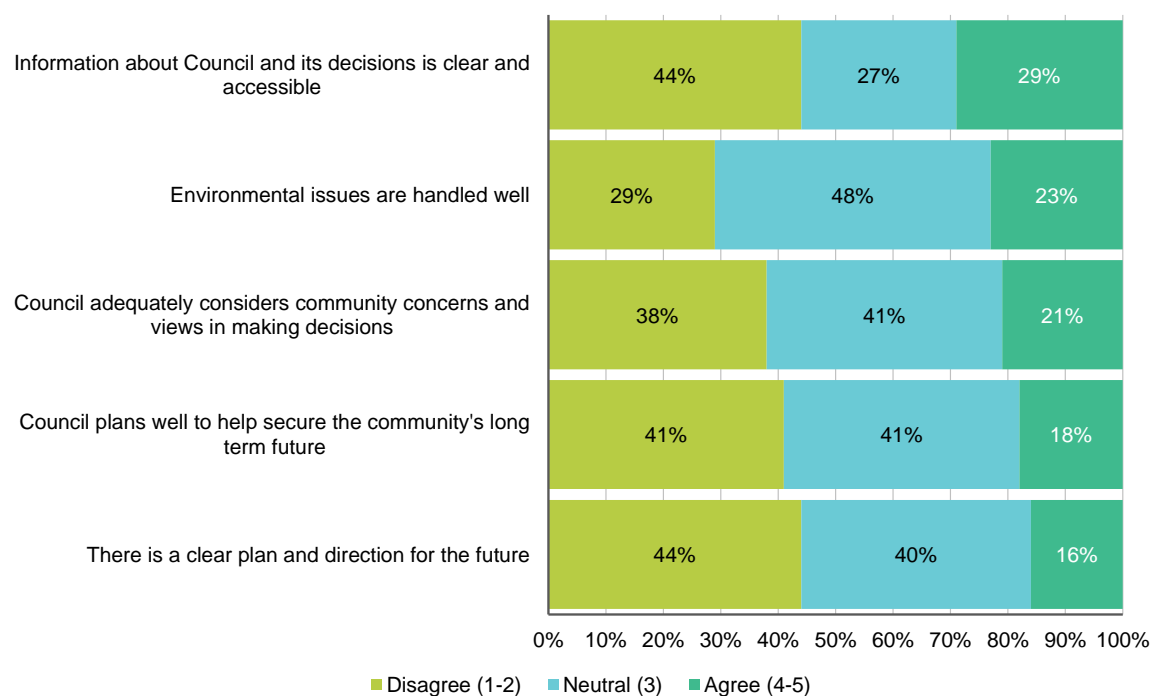
Council Planning and Engagement

Nearly three times as many residents surveyed in 2023 disagreed as agreed that *There is a clear plan and direction for the future* (see **Figure 22** below).

Figure 22 Council Planning and Engagement

Q7. In this section I will read out a number of statements. For each of these could you please indicate your level of agreement with each statement? The scale is from 1 to 5, where 1 strongly disagree and 5 is strongly agree.

Base: All respondents 2023 (n=392)



3. SURVEY FINDINGS



As shown in **Table 17** below, one Council planning and engagement statement was significantly lower in 2023 than in 2020, and three statements were very stable.

Table 17 Council Planning and Engagement – Internal Benchmarks (mean scores)

	2020	2023	2020 vs 2023
Information about Council and its decisions is clear and accessible	2.75	2.74	-0.01
Environmental issues are handled well	3.03	2.88	-0.15
Council adequately considers community concerns and views in making decisions	2.73	2.72	-0.01
Council plans well to help secure the community's long-term future	2.79	2.67	-0.13
There is a clear plan and direction for the future	2.61	2.58	-0.03

Significant differences between the demographic subgroups in 2023 for Council planning and engagement statements are shown in **Table 18** below:

Table 18 Council Planning and Engagement – Subgroup Analysis

Subgroup	Significant differences
Gender	Nil
Age	Residents surveyed aged 65+ had significantly higher means for: <ul style="list-style-type: none"> Council plans well to help secure the community's long-term future (2.88) There is a clear plan and direction for the future (2.79)
Property Ownership	Nil
Length of Time Lived	Residents surveyed who have lived in the LGA 11-20 years had a significantly lower mean for Council plans well to help secure the community's long-term future (2.35)
Village Nearest	Nil

Community Pride

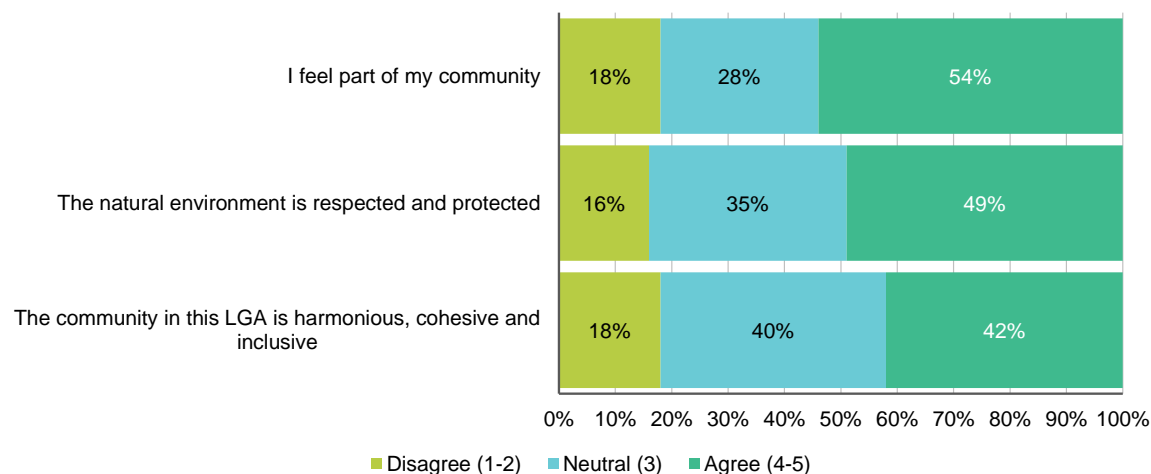
Three times as many residents surveyed in 2023 agreed as disagreed that *I feel part of my community* (see **Figure 23**, next page).

3. SURVEY FINDINGS

Figure 23 Community Pride

Q7. In this section I will read out a number of statements. For each of these could you please indicate your level of agreement with each statement? The scale is from 1 to 5, where 1 strongly disagree and 5 is strongly agree.

Base: All respondents 2023 (n=392)



As shown in **Table 19** below, all the Community pride statements were quite stable between 2020 and 2023.

Table 19 Community Pride – Internal Benchmarks (mean scores)

	2020	2023	2020 vs 2023
I feel part of my community	3.47	3.48	+0.01
The natural environment is respected and protected	3.45	3.38	-0.07
The community in this LGA is harmonious, cohesive, and inclusive	3.23	3.28	+0.05

Table 20 Community Pride – Subgroup Analysis

Subgroup	Significant differences
Gender	Nil
Age	Nil
Property Ownership	Nil
Length of Time Lived	Residents surveyed who had lived in the LGA 11-20 years had a significantly lower mean score for I feel a part of my local community (3.04) Residents surveyed who had lived in the LGA 20+ years had a significantly higher mean score for I feel a part of my local community (3.62)
Village Nearest	Nil

3. SURVEY FINDINGS

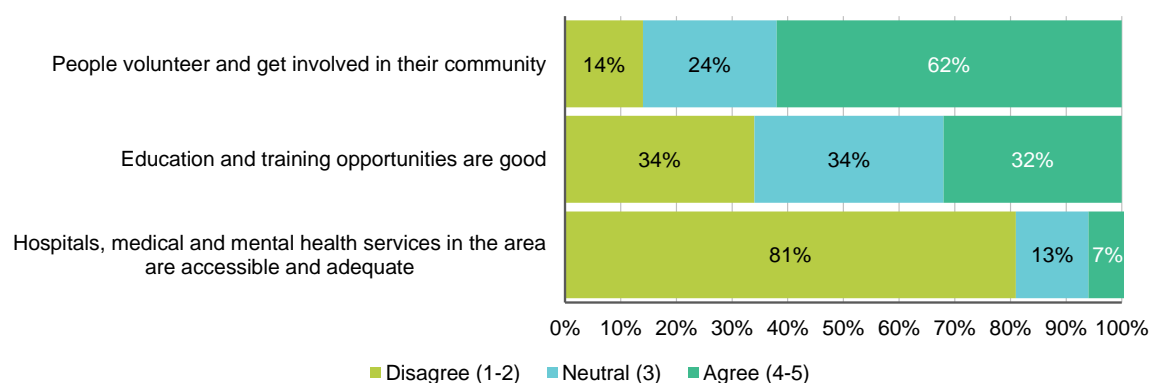


Community Services and Support

More than eleven times as many residents surveyed in 2023 disagreed as agreed that *Hospitals, medical and mental health services in the area are accessible and adequate* (see **Figure 24** below).

Figure 24 Community Services and Support

Q7. In this section I will read out a number of statements. For each of these could you please indicate your level of agreement with each statement? The scale is from 1 to 5, where 1 strongly disagree and 5 is strongly agree.
Base: All respondents 2023 (n=392)



As shown in **Table 21** below, the mean score for Hospitals, medical and mental health services in the area are accessible and adequate was significantly lower in 2023 than in 2020. It was the lowest scoring 2023 statement in the Living in GISC section.

Table 21 Community Services and Support – Internal Benchmarks (mean scores)

	2020	2023	2020 vs 2023
People volunteer and get involved in their community	3.69	3.65	-0.04
Education and training opportunities are good	3.07	2.96	-0.11
Hospitals, medical and mental health services in the area are accessible and adequate	2.72	1.80	-0.92

3. SURVEY FINDINGS

Table 22 Community Services and Support – Subgroup Analysis

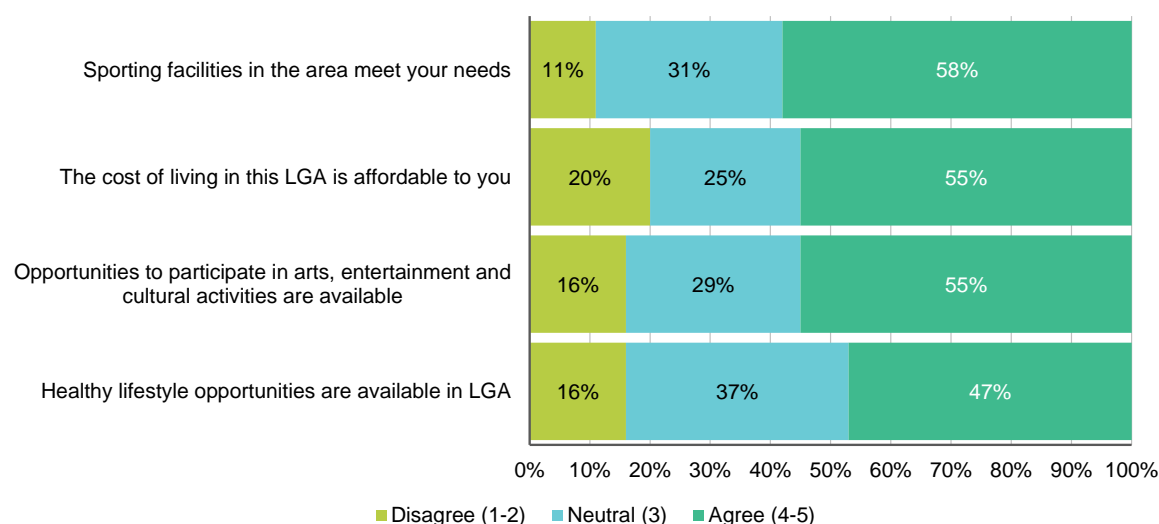
Subgroup	Significant differences
Gender	Female residents surveyed had significantly lower mean score for Hospitals, medical and mental health services in the area are accessible and adequate (1.66)
Age	Residents surveyed aged 65+ had significantly higher means for: <ul style="list-style-type: none"> Education and training opportunities are good (3.23) Hospitals, medical and mental health services in the area are accessible and adequate (2.01)
Property Ownership	Nil
Length of Time Lived	Residents surveyed who had lived in the LGA 11-20 years had a significantly lower mean score for Hospitals, medical and mental health services in the area are accessible and adequate (1.46) Residents surveyed who had lived in the LGA 20+ years had a significantly higher mean score for People volunteer and get involved in their community (3.76)
Village Nearest	Nil

Culture & Lifestyle

The highest disagreement among Culture & lifestyle statements was where only one in five residents surveyed in 2023 disagreed that *The cost of living in this LGA is affordable to you* (see **Figure 25**, below).

Figure 25 Culture & Lifestyle

Q7. In this section I will read out a number of statements. For each of these could you please indicate your level of agreement with each statement? The scale is from 1 to 5, where 1 strongly disagree and 5 is strongly agree.
Base: All respondents 2023 (n=392)



3. SURVEY FINDINGS



Table 23 Culture & Lifestyle – Internal Benchmarks (mean scores)

	2020	2023	2020 vs 2023
Sporting facilities in the area meet your needs	3.65	3.65	0.00
The cost of living in this LGA is affordable to you	3.92	3.47	-0.45
Opportunities to participate in arts, entertainment and cultural activities are available	3.47	3.50	+0.03
Healthy lifestyle opportunities are available in LGA	3.54	3.36	-0.18

Table 24 Culture & Lifestyle – Subgroup Analysis

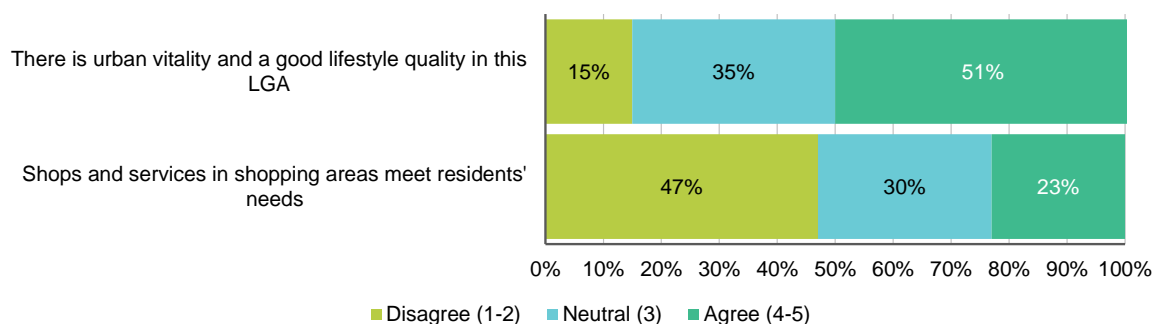
Subgroup	Significant differences
Gender	Nil
Age	Residents surveyed aged 35-49 had a significantly higher mean score for The cost of living in this LGA is affordable to you (3.82).
Property Ownership	Non-ratepayers (renters) had a significantly lower mean score for The cost of living in this LGA is affordable to you (2.89)
Length of Time Lived	Nil
Village Nearest	Nil

The Local Economy

Twice as many residents surveyed in 2023 disagreed as agreed that *Shops and services in shopping areas meet residents' needs* (see **Figure 26** below).

Figure 26 The Local Economy

Q7. In this section I will read out a number of statements. For each of these could you please indicate your level of agreement with each statement? The scale is from 1 to 5, where 1 strongly disagree and 5 is strongly agree.
Base: All respondents 2023 (n=392)



3. SURVEY FINDINGS

As shown in **Table 25**, below, the mean scores for both The local economy statements were slightly (not significantly) lower in 2023 than in 2020.

Table 25 The Local Economy – Internal Benchmarks (mean scores)

	2020	2023	2020 vs 2023
There is urban vitality and a good lifestyle quality in this LGA	3.56	3.44	-0.12
Shops and services in shopping areas meet residents' needs	2.71	2.62	-0.09

Table 26 The Local Economy – Subgroup Analysis

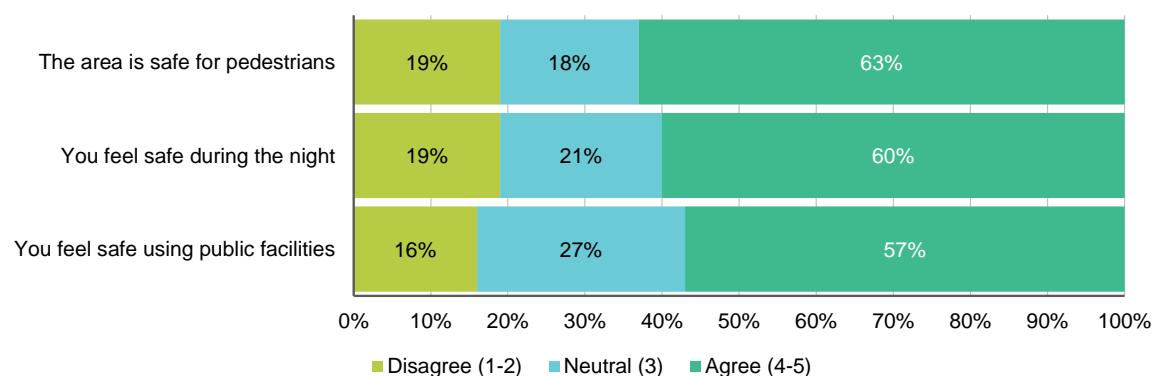
Subgroup	Significant differences
Gender	Female residents surveyed had significantly lower means for: <ul style="list-style-type: none"> Shops and services in shopping areas meet residents' needs (2.36) There is urban vitality and a good lifestyle quality in this LGA (3.27)
Age	Residents surveyed aged 65+ had a significantly higher mean for Shops and services in shopping areas meet residents' needs (2.93)
Property Ownership	Nil
Length of Time Lived	Residents who had lived in the LGA up to 10 years had a significantly higher mean for Shops and services in shopping areas meet residents' needs (3.02)
Village Nearest	Residents surveyed in Glen Innes town had a significantly lower mean score for Shops and services in shopping areas meet residents' needs (2.50)

Community Safety

All three Community safety statements in 2023 had at least three times as many residents surveyed agreeing as disagreeing (see **Figure 27**, below).

Figure 27 Community Safety

Q7. In this section I will read out a number of statements. For each of these could you please indicate your level of agreement with each statement? The scale is from 1 to 5, where 1 strongly disagree and 5 is strongly agree.
Base: All respondents 2023 (n=392)



3. SURVEY FINDINGS



As shown in **Table 27** below, the mean scores for all Community safety statements were significantly lower in 2023 than in 2020, though in 2020 these scores were particularly high.

Table 27 Community Safety – Internal Benchmarks (mean scores)

	2020	2023	2020 vs 2023
The area is safe for pedestrians	3.90	3.51	-0.49
You feel safe during the night	4.12	3.57	-0.55
You feel safe using public facilities	3.96	3.55	-0.41

Table 28 Community Safety – Subgroup Analysis

Subgroup	Significant differences
Gender	Female residents surveyed had a significantly lower mean score for You feel safe during the night (3.34)
Age	Significantly more (23%) of 18-34s surveyed said "1 strongly disagree" for You feel safe during the night
Property Ownership	Significantly more (23%) of renters surveyed said "1 strongly disagree" for You feel safe during the night
Length of Time Lived	Nil
Village Nearest	Residents surveyed in Glen Innes had a significantly lower mean score for You feel safe during the night (3.44)

Transport, Housing & Development

Transport, housing & development statements in 2023 had the greatest variance between the highest agreed statement (*There are enough good quality open spaces*) and the lowest agreed statement (*Development overall is well planned and well managed*) (see **Figure 28** below).

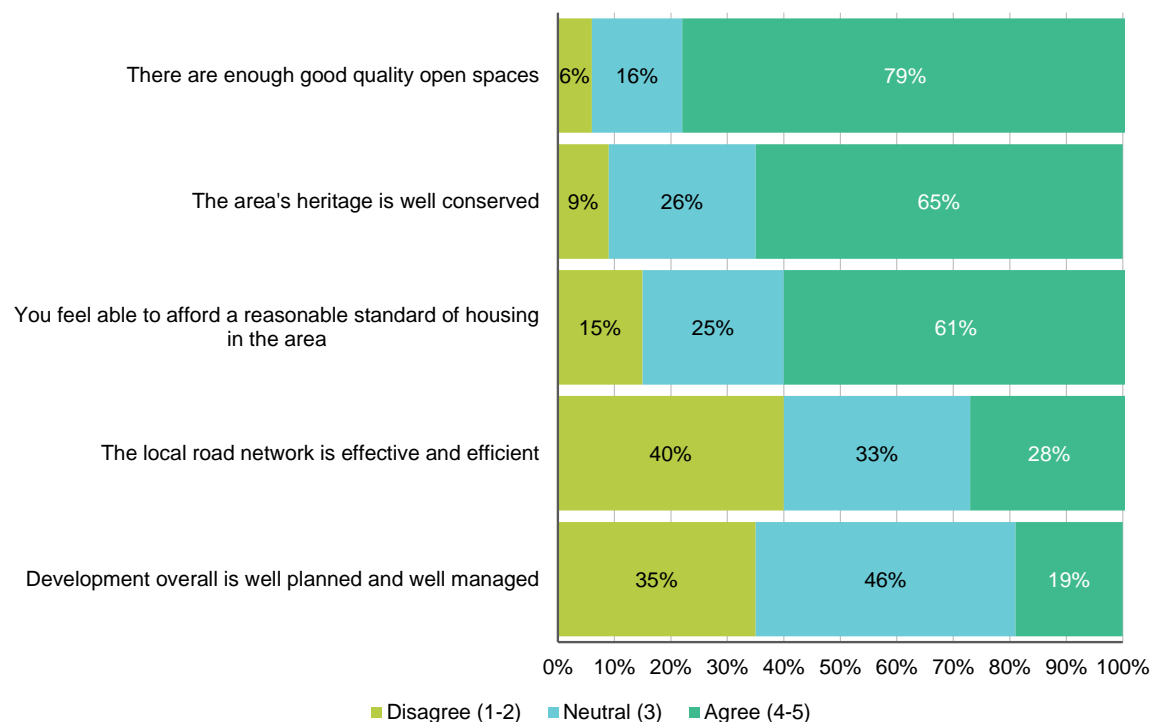
3. SURVEY FINDINGS



Figure 28 Transport, Housing & Development

Q7. In this section I will read out a number of statements. For each of these could you please indicate your level of agreement with each statement? The scale is from 1 to 5, where 1 strongly disagree and 5 is strongly agree.

Base: All respondents 2023 (n=392)



As shown in **Table 29** below, the mean scores for four of five Transport, housing & development statements were significantly lower in 2023 than in 2020.

Table 29 Transport, Housing & Development – Internal Benchmarks (mean scores)

	2020	2023	2020 vs 2023
There are enough good quality open spaces	4.21	4.02	-0.19
The area's heritage is well conserved	3.76	3.71	0.05
You feel able to afford a reasonable standard of housing in the area	4.07	3.60	-0.47
The local road network is effective and efficient	3.12	2.78	-0.34
Development overall is well planned and well managed	2.92	2.76	-0.16

3. SURVEY FINDINGS



Table 30 Transport, Housing & Development – Subgroup Analysis

Subgroup	Significant differences
Gender	Nil
Age	<p>Residents surveyed aged 18-34 had a significantly lower mean for You feel able to afford a reasonable standard of housing in the area (2.73)</p> <p>Residents 18-34 had a significantly higher proportion (8%) who said "1 strongly disagree" for There are enough good quality open spaces</p> <p>Residents surveyed aged 65+ had a significantly higher mean for Development overall is well planned and well managed (3.00)</p>
Property Ownership	<p>Residents surveyed who were not ratepayer (renters) had a significantly lower mean for You feel able to afford a reasonable standard of housing in the area (2.95)</p> <p>Residents surveyed who were not ratepayers (renters) had a significantly higher proportion (7%) who said "1 strongly disagree" for There are enough good quality open spaces</p> <p>Ratepayers had a significantly higher proportion (82%) who gave a score of 4 or 5 for There are enough good quality open spaces</p> <p>Ratepayers had a significantly higher proportion (65%) who gave a score of 4 or 5 for You feel able to afford a reasonable standard of housing in the area</p>
Length of Time Lived	Nil
Village Nearest	Nil

4. APPENDIX 1: QUESTIONNAIRE

INTRODUCTION

Good afternoon/evening, my name is [NAME] and I'm calling from Taverner Research on behalf of Glen Innes Severn Council. We are conducting a survey of local residents aged 18 and above about a range of local issues. The survey will take around 15 minutes, and all responses are confidential. Would you be willing to assist Council by completing a survey this afternoon/evening?

5. Yes
6. No

If respondent wants to check authenticity of SURVEY, arrange callback and ask them to check Council Facebook page, refer to Council website, or call Council on 6730 2300).

IF ANSWERING MACHINE- LEAVE THE FOLLOWING MESSAGE: "Hello, we are conducting a community survey on behalf of Glen Innes Severn Council, and would greatly appreciate your feedback. If you see this phone number again, please pick up so that we can explain more about the research. Thank you."

(If no, try to arrange a callback. If still no, ask if another member of the household may be willing to take part instead. If still no, thank and terminate.)

SCREENING QUESTIONS

S1. Before we start, can I please confirm that you do live in the Glen Innes Severn Council area?

1. Yes
2. No Terminate

S2. And do you or an immediate family member work for Glen Innes Severn Council or are an elected Councillor?

1. Yes Terminate
2. No

S3. Which suburb/village do you live in or closest to?

Do not read out

1. Deepwater
2. Dundee
3. Emmaville

4. APPENDIX 1: QUESTIONNAIRE

4. Glen Elgin
5. Glen Innes
6. Glencoe
7. Red Range
8. Shannon Vale
9. Stonehenge
10. Wellingrove
11. Wellington Vale
12. Other (please specify)

S4. And could I just get your first name for the survey please?

PRIORITY ISSUES

Q1. To get things started (S4) What do you value most about living in the Glen Innes Severn region?

PROBE THOROUGHLY - OPEN ENDED

Q2. Thinking of the next 10 years, what do you believe will be the highest priority issues within the Glen Innes Severn area?

PROBE THOROUGHLY - OPEN ENDED

Q3. Overall, how would you rate the quality of life you have living in the Glen Innes Severn area?

PROMPT

1. Excellent
2. Very good
3. Good
4. Fair
5. Poor
6. Very poor

4. APPENDIX 1: QUESTIONNAIRE

SATISFACTION WITH COUNCIL SERVICES

Q4. In this section I will read out different Council services or facilities. For each could you please state your level of satisfaction with Council's performance/delivery of that service. The scale is from 1 to 5, where 1 = low satisfaction and 5 = high satisfaction.

PROMPT

COLUMNS:

1. Low
- 2.
- 3.
- 4.
5. High
6. Don't know/don't use

ROWS:

Governance, Leadership & Communication

Q4_1 Consultation with the community

Q4_2 Council provision of information

Q4_3 Environmental and sustainability initiatives

Q4_4 Environmental protection and enforcement (building site inspections, rubbish dumping etc.)

Q4_5 Financial management

Community Support

Q4_6 Aged care services/facilities

Q4_7 Children's services

Q4_8 Disability services

Q4_9 Facilities and services for youth

Q4_10 Supporting community groups and volunteers

Q4_11 Support for the Aboriginal community

Transport and Connectivity

Q4_13 Bike paths/cycleways

Q4_14 Condition/maintenance of sealed roads

Q4_15 Condition/maintenance of unsealed roads

4. APPENDIX 1: QUESTIONNAIRE

Q4_16 Condition/maintenance of bridges

Q4_17 Footpaths

Planning and Development

Q4_18 Attracting new businesses to the area

Q4_19 Supporting local business and jobs

Q4_20 Tourism

Q4_21 Long term economic planning for the future

Q4_22 Enhancing town/village centres

Service Delivery and Asset Management

Q4_23 Libraries/library services

Q4_25 Sporting facilities and grounds

Q4_26 Events and festivals

Q4_27 Swimming pools/Aquatic centres

Q4_28 Parks and playgrounds

Q4_29 Community buildings/halls

Q4_30 Domestic animal control

Q4_31 Street cleaning

Q4_32 Public toilets

Q4_33 Protecting heritage values and buildings

Q4_34 Weed/vegetation control

Q4_35 Water supply

Q4_36 Sewerage services

Q4_37 Waste management and recycling

Q4_38 Protecting the natural environment

4. APPENDIX 1: QUESTIONNAIRE

Q6 Overall, for the last 12 months, how satisfied are you with the performance of Council, not just on one or two issues, but across all responsibility areas?

PROMPT

1. Very satisfied
2. Satisfied
3. Somewhat satisfied
4. Not very satisfied
5. Not at all satisfied

LIVING IN GISC

Q7 In this section I will read out a number of statements. For each of these could you please indicate your level of agreement with each statement? The scale is from 1 to 5, where 1 strongly disagree and 5 is strongly agree.

PROMPT

COLUMNS:

1. Strongly disagree
2. Disagree
3. Neutral
4. Agree
5. Strongly agree

ROWS:

Council Planning and Engagement

- Q7_1 Council adequately considers community concerns and views in making decisions
 Q7_2 Council plans well to help secure the community's long term future
 Q7_3 Environmental issues are handled well
 Q7_4 Information about Council and its decisions is clear and accessible
 Q7_5 There is a clear plan and direction for the future

Community Pride

- Q7_6 I feel a part of my local community
 Q7_7 The community in this LGA is harmonious, cohesive and inclusive

4. APPENDIX 1: QUESTIONNAIRE

Q7_8 The natural environment is respected and protected

Community services and support

Q7_9 Education and training opportunities are good

Q7_10 Hospitals, medical and mental health services in the area are accessible and adequate

Q7_11 People volunteer and get involved in their community

Culture & Lifestyle

Q7_12 Healthy lifestyle opportunities are available in LGA

Q7_13 Opportunities to participate in arts, entertainment and cultural activities are available

Q7_14 The cost of living in this LGA is affordable to you

Q7_15 Sporting facilities in the area meet your needs

The Local Economy

Q7_16 Shops and services in shopping areas meet residents' needs

Q7_17 There is urban vitality and a good lifestyle quality in this LGA

Community safety

Q7_18 The area is safe for pedestrians

Q7_19 You feel safe during the night

Q7_20 You feel safe using public facilities

Transport, Housing & Development

Q7_21 Development overall is well planned and well managed

Q7_22 The area's heritage is well conserved

Q7_23 The local road network is effective and efficient

Q7_24 There are enough good quality open spaces

Q7_25 You feel able to afford a reasonable standard of housing in the area

4. APPENDIX 1: QUESTIONNAIRE

DEMOGRAPHICS & PROFILING QUESTIONS

D1. Thanks (S4), please stop me when I read out your age group

1. 18-34
2. 35-49
3. 50-64
4. 65 years and over

D2 Which of the following best describes the dwelling where you are current living?

PROMPT

1. I/We own/are currently buying this property
2. I/We currently rent this property

D3 How long have you lived in the Glen Innes Severn area?

1. Less than 2 years
2. 2 – 5 years
3. 6 – 10 years
4. 11 – 20 years
5. More than 20 years

D4 Gender (determine by voice):

1. Male
2. Female

D5 As a participant in this research, you may be invited to participate in further community consultation, such as focus groups, about specific issues.

At this stage we are developing a register of interest for future consultations.

Would you be interested in registering your interest?

1. Yes
2. No GO TO END

D6 May I please confirm your contact details?

4. APPENDIX 1: QUESTIONNAIRE

1. First Name
2. Surname
3. Email
4. Telephone

OUTRO Thank and ISO. (If respondent wants our number, Council contact: Anna Watt 6730 2300).

5. APPENDIX 2: RESPONDENT PROFILE

The survey was designed on a purely random basis, with no age or gender quotas.

Tables 31 to 35 (below and on next page) show the 2023 unweighted sample breakdown by a variety of factors.

Table 31 Sample Profile 1 (Village)

Village	%	#
Glen Innes	75%	294
Emmaville	5%	20
Deepwater	4%	16
Glencoe	3%	12
Dundee	3%	10
Red Range	2%	8
Stonehenge	2%	6
Shannon Vale	2%	6
Wellingrove	1%	3
Wellington Vale	1%	3
Glen Elgin	1%	2
Other	3%	12

Table 32 Sample Profile 2 (Age)

Age	%	#
18-34	5%	19
35-49	14%	54
50-64	26%	103
65+	55%	216
Prefer not to say	0%	0

Table 33 Sample Profile 3 (Tenure)

Tenure	%	#
Own/buying property	88%	343
Rent	13%	49

5. APPENDIX 2: RESPONDENT PROFILE

Table 34 Sample Profile 4 (Length of time lived in area)

Length of time lived in area	%	#
Less than 2 years	0%	0
2-5 years	3%	10
6-10 years	10%	39
11-20 years	16%	63
More than 20 years	71%	280

Table 35 Sample Profile 5 (Gender)

Gender	%	#
Male	41%	160
Female	59%	232

Annexure A

Item 7.3

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6. APPENDIX 3: 2023 SUBGROUP TABLES

The data tables in this appendix show percentages for 2023 residents surveyed, broken down by gender, age, tenure type, how long lived in the LGA and whether live close to Glen Innes or elsewhere. Anything highlighted blue or red is classed as a statistically significant difference – i.e., a difference that is unlikely to have been caused by chance alone.

Significance testing is included at 95% confidence, tested against the remainder-base (e.g., those aged 65+ are compared against those of all other age groups taken together).

Cells that are significantly higher than others in its innermost subgroup on a row are shown in BLUE text (e.g., “5 High satisfaction” for Environmental protection and enforcement of non-ratepayer respondents).

Cells that are significantly lower than others in its innermost subgroup on a row are shown in RED text (e.g., “3” for Enhancing town/village centres of respondents who had lived in the LGA 11-20 years).

6. APPENDIX 3: 2023 SUBGROUP TABLES

S3 Which suburb/village do you live in or closest to?DO NOT AIDIF NOT ON THE LIST, CONFIRM AGAIN THEY LIVE IN THE GLEN INNESS SEVERN COUNCIL AREA BEFORE TYPING IN "OTHER" by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
Glen Innes	75%	73%	77%	84%	78%	68%	77%	72% ↓	94% ↑	78%	70%	76%	100% ↑	0% ↓
Emmaville	5%	8%	3%	5%	2%	9%	4%	6%	0%	2%	5%	6%	0% ↓	20% ↑
Deepwater	4%	6%	3%	5%	2%	3%	5%	5%	0%	8%	5%	3%	0% ↓	16% ↑
Glencoe	3%	2%	4%	0%	4%	4%	3%	3%	4%	4%	3%	3%	0% ↓	12% ↑
Dundee	3%	3%	2%	0%	7%	3%	1%	3%	0%	2%	5%	2%	0% ↓	10% ↑
Red Range	2%	2%	2%	0%	6%	0%	2%	2%	0%	0%	3%	2%	0% ↓	8% ↑
Stonehenge	2%	3%	1%	0%	2%	1%	2%	2%	0%	0%	3%	1%	0% ↓	6% ↑
Shannon Vale	2%	1%	2%	5%	0%	2%	1%	1%	2%	0%	0%	2%	0% ↓	6% ↑
Wellingrove	1%	0%	1%	0%	0%	2%	0%	1%	0%	2%	2%	0%	0% ↓	3% ↑
Wellington Vale	1%	0%	1%	0%	0%	2%	0%	1%	0%	0%	0%	1%	0% ↓	3% ↑
Glen Elgin	1%	1%	0%	0%	0%	1%	0%	1%	0%	0%	0%	1%	0%	2%
Other (please specify)	3%	3%	3%	0%	0%	6%	3%	3%	0%	4%	5%	3%	0% ↓	12% ↑
Column n	392	160	232	19	54	103	216	343	49	49	63	280	294	98

Q1 by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
Community/ friendliness	33%	27%	39%	47%	32%	32%	29%	31%	41%	36%	21%	35%	35%	24%
Climate/ weather	30%	32%	28%	11%	21%	40%	35%	29%	36%	37%	36%	27%	30%	29%
Rural Lifestyle	21%	24%	19%	15%	18%	28%	20%	23%	13%	24%	25%	20%	21%	24%
Quietness/peacefulness	19%	22%	16%	11%	19%	17%	23%	19%	19%	16%	20%	19%	19%	19%
Proximity to family	10%	7%	12%	4%	15%	6%	10%	10%	7%	9%	5%	11%	11%	6%
Convenience	8%	8%	8%	7%	7%	7%	9%	8%	5%	8%	2%	9%	8%	6%
Natural Environment	7%	5%	8%	0%	1%	8%	13% ↑	7%	2%	1%	1%	9% ↑	7%	5%
Job/business	5%	8%	2%	7%	5%	7%	2%	4%	11%	14%	7%	3%	6%	1%
Safety/Lack of crime	4%	3%	4%	0%	7%	3%	2%	3%	9%	0%	0%	5%	5%	1%
Don't know/ No idea	3%	3%	3%	0%	5%	2%	3%	4%	0%	1%	11% ↑	1%	2%	6%
Other	8%	8%	7%	23%	7%	6%	5%	8%	6%	9%	14%	6%	7%	10%
Column n	392	160	232	19	54	103	216	343	49	49	63	280	294	98

6. APPENDIX 3: 2023 SUBGROUP TABLES

Q2 first mention1 by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
Roads/ infrastructure	28%	34%	22%	24%	27%	34%	24%	28%	26%	27%	36%	26%	24%	39%
Health Care	25%	17%	33%	27%	19%	26%	29%	27%	15%	30%	25%	24%	28%	15%
Business development/retail/employment	21%	20%	22%	24%	27%	20%	16%	21%	25%	13%	15%	24%	23%	17%
Council / community services	7%	10%	4%	4%	9%	7%	6%	8%	2%	5%	4%	8%	7%	6%
Housing and accomodation	3%	2%	5%	0%	1%	3%	6%	3%	4%	1%	4%	3%	3%	4%
Youth Activities	3%	1%	4%	4%	6%	1%	1%	2%	6%	3%	1%	3%	3%	1%
Safety and Security	2%	1%	2%	0%	3%	1%	1%	1%	5%	2%	2%	1%	2%	1%
Age care services and facilities	1%	1%	2%	0%	0%	1%	3%	1%	1%	0%	0%	2%	1%	1%
Transportation	1%	0%	2%	0%	0%	2%	2%	1%	0%	2%	1%	1%	1%	1%
Water facility and council rates	1%	1%	0%	0%	0%	1%	2%	1%	0%	0%	0%	1%	1%	1%
Education	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
Don't know/NA	6%	8%	3%	0%	10%	2%	6%	6%	4%	2%	9%	5%	5%	7%
Other	6%	8%	3%	22%	0%	4%	6%	4%	13%	14%	2%	5%	4%	9%
Column n	392	160	232	19	54	103	216	343	49	49	63	280	294	98

Q2 total mentions by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
Roads/ infrastructure	50%	56%	44%	43%	48%	57%	49%	51%	45%	56%	52%	49%	47%	59%
Health Care	43%	35%	51%	46%	34%	47%	47%	43%	44%	41%	38%	45%	45%	37%
Business development/retail/employment	42%	39%	45%	39%	55%	38%	35%	42%	43%	27%	25%	49% ↑	45%	34%
Council / community services	11%	13%	10%	8%	13%	13%	10%	12%	6%	14%	11%	11%	11%	14%
Youth Activities	11%	7%	14%	31% ↑	15%	6%	4% ↓	7% ↓	30% ↑	7%	2% ↓	13%	12%	5%
Housing and accomodation	8%	3% ↓	13% ↑	4%	7%	6%	11%	7%	11%	4%	13%	7%	9%	4%
Transportation	6%	3%	8%	0%	3%	6%	9%	6%	3%	12%	7%	4%	5%	6%
Safety and Security	5%	5%	5%	4%	6%	7%	3%	4%	13%	10%	4%	4%	6%	3%
Education	5%	4%	6%	7%	6%	3%	5%	4%	9%	1%	2%	6%	6%	2%
Water facility and council rates	4%	5%	3%	7%	0%	7%	4%	5%	0%	0%	9%	3%	4%	3%
Age care services and facilities	4%	2%	5%	0%	3%	3%	7%	4%	3%	2%	7%	3%	4%	2%
Don't know/NA	30%	33%	27%	24%	35%	25%	30%	29%	33%	28%	31%	30%	28%	35%
Other	22%	27%	16%	30%	16%	27%	20%	23%	15%	30%	25%	19%	19%	28%
Column n	392	160	232	19	54	103	216	343	49	49	63	280	294	98

6. APPENDIX 3: 2023 SUBGROUP TABLES

Q3 Overall, how would you rate the quality of life you have living in the Glen Innes Severn area? READ OUT by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
Excellent	24%	28%	20%	8%	27%	24%	26%	25%	19%	21%	26%	24%	22%	29%
Very good	33%	28%	39%	23%	37%	28%	38%	35%	27%	35%	30%	34%	34%	32%
Good	29%	33%	26%	45%	22%	33%	27%	28%	38%	34%	27%	29%	29%	29%
Fair	9%	7%	11%	12%	10%	10%	7%	8%	16%	7%	6%	10%	9%	9%
Poor	3%	2%	3%	11%	3%	1%	1%	3%	0%	3%	7%	1%	4%	0%
Very poor	2%	1%	2%	0%	1%	3%	1%	2%	0%	0%	4%	1%	1%	2%

Consultation with the community by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	13%	13%	12%	5%	11%	21%	10%	13%	9%	13%	20%	11%	13%	12%
2	26%	27%	24%	27%	27%	29%	22%	26%	26%	24%	30%	22%	25%	28%
3	42%	40%	44%	59%	40%	37%	44%	41%	47%	49%	28%	45%	43%	39%
4	17%	17%	16%	10%	20%	12%	20%	17%	14%	12%	19%	17%	16%	18%
5 High satisfaction	3%	2%	4%	0%	3%	1%	5%	3%	3%	2%	2%	3%	3%	3%

Council provision of information by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	12%	12%	12%	11%	6%	19%	12%	12%	13%	13%	20%	10%	13%	10%
2	22%	20%	24%	20%	24%	26%	17%	22%	25%	15%	25%	23%	23%	21%
3	39%	41%	37%	42%	49%	33%	35%	40%	32%	38%	25%	43%	39%	38%
4	20%	19%	21%	20%	15%	18%	26%	20%	19%	21%	25%	19%	19%	23%
5 High satisfaction	7%	7%	6%	7%	6%	5%	9%	6%	11%	13%	5%	6%	6%	7%

6. APPENDIX 3: 2023 SUBGROUP TABLES

Environmental and sustainability initiatives by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	12%	11%	12%	9%	10%	19%	8%	13%	3%	20%	10%	10%	11%	13%
2	20%	23%	17%	19%	17%	23%	19%	19%	22%	16%	22%	20%	21%	17%
3	44%	41%	47%	48%	49%	37%	44%	44%	47%	30%	41%	47%	47%	37%
4	20%	21%	19%	12%	21%	19%	24%	21%	17%	25%	23%	19%	17%	32%
5 High satisfaction	4%	3%	5%	12%	3%	2%	4%	3%	11%	8%	5%	3%	5%	1%

Environmental protection and enforcement (building site inspections, rubbish dumping etc.) by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	15%	14%	15%	20%	8%	23%	11%	16%	9%	9%	19%	15%	14%	18%
2	23%	27%	19%	30%	34%	14%	18%	22%	29%	15%	24%	24%	25%	18%
3	31%	27%	35%	20%	24%	36%	37%	31%	31%	36%	32%	30%	33%	26%
4	25%	28%	23%	20%	28%	25%	26%	27%	14%	30%	17%	26%	22%	34%
5 High satisfaction	6%	4%	8%	11%	6%	2%	8%	4% ↓	18% ↑	10%	7%	5%	7%	4%

Financial management by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	29%	30%	27%	29%	33%	39%	15% ↓	28%	30%	38%	38%	25%	27%	32%
2	22%	22%	21%	17%	19%	26%	22%	23%	13%	21%	14%	24%	22%	21%
3	32%	30%	34%	42%	31%	24%	35%	29%	45%	28%	20%	35%	35%	21%
4	15%	17%	14%	12%	15%	10%	21%	17%	8%	11%	26%	13%	13%	22%
5 High satisfaction	3%	2%	4%	0%	1%	1%	6%	2%	5%	2%	2%	3%	2%	4%

6. APPENDIX 3: 2023 SUBGROUP TABLES

Aged care services/facilities by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	9%	8%	10%	9%	3%	16%	9%	9%	5%	12%	14%	7%	9%	9%
2	15%	15%	15%	29%	12%	16%	12%	15%	17%	12%	20%	14%	12%	23%
3	30%	32%	29%	33%	33%	30%	27%	30%	32%	26%	19%	33%	30%	29%
4	32%	35%	30%	24%	37%	30%	32%	32%	32%	39%	36%	30%	34%	27%
5 High satisfaction	14%	10%	17%	4%	14%	8%	20%	14%	14%	11%	10%	15%	14%	11%

Children's services by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	9%	7%	11%	21%	8%	10%	4%	7%	19%	12%	3%	10%	9%	10%
2	17%	16%	18%	21%	13%	26%	10%	18%	15%	20%	15%	17%	17%	16%
3	37%	40%	33%	33%	31%	38%	43%	37%	35%	44%	31%	37%	35%	40%
4	31%	31%	30%	20%	42%	22%	31%	32%	25%	15%	45%	30%	32%	26%
5 High satisfaction	7%	5%	8%	4%	6%	4%	11%	7%	6%	9%	6%	6%	6%	8%

Disability services by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	10%	11%	9%	5%	10%	14%	8%	10%	10%	13%	13%	9%	10%	9%
2	19%	14%	24%	22%	12%	26%	18%	19%	18%	20%	24%	17%	19%	20%
3	33%	37%	30%	30%	36%	30%	34%	34%	28%	40%	23%	34%	32%	36%
4	26%	28%	24%	13%	32%	24%	28%	26%	29%	13%	29%	28%	27%	26%
5 High satisfaction	12%	10%	13%	30%	10%	6%	12%	11%	15%	13%	11%	12%	12%	9%

6. APPENDIX 3: 2023 SUBGROUP TABLES

Facilities and services for youth by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	16%	12%	19%	27%	13%	20%	11%	14%	26%	9%	25%	15%	17%	12%
2	27%	27%	28%	35%	27%	28%	24%	27%	29%	29%	21%	29%	26%	31%
3	34%	37%	30%	15%	33%	35%	40%	35%	24%	49%	28%	32%	33%	37%
4	18%	18%	17%	11%	23%	11%	20%	18%	17%	9%	23%	18%	20%	11%
5 High satisfaction	6%	6%	6%	11%	4%	6%	5%	6%	4%	5%	4%	6%	4%	9%

Supporting community groups and volunteers by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	6%	9%	3%	8%	7%	5%	5%	6%	1%	0%	13%	5%	5%	8%
2	12%	13%	11%	21%	12%	16%	6%	10%	23%	22%	8%	11%	10%	18%
3	36%	37%	34%	26%	39%	34%	36%	36%	32%	34%	41%	35%	34%	39%
4	38%	33%	42%	46%	36%	39%	36%	40%	25%	37%	32%	39%	41%	29%
5 High satisfaction	9%	7%	10%	0%	6%	6%	17% ↑	7%	18%	7%	6%	10%	10%	6%

Support for the Aboriginal community by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	9%	12%	6%	18%	4%	11%	8%	9%	9%	10%	16%	7%	9%	9%
2	11%	10%	12%	18%	8%	13%	9%	9%	19%	21%	8%	10%	12%	7%
3	33%	36%	30%	31%	29%	29%	40%	35%	22%	20%	27%	37%	31%	40%
4	35%	33%	36%	23%	49%	32%	30%	34%	37%	39%	42%	32%	36%	31%
5 High satisfaction	13%	9%	16%	10%	10%	16%	13%	13%	14%	11%	7%	15%	13%	12%

6. APPENDIX 3: 2023 SUBGROUP TABLES

Condition/maintenance of bridges by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	15%	11%	20%	8%	20%	17%	12%	16%	13%	4%	23%	16%	14%	20%
2	19%	16%	22%	20%	20%	26%	11%	19%	18%	21%	29%	16%	20%	17%
3	34%	40%	29%	31%	32%	33%	39%	33%	41%	40%	19%	37%	36%	30%
4	25%	30%	20%	34%	28%	18%	24%	26%	19%	26%	25%	24%	23%	31%
5 High satisfaction	2%	2%	2%	7%	0%	1%	3%	1%	5%	6%	0%	2%	2%	1%
Don't know/don't use	5%	2%	8%	0%	0%	5%	10% ↑	5%	5%	3%	5%	5%	5%	2%

Footpaths by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	19%	14%	23%	24%	13%	22%	19%	19%	19%	19%	18%	19%	19%	18%
2	19%	24%	15%	19%	18%	21%	20%	20%	14%	16%	36%	16%	20%	17%
3	36%	35%	38%	21%	44%	36%	35%	37%	32%	42%	27%	38%	36%	37%
4	20%	22%	19%	26%	20%	17%	21%	19%	28%	15%	19%	21%	21%	19%
5 High satisfaction	3%	2%	4%	11%	0%	2%	4%	2%	7%	9%	0%	3%	4%	0%
Don't know/don't use	2%	4%	1%	0%	5%	2%	1%	3%	0%	0%	0%	4%	0% ↓	9% ↑

Bike paths/cycleways by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	26%	25%	26%	20%	29%	33%	18%	27%	20%	21%	35%	24%	26%	26%
2	19%	16%	21%	12%	14%	19%	24%	19%	15%	22%	16%	18%	21%	11%
3	25%	28%	22%	38%	25%	26%	20%	24%	30%	25%	19%	27%	24%	28%
4	15%	18%	13%	23%	21%	7%	15%	14%	22%	20%	22%	13%	15%	16%
5 High satisfaction	7%	7%	6%	7%	8%	3%	8%	7%	4%	5%	0%	9%	7%	7%
Don't know/don't use	9%	6%	11%	0%	3%	11%	15%	9%	9%	7%	8%	9%	7%	13%

6. APPENDIX 3: 2023 SUBGROUP TABLES

Condition/maintenance of unsealed roads by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	43%	36%	50%	39%	47%	54%	32% ↓	45%	35%	31%	45%	45%	40%	52%
2	29%	33%	24%	34%	31%	27%	27%	29%	26%	38%	25%	28%	29%	28%
3	18%	21%	15%	11%	17%	14%	24%	17%	23%	16%	17%	18%	19%	15%
4	4%	6%	1%	0%	5%	2%	5%	4%	0%	4%	6%	3%	3%	4%
5 High satisfaction	1%	1%	0%	7% ↑	0%	0%	0%	0% ↓	5% ↑	6% ↑	0%	0%	1%	1%
Don't know/don't use	6%	3% ↓	9% ↑	8%	0% ↓	3%	13% ↑	5%	10%	5%	6%	6%	8% ↑	1% ↓

Condition/maintenance of sealed roads by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	52%	49%	55%	55%	56%	58%	43%	51%	58%	46%	60%	52%	56%	42%
2	30%	34%	25%	30%	33%	29%	27%	31%	20%	29%	24%	31%	27%	37%
3	15%	13%	17%	15%	11%	12%	21%	14%	21%	23%	16%	13%	15%	14%
4	3%	3%	3%	0%	0%	1%	7% ↑	3%	0%	2%	1%	3%	2%	6%
5 High satisfaction	0%	0%	1%	0%	0%	0%	1%	0%	1%	0%	0%	1%	0%	1%
Don't know/don't use	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

Tourism by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	4%	4%	5%	15%	3%	4%	3%	4%	9%	2%	10%	4%	5%	3%
2	10%	11%	9%	11%	5%	16%	9%	10%	11%	6%	15%	10%	9%	14%
3	25%	25%	25%	38%	27%	22%	22%	25%	26%	40%	27%	22%	24%	29%
4	48%	46%	50%	35%	51%	49%	47%	50%	37%	45%	45%	49%	48%	48%
5 High satisfaction	12%	14%	11%	0%	13%	9%	19%	12%	17%	7%	4%	15%	14%	6%

6. APPENDIX 3: 2023 SUBGROUP TABLES

Enhancing town/village centres by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	13%	12%	13%	21%	8%	17%	11%	13%	9%	12%	22%	10%	12%	15%
2	23%	22%	25%	30%	25%	24%	18%	21%	37%	25%	23%	23%	19%	35%
3	41%	45%	36%	28%	48%	37%	41%	42%	31%	30%	21% ↓	48% ↑	44%	31%
4	20%	18%	21%	21%	16%	18%	24%	20%	17%	31%	33%	14% ↓	21%	16%
5 High satisfaction	4%	2%	5%	0%	3%	4%	5%	3%	6%	2%	0%	5%	4%	2%

Supporting local business and jobs by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	19%	23%	15%	24%	23%	23%	12%	20%	15%	20%	21%	19%	19%	21%
2	30%	28%	32%	41%	31%	32%	23%	30%	30%	20%	33%	30%	29%	33%
3	34%	33%	36%	26%	29%	36%	41%	33%	44%	39%	37%	33%	34%	35%
4	14%	14%	13%	9%	13%	8%	21%	15%	8%	17%	9%	14%	15%	10%
5 High satisfaction	3%	2%	4%	0%	4%	2%	4%	3%	3%	3%	0%	4%	4%	1%

Long term economic planning for the future by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	19%	21%	17%	28%	19%	27%	11%	21%	9%	16%	27%	18%	21%	15%
2	28%	33%	23%	28%	32%	32%	21%	25%	47%	42%	34%	24%	27%	30%
3	40%	35%	45%	44%	40%	29%	48%	41%	37%	29%	29%	45%	40%	40%
4	10%	8%	12%	0%	9%	9%	15%	11%	7%	8%	10%	10%	10%	11%
5 High satisfaction	3%	2%	3%	0%	0%	3%	5%	3%	0%	4%	0%	3%	2%	4%

6. APPENDIX 3: 2023 SUBGROUP TABLES

Attracting new businesses to the area by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	41%	41%	41%	55%	47%	42%	29% ↓	40%	44%	31%	51%	40%	42%	39%
2	30%	32%	28%	30%	32%	28%	30%	30%	28%	38%	27%	29%	29%	33%
3	22%	21%	22%	7%	21%	19%	29%	21%	25%	20%	17%	23%	22%	21%
4	7%	6%	7%	8%	0% ↓	9%	10%	7%	3%	8%	5%	7%	7%	5%
5 High satisfaction	1%	0%	2%	0%	0%	1%	2%	1%	0%	3%	0%	1%	1%	2%

Libraries/library services by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	1%	1%	1%	0%	1%	2%	1%	1%	4%	3%	3%	0%	1%	2%
2	4%	7%	1%	11%	3%	3%	4%	4%	2%	1%	9%	3%	3%	6%
3	14%	13%	16%	24%	6%	19%	15%	14%	18%	24%	11%	13%	13%	19%
4	44%	47%	42%	46%	46%	45%	41%	45%	39%	32%	46%	46%	45%	42%
5 High satisfaction	27%	22%	31%	11%	37%	19%	29%	26%	27%	24%	25%	27%	30%	18%
Don't know/don't use	10%	11%	8%	7%	8%	11%	11%	10%	9%	15%	6%	9%	8%	14%

Sporting facilities and grounds by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	3%	4%	2%	11%	3%	2%	2%	3%	2%	1%	7%	2%	2%	5%
2	5%	5%	5%	0%	7%	8%	3%	5%	7%	9%	3%	5%	5%	6%
3	21%	20%	22%	32%	12%	29%	19%	19%	30%	32%	22%	19%	22%	19%
4	51%	52%	49%	45%	61%	44%	49%	54%	36%	34%	52%	54%	51%	52%
5 High satisfaction	17%	17%	18%	11%	17%	13%	22%	17%	19%	18%	14%	18%	18%	14%
Don't know/don't use	3%	1%	4%	0%	0%	4%	5%	2%	5%	7%	2%	2%	2%	5%

6. APPENDIX 3: 2023 SUBGROUP TABLES

Events and festivals by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	3%	3%	3%	4%	3%	2%	3%	2%	8%	3%	3%	2%	2%	4%
2	7%	12% ↑	2% ↓	7%	11%	8%	2% ↓	7%	5%	4%	18%	5%	7%	6%
3	22%	19%	24%	36%	12%	29%	20%	21%	28%	29%	17%	22%	20%	27%
4	47%	49%	46%	41%	61%	40%	43%	49%	38%	42%	44%	49%	47%	47%
5 High satisfaction	20%	17%	24%	11%	13%	19%	31% ↑	20%	20%	18%	19%	21%	23%	13%
Don't know/don't use	1%	1%	1%	0%	0%	1%	2%	1%	1%	2%	0%	1%	0% ↓	3% ↑

Swimming pools/Aquatic centres by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	4%	5%	3%	14%	3%	4%	2%	3%	10%	0%	10%	3%	5%	2%
2	11%	9%	13%	8%	11%	17%	7%	11%	9%	15%	10%	11%	10%	13%
3	23%	23%	23%	25%	23%	22%	25%	24%	18%	22%	24%	23%	26%	14%
4	40%	43%	37%	53%	43%	34%	39%	40%	41%	48%	33%	41%	36%	54%
5 High satisfaction	16%	15%	17%	0%	20%	16%	19%	16%	16%	6%	15%	18%	19%	9%
Don't know/don't use	5%	4%	6%	0%	1%	7%	8%	5%	7%	9%	6%	4%	4%	7%

Parks and playgrounds by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	2%	0% ↓	5% ↑	8%	3%	2%	1%	2%	7%	3%	1%	3%	2%	4%
2	6%	9%	4%	11%	5%	8%	4%	6%	9%	2%	10%	6%	7%	3%
3	25%	27%	24%	35%	33%	27%	14% ↓	27%	14%	26%	34%	23%	25%	26%
4	42%	42%	42%	45%	42%	39%	44%	41%	45%	55%	41%	40%	42%	41%
5 High satisfaction	23%	22%	24%	0%	17%	24%	34% ↑	22%	24%	12%	14%	27%	22%	23%
Don't know/don't use	1%	1%	2%	0%	0%	2%	3%	1%	2%	1%	0%	2%	1%	2%

6. APPENDIX 3: 2023 SUBGROUP TABLES

Community buildings/halls by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	2%	2%	2%	0%	0%	3%	3%	2%	1%	2%	6%	1%	1%	3%
2	10%	7%	12%	24%	5%	15%	5%	11%	6%	7%	12%	10%	10%	9%
3	44%	48%	41%	38%	51%	42%	42%	46%	36%	48%	48%	43%	41%	54%
4	30%	32%	29%	27%	30%	31%	31%	29%	36%	33%	23%	32%	33%	23%
5 High satisfaction	10%	7%	12%	4%	14%	5%	12%	9%	14%	1%	9%	11%	11%	5%
Don't know/don't use	4%	4%	4%	7%	0%	5%	7%	4%	7%	10%	2%	4%	4%	6%

Domestic animal control by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	11%	14%	9%	15%	4%	14%	14%	10%	15%	14%	19%	9%	13%	7%
2	16%	14%	19%	4%	12%	25%	17%	17%	12%	11%	27%	15%	17%	14%
3	36%	37%	35%	54%	44%	28%	30%	36%	38%	32%	26%	39%	36%	37%
4	22%	26%	19%	23%	28%	18%	22%	23%	17%	28%	17%	23%	22%	24%
5 High satisfaction	6%	2%	9%	4%	9%	3%	6%	5%	11%	5%	8%	5%	6%	4%
Don't know/don't use	8%	6%	10%	0%	4%	12%	11%	8%	7%	10%	3%	9%	6%	14%

Street cleaning by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	6%	5%	6%	0%	4%	7%	8%	6%	6%	8%	9%	4%	4%	11%
2	16%	15%	16%	35%	14%	16%	12%	16%	14%	11%	21%	15%	18%	8%
3	25%	23%	27%	15%	24%	22%	32%	25%	24%	25%	18%	27%	26%	23%
4	40%	44%	37%	42%	48%	43%	31%	40%	40%	37%	39%	41%	39%	44%
5 High satisfaction	10%	8%	11%	7%	6%	9%	14%	9%	15%	17%	5%	9%	11%	6%
Don't know/don't use	4%	4%	3%	0%	5%	4%	3%	4%	0%	1%	7%	3%	2%	9%

6. APPENDIX 3: 2023 SUBGROUP TABLES

Public toilets by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	7%	7%	6%	8%	5%	10%	5%	6%	11%	4%	5%	8%	8%	4%
2	12%	9%	15%	24%	11%	14%	7%	12%	15%	10%	11%	13%	11%	15%
3	35%	39%	31%	23%	41%	38%	32%	36%	33%	38%	31%	36%	36%	34%
4	31%	34%	27%	34%	33%	27%	31%	31%	27%	35%	36%	29%	28%	39%
5 High satisfaction	9%	8%	10%	11%	8%	5%	12%	9%	9%	9%	10%	8%	10%	4%
Don't know/don't use	6%	3% ↓	10% ↑	0%	1%	6%	13% ↑	7%	5%	3%	7%	7%	8%	3%

Protecting heritage values and buildings by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	2%	2%	3%	7%	1%	2%	2%	2%	2%	4%	9% ↑	0% ↓	2%	3%
2	8%	10%	6%	11%	4%	9%	9%	7%	9%	3%	6%	9%	8%	7%
3	28%	33%	23%	11%	36%	29%	25%	29%	25%	32%	28%	27%	27%	30%
4	41%	39%	44%	39%	37%	44%	44%	42%	35%	37%	37%	43%	39%	49%
5 High satisfaction	16%	12%	19%	31%	16%	8%	16%	14%	23%	17%	17%	15%	19%	6%
Don't know/don't use	5%	4%	6%	0%	5%	7%	4%	5%	6%	7%	3%	5%	5%	6%

Weed/vegetation control by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	15%	19%	11%	7%	12%	24%	13%	16%	10%	12%	17%	16%	14%	19%
2	21%	24%	18%	23%	18%	21%	23%	21%	23%	17%	21%	22%	22%	20%
3	34%	27%	41%	32%	41%	26%	34%	33%	35%	30%	31%	35%	34%	32%
4	22%	24%	20%	31%	24%	22%	18%	22%	24%	30%	20%	21%	22%	23%
5 High satisfaction	5%	5%	5%	7%	5%	5%	4%	5%	5%	10%	9%	3%	5%	5%
Don't know/don't use	3%	1%	5%	0%	0%	2%	8% ↑	3%	3%	1%	3%	4%	4%	1%

6. APPENDIX 3: 2023 SUBGROUP TABLES

Water supply by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	10%	10%	11%	20%	8%	16%	5%	10%	14%	9%	19%	9%	12%	7%
2	12%	8%	16%	20%	7%	14%	12%	12%	12%	21%	7%	12%	13%	8%
3	19%	22%	17%	7%	21%	22%	19%	20%	18%	20%	15%	20%	20%	18%
4	34%	32%	35%	24%	43%	28%	33%	34%	33%	31%	32%	34%	35%	30%
5 High satisfaction	15%	19%	11%	23%	14%	8%	20%	15%	17%	6%	14%	17%	18%	9%
Don't know/don't use	9%	9%	10%	7%	6%	12%	10%	10%	6%	13%	13%	8%	3% ↓	27% ↑

Sewerage services by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	4%	6%	3%	11%	3%	6%	2%	4%	4%	0%	15% ↑	2%	4%	5%
2	6%	4%	7%	0%	7%	9%	4%	6%	3%	5%	4%	6%	6%	4%
3	19%	18%	21%	20%	13%	27%	19%	19%	24%	26%	6%	21%	22%	13%
4	40%	41%	38%	50%	46%	32%	36%	40%	37%	44%	53%	36%	42%	34%
5 High satisfaction	16%	15%	16%	8%	19%	9%	21%	15%	19%	11%	8%	18%	20% ↑	3% ↓
Don't know/don't use	15%	15%	16%	11%	13%	17%	17%	16%	12%	15%	13%	16%	6% ↓	41% ↑

Waste management and recycling by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	5%	5%	6%	4%	5%	6%	5%	6%	4%	3%	8%	5%	4%	8%
2	14%	11%	16%	35%	13%	14%	8%	13%	19%	5%	20%	14%	16%	7%
3	24%	27%	22%	23%	17%	35%	23%	24%	29%	27%	15%	26%	25%	24%
4	38%	40%	35%	31%	46%	27%	42%	39%	33%	55%	45%	33%	36%	42%
5 High satisfaction	16%	15%	17%	7%	19%	13%	18%	16%	15%	7%	9%	19%	18%	11%
Don't know/don't use	3%	1%	4%	0%	0%	5%	4%	3%	0%	2%	2%	3%	1% ↓	8% ↑

6. APPENDIX 3: 2023 SUBGROUP TABLES

Protecting the natural environment by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Low satisfaction	4%	5%	4%	11%	0%	8%	3%	4%	3%	5%	8%	3%	4%	6%
2	10%	12%	8%	15%	9%	6%	13%	11%	5%	9%	7%	11%	10%	10%
3	38%	38%	38%	24%	40%	46%	34%	39%	32%	51%	31%	37%	40%	33%
4	27%	26%	28%	27%	25%	23%	32%	26%	31%	19%	37%	26%	25%	32%
5 High satisfaction	9%	7%	11%	15%	10%	7%	7%	7%	20%	10%	5%	9%	10%	4%
Don't know/don't use	12%	12%	12%	7%	16%	11%	10%	12%	9%	6%	11%	13%	11%	15%

Q6 Overall, for the last 12 months, how satisfied are you with the performance of Council, not just on one or two issues, but across all responsibility areas? READ OUT by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
Very satisfied	4%	5%	4%	0%	3%	4%	8%	4%	9%	0%	1%	6% ↑	5%	4%
Satisfied	29%	28%	30%	42%	20%	25%	36%	31%	17%	37%	36%	26%	30%	28%
Somewhat satisfied	41%	42%	41%	23%	60% ↑	37%	35%	42%	39%	46%	29%	44%	41%	42%
Not very satisfied	17%	16%	17%	27%	7%	23%	16%	14%	31%	12%	15%	18%	16%	19%
Not at all satisfied	9%	9%	8%	8%	10%	12%	4%	9%	4%	4%	19%	7%	9%	7%

Council adequately considers community concerns and views in making decisions by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	15%	12%	18%	8%	11%	22%	14%	14%	19%	21%	18%	13%	15%	15%
2 Disagree	23%	24%	22%	27%	28%	26%	16%	24%	17%	12%	31%	24%	24%	22%
3 Neutral	41%	37%	44%	32%	40%	37%	47%	41%	41%	44%	40%	40%	38%	49%
4 Agree	18%	22%	13%	19%	19%	14%	19%	18%	17%	16%	11%	19%	20%	9%
5 Strongly agree	4%	5%	3%	14%	1%	2%	3%	3%	5%	7%	0%	4%	3%	5%

6. APPENDIX 3: 2023 SUBGROUP TABLES

Council plans well to help secure the community's long term future by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	12%	9%	16%	8%	13%	18%	9%	13%	11%	18%	15%	11%	12%	14%
2 Disagree	29%	32%	25%	30%	34%	31%	20%	30%	18%	16%	42%	27%	30%	25%
3 Neutral	41%	42%	40%	43%	38%	35%	48%	39%	50%	45%	36%	42%	41%	41%
4 Agree	16%	15%	17%	11%	13%	14%	21%	15%	21%	20%	6%	17%	15%	16%
5 Strongly agree	2%	3%	2%	7%	1%	1%	3%	3%	0%	0%	1%	3%	2%	4%

Environmental issues are handled well by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	10%	10%	10%	11%	9%	14%	7%	12%	1%	14%	19%	7%	10%	10%
2 Disagree	19%	21%	18%	19%	18%	24%	16%	20%	12%	12%	16%	21%	19%	20%
3 Neutral	48%	46%	50%	46%	52%	45%	48%	44%	68%	53%	45%	48%	49%	45%
4 Agree	19%	21%	17%	16%	17%	14%	26%	20%	13%	16%	20%	19%	18%	20%
5 Strongly agree	4%	3%	5%	7%	4%	4%	3%	4%	6%	4%	0%	5%	3%	6%

Information about Council and its decisions is clear and accessible by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	16%	15%	17%	19%	13%	22%	14%	15%	22%	19%	26%	14%	17%	16%
2 Disagree	27%	28%	27%	20%	33%	28%	24%	28%	26%	27%	36%	25%	27%	27%
3 Neutral	27%	30%	25%	38%	25%	21%	31%	27%	28%	13%	19%	32%	29%	22%
4 Agree	23%	22%	24%	16%	25%	23%	24%	24%	18%	34%	16%	23%	22%	26%
5 Strongly agree	6%	5%	6%	7%	4%	5%	7%	6%	6%	7%	2%	6%	5%	9%

6. APPENDIX 3: 2023 SUBGROUP TABLES

There is a clear plan and direction for the future by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	16%	15%	17%	24%	11%	23%	12%	15%	18%	18%	21%	14%	17%	11%
2 Disagree	29%	32%	25%	23%	36%	29%	24%	29%	26%	26%	36%	27%	28%	30%
3 Neutral	40%	39%	41%	42%	43%	35%	41%	39%	42%	45%	32%	41%	40%	39%
4 Agree	13%	12%	14%	4%	8%	12%	20%	13%	11%	7%	10%	14%	12%	15%
5 Strongly agree	3%	2%	4%	7%	3%	1%	4%	3%	3%	3%	0%	4%	2%	5%

I feel a part of my local community by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	6%	5%	7%	4%	4%	11%	4%	5%	11%	6%	13%	4%	5%	10%
2 Disagree	12%	11%	14%	15%	15%	8%	12%	13%	10%	15%	20%	10%	13%	9%
3 Neutral	28%	29%	27%	23%	34%	28%	24%	26%	38%	31%	26%	28%	29%	26%
4 Agree	35%	37%	33%	38%	32%	37%	36%	36%	30%	39%	31%	35%	34%	38%
5 Strongly agree	19%	18%	19%	20%	14%	17%	24%	20%	11%	9%	9%	22%	19%	17%

The community in this LGA is harmonious, cohesive and inclusive by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	6%	5%	7%	4%	4%	9%	6%	6%	7%	11%	9%	5%	6%	8%
2 Disagree	12%	12%	12%	15%	13%	10%	11%	11%	15%	7%	22%	10%	12%	11%
3 Neutral	40%	43%	37%	34%	42%	44%	37%	38%	48%	35%	42%	40%	40%	39%
4 Agree	33%	35%	31%	23%	37%	33%	34%	35%	24%	44%	22%	34%	33%	34%
5 Strongly agree	9%	5%	13%	24%	4%	5%	13%	10%	6%	3%	5%	11%	9%	9%

6. APPENDIX 3: 2023 SUBGROUP TABLES

The natural environment is respected and protected by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	4%	3%	4%	8%	0%	7%	3%	4%	4%	8%	4%	3%	4%	4%
2 Disagree	13%	14%	11%	19%	12%	12%	12%	13%	10%	12%	22%	10%	12%	14%
3 Neutral	35%	34%	36%	20%	40%	39%	30%	35%	34%	25%	32%	37%	35%	33%
4 Agree	40%	42%	38%	35%	41%	39%	42%	40%	38%	47%	37%	40%	40%	39%
5 Strongly agree	9%	8%	10%	19%	7%	4%	12%	8%	14%	9%	5%	10%	9%	9%

Education and training opportunities are good by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	9%	6%	11%	15%	11%	11%	3%	8%	13%	14%	11%	7%	8%	11%
2 Disagree	25%	26%	24%	34%	29%	25%	19%	23%	38%	12%	28%	27%	26%	24%
3 Neutral	34%	35%	32%	27%	28%	39%	37%	35%	24%	41%	34%	32%	35%	29%
4 Agree	25%	26%	25%	15%	26%	18%	34%	26%	23%	29%	21%	26%	23%	31%
5 Strongly agree	7%	6%	8%	8%	5%	7%	7%	8%	2%	4%	6%	7%	7%	5%

Hospitals, medical and mental health services in the area are accessible and adequate by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	48%	39%	57%	58%	44%	55%	43%	49%	43%	47%	68%	43%	51%	39%
2 Disagree	32%	38%	27%	31%	44%	23%	30%	33%	29%	28%	21%	36%	29%	44%
3 Neutral	13%	14%	11%	4%	9%	17%	15%	12%	15%	18%	9%	13%	13%	11%
4 Agree	5%	6%	4%	7%	3%	3%	8%	4%	12%	7%	1%	6%	6%	3%
5 Strongly agree	2%	2%	1%	0%	0%	1%	4%	2%	1%	0%	1%	2%	1%	3%

6. APPENDIX 3: 2023 SUBGROUP TABLES

People volunteer and get involved in their community by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	2%	2%	2%	0%	0%	2%	5%	2%	1%	1%	5%	1%	2%	2%
2 Disagree	12%	9%	14%	15%	14%	10%	10%	9%	26%	10%	16%	11%	13%	8%
3 Neutral	24%	29%	19%	7%	25%	26%	27%	24%	22%	33%	34%	20%	21%	33%
4 Agree	43%	42%	45%	43%	40%	51%	40%	45%	35%	50%	36%	44%	43%	45%
5 Strongly agree	19%	18%	20%	34%	21%	11%	18%	19%	16%	6%	9%	23%	21%	13%

Healthy lifestyle opportunities are available in LGA by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	5%	5%	5%	11%	3%	6%	4%	5%	6%	2%	8%	5%	6%	2%
2 Disagree	11%	6% ↓	17% ↑	8%	14%	11%	10%	9% ↓	25% ↑	17%	6%	12%	11%	11%
3 Neutral	37%	43%	30%	38%	38%	32%	39%	37%	36%	38%	48%	34%	40%	26%
4 Agree	37%	37%	36%	38%	34%	41%	34%	40%	19%	37%	36%	37%	32% ↓	51% ↑
5 Strongly agree	10%	9%	12%	4%	11%	9%	13%	10%	14%	6%	2% ↓	13% ↑	10%	10%

Opportunities to participate in arts, entertainment and cultural activities are available by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	2%	2%	3%	4%	1%	3%	2%	2%	4%	5%	5%	1%	2%	4%
2 Disagree	13%	15%	11%	26%	14%	10%	11%	12%	18%	15%	13%	13%	14%	11%
3 Neutral	29%	30%	28%	24%	21%	38%	31%	29%	29%	30%	36%	27%	29%	30%
4 Agree	43%	41%	44%	35%	48%	39%	43%	43%	38%	43%	42%	43%	42%	45%
5 Strongly agree	13%	12%	14%	11%	16%	9%	13%	13%	10%	7%	4%	16%	14%	10%

6. APPENDIX 3: 2023 SUBGROUP TABLES

The cost of living in this LGA is affordable to you by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	6%	5%	7%	11%	4%	5%	6%	4%	14%	6%	4%	6%	6%	5%
2 Disagree	14%	14%	13%	24%	6%	18%	14%	12%	24%	15%	25%	11%	15%	10%
3 Neutral	25%	25%	25%	34%	18%	25%	29%	25%	27%	32%	20%	25%	27%	20%
4 Agree	39%	35%	43%	20%	46%	35%	42%	40%	29%	41%	31%	40%	37%	45%
5 Strongly agree	17%	21%	12%	11%	26%	18%	9%	19%	6%	6%	21%	18%	16%	19%

Sporting facilities in the area meet your needs by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	3%	3%	3%	11%	0%	3%	3%	2%	6%	1%	8%	2%	3%	2%
2 Disagree	8%	7%	9%	4%	11%	7%	8%	8%	12%	12%	3%	9%	8%	9%
3 Neutral	30%	23%	38%	24%	21%	37%	36%	29%	36%	41%	35%	27%	32%	27%
4 Agree	38%	42%	33%	34%	43%	36%	36%	38%	35%	38%	30%	40%	37%	40%
5 Strongly agree	20%	24%	17%	27%	25%	17%	17%	22%	11%	8%	24%	22%	20%	23%

Shops and services in shopping areas meet residents' needs by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	17%	12%	23%	27%	18%	19%	12%	15%	29%	5%	13%	20%	18%	17%
2 Disagree	30%	24%	36%	28%	35%	32%	24%	32%	20%	21%	39%	29%	36% ↑	13% ↓
3 Neutral	30%	35%	25%	34%	29%	29%	31%	29%	36%	45%	32%	27%	29%	35%
4 Agree	19%	23%	14%	11%	15%	17%	25%	19%	14%	25%	15%	18%	15%	29%
5 Strongly agree	4%	6%	2%	0%	3%	2%	8%	5%	0%	4%	1%	5%	3%	7%

6. APPENDIX 3: 2023 SUBGROUP TABLES

There is urban vitality and a good lifestyle quality in this LGA by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	4%	2%	6%	15%	4%	2%	3%	4%	8%	9%	9%	3%	5%	3%
2 Disagree	10%	7%	13%	4%	11%	12%	10%	9%	17%	9%	9%	11%	10%	12%
3 Neutral	35%	33%	36%	39%	38%	37%	28%	34%	40%	35%	43%	33%	37%	28%
4 Agree	39%	41%	38%	23%	36%	42%	45%	41%	30%	41%	35%	40%	36%	48%
5 Strongly agree	12%	16%	7%	19%	10%	7%	15%	13%	6%	7%	5%	14%	13%	9%

The area is safe for pedestrians by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	7%	8%	7%	4%	5%	12%	6%	7%	7%	8%	9%	7%	7%	7%
2 Disagree	11%	11%	12%	19%	15%	8%	8%	10%	19%	3%	12%	12%	14%	4%
3 Neutral	18%	13%	24%	8%	18%	23%	19%	19%	17%	20%	14%	19%	20%	13%
4 Agree	50%	53%	46%	43%	51%	51%	50%	51%	45%	60%	53%	47%	46%	61%
5 Strongly agree	13%	15%	12%	26%	11%	7%	18%	14%	12%	9%	13%	14%	13%	14%

You feel safe during the night by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	6%	3%	10%	12%	6%	8%	4%	5%	14%	4%	6%	7%	8%	3%
2 Disagree	13%	11%	14%	14%	16%	11%	10%	12%	15%	9%	22%	11%	15%	5%
3 Neutral	21%	16%	27%	39%	14%	27%	19%	22%	18%	23%	13%	23%	23%	18%
4 Agree	36%	41%	32%	23%	34%	39%	40%	35%	43%	48%	37%	34%	35%	42%
5 Strongly agree	23%	29%	18%	11%	30%	16%	27%	26%	10%	16%	22%	25%	20%	33%

6. APPENDIX 3: 2023 SUBGROUP TABLES

You feel safe using public facilities by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	6%	6%	6%	23% ↑	4%	3%	5%	4% ↓	20% ↑	10%	5%	6%	7%	4%
2 Disagree	10%	8%	12%	4%	12%	14%	7%	10%	10%	2%	11%	11%	12%	6%
3 Neutral	26%	21%	32%	21%	25%	28%	27%	27%	23%	23%	32%	26%	28%	21%
4 Agree	37%	40%	34%	26%	34%	39%	41%	37%	35%	49%	32%	36%	35%	43%
5 Strongly agree	20%	25%	16%	27%	24%	16%	19%	22%	11%	17%	20%	21%	18%	27%

Development overall is well planned and well managed by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	12%	12%	13%	23%	11%	16%	7%	13%	9%	11%	17%	11%	13%	10%
2 Disagree	23%	21%	24%	24%	25%	26%	17%	22%	28%	14%	24%	24%	25%	16%
3 Neutral	46%	47%	46%	31%	49%	46%	49%	46%	49%	65%	40%	45%	47%	46%
4 Agree	15%	16%	14%	15%	11%	10%	22%	15%	14%	9%	19%	15%	13%	20%
5 Strongly agree	4%	4%	4%	7%	3%	3%	5%	5%	0%	1%	0%	5%	3%	8%

The area's heritage is well conserved by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	1%	1%	1%	0%	0%	2%	1%	1%	1%	3%	3%	0%	1%	2%
2 Disagree	8%	9%	8%	11%	6%	9%	8%	8%	9%	3%	10%	9%	10%	4%
3 Neutral	25%	26%	25%	24%	21%	29%	27%	24%	33%	27%	28%	25%	22%	34%
4 Agree	50%	51%	49%	42%	56%	47%	50%	52%	36%	59%	49%	49%	51%	47%
5 Strongly agree	15%	14%	17%	23%	18%	12%	14%	15%	20%	7%	10%	18%	16%	12%

6. APPENDIX 3: 2023 SUBGROUP TABLES

The local road network is effective and efficient by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	15%	13%	17%	28%	13%	17%	11%	14%	19%	14%	21%	14%	15%	16%
2 Disagree	25%	24%	25%	23%	23%	31%	22%	24%	28%	19%	22%	26%	27%	17%
3 Neutral	33%	31%	34%	31%	35%	26%	36%	33%	30%	27%	31%	34%	30%	39%
4 Agree	23%	25%	21%	11%	20%	25%	27%	23%	19%	34%	21%	21%	23%	21%
5 Strongly agree	5%	7%	3%	7%	9%	1%	4%	5%	5%	6%	5%	5%	5%	6%

There are enough good quality open spaces by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	1%	0%	2%	8% ↑	0%	0%	1%	0% ↓	7% ↑	0%	2%	1%	1%	1%
2 Disagree	4%	5%	3%	7%	3%	7%	3%	4%	3%	2%	11%	3%	4%	4%
3 Neutral	16%	14%	17%	20%	11%	21%	14%	13%	29%	18%	10%	16%	16%	15%
4 Agree	49%	51%	48%	38%	53%	42%	56%	53%	31%	58%	51%	47%	49%	50%
5 Strongly agree	30%	29%	30%	27%	33%	31%	26%	30%	29%	22%	26%	32%	29%	30%

You feel able to afford a reasonable standard of housing in the area by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
1 Strongly disagree	6%	5%	7%	23% ↑	4%	4%	4%	4% ↓	17% ↑	4%	9%	6%	6%	6%
2 Disagree	8%	7%	10%	20%	6%	11%	5%	8%	14%	15%	9%	7%	10%	5%
3 Neutral	25%	23%	26%	31%	24%	25%	23%	24%	31%	16%	26%	26%	25%	24%
4 Agree	41%	40%	42%	15%	38%	49%	45%	42%	32%	46%	35%	41%	39%	45%
5 Strongly agree	20%	25%	15%	11%	28%	11%	22%	22%	6%	19%	21%	20%	20%	20%

6. APPENDIX 3: 2023 SUBGROUP TABLES

D1 Thanks we're almost to the end now. Please stop me when I read out your age group.READ OUT by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
18-34	5%	4%	5%	100% ↑	0%	0% ↓	0% ↓	3% ↓	16% ↑	6%	3%	5%	5%	3%
35-49	14%	13%	14%	0%	100% ↑	0% ↓	0% ↓	13%	20%	8%	19%	14%	14%	12%
50-64	26%	28%	25%	0% ↓	0% ↓	100% ↑	0% ↓	27%	22%	43% ↑	25%	24%	24%	34%
65 years and over	55%	54%	56%	0% ↓	0% ↓	0% ↓	100% ↑	57%	41%	43%	52%	58%	56%	51%
Prefer not to say	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%

D2 Which of the following best describes the dwelling where you are current living? READ OUT by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
I/We own/are currently buying this property	88%	89%	87%	58% ↓	81%	89%	91%	100% ↑	0% ↓	76% ↓	86%	90% ↑	84% ↓	97% ↑
I/We currently rent this property	13%	11%	13%	42% ↑	19%	11%	9%	0% ↓	100% ↑	24% ↑	14%	10% ↓	16% ↑	3% ↓

D3 How long have you lived in the Glen Innes Severn area? DO NOT AID by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
Less than 2 years	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%	0%
2 – 5 years	3%	1%	3%	5%	0%	2%	3%	2%	4%	20% ↑	0%	0% ↓	3%	0%
6 – 10 years	10%	13%	8%	11%	7%	18% ↑	6% ↓	8% ↓	20% ↑	80% ↑	0% ↓	0% ↓	10%	11%
11 – 20 years	16%	16%	16%	11%	22%	16%	15%	16%	18%	0% ↓	100% ↑	0% ↓	15%	19%
More than 20 years	71%	70%	72%	74%	70%	64%	75%	73%	57%	0% ↓	0% ↓	100% ↑	72%	69%

D4 Gender (determine by voice): DON'T ASK by BANNER														
Column %	Gender			Age				Tenure		Length of time lived			Village nearest	
	Total	Male	Female	18-34	35-49	50-64	65 years and over	Ratepayer	Non-ratepayer	Up to 10 years	11 – 20 years	More than 20 years	Glen Innes	Other
Male	41%	100% ↑	0% ↓	37%	39%	44%	40%	41%	37%	45%	41%	40%	39%	45%
Female	59%	0% ↓	100% ↑	63%	61%	56%	60%	59%	63%	55%	59%	60%	61%	55%

6. APPENDIX 3: 2023 SUBGROUP TABLES



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Strategic Internal Audit Work Plan

1 January 2023 – 30 June 2025

DOCUMENT AUTHORISATION

RESPONSIBLE OFFICER:		INTERNAL AUDITOR			
REVIEWED BY:		MANEX			
REVIEW DUE DATE:		September 2025			
VERSION NUMBER:		1			
VERSIONS:	DATE:	RESOLUTION NO:	DESCRIPTION OF AMENDMENTS:	AUTHOR / EDITOR:	APPROVED / ADOPTED BY:
1	10/03/2023	NA	Creation of Strategic Internal Audit Work Plan	Internal Auditor	ARIC

.....
General Manager

.....
Date

Table of Contents

1. ACKNOWLEDGEMENT OF COUNTRY	4
2. EXECUTIVE SUMMARY.....	4
2.1 Introduction	4
2.2 Objectives	4
3. BACKGROUND	4
3.1 Glen Innes Severn Council	4
3.2 Potential Influencing Factors to Internal Audit Program	6
4. INTERNAL AUDIT APPROACH	6
5. INTERNAL AUDIT STRATEGIES	7
6. ANNUAL SCHEDULE OF INTERNAL AUDIT REVIEWS.....	11
7. COMPLETED INTERNAL AUDIT ACTIVITIES	12

1. ACKNOWLEDGEMENT OF COUNTRY

Glen Innes Severn Council acknowledges and pays respect to the Ngoorabul people as the traditional custodians of this land, their elders past, present and emerging and to Torres Strait Islander people and all First Nations people.

2. EXECUTIVE SUMMARY

2.1 Introduction

This Strategic Internal Audit Work Plan has been developed to provide guidance and direction on Council's internal audit activities for the next two years. This plan has been developed by assessing the risks in the organisation and determining the internal audit strategy to be undertaken.

2.2 Objectives

The objective of this plan is to assist the **Audit, Risk and Improvement Committee (ARIC)** and Council in planning and determining the internal audit activities until 30 June 2025. This plan has been endorsed by the ARIC and approved by the governing body. It is the responsibility of the Internal Audit function for implementation and ensuring that all matters listed in Section 428A of the *Local Government Act 1993* are reviewed by the ARIC over the Council term.

3. BACKGROUND

3.1 Glen Innes Severn Council

Glen Innes Severn Council contains the township of Glen Innes, the villages of Emmaville, Deepwater, Red Range and Glencoe, and the hamlets of Glen Elgin, Wellingrove, Wyaliba, and Dundee. The Glen Innes Severn **Local Government Area (LGA)** covers an area of 5,487 sq km and is located near the crest of the Great Dividing Range, with an elevation of 1062m.

The Glen Innes Severn LGA is growing and thriving. The population is approximately 8,931 (2021 census). The local economy is strongly based on agriculture, with a significant tourism/service sector also operating. The remainder of the economy is made up of retail trade and health and community services. Opportunity exists for most forms of agriculture. The area is well suited for stud livestock enterprises, equestrian pursuits and intensive livestock industries.

The original inhabitants of the area were the Ngoorabul people.

The first European settlers to the district were Scottish. For this reason, Glen Innes Severn LGA is known as Celtic Country, and is the home of the Australian Standing Stones. This national monument to the area's Celtic pioneers consists of 40 granite monoliths. Of these, there is a circle of 24 stones representing 24 hours of the day, three (3) central stones, four (4) cardinal stones marking true north, east, south and west, and seven (7) stones marking summer and winter solstices, the longest and shortest days of the year. They are unique in the southern hemisphere and reflect Glen Innes's Celtic heritage. The Standing Stones are the focus of the Australian Celtic Festival, which is held each autumn.

Council employs approximately 150 FTE staff such as town planners, engineers, building surveyors, librarians, environmental officers, rangers, administration staff, community services program coordinators, direct support workers and childcare workers. They carry out the day-to-day operations of the Council, and implement Council policies and other decisions, as directed by the General Manager. Council operates the following organisation structure:



3.2 Potential Influencing Factors to Internal Audit Program

Internal Factors:

- Conducting internal audit activities within budget constraints;
- Time Commitment of the **Management Executive Team (MANEX)**;
- Improvement of processes through internal audit;
- Improved understanding of risk management responsibilities;
- Councillor elections and changes to governing body; and
- Resources to undertake internal audit and implement improvement outcomes.

External Factors:

- Attracting and retaining skilled staff to the region;
- Provision of services to the community within financial constraints;
- Climate conditions, drought, floods, storms and bushfire;
- Need to find new revenue sources and reduce costs;
- Long term asset management – reducing the renewal gap; and
- Legislative Compliance.

4. INTERNAL AUDIT APPROACH

The ARIC was established and held its inaugural meeting on Friday, 5 March 2021.

Council regularly reports to management on routine monitoring tasks including:

- Leave Reports;
- Fatigue Management Reports;
- Overdue Purchase Orders;
- Purchase Orders Created after Invoice Report;
- Records Management Reports.

The internal audit approach consists of:

1. Risk Assessment – Identifying the Risks;
2. Internal Audit Plan – Recording the Identified Risks;
3. Internal Audits - Scheduling the Internal Audits;

4. Reporting Results of Audits to the ARIC; and
5. Monitor and Review Internal Audits and the Internal Audit Plan.

Council uses the following risk matrix when assessing risks:

Risk Matrix (Consequence x Likelihood)

Likelihood	Consequence				
	Catastrophic	Major	Moderate	Minor	Insignificant
Almost Certain	32	68	62	19	2
Likely	10	53	47	9	1
Possible	14	32	36	12	0
Unlikely	2	2	6	3	0
Rare	1	3	1	0	0

Once the consequence and likelihood for a given risk are estimated, the risk falls into one (1) of the following categories (where the Consequence intersects Likelihood).

Low
Medium
High
Extreme

5. INTERNAL AUDIT STRATEGIES

The table below sets out the strategic risk activities as identified by the Internal Auditor in consultation with MANEX and the ARIC, the objectives and the risk rating identified. Internal Reviews will be undertaken taking into consideration the risks. The risk rating is determined prior to any controls being implemented. The Enterprise Risk Management Framework is currently being reviewed and this table will be updated once this work is completed.

Risk Categories	Internal Audit	Review Objective	Risk Rating
Financial, Service Delivery, Project, Reputation	Contract management review	Review Council's processes for contract management including compliance with the contract, policies and procedures.	Extreme
Service Delivery, Compliance	Review of Development Application Process	Review of the development application processes and procedures to ensure that these align with Council and legislative requirements.	High

Risk Categories	Internal Audit	Review Objective	Risk Rating
WHS, Public Health, Service Delivery	Glen Innes Regional Saleyards	Review the management, efficiencies, risks and utilisation of the Saleyards.	Extreme
Service Delivery, Financial	Developer Contributions	Review of the process in the collection and use of developer contributions.	Medium
Financial	Leases, Licenses and Guarantees	Review of the Leases, Licenses and Guarantees of Council to determine adequate process and structure around these arrangements.	Medium
Financial, Reputation	Credit Cards	Review of the use of credit cards in Council including requests, staff selection and reconciliations and monitoring.	Medium
Financial, Service Delivery, Compliance	Grant Funding	Review of the process of applying for grant funding, Council needs and resourcing, approvals, execution and acquittals.	Medium
Financial, Service Delivery	Stores Processing and Physical Control (identified in conjunction to Tendering and purchasing review)	Review of the controls, efficiency and procedures over Council's stores.	High
Financial, Reputation	Tendering and procurement process review	Review compliance with policy and procedures for tendering, quotation, preferred suppliers, expression of interest and ordering. Consider current practices and compliance with OLG guidelines.	High
Financial	Review of salary packaging	To assess current procedures for control over salary packaging. Assess compliance with taxation legislation and current policies. Consider the adequacy of, current arrangements and efficiencies and, consider strategies for improvement.	Low

Risk Categories	Internal Audit	Review Objective	Risk Rating
Compliance, Service Delivery	Records Management	Review of Council's records management processes to ensure that they are adequate to comply with relevant legislation following the implementation of ECM.	High
Financial, Service Delivery	Payroll	Review the payroll process for processing of timesheets, attendance registers and authorisations and identifying gaps where potential fraud may occur.	High
WHS, Public Health, Financial, Reputation	Events Management	Review the adequacy of Council's systems and processes for undertaking all events including ensuring events are successful while keeping participants, staff and visitors safe and injury free.	High
Compliance, Service Delivery	Integrated Planning and Reporting Framework (IPRF)	Review the IPRF for compliance with legislation and adequacy to the Community including Community Strategic Plan, Delivery Program, Annual Operational Plan, Resourcing Strategy encompassing the Workforce Plan, Long-term Financial Plan and Asset Management Strategy and Plan, Annual Report and the Community Engagement Strategy.	Medium
Compliance	Internal Audit of the Enterprise Risk Management System	Review of the Enterprise Risk Management system	High
WHS, Service Delivery, Project, Reputation	Internal Audit of the Business Continuity Plan	Review the adequacy of the Business Continuity Plan to ensure an efficient and effective process is available in the event of a disaster and that Council's operations are minimally interrupted.	High

Risk Categories	Internal Audit	Review Objective	Risk Rating
Financial, Service Delivery, Project	Asset Management	To review the completeness and accuracy of data collected on Council's infrastructure and the effective utilisation of current systems such as GIS and the asset management systems (AMS). Review Council's database management for building maintenance and risk management inspections (e.g. Fire and Health assessment) including capture of data, assessment and follow-up and reporting mechanisms.	High
Project, Financial	Project management review	Review Council's processes for project management including framework, policies and procedures.	High
Service Delivery	Review of plant utilisation	Review the management, efficiencies and utilisation of Council's plant.	Medium
Financial	Review of receipting processes	To review the processes and procedures of receipting to ensure that they are adequate to reduce the risk of fraud or errors going undetected.	Medium
Service Delivery, Financial	Review of Property and Land development within council	To review the land and property development activities of Council to ensure compliance with Council policy and procedures, assessment of performance and returns (yield), cost control and level of investment strategy development for establishment of parameters for decisions. Assess risk management on property acquisition, market value assessment and performance indicator usage.	High
Service Delivery, Compliance, Reputation	Review of IT Control Environment Including IT DRP	To assess and provide feedback over the current IT controls and security procedures.	Extreme
WHS, Financial	Internal Audit of New Employee Induction	Audit to ensure the Employee Induction provides the right training at the right time.	Medium

Risk Categories	Internal Audit	Review Objective	Risk Rating
Compliance	Internal Audit of Delegations	Review the process for assigning delegations and the level of understanding of delegations in the organisation.	Low
Compliance	Legislative Compliance	Review of Council's Legislative Compliance Framework	High

Key performance indicators for the Internal Audit Function are detailed in the Internal Audit Manual.

Under Section 428A of the *Local Government Act 1993* the ARIC must keep under review the following aspects of Council's Operations:

- Compliance;
- Risk Management;
- Fraud Control;
- Financial Management;
- Governance;
- Implementation of the Strategic Plan, Delivery Program and Strategies;
- Service Reviews;
- Collection of Performance Measurement Data by Council; and
- Any other matters prescribed by the Regulations.

6. ANNUAL SCHEDULE OF INTERNAL AUDIT REVIEWS

Audit Timing	Internal Audit Review	Internal Audit Review Objective
3rd Quarter 2022/23 (Jan-Mar 2023)	Grant Funding	Review of the process of applying for grant funding, Council needs and resourcing, approvals, execution and acquittals.
4th Quarter 2022/23 (Apr-Jun 2023)	Project Management	Review Council's processes for project management including framework, policies and procedures.
1st Quarter 2023/24 (Jul-Sept 2023)	Waste Management Processes	To assess current processes for waste management. Assess compliance with legislation and current policies. Consider the adequacy of, current arrangements and efficiencies and, consider strategies for improvement.
2nd Quarter 2023/24 (Oct-Dec 2023)	Procurement Documentation and Processes	Review compliance with policy and procedures for procurement. Consider current practices and compliance with OLG guidelines.

Audit Timing	Internal Audit Review	Internal Audit Review Objective
3rd Quarter 2023/24 (Jan-Mar 2024)	Business Continuity Plan	Review the adequacy of the Business Continuity Plan to ensure an efficient and effective process is available in the event of a disaster and that Council's operations are minimally interrupted.
4th Quarter 2023/24 (Apr-Jun 2024)	Records Management	Review of Council's records management processes to ensure that they are adequate to comply with relevant legislation.
1st Quarter 2024/25 (Jul-Sept 2024)		This space has intentionally been left blank for new or emerging issues that may arise.
2nd Quarter 2024/25 (Oct-Dec 2024)	Enterprise Risk Management Framework	Review of the Enterprise Risk Management system
3rd Quarter 2024/25 (Jan-Mar 2025)	Integrated Planning and Reporting Framework	Review the IPRF for compliance with legislation and adequacy to the Community including Community Strategic Plan, Delivery Program, Annual Operational Plan, Resourcing Strategy encompassing the Workforce Plan, Long-term Financial Plan and Asset Management Strategy and Plan, Annual Report and the Community Engagement Strategy.
4th Quarter 2024/25 (Apr-Jun 2025)	Asset Management	To review the completeness and accuracy of data collected on Council's infrastructure and the effective utilisation of current systems. Review Council's database management for building maintenance and risk management inspections (e.g. Fire and Health assessment) including capture of data, assessment and follow-up and reporting mechanisms.

The ARIC will review the schedule of Audits annually to ensure the audits are relevant and to consider any new or emerging risks.

7. COMPLETED INTERNAL AUDIT ACTIVITIES

Below is a list of the internal audits previously undertaken by Internal Audit:

Internal Audit Review	Internal Audit Review Objective	Audit Undertaken
Records Management and Information Security	Review of Council's records management processes to ensure that they are adequate to comply with relevant legislation.	September 2020
Payroll Process	To review the processes and procedures over payroll to ensure that they are adequate to reduce the risk of fraud or errors going undetected.	February 2021
Procurement	To review the processes and procedures of purchasing and payments to ensure that they are adequate to reduce the risk of fraud or errors going undetected and, improve efficiencies and cost control.	July 2021
Work Health and Safety	Review of the controls, efficiency and procedures over Council's stores.	October 2021



GLEN INNES SEVERN COUNCIL Procurement Policy

RESOLUTION NUMBER:	12.11/19	MEETING:	28 November 2019
	12.02/17		23 February 2017
	8.12/16		15 December 2016
	7.02/15		26 February 2015
	22.11/11		24 November 2011
	6.06/08		26 June 2008
	20.04/06		20 April 2006

1. OBJECTIVE

1. To ensure Council at all times complies with the *Local Government Act 1993* and associated Regulations when purchasing goods and services.
2. To clearly define a framework, responsibilities and procedures for guidance of all Council staff.
3. To assist Council in achieving value for money through the procurement process.
4. To overcome duplication of effort and research throughout the organisation and at the same time ensure co-operation and understanding from contractors and suppliers by consistent and regular purchasing practices.
5. To ensure that Council's purchasing policies, practices and procedures are best practice and meet the highest level of public accountability.

2. PRINCIPLES

Glen Innes Severn Council is committed to the following principles regarding the purchase of goods and services:

- Best Practice in procurement: Council will develop internal Procurement Guidelines based on the Local Government Procurement *Purchasing and Tender Guide* and provide training in its implementation.
- Sustainability: Eliminate unnecessary purchases, maximise the reuse and recycling of products and minimise waste.
- Code of Conduct: The key principles of Council's Code of Conduct should be adhered to in all procurement activities to ensure integrity is maintained and all outcomes are fair and honest and perceived as open and accountable.
- Rule of Law: Parties shall comply with all legal requirements.
- Anti-Competitive Practices: Parties shall not engage in practices that are anti-competitive. No individual supplier shall be given advantage over others.
- Intention to Proceed: Parties shall not seek to procure without a firm intention and budget capacity to proceed with the transaction.

Reference Number:	Version Number: 7 Date of Effect: 28/11/19	Review Date: November 2022	Responsible Officer: Chief Financial Officer
Related Documents: Code of Conduct; Glen Innes Severn Council Procurement Guidelines; Local Business and Industry Policy; Gifts and Benefits Policy and Guidelines, Statement of Business Ethics			

- **Co-operation:** Parties will maintain business relationships based on open and effective communication, respect and trust, and adopt a non-adversarial approach to dispute resolution.
- **Confidentiality:** It is important that Council Officers protect the commercial interests of all existing and potential contractors or suppliers. Disclosures must not be made, other than in the course of Council business, of information supplied by means of the quotation or tender process. Confidentiality of commercially sensitive material such as prices, discounts, rebates, profits, manufacturing and product information or other matters which come to notice in the course of official duties, must be maintained at all times.
- **Environmental Sustainability:** Council Officers will, when evaluating quotations or tenders, take into consideration the anticipated impact on the environment (positive and negative) and show such consideration in their evaluation documentation. This may be achieved by procuring goods and services that will minimise their impact on the environment, including goods constructed from recycled or re-used products.
- **Gifts and Benefits:** Council Officers must not by virtue of their position solicit, accept or acquire for any personal advantage, any gift or benefit from contractors and suppliers, both current and potential, or their representatives. Procedures relating to gifts and benefits are covered in detail in Council's Gifts and Benefits Policy and Guidelines.
- **Conflict of Interest:** A party with a potential conflict of interest will declare and address that interest in writing to the General Manager as soon as the conflict is identified. Such situations will be subject to special procedures in addition to regular procurement procedures.

3. PROCUREMENT DECISION MAKING

Council bases its procurement decisions on each of the following:

1. Council will prioritise value for money throughout the entire "life cycle" of a product rather than the lowest initial purchase cost.
2. Unless another supplier provides a comparable product or level of service for better value for money, Council will procure goods and services based on the following hierarchy:
 - Council's internal store;
 - Any Glen Innes Severn Council contracts in place;
 - Any Regional Procurement Initiative contracts that may be in place, i.e. regional waste contracts;
 - Local Government Procurement contracts;
 - NSW State Government contracts;
 - Procurement Australia contracts;
 - Other procurement arrangements, i.e. quotations or tenders.

Reference Number:	Version Number: 7 Date of Effect: 28/11/19	Review Date: November 2022	Responsible Officer: Chief Financial Officer
Related Documents: Code of Conduct; Glen Innes Severn Council Procurement Guidelines; Local Business and Industry Policy; Gifts and Benefits Policy and Guidelines, Statement of Business Ethics			

3. Council will consider the impact on the health and safety of staff and the community when procuring goods and services.

4. APPLICABILITY

This policy covers all procurement of goods and services by Glen Innes Severn Council by:

- Glen Innes Severn Council Councillors and employees;
- Community Committees of Council; and
- Agents of Council.

Council is obliged to call tenders for the procurement of goods or services with an estimated value exceeding the NSW Department of Local Government tender threshold, unless the contract is exempted under Section 55(3) of the Act.

- **Tender Threshold** – The tendering threshold adopted by Council is \$230,000 including GST, unless otherwise recommended by a Director and authorised by the General Manager, or to a maximum of \$249,999 including GST.

This policy does not apply to the procurement of goods and services:

- From internal Council sources;
- In an emergency; or
- By contractors or subcontractors of Council, unless specified in the contractual arrangements.

Recent amendments to the *Local Government Act 1993* mean that thresholds for contracts involving services provided by Council employees at the time of entering the contract remains at \$150,000 (including GST).

5. POLICY STATEMENT

The aim of this Policy is to obtain goods and services of the most suitable quality at the lowest whole of life cost which is consistent with the fitness for purpose of the requirements being procured and at an acceptable level of risk. This does not necessarily mean selecting the lowest price.

Value for money and promotion of effective supplier relationships in the procurement of goods and services is achieved by the following:

- **Open and effective competition.** Requirements should be planned well in advance to enable them to be adequately sourced, competitive bids obtained utilising open and effective competition, and delivery achieved on time without the need for stocks to be held in inventory.
- **Value for Money.** Demand for items which are required on a recurring basis should be forecast and aggregated using Standing Offers or Period Supply Contracts to

Reference Number:	Version Number: 7 Date of Effect: 28/11/19	Review Date: November 2022	Responsible Officer: Chief Financial Officer
Related Documents: Code of Conduct; Glen Innes Severn Council Procurement Guidelines; Local Business and Industry Policy; Gifts and Benefits Policy and Guidelines, Statement of Business Ethics			

improve negotiating leverage for Council as a whole and to enable suppliers to plan production and offer better prices and delivery times.

- **Provision of a Purchase Order to Suppliers prior to the receipt of goods/services.** An authorised Purchase Order must be provided to Suppliers at the time of the request for the goods/services. The Purchase Order should clearly specify the requirements and estimated/actual price. Suppliers should be encouraged to reference the Purchase Order number on the respective tax invoice to ensure timely payment. An exception to this is provided in Council's Procurement Guidelines.
- **Enhancement of the capabilities of Local Business and Industry.** The benefits of encouraging and dealing with local suppliers should be taken into account and should form part of the evaluation process for all agreements. Council has adopted a Local Business and Industry Policy which proactively encourages development of local business and industry. Procurement activities will be in accordance with the Local Business and Industry Policy.
- **Requirements should not be over-specified.** Specifications should be as explicit as possible, non-discriminatory and should focus on performance, function, and/or technical and physical characteristics (as opposed to brand and manufacturer).
- **The terms and conditions** governing the acquisition should allocate the risks to the party best able to manage them.
- **The market place should be continually researched** to identify new suppliers/products and enable effective use of competition in seeking offers.
- **Life cycle costing** should be an integral part of the procurement decision for major equipment.
- **Good supplier relations** (and where appropriate, partnering arrangements and long term relationships) should be established where considered beneficial.
- **Disputes with suppliers should be resolved expediently and in the best overall interests of Council.** Supplier performance should be a particular focus (using techniques such as value analysis and development of Key Performance Indicators) and the supplier's compliance with their obligations should be regularly monitored and enforced.
- **Supplier performance should be a particular focus** (using techniques such as value analysis and development of Key Performance Indicators) and the suppliers' compliance with their obligations should be regularly monitored and enforced.

6. PURCHASING THRESHOLDS

In implementing this Policy, staff will be guided by procedures set out in Council's Procurement Guidelines. All Council Officers with authority to sign purchase orders will be listed in the Financial Delegations Register.

The four (4) categories used in the guidelines apply where the value of procurement (including GST) is estimated to be:

- Less than \$2,500 for goods and \$5,000 for services – one (1) verbal quotation is required.

Reference Number:	Version Number: 7 Date of Effect: 28/11/19	Review Date: November 2022	Responsible Officer: Chief Financial Officer
Related Documents: Code of Conduct; Glen Innes Severn Council Procurement Guidelines; Local Business and Industry Policy; Gifts and Benefits Policy and Guidelines, Statement of Business Ethics			

- Between \$2,501 for goods and \$5,001 for services and \$19,999 – at least two (2) written quotations are required.
- Between \$20,000 and \$229,999 – at least three (3) written quotations are required.
- Over \$230,000 - Tenders are to be called, unless the contract is exempted under Section 55(3) of the *Local Government Act 1993*.

7. LEGISLATIVE CONTEXT

The procurement of goods and services by Council must be in accordance with the provisions of Section 55 of the *Local Government Act 1993* and clause 177 and 178 of the *Local Government (General) Regulation 2005*, as well as the policy and administrative requirements of Council.

8. IMPLEMENTATION/COMMUNICATION

It will be the responsibility of the Chief Financial Officer to induct staff regarding this Policy where required. Revised versions of the Policy that contain significant changes will be communicated to all relevant staff by the Chief Financial Officer.

9. VARIATION

This policy shall be reviewed every three (3) years or earlier if required. Council reserves the right to vary or revoke this policy at its discretion.

.....
General Manager

.....
Date

Reference Number:	Version Number: 7 Date of Effect: 28/11/19	Review Date: November 2022	Responsible Officer: Chief Financial Officer
Related Documents: Code of Conduct; Glen Innes Severn Council Procurement Guidelines; Local Business and Industry Policy; Gifts and Benefits Policy and Guidelines, Statement of Business Ethics			



SUSTAINABLE PROCUREMENT AND CONTRACTS POLICY

DOCUMENT AUTHORISATION

RESPONSIBLE OFFICER:		CHIEF FINANCIAL OFFICER (CFO)			
REVIEWED BY:		MANEX			
REVIEW DUE DATE:		23 May 2023			
VERSION NUMBER:		8			
DOCUMENT NUMBER:		NA			
VERSIONS:	DATE:	RESOLUTION NO:	DESCRIPTION OF AMENDMENTS:	AUTHOR / EDITOR:	APPROVED / ADOPTED BY:
8	TBC	TBC	New model template.	TBC	Council
7	28/11/2019	12.11/19	N/A	Management Accountant	Council
6	23/02/2017	12.02/17	N/A	Management Accountant	Council

Note: Document Control continued at Appendix A

.....
General Manager

.....
Date

ACKNOWLEDGEMENT OF COUNTRY

Glen Innes Severn Council acknowledges and pays respect to the Ngorabul people as the traditional custodians of this land, their elders past, present and emerging and to Torres Strait Islander people and all First Nations people.

PURPOSE

The purpose of this Policy is to provide an overview of the Council Procurement and Contract Framework and Principles that **MUST** be followed by all Council officers and representatives when purchasing goods and services and managing associated contracts. The Framework provides simple guidance to help you procure and manage goods, services, or projects based on an assessment of Value and Risk.

APPLICABILITY

This policy applies to all Council officers and representatives who have delegated authority to purchase goods and services, public construction works and services, and manage the associated contracts on behalf of the Council.

It commits every individual involved in procuring and managing contracts for goods, services and works, to actively ensure that all activities are:

- legal;
- accountable and auditable;
- fair and competitive;
- ethically, environmentally, and socially responsible;
- economically effective;
- conducive to maintaining the Council's ability to exploit appropriate technological, commercial, and organisational developments as they arise;
- capable of identifying, minimising, and managing risks that may threaten projects, procurements, or contracts; and
- free of any direct or indirect conflict of interest.

The scope of the Policy commences from when Council has identified a need for procurement, continues through to the award, delivery, management and closing of the contract.

The word '**MUST**' is used throughout this Policy and Guidance to describe key principles against which Council will be audited and non-compliance identified. Non-compliance may result in disciplinary actions.

OUTCOMES

This Policy focuses on outcomes instead of processes and aims to balance compliance with flexibility that delivers value for money, aligns with business needs, improves service delivery, and supports a competitive local economy.

This Policy supports delivery of Councils 'Community Strategic Plan' to achieve a sustainable Local Region. Refer to the Draft Operational Plan for 2023/2024, under Draft Operational Plan Actions, sections "Stores and Procurement and Finance STC 5.3.4.1."

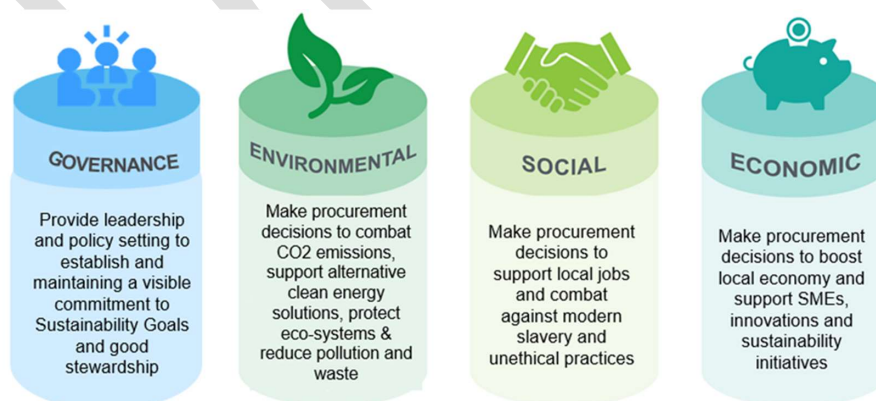
Sustainable procurement and contract management takes responsibility for the Economic, Environmental, Social and Governance impacts of any purchase – goods or services. These four factors are referred to as the Quadruple Bottom Line (QBL) and relate to a total lifecycle impact, and not just the upfront price.

More broadly, Sustainable Procurement considers:

1. The cost and **economic** impact of the procured product or service;
2. The **environmental** impact;
3. Any **social** and ethical implications; and
4. The application of good **governance**.

Sustainability is now an essential part of procurement. A sustainability lens ensure purchasing decisions are based on sound principles that maximise the benefit to the environment, society and meets community expectations. There is a clear duty of care to spend public funds responsibly, and in a way that protects, nurtures, and grows the environment and the economy and supports local businesses (including SMEs and minority owned), jobs and guards against modern slavery or any other unethical practices.

We embrace our responsibility to not only ensure the environmental, social, and economic sustainability of our community at a local level, but to also contribute to the overall health of the planet.



ROLES AND RESPONSIBILITIES

Position	Responsibilities
Council Officers	Accountable for managing procurement and contracts in accordance with Council's financial delegations, legislation, and this Policy. Council officers are required to demonstrate due diligence in each of the PLAN , SOURCE , MANAGE stages based on the value and risk of the project.
Chief Financial Officer	Overall responsibility of this Policy, its implementation and ongoing operational compliance.
Management Accountant and Purchasing and Supply Officer	Provide support and guidance in the interpretation and use of this Policy and associated Procurement and Contract Management Framework and Legislation.
Executive Leadership Team (MANEX)	Demonstrate leadership through commitment to Sustainable Procurement and Contract Management and to "walk the walk". Provide stewardship, oversight through review of "health checks" of procurement and contract management through consideration of regular reporting.

POLICY STATEMENT

The Council Framework consists of three broad stages:

- **PLAN**;
- **SOURCE**; and
- **MANAGE**.

When applying this framework and utilising the supporting templates, best practice and legislative requirements will be adhered to. This, in turn, will provide the best chance of reaching a successful procurement outcome, achieve value for money, mitigate risks and establish appropriate contract management standards.

Processes and guidance are balanced with the risk and value of projects, procurements, and contracts. Complex projects with a high risk and high value, require careful planning, stringent peer review of Requirements Documents (Specifications) prior to any approach to the market.

Conversely, for low risk and low value simple procurement requirements, there is greater flexibility to minimise indirect administrative costs and improve efficiency.

Procurement Principles

Accountability – Council is committed to ensuring accountability and transparency in its procurement activities. Accountability means that Council officers are responsible for the actions and decisions that they take in relation to procurement and for the resulting outcomes. Council officers **MUST** be able to demonstrate the basis of all decisions that can withstand any scrutiny.

Conflicts of Interest – A conflict of interest exists when a reasonable person might perceive that a public official's personal interest(s) could be favoured over their public duties. Conflicts of interest do not, in themselves, usually constitute corrupt conduct. Corrupt conduct can, however, arise when a conflict of interest is concealed, understated, mismanaged, or abused. Staff **MUST** declare, record, and save on file all identified conflicts.

Record Keeping – The Council records are its corporate memory, provide evidence of actions and decisions and represent a vital asset to support its daily functions and operations. Council officers **MUST** ensure appropriate documents and records are maintained in accordance with Council's Records Management Policy.

Confidentiality – Council officers **MUST** maintain the integrity and security of confidential information in their possession, or for which they are responsible. In addition to general obligations relating to the use of council information, Council officers **MUST** only access confidential information that they have been authorised to access and only do so for the purposes of exercising official functions and only release confidential information authorised to do so.

Risk Analysis and Management – Risk analysis and management are techniques applied to ensure that procurement processes contracts are successful. By adopting a 'what-if' mind-set it allows procurement to identify and assess the risks and prioritise them by aligning relevant resources to monitor, control and minimise or overcome the impact. Consideration of Risk should be managed in accordance with the Council's (Enterprise) Risk Management Policy and Procedures.

Sustainability (QBL) – Council's top priority is to procure sustainable and with positive Planetary Health outcomes a focus wherever possible (i.e., socially, environmentally, and economically sustainable results delivered through excellent governance and leadership practices). When procuring or contract managing for Council, Council officers **MUST** demonstrate that opportunities for sustainable outcomes have been adequately assessed and enacted, in accordance with Council's current procurement and contract management framework.

Emergencies – From time-to-time there may be a need to purchase goods or services due to an emergency whereby the requirements of Legislation and this Policy cannot be applied. An emergency is a situation that poses an immediate risk to health, life, property, or environment. Emergency procurement is only an option where Council must act immediately and take all reasonable and necessary action to mitigate any continuing risk associated with the emergency. This may only be used in cases of genuine emergency and not to remedy poor planning. Authorisation for emergency procurement **MUST** only be given under delegation to the General Manager (GM) or elected delegate.

Spend Thresholds Requirements – The estimate value of the contract is inclusive of Goods and Services Tax (GST) for all goods and services for the life of the contract, e.g., if you plan for a contract for an initial period of three years with a one year option to extend, the contract value is based on four years of spend. If you are making a once only purchase, the contract value is the total quoted price. The current tender threshold is \$250,000 including GST for the life of the contract. Council officers **MUST** not split Purchase Orders or contract value estimates to avoid defined or legislative process.

Purchase Orders – Suppliers **MUST** not be engaged to supply any Goods or commence any Services without first being issued with a valid Purchase Order. Purchase Orders are required to be in place prior to a Scope of Work being performed, for invoices to be paid, except in exceptional circumstances if approved by a manager with appropriate delegation. Invoices issued by Contracted Suppliers must have a valid Council Purchase Order reference number that is referenced on their invoice, or it may not be paid.

Purchase Cards – Council provides a purchasing card facility to enable the secure purchase of goods and services in support of legitimate Council business. Purchasing cards are intended to provide an efficient method of purchasing Ad-hoc travel, accommodation and minor expenses or urgent items where no preferred supplier agreement is in place. Council officers issued with a corporate purchasing card are in a position of trust regarding the use of public funds. Expenditure on a purchasing card **MUST** be in accordance with the Purchase Card Agreement signed by the Purchase Card holders (noting that they do not have financial delegations) and the fundamental requirements set out in this Policy, considering specific requirements of any associated Card Policy or Procedure.

SPEND THRESHOLD

The procurement methodology is dependent on the value threshold and/or risk of the purchase as shown below. All amounts 'include' GST. The value threshold to determine the methodology is the total accumulated spend for the procurement including any anticipated variations for the procurement activity.

Council has access to a range of Common Use Arrangements (CUA's). CUA's are pre-established panels of providers that should be used for commonly purchased goods and services. These arrangements have been established by either Council (or group of councils), Local Government Procurement, Procurement Australia, and NSW Procurement (State Government).

Contract Spend (including GST)	Requirement	Additional Information
All Spend Thresholds	<p>Review Common Use Arrangements (CUA) and access where possible.</p> <p>Consider any opportunity to incorporate Quadruple Bottom Line (QBL) initiatives.</p> <p>For purchases over \$250,000, a detailed statement as to how value for money is to be achieved must be recorded on the file.</p>	<p>CUA includes Local Government Procurement Contracts, existing internal panel contracts (originally procured under this policy).</p> <p>Local Government Procurement (LGP) has been prescribed under s55 of the Local Government Act 1993 (NSW), allowing councils to utilise supply arrangements coordinated by LGP without the need to go to tender in their own right. LGP therefore has the same status as NSW Procurement in having this legislative requirement.</p> <p>A purchase order must be approved and appropriately documented in Council's finance system by a person with appropriate financial delegation prior to acceptance or commitment to purchase</p>
Up to \$5,000	One quote, preferably written. Credit / Purchase cards to be utilised where possible.	Credit card reconciliation is the process of maintaining receipts, ensuring that the transactions made match the transactions, are complete, correct, and valid. Council officers must reconcile credit cards as directed.
\$5,000 - \$50,000	Three written quotes based on a common specification or documented evidence on how value for money is to be achieved.	<p>It isn't always practical to obtain quotes. If, for any reason the required quotes cannot be obtained, a detailed statement as to how value for money is to be achieved must be recorded on file.</p> <p>A purchase order must be approved and appropriately documented in Council's finance system by a person with appropriate financial delegation prior to acceptance or commitment to purchase.</p>
\$50,000 - \$250,000	<p>Either three written quotes or Request for Quote (RFQ) process (both based on a common specification) including a detailed evaluation and award process.</p> <p>Consideration of Quadruple Bottom Line (QBL).</p> <p>An independent panel member (Manager level from another</p>	A purchase order must be approved and appropriately documented in Council's finance system by a person with appropriate financial delegation prior to acceptance or commitment to purchase.

Contract Spend (including GST)	Requirement	Additional Information
	directorate) is to be appointed in the evaluation process.	
Greater than \$250,000	Public Request for Tender (RFT) including Consideration of QBL	<p>As per legislative requirements and the Council Framework guidance using the Tenderlink portal.</p> <p>A purchase order must be approved and appropriately documented in Council's finance system by a person with appropriate financial delegation prior to acceptance or commitment to purchase.</p>

LEGISLATION AND SUPPORTING DOCUMENTS

Relevant Legislation, Regulations and Industry Standards include:

- *NSW Local Government Act 1993 (Division 1 Tendering, Section 55); and*
- *NSW Local Government (General) Regulations 2021 (Part 7 Tendering).*

Relevant Council Policies and Procedures include:

- Code of Conduct for Council Staff;
- Glen Innes Severn Council Procurement Guidelines;
- Local Business and Industry Policy; and
- Statement of Business Ethics.

VARIATION AND REVIEW

The Sustainable Procurement and Contracts Policy will be reviewed every three (3) years, or earlier if deemed necessary, to ensure that it meets the requirements of legislation and the needs of Council. The term of the Policy does not expire on the review date, but will continue in force until superseded, rescinded or varied either by legislation or a new resolution of Council.

Appendix A

Document Control Continued

VERSIONS:	DATE:	RESOLUTION NO:	DESCRIPTION OF AMENDMENTS:	AUTHOR / EDITOR:	APPROVED / ADOPTED BY:
5	15/12/2016	8.12/16	n/a	CFO	Council
4	26/2/2015	7.02/15	n/a	CFO	Council
3	24/11/2011	22.11/11	n/a	CFO	Council
2	26/06/2008	6.06/08	n/a	CFO	Council
1	20/04/2006	20.04/06	n/a	CFO	Council



Draft

Glen Innes Severn Council

Child Safe Policy

DOCUMENT AUTHORISATION

RESPONSIBLE OFFICER:		MANAGER OF COMMUNITY SERVICES			
REVIEWED BY:		MANEX			
REVIEW DUE DATE:		May 2026			
VERSION NUMBER:		1.0			
VERSIONS:	DATE:	RESOLUTION NO:	DESCRIPTION OF AMENDMENTS:	AUTHOR / EDITOR:	APPROVED / ADOPTED BY:
1	25/05/2023	TBC	Original Document	Manager of Community Services	Council

.....
General Manager

.....
Date

ACKNOWLEDGEMENT OF COUNTRY

Glen Innes Severn Council acknowledges and pays respect to the Ngorabul people as the traditional custodians of this land, their elders past, present and emerging and to Torres Strait Islander people and all First Nations people.

PURPOSE

The purpose of this policy is to ensure that Council is implementing best practice approaches to child protection and adherence to the Child Safe Standards by responding in an organisational appropriate manner to the recommendations from the **Royal Commission into Institutional Response to Child Sexual Abuse 2017 (the Commission)**, that affect local government.

The policy will also guide Council staff (paid and volunteer) on how to behave if/when interacting and engaging with children in the workplace.

APPLICABILITY

Safeguarding children is everyone's business, including elected members, Council staff, contractors and sub-contractors, work experience participants, consultants, Section 355 Committee members, volunteers and all other persons who enter a Council premise or worksite.

OUTCOMES

The Royal Commission into Institutional Responses to Child Sexual Abuse shone a spotlight on thousands of cases where organisations in Australia failed to protect children in their care from abuse. It highlighted that abuse occurs within an organisational context and continues today.

Council is committed to:

- Fulfilling its duty of care by ensuring that all Councillors, contractors and sub-contractors, work experience participants, consultants, Section 355 Committee members, volunteers and all other persons who enter a Council premise or worksite, act in the best interest of a child and take all reasonable steps to ensure a child's safety;
- The ongoing education of children, young people and families, staff, volunteers, contractors and key stakeholders about their rights, responsibilities and reporting processes relating to child protection; and
- Establishing a culture of child safety awareness by means of a procedural framework that is relevant to the size, structure, and operational objectives of Council and includes policy adherence, education, risk, recruitment, communications and how Council responds to issues and complaints.

ROLES AND RESPONSIBILITIES

Creating and maintaining a child safe organisation is not all about Policies and Procedures, it requires strong leadership. It is an ongoing process where all staff need to learn, monitor, and review. Whilst strong governance is key, the delivery of a child safe institution is the responsibility of everyone in the workplace.

Having a leadership team that is committed to providing safe environments means that children are less likely to be exposed to harm and abuse. A child safe culture is a set of values and practices that guide the attitudes and behaviour of all staff. Good leaders champion these values and embed them in organisational governance.

Council supports the active participation of children in the programs, activities, and services that Council offers. Council engages children through several mechanisms including:

- Children, Youth and Family Services;
- Library Services;
- Community facilities such as the Skate Park;
- Recreation and Leisure Centres such as Aquatic Centres and the Indoor Sports Centre; and
- Positions with Councils workforce such as apprenticeships and traineeships.

Council will commit to a training program for the Management Executive and other appropriate staff that is commensurate with the recommendations of the *Children and Young Persons (Care and Protection) Act 1998 (NSW)*, *The Children's Guardian Amendment (Child Safe Scheme) Bill 2021* and Council's resourcing capacity. The training will include information regarding mandatory reporting obligations with a subsequent training program developed for other Council staff.

DEFINITIONS

Abuse: a term that is used to describe different types of harm or maltreatment. In this document it refers to types of harm or maltreatment that children and young people experience;

Child: refers to a person who is under the age of 16 years;

Child Safe Organisation: An organisation in which child safety is embedded in planning, policy and practices and where the voices of children and young people are valued and actioned.

Mandatory Reporters: Persons to which section 27 of the *Children and Young Persons (Care and Protection) Act 1998* (NSW) applies. Mandatory Reporters are persons who, in the course of their professional work or other paid employment deliver health care, welfare, education, children's services, residential services, or law enforcement, wholly or partly, to children. It also includes people who hold a management position in an organisation, the duties of which include direct responsibility for, or direct supervision of, the provision of health care, welfare, education, children's services, residential services, or law enforcement, wholly or partly, to children.

Royal Commission: Means the Royal Commission into Institutional Responses to Sexual Abuse (2017). In 2012, Australian Government announced the establishment of the Royal Commission. The report made several recommendations to government and non-government organisations to keep children safe.

Young Person: A young person can be defined in a variety of ways depending on the context. For the purpose of this Policy a young person will also be considered in any reference to a child.

POLICY STATEMENT

Council will actively promote the health, safety and welfare for all children and young people by ensuring the provision of a safe environment for children and young people whilst using Council services or on Council premises.

The Child Safe Standards recommended by the Commission provide a framework for making organisations safer for children. They have been accepted by the NSW government and are enforceable. The **Office of the Children's Guardian (OCG)** have the responsibility for compliance enforcement from February 2023.

The ten (10) Child Safe Standards complement the National Principles for Child Safe Organisations and provide tangible guidance to create cultures and adopt strategies to place the interests of children first and to keep them safe from harm. Council is committed to adopting the Child Safe Standards and becoming a Child Safe Institution.

Standard 1 - Leadership and Culture

Child safety is embedded in institutional leadership, governance, and culture.

Standard 2 - Children's Participation

Children participate in decisions affecting them and are taken seriously.

Standard 3 - Families and Communities

Families and communities are informed and involved.

Standard 4 - Equity and Diversity

Equity is upheld and diverse needs are considered.

Standard 5 - Suitability for workers

People working with children are suitable and supported.

Standard 6 - Complaint Handling

Processes to respond to complaints of child sexual abuse are child focused.

Standard 7 - Knowledge and Skills

Staff are equipped with the knowledge, skills, and awareness to keep children safe through continual education and training.

Standard 8 - Physical and online Environments

Physical and online environments minimise the opportunity for abuse to occur.

Standard 9 - Continuous Improvement

Implementation of the child safe standards is continuously reviewed and improved.

Standard 10 - Policies and Procedures

Policies and Procedures documents how the organisation is child safe.

This policy reflects Council's commitment to:

- The Child Safe Standards;
- The National Principles for Child Safe Organisations; and
- The Office of the Children's Guardian's *Principles for Child-Safe Organisations* (2017):
 1. The organisation focuses on what is best for children;
 2. All children are respected and treated fairly;
 3. Children's families and communities are welcomed and encouraged to participate in the organisation; and
 4. Children receive services from skilled and caring adults.

Council will adopt the following key values that prioritise children's safety:

- The best interests of children and their protection from harm is paramount;
- Child abuse is not tolerated and must not happen;
- Children's rights are understood and respected;
- Concerns about child safety raised by children and their parents and/or carers are acted upon; and
- Reporting of abuse is actively encouraged and never obstructed or prevented.

Council is committed to creating a **Local Government Area (LGA)** that is child safe and child friendly. Council values and supports the rights of children and is committed to support all children living in its jurisdiction to reach their full potential.

Council supports children and young people having safe and happy experiences within our community, accessing our facilities and in the care of our services. Council maintains the active participation of children and young people in the organisation by involving them in decision making, particularly in matters that directly impact them.

Council will ensure all staff, volunteers and contractors engaged in a child related role have a valid **Working with Children Check (WWCC)** in accordance with the *Child Protection (Working with Children) Act 2012 (NSW)*.

LEGISLATION AND SUPPORTING DOCUMENTS

Relevant Legislation, Regulations and Industry Standards include:

- *Advocate for Children and Young People Act 2014;*
- *Child Protection (Offenders Prohibition Orders) Act 2004;*
- *Child Protection (Offender Registration) Act 2000;*
- *Child Protection (Working with Children) Act 2012;*
- *Child Protection (Working with Children) Regulation 2013;*
- *Children and Young Persons (Care and Protection) Act 1998;*
- *Children and Young Persons (Care and Protection) Regulation 2012;*
- *Commission and Children and Young People Act 1998;*
- *Community Welfare Act 1987;*
- *Crimes Act 1900;*
- *Crimes (Domestic and Personal Violence) Act 2007;*
- *Education and Care Services National Law Act 2010;*
- *Education and Care Services National Regulations 2012;*
- *Government Information (Public Access) Act 2009;*
- *Ombudsman Act 1974; and*
- *Young Offenders Act 1997.*

Relevant Council Policies and Procedures include:

- Children and Family Services Policies and Procedures;
- Code of Conduct for Council Committee Members, Delegates of Council and Council Advisers;
- Code of Conduct for Council Staff;
- Code of Conduct for Councillors;
- Code of Ethics Policy for Life Choices – Support Services;
- Complaints Management Policy;
- Human Resources Policy Statement Register;
- Incident Management and Reportable Incidents Policy for Community Services;
- Life Choices - Support Services National Police Certificate Criminal History Check;

- Media Policy;
- Social Media Policy;
- Privacy Policy;
- Library Users Code of Conduct Policy;
- Glen Innes Library Young Peoples Policy;
- Glen Innes Library Internet Policy;
- Risk Management Policy;
- Volunteer Policy;
- Workplace Discrimination and Bullying Harassment Policy and,
- The Youth Services Policy.

VARIATION AND REVIEW

The Glen Innes Severn Council Child Safe Policy will be reviewed every three (3) years, or earlier if deemed necessary, to ensure that it meets the requirements of legislation and the needs of Council. The term of the Policy does not expire on the review date, but will continue in force until superseded, rescinded or varied either by legislation or a new resolution of Council.



**ABORIGINAL CONSULTATIVE COMMITTEE
MINUTES OF ANNUAL GENERAL MEETING
HELD ON: Monday 27 February 2023**

MEETING OPENED: 3.06pm by Chair: Carol Sparks.

PRESENT: Anna Watt (Director of Corporate and Community Services, Glen Innes Severn Council (GISC)), Rosemary Curtis (Aboriginal Elder & Pathfinders), Councillor Carol Sparks (GISC), Philip Winzer (Local Aboriginal Lands Council), Jason Burton (New England Police), Kerry Strong (HealthWise), James Parsons (New England Police), Belinda Tully (Armajun) and Dana Bowman (GISC, minutes).

Acknowledgement to Country was given by Phil.

APOLOGIES: Robert Banham (Mayor) (Chairperson), Troy Arandale (Deputy Mayor), Anthony Williams (Manager of Community Services GISC), Debbie McCowen (Armajun).

DECLARATIONS OF CONFLICT OF INTEREST:

List the details of any conflicts of interest here: Nil.

MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING:

Moved **Phil Winzer**, seconded **Anna Watt** that the minutes of the previous meeting, dated **4 May 2022** be accepted.

Item No.	Item	Action
5	REPORT FROM THE CHAIRPERSON / PRESIDENT:	
Item number	Nil.	
6	TREASURER REPORT	
Item number	N/A	
7	NOMINATIONS FOR MEMBERSHIP FOR THE COMING YEAR:	
Item number	<p>Glen Innes Severn Council Representatives:</p> <ul style="list-style-type: none"> • Mayor – Cr Rob Banham; alterative Deputy Mayor Troy Arandale. • Cr Carol Sparks; • Director of Corporate and Community Services – Anna Watt; • Manager of Community Services – Anthony Williams; and • Administration staff member (minutes). <p>Aboriginal Community Representatives:</p> <ul style="list-style-type: none"> • Two (2) members Glen Innes Local Aboriginal Lands Council - Philip Winzer; • One (1) Elder representative: Rosemary Curtis; • Armajun Health Service representative: Debbie McCowen, alternative Belinda Tully; • Healthwise representative: Kerry Strong; • Pathfinders: Rosemary Curtis; • Glen Innes Police: James Parsons. 	

Item No.	Item	Action
	Vacant positions: <ul style="list-style-type: none"> • One member Glen Innes Local Aboriginal Lands Council • One member Cooramah Aboriginal Corporation • One member Boorabee Aboriginal Corporation • Three Aboriginal Community Members • Two youth representatives A male and a female under the age of 25; • One Hunter New England Health Aboriginal Educational Consultative Group; • One Family and Community Services; • One Glen Innes Family Youth Support Services. 	
8	VOTING:	
Item number	N/A	
9	ELECTION OF OFFICE BEARERS:	
Item number	N/A – the Mayor or Deputy Mayor (in the Mayor's absence) is the Chairperson.	
10	SETTING OF DATES, TIMES AND LOCATION FOR MEETINGS FOR THE COMING YEAR:	
	Meetings will occur on the fourth Monday of every second month (no meeting will be held in December or January) at 2pm at the Aboriginal Land Council. <ul style="list-style-type: none"> • Monday, 17 April 2023 (third week, due to public holiday) • Monday, 26 June 2023 • Monday, 28 August 2023 • Monday, 23 October 2023 • December (no meeting) • Monday, 26 February 2024 • Monday, 26 February 2024 - Annual General Meeting 2024 (AGM) 	

Discussions were had around the meeting time it was decided to go with 2.00pm for the next meeting (school holidays) to see if there were youth attendees. Philip will contact the Aboriginal Education Consultation Group to see if there are students from the Primary and High School that might be interested in attending the meetings and Anna to write letters to the agencies not present at the meeting.

MEETING CLOSED: 3.23pm

NEXT MEETING: Monday, 17 April 2023, at the Aboriginal Lands Council.

.....
Chairman

.....
Date



CONSTITUTION AND RULES OF MANAGEMENT

of the

Glen Innes Aboriginal Consultative Committee

1. **NAME:** The name of the controlling body shall be **Glen Innes Aboriginal Consultative Committee** referred to hereinafter in this text as “**the Committee**”.
2. **VISION:** To facilitate the development of a confident, inclusive and well-informed Aboriginal Community.

MISSION: To develop and maintain harmonious relationships within the Glen Innes community in partnership with **Glen Innes Severn Council (GISC)**.

Objectives:

- Maintain an Aboriginal Consultative Committee into the future;
- To ensure the Aboriginal community is comprehensively represented as part of the Aboriginal Consultative Committee;
- Identify and facilitate appropriate services for the Aboriginal community;
- Advocate for funding for Aboriginal Community Development position;
- Develop and maintain meaningful communication;
- Support and encourage reconciliation within the wider community;
- Building self-sufficiency and community capacity; and
- Seek creative solutions and show initiative in developing new strategies.

Values:

- Integrity;
- Accountability;
- Respect;
- Openness; and
- Objectivity.

Aboriginal Consultative Committee Terms of Reference

3. MANAGEMENT:

- (a) The Committee is a committee under Section 355 of the *Local Government Act, 1993*.
- (b) The Committee may provide Council with recommendations regarding the objectives as stated in Clause 2 above.
- (c) The Committee shall consist of the following representatives from the under mentioned bodies:

GISC Representatives

- Mayor or Deputy Mayor;
- One (1) additional Councillor representative; and
- Three (3) GISC staff representatives:
 - Director of Corporate and Community Services;
 - Manager of Community Services; and
 - Administration staff member (minutes).

Aboriginal Community Representatives

Maximum of:

- Two (2) executive members Glen Innes Local Aboriginal Lands Council;
- One (1) member from Cooramah Aboriginal Corporation;
- One (1) member from Boorabee Aboriginal Corporation;
- One (1) Armajun Health Service representatives;
- One (1) Elder Representative;
- Three (3) other Aboriginal Community representatives; and
- Two (2) Youth Representatives: A male and a female under the age of 25.

Various Agency Representatives

Invitations to attend meetings will be extended to the following agencies; however, the representatives from these agencies will not act as formal delegates of the Committee:

- Hunter New England Health;
- Healthwise;
- Pathfinders;
- Aboriginal Educational Consultative Group;
- Family and Community Services;
- Glen Innes Police; and
- Glen Innes Family Youth Support Services.

Aboriginal Community Committee Terms of Reference

- (d) The office bearer positions will be filled as follows:
 - Chairperson (Mayor or Deputy Mayor);
 - Deputy Chairperson (Councillor Representative); and
 - Secretary (GISC Administration staff member).
- (e) Each member of the Committee shall hold office from the date of his/her election or appointment until the next Annual General Meeting.
- (f) Retiring members of the Committee shall be eligible for re-appointment to the Committee.
- (g) The Committee shall meet four (4) times a year at a time convenient to the majority of members in May, August, November and February.
- (h) The quorum for all meetings of the Committee shall be half of the elected Committee plus one (1), excluding GISC representatives.
- (i) Notice of Committee meetings shall be given at the previous Committee meeting or by such other means as the Committee may from time to time decide upon.
- (j) A member of the Committee shall cease to be a member of the Committee and a casual vacancy will occur when that member:
 - a. Dies;
 - b. Becomes insolvent under administration of the laws of the State of New South Wales;
 - c. Resigns from the Committee by notice given in writing to the Secretary;
 - d. Becomes of unsound mind or a person whose person or estate is liable to be dealt with in any way under any law relating to mental health; and/or
 - e. Is absent without consent of the Committee for three (3) consecutive meetings of the Committee.
- (k) The Committee may function validly provided its number is not reduced to less than four (4). Should Committee numbers fall below the four (4) the remaining Committee members may act only to recommend to Council the appointment of new Committee members.
- (l) Where a person who is a representative of GISC or of any other Aboriginal community based organisation ceases to be a member of the Committee, the casual vacancy so caused shall if possible, be filled by another representative of the same Council or organisation, and such representative shall fill that vacancy, provided Council endorse them as a new member, until the next Annual General Meeting.

Aboriginal Consultative Committee Terms of Reference

- (m) Matters requiring decision at any ordinary meeting of the Committee shall be decided by a simple majority of the votes of those present, excluding GISC staff representatives. However, it would be an objective of the Committee to adopt decisions on a consensus basis. In the case of an even division of the votes cast, the Chairperson will hold the casting vote.
- (n) If within 15 minutes of the time appointed for the commencement of an ordinary meeting a quorum is not present, the meeting shall lapse.
- (o) Additional ordinary meetings of the Committee may be convened at any time by the Chairperson or on request of any three (3) members of the Committee.

4. DUTIES OF OFFICE BEARERS:

- (a) In the absence of the Chairperson, the Deputy Chairperson shall act as Chairperson of all Annual, Special and Ordinary meetings of the Committee.
- (b) If the Chairperson and the Deputy Chairperson are both absent, then Council's Director of Corporate and Community Services will act as Chairperson for that meeting.
- (c) The Secretary shall ensure that records of the business of the Committee are kept and these records shall include the rules of management, a register of members of the committee, minutes of all meetings including a record of all recommendations of the Committee, a correspondence file, and these records shall be updated regularly by the Secretary. All these records shall be held in the custody of the Secretary and shall be available for inspection by any member of the Committee at any reasonable time.
- (d) The Secretary shall further ensure that after every Annual, Special or Ordinary Meeting of the Committee, a copy of the minutes of such meeting shall be sent to Glen Innes Severn Council.

5. PROCEDURE AT MEETINGS:

The meeting procedure to be adopted by the Committee and its sub-committees shall be as prescribed in the GISC Manual for Community Committees of Council.

Each represented body listed in section 3 above is to provide a written or verbal report of points of interest to the wider Aboriginal community of what they have done since the last Committee meeting and what is on the radar until the next Committee meeting, thus enabling attendees to take the reports and information back to the various agencies / groups they represent and provide the information to the wider Aboriginal Community.

6. PAYMENT OF OFFICE BEARERS AND MEMBERS:

A member of the Committee shall not be appointed to any salaried office of the Committee or any office paid by fees, and no remuneration or other benefit in money or money's worth shall be given by the Committee to any member of the Committee except in reimbursement of approved out-of-pocket expenses.

7. REMOVAL FROM OFFICE:

In addition to the provisions of Clause 3(j) herein the position of a member of the Committee shall become vacant if:

- (a) The member accepts an office of profit under the Committee.
- (b) The member is directly or indirectly interested in any contract or proposed contract with the Committee and has failed to properly declare such interest to the Committee.

8. GENERAL MEETINGS (ANNUAL AND SPECIAL):

- (a) An Annual General Meeting of the Committee shall be held each year after the Ordinary meeting in February. Not less than 28 days notice shall be given to Council of an Annual General Meeting.
- (b) At each Annual General Meeting the following business shall be dealt with in addition to any other business which may be brought to the meeting:
 - i. Confirmation of the minutes of the last Annual General Meeting and of any subsequent Special General Meetings.
 - ii. Receipt of the Chairperson's Report on the activities of the Committee in the year just ended.
 - iii. Setting of dates, time and location for the upcoming year.
 - iv. Revisit the constitution.
- (c) A Special General Meeting may be convened by the Committee whenever it deems fit. Not less than 21 days notice shall be given of a Special General meeting.
- (d) The quorum for an Annual General Meeting or a Special General meeting shall be half of the elected Committee plus one (1), excluding GISC staff representatives. If within 15 minutes of the time appointed for the commencement of an Annual General Meeting or a Special General meeting a quorum is not present, the meeting shall lapse.

Original Committee Terms of Reference

- (e) Voting at Annual General meeting and at Special General Meetings shall be by a show of hands unless a secret ballot is demanded. All decisions shall be made by simple majority vote, excluding Glen Innes Severn Council staff representatives. However, it would be an objective of the Committee to adopt decisions on a consensus basis. For those matters that must be decided by a special resolution, a three-quarter majority of those present is required.
- (f) All votes shall be given personally and there shall be no proxy votes.
- (g) In the event of an equal division of votes the matter will be referred to GISC for resolution.
- (h) Notice of Annual General Meetings and of Special General meetings shall be given by advertisement in the local newspaper in addition to such other means as the Committee may usually employ.

9. SPECIAL RESOLUTIONS:

- (a) A special resolution must be passed at a Special General Meeting of the Committee to effect the following changes:

Any change to the Committee's Constitution as set out herein.

- (b) A special resolution shall be passed in the following manner:
 - i. The Committee shall cause an advertisement to be published in the local newspaper giving not less than 21 days notice of a Special General Meeting.
 - ii. Such advertisement shall contain details of the proposed resolution.
 - iii. At the Special General Meeting a quorum must be present.
 - iv. Not less than three-quarters of those present must vote in favour of the special resolution.

10. DISSOLUTION OF THE COMMITTEE:

- (a) The Committee may be dissolved by a Council resolution at any time.
- (b) Council may withdraw any authority conferred by Council under this resolution by a subsequent resolution either by whole or in part.

Original Committee Terms of Reference

11. MISCELLANEOUS:

- (a) Any notices sent by mail shall be deemed to have been received five (5) working days after the date of posting.
- (b) The financial year of the committee shall run from 1 July in each year until 30 June in the following year.

Adopted by the Committee on the Monday, 27 June 2022

Page 7

Item 7.8

Annexure B



Aboriginal Consultative Committee
MINUTES OF GENERAL DISCUSSION MEETING
 HELD ON: 17 April 2023

1. **OPEN / WELCOME TO COUNTRY:** 2:05pm discussion opened by Rob Banham (Mayor).
2. **PRESENT:** Rob Banham (Mayor- Chairperson), Anna Watt (Director of Corporate and Community Services GISC), Jason Burton (New England PD), Tony Williams (Manager of Community Services GISC), Dana Bowman (GISC, minutes), Julia Morgillo (Community member), Teniah Villiers, Jacqueline Byrne (Boorabee Aboriginal Corporation), Belinda Tully (Armajun) arrived 2.10pm.
3. **APOLOGIES:** Rosemary Curtis (Aboriginal Elder & Pathfinders), Carol Sparkes Councillor-GISC), Philip Winzer (Local Aboriginal Lands Council), Kerry Strong (HealthWise), Melissa Gourlay (Department of Communities and Justice).
4. **MINUTES OF THE PREVIOUS MEETING:** As the committee has not been formed and approved by Council the meeting was a general discussion, and the meeting minutes could not be moved.

Item No.	Item	Action
	General Discussion	
	<ul style="list-style-type: none"> Anna discussed from the meeting held on the 27 February we only had 3 people attend and nominate to the committee. There were 3 others (non-Council) in attendance, however they were representing agencies that provide information to the committee and are not endorsed committee members as per the Committee Terms of Reference. <p>The minimum required to form a committee as per Council's Manual for Community Committees of Council is 4. Anna advised that at this meeting we would need additional members to nominate to the committee and are as per the Committee Terms of Reference; so that Council can endorse the new Committee. Or a new AGM would have to be advertised.</p> <ul style="list-style-type: none"> Nomination forms were received from Teniah Villiers, Julia Morgillo and Jacqueline Byrne (Boorabee Aboriginal Corporation). Discussions were had around what the committee what like to achieve at these meetings. Jacqueline advised that there are a lot of streets in Glen Innes that are very dark and have no streetlights. She spoke of harassment and people being fearful for their safety. Examples such as youth in dark clothing with hoodies being abusive when asked to move off the road. Jacqueline asked what we can do to address these problems and make Glen Innes a safe place. 	Action:

Item No.	Item	Action
	<p>Jason said that this would require a multiagency approach. Jacqueline spoke of a Police Officer who she has spoken to and how he had gym equipment but nowhere to put it. Teniah advised that they have the Gunyah building in Grovers Lane and are hoping to get it up and running as a “Culture Hub”. It was discussed about PCYC and how a similar program would be of great benefit such as the breakfast club and then they are taken by bus to school. Teniah said that Gunyah has a full kitchen and to contact her at the Aboriginal Lands Council to further discuss.</p> <ul style="list-style-type: none"> • Discussion about “Cell Support” to have support for people who are in custody. Jason said he has been in contact with Kerry Strong and she is going to get back to him after consulting with people and would need about 3 weeks for this. Julia advised that he could draw upon other committee members as they could provide other assistance. • The committee would like to see if there are subdivisions etc coming they are informed and that there is a consideration to have the street names/ parks named using an Aboriginal name. • Anna advised that there has been successful funding for the replacement of the equipment in Anzac Park. And that it went out to an open forum. Belinda advised that mob don't attend open forums due to not previously having the ability to speak up. But if a heads up was given prior the leaders could go into community and have discussions. • Anna explained how Council meetings work and how items requesting items requesting input are put out for public exhibition for 28 days and after a decision has been made at the Council meetings it is final. • Discussions were had around the MOU and RAP Julia felt that the RAP was more tangible then the MOU. Belinda gave her definition of a RAP that it isn't embedded whereas an MOU is the beginning of Cultural Governance. Julia said that she felt a RAP was personalised and easy for our community. Belinda said the MOU is essentially a promise with the correct stakeholders that moving forward nothing goes through without input and is meant with real intention. • It was noted that the street banners it would be nice to have something to represent the Aboriginal community and if it was a matter of funding and the committee was notified, they would be able to apply for funding to get the street banners. • Teniah advised they have a women's group and if people are wanting attendance for events etc to pass the information onto them and they will circulate it through the group and community. 	

Annexure C

Item 7.8

Item No.	Item	Action
	<ul style="list-style-type: none"> Anna advised that moving forward she will send out an email of the agenda items for Council meetings, if committee members want to, they can read the related report, contact a councillor, email all councillors, or request to speak at the public forum prior to the Council meeting. 	Anna to email the Council Meeting agenda to the committee moving forward.
6	CORRESPONDENCE:	
7	REPORTS:	
7.1	<u>Glen Innes Local Aboriginal Lands Council</u> Nil.	
7.2	<u>Cooramah Aboriginal Corporation</u> Nil.	
7.3	<u>Boorabee Aboriginal Corporation</u> Nil.	
7.4	<u>Armajun Health Service</u> Nil.	
7.5	<u>Glen Innes Severn Council</u> No report provided on the day as the gathering involved discussion rather than formal meeting. It was mentioned that Tony only reported on community services. Council could provide additional or other information if we knew in advance what was wanted. Anna spoke to this point.	
7.6	<u>Healthwise</u> Nil.	
7.7	<u>Pathfinders</u> Nil.	
7.8	<u>Family and Youth Support Services (GIFYSS) / Family & Community Services (FACS)</u> Nil.	
7.9	<u>Glen Innes Police</u> Jason gave a brief update that there has been no significant increase in crime in Glen Innes. They are still focusing on domestic violence and violence and have a zero tolerance for it. Jason advised that if anyone has any concerns to contact the Police, they can provide information anonymously and they can put people onto a check in list if there is hard evidence for the matter to be taken before the courts.	
8	GENERAL BUSINESS:	
	Nil.	
9	AGENDA ITEMS WITHOUT NOTICE	
	Nil.	

MEETING CLOSED: 3.30pm

NEXT MEETING: Ordinary Consultative Committee meeting on Monday, 26 June 2pm at the Cooramah Cultural Centre.

.....
Signature of Chairperson

.....
Date



GLEN INNES COMMUNITY ACCESS COMMITTEE
MINUTES OF ANNUAL GENERAL MEETING
HELD ON: 1 May 2023

MEETING OPENED: 12:53pm by Chair Keith Appleby.

PRESENT: Keith Appleby (Chair), Kerrie Sturtridge, David Thomas , Julie Teal, Lyn Cregan, Joan Jones, Leonie Lee, David Hunt and Dana Bowman (minutes).

APOLOGIES: Mayor Rob Banham, Councillor Carol Sparks, Maryann Brookfield & (carer) Mitch Orchid, late apology Tony Williams.

DECLARATIONS OF CONFLICT OF INTEREST:
 Nil declarations.

MINUTES OF THE PREVIOUS ANNUAL GENERAL MEETING:

Moved- Joan Jones, seconded- Kerrie Sturtridge that the minutes of the previous meeting, dated 7 March 2022 be accepted.

CARRIED

Item No.	Item	Action
5	REPORT FROM THE CHAIRPERSON I PRESIDENT:	Kerrie Sturtridge
	<p>This year has been a year of achievements.</p> <ul style="list-style-type: none"> • Pathway around the dentist • Carpark at Life Choices – Support Service • Awareness at the Showgrounds • Celtic festival looking for help • Updating our mobility map • Discussions about our signs for shop windows • Living be better expo was a great success. <p>It is wonderful to be working with the committee that is dedicated to make our town safe and I am very grateful for their help throughout the year thank you. Kerrie.</p>	
6	TREASURER REPORT	
	N/A	Not Applicable
7	NOMINATIONS FOR MEMBERSHIP FOR THE COMING YEAR:	
	Dave Thomas, Joan Jones, Kerrie Sturtridge, Leonie Lee, Julie Teal, Lyn Cregan,	
8	VOTING:	
	<p>Dave Thomas — Accepted</p> <p>Joan Jones — Accepted</p> <p>Kerrie Sturtridge- Accepted</p> <p>Leonie Lee- Accepted</p> <p>Julie Teal- Accepted</p> <p>Lyn Cregan - Accepted</p>	

9	ELECTION OF OFFICE BEARERS:	
	Kerrie Sturtridge — Chair Dave Thomas — Vice President Council — Secretariat	

Item No.	Item	Action
10	SETTING OF DATES, TIMES AND LOCATION FOR MEETINGS FOR THE COMING YEAR:	
	Meetings are held bi-monthly for the Glen Innes Community Access Committee.	

TIME	DAY	DATE	MEETING
12:00PM - 1:00PM	Monday	3 July 2023	Ordinary meeting
12:00PM - 1:00PM	Monday	4 September 2023	Ordinary Meeting
12:00PM - 1:00PM	Monday	6 November 2023	Ordinary Meeting
12:00PM - 1:00PM	Monday	5 February 2023	Ordinary Meeting
12:00PM - 1:00PM	Monday	4 March 2024	Ordinary Meeting
12:00PM - 1:00PM	Monday	4 March 2024	AGM

It was noted that at the February 2024 meeting that the notice will have to go out for the AGM.

MEETING CLOSED: 1.03pm

NEXT MEETING: 3 July 2023

Chairman

.....
Date

Minutes of Saleyards Advisory Committee Meeting 5 April 2023

PRESENT: Mayor Rob Banham, Councillor Tim Alt, Gayleen Burley (Director of Place and Growth), Aaron Campbell (Saleyards Manager), Nicholas Lehman (Stocktrans), Terry Te Velde (Newberry Te Velde Carige), Shad Bailey (Colin Say & Co), Barry Newberry (Newberry Te Velde Carige), Tony Corcoran, Lyle Perkins, Peter Trow and Hayley Cowan (minutes)

1. OPEN AND WELCOME:

Mayor Rob Banham opened the meeting at 3.05PM.

2. APOLOGIES:

Apologies from Councillor Carol Sparks, Councillor Troy Arandale and the Elders representative.

3. ELECTION OF COMMITTEE

The Committee will be comprised of the following membership:

- Three (3) Councillor representatives
- Three (3) Landholder representatives
- One (1) Transport/ carrier representative
- One (1) representative from each of the four selling agents
- Council staff including Saleyards Manager, Director of Place and Growth and a minute secretary.

4. APPOINTMENT OF COMMITTEE:

4.1 Nominations

Councillor Representatives

The two (2) Councillor representatives; Mayor Rob Banham and Councillor Tim Alt were nominated by council at the ordinary Council meeting held on 23rd of September 2022.

Landholder Representatives

The three (3) Landholder representatives are Peter Trow, Lyle Perkins and Tony Corcoran.

Motion: That the nominations for the three (3) Landholder representatives be accepted.

Moved: Shad Bailey

Seconded: Barry Newberry

Carried

.....
Chairman

.....
Date

Page 1

Minutes of Saleyards Advisory Committee Meeting
5 April 2023

Transport Representative

One (1) Transport/ Carrier representative nomination received from Nick Lehman (Stocktrans).

Motion: That the nomination for the one (1) Transport representative be accepted.

Moved: Peter Trow **Seconded:** Shad Bailey **Carried**

Agent Representative

One (1) nomination received from Shad Bailey(Colin Say & Co).

Two (2) nominations received from Barry Newberry and Terry Te Velde to be the alternating attending agent representatives (Newberry Te Velde Cariage).

Motion: That the agent representation nominations from Shad Bailey (Colin Say and Co), Terry Te Velde and Barry Newberry (Newberry Te Velde Cariage) be accepted.

Moved: Tony Corcoran **Seconded:** Nick Lehman **Carried**

4.2 Election of Chairperson

Mayor Rob Banham declared the position of Chairperson vacant. Mayor Rob Banham nominated Peter Trow for the position of Chairperson

Motion: That the nomination for Peter Trow as the chairperson of the saleyard Committee 2023 be accepted.

Moved: Toby Corcoran **Seconded:** Barry Newberry **Carried**

5. AGM Business Arising- Nil

6. AGM General Business- Nil

MEETING CLOSED: 3.35PM

NEXT AGM: February 2024

VENUE: William Gardner Conference Room

.....
Chairman

.....
Date

Page 2

Item 7.10
Annexure A

CAPITAL WORKS PROGRAM CARRIED FORWARD FROM 2020/2021								
Project	Works	Status Comments as at 31 March 2023	Adopted Budget	Revised Budget	*Project Actual + Committed	Project Percentage Complete	Proposed Completion Date	Actual Completion Date
BRIDGE RENEWAL PROGRAM GRANT & SECTION 7.11 CONTRIBUTIONS			\$ 3,700,000	\$ 3,700,000	\$ 2,668,596			
Local Bridges - Bridge Renewal Program	5270 Shannonvale Road, Mann River Bridge	Bridge construction complete with deck poured in November 2022. Civil works on road approaches underway.	\$ 1,400,000	\$ 1,400,000	\$ 833,657	70%	30/5/2023	
Local Bridges - Bridge Renewal Program	Side Track and Bridge over Mann River at Wyaliba	Project complete.	\$ 2,300,000	\$ 2,300,000	\$ 1,834,939	100%		1/09/2022
PROJECTS FUNDED FROM WASTE RESERVE			\$ 284,065	\$ 284,065	\$ 171,865			
LANDFILL: Future Landfill Development	LANDFILL: Future Landfill Development	This project is part of the long term rehabilitation of the Landfill Site. The works will continue into the 2022/2023 to complete drainage works on the eastern and southern boundaries of the landfill. Project will carry into Waste Remediation Provision. Purchase of additional property for Landfill proposed. One of the two properties have been purchased to allow drainage line to be installed on the southern side of the quarry. negotiations are underway about withdrawal of Aboriginal Land Claim.	\$ 284,065	\$ 284,065	\$ 171,865	70%	30/06/2023	
PROJECTS FUNDED FROM OTHER GRANTS & CONTRIBUTIONS			\$ 380,000	\$ 186,876	\$ 210,570			
Safer Roads Grant	Bald Nob Road	Project completed on 9 December 2022.	\$ 380,000	\$ 186,876	\$ 210,570	100%		12/09/2022
	Total		\$ 4,364,065	\$ 4,170,941	\$ 3,051,031			

CAPITAL WORKS PROGRAM REVOTES - 2022								
Project	Works	Status Comments as at 31 March 2023	Adopted Budget	Revised Budget	Project Actual + Committed	Project Percentage Complete	Proposed Completion Date	Actual Completion Date
ROADS TO RECOVERY (RTR)			\$ 444,063	\$ 464,063	\$ 281,021			
Unsealed Roads Re-sheeting	Shannon Vale Road	Works complete pending final invoicing for quarry materials and haulage.	\$ 444,063	\$ 464,063	\$ 281,021	95%	30/03/2023	
SRV PROGRAM			\$ 573,546	\$ 1,073,546	\$ 22,853			
Intersection Upgrade	Wattle Vale Quarry	Contractor secured after RFQ process through Local Government Contract panel. Anticipating works to commence in June 2023 and project carried through as WIP into 2023/2024 FY.	\$ 573,546	\$ 1,073,546	\$ 22,853	5%	30/06/2023	
FIXING COUNTRY BRIDGES			\$ 281,017	\$ 281,017	\$ 200,996			
Fixing Country Bridges	Wentworth St - Rocky Ponds	Pedestrian bridge component has been commenced. Bridge design and REF completed. Road bridge construction package currently out to tender.	\$ 81,875	\$ 131,875	\$ 122,718	80%	30/05/2024	
Fixing Country Bridges	5170 - Furracabad	Design has been procured (Awarded to SMEC), and review of environmental factors now completed. Fisheries permit to be obtained. A second tender for bridge components has provided a local source for components. Construction package currently out to tender. Balance of budget to be spent in delivery with 7109C23.	\$ 199,142	\$ 149,142	\$ 78,278	80%	30/05/2024	
Sub Total			\$ 1,298,626	\$ 1,818,626	\$ 504,870			

CAPITAL WORKS PROGRAM CARRIED FORWARD FROM 2021/2022								
Project	Works	Status Comments as at 31 March 2023	Adopted Budget	Revised Budget	Project Actual + Committed	Project Percentage Complete	Proposed Completion Date	Actual Completion Date
BRIDGE RENEWAL PROGRAM GRANT & SECTION 7.11 CONTRIBUTIONS			\$ 2,345,000	\$ 2,345,000	\$ 389,041			
Fixing Country Bridges	5220 Mt Mitchell Road, Yarrow Creek Bridge	Construction underway. Bridge sub-structure complete including headstopck and abutment installation.	\$ 945,000	\$ 945,000	\$ 337,742	50%	30/06/2023	
Fixing Country Bridges	5215 Mt Mitchell Road, Mann River	Design has been procured and is complete. Works are planned to be completed by Council's bridge team after the completion of Yarrow Creek bridge in May 2023. Council has accepted a schedule of rates tender for bridge components from local business Weir Built	\$ 1,400,000	\$ 1,400,000	\$ 51,298	5%	30/04/2024	
PROJECTS FUNDED FROM GENERAL FUND			\$ 727,825	\$ 1,045,444	\$ 700,344			
Finance: Project Jigsaw Open Office Implementation	Finance: Project Jigsaw Open Office Implementation	Planning and Data Migration in progress. Stage 1 Go Live was July 2022. The project is 80% complete	\$ 476,825	\$ 785,825	\$ 566,408	80%	31/12/2023	
Glen Innes Swim Centre Upgrade	Glen Innes Swim Centre Upgrade	Completed.	\$ 76,000	\$ 84,619	\$ 99,964	100%	30/09/2022	30/08/2022
CBD Roundabout Landscaping	CBD Roundabout Landscaping	This project will be incorporated into a broader CBD beautification project which will commence in FY 2023/24.	\$ 60,000	\$ 60,000	\$ 12,853	20%	30/06/2023	
Upgrade Signage	Upgrade Signage	Minor work carried out.	\$ 30,000	\$ 30,000	\$ 8,351	16%	31/12/2023	
Upgrade Electricity Dumaresq Street Industrial Estate	Upgrade Electricity Dumaresq Street Industrial Estate	Electrical design being undertaken to allow for upgrade of electrical services.	\$ 85,000	\$ 85,000	\$ 12,768	10%	31/12/2023	

INFRASTRUCTURE PROJECTS FUNDED FROM GENERAL FUND			\$ 25,000	\$ 25,000	\$ 31,164			
Roads of Strategic Importance - Council Contribution	Bald Nob Upgrade Stage 2	Incorporated into 7002C23	\$ -	\$ -	\$ 19,034	5%	30/12/2023	
Footpath Renewal	Footpath Renewal	Project complete.	\$ 25,000	\$ 25,000	\$ 8,678	100%		30/06/2022
Heavy Patching Program	Heavy Patching Program	Moved to 7001C22 Works completed on Maybole Road, Red Range Road, Rangers Valley Road. Staff have been diverted to flood recovery. Remaining budget proposed to be used to fund bitumen reseal program and budget deficiencies in Bald Nob road upgrades.	\$ -	\$ -	\$ 3,452	30%	30/03/2023	
PROJECTS FUNDED FROM OTHER GRANTS & CONTRIBUTIONS			\$ 6,445,417	\$ 8,859,792	\$ 4,509,459			
Safer Roads Grant	Bald Nob Segment 20	Project completed on 9 December 2022.	\$ 2,140,139	\$ 3,174,514	\$ 1,922,719	100%		12/09/2022
Fixing Local Roads	Lang Street/Furracabad Road	Project complete	\$ 990,000	\$ 990,000	\$ 967,829	100%		2/09/2022
Local Roads and Community Infrastructure Grant	Mt Slow Gravel Resheeting	Project complete pending final invoicing from Glen Innes Aggregates for haulage.	\$ 296,000	\$ 296,000	\$ 203,800	100%		25/1/23
Fixing Local Roads	Round 2 New Bitumen Seals	Sealing of Maybole Road, Yarraford Road, Mt Mitchell Road, Pinkett Road, Strathbogie Road and Gordons Road completed. West Furracabad Road has been re-sheeted however sealing delayed due to drainage issues.	\$ 3,019,278	\$ 3,019,278	\$ 1,408,816	75%	31/05/2023	

Fixing Local Roads	Gulf Road	Local contractor adopted under a Schedule of rates basis for gravel re-sheet component after tender process. Awaiting environmental approvals for gravel pit and clearing works.	\$ -	\$ 1,380,000	\$ 6,294	1%	30/09/2023	
LRCI PHASE 3			\$ -	\$ 408,390	\$ 738,203			
Local Roads and Community Infrastructure Grant Phase 3	LRCI Phase 3 Bitumen reseal program	Works completed in April under 20223/2023 bitumen reseal program. Awaiting final invoicing.	\$ -	\$ 196,610	\$ 117,622	90%	30/05/2022	
Indoor Sports Stadium	Construction of Carpark	Carpark sealed and line marking completed. QBR to be completed for overspend	\$ -	\$ 605,000	\$ 620,581	100%	Completed	
PROJECTS FUNDED THROUGH THE PLANT FUND			\$ -	\$ 15,000	\$ 12,666			
New Plant Program	Flail Mower	Delivered and entered into service	\$ -	\$ 15,000	\$ 12,666	100%		8/11/2022
PROJECTS FUNDED FROM REGIONAL ROADS GRANTS			\$ 312,000	\$ 812,000	\$ 767,686			
Regional Roads Block Grant	Emmaville Road segment 180	Project complete	\$ 312,000	\$ 812,000	\$ 767,686	100%		30/11/22
PROJECTS FUNDED FROM THE SEWER FUND			\$ 546,972	\$ 555,472	\$ 542,692			
Sewer: Mains Renewal – Sewer Funds	Sewer - Capital Renewal	The first round of manhole repairs has been completed by FITT resources. Inspections will be carried out on the Sewer Pump stations and assessed. Relining was originally delayed due to COVID restrictions and 45% of current year program completed. Relining is scheduled for May 23 and will see this completed.	\$ 536,972	\$ 546,972	\$ 535,237	45%	30/06/2023	
Sewer - New Mains (Private Works)	Sewer - New Mains (Private Works)	Complete	\$ 8,000	\$ 3,000	\$ 2,886	100%		30/06/2022
Sewer - New Services (Private Works)	Sewer - New Services (Private Works)	Complete	\$ 2,000	\$ 5,500	\$ 4,569	100%		30/06/2022
PROJECTS FUNDED THROUGH THE STORMWATER/DRAINAGE RESERVE			\$ 145,000	\$ 145,000	\$ 23,952			
Renew Drainage – Drainage Charge Reserve	Stormwater Renewals - Glen Innes	Pipes replaced on Cherry Tree Rd. Works planned to be undertaken in Grafton Street have again been deferred due to staff being diverted to natural disaster repairs.	\$ 145,000	\$ 145,000	\$ 23,952	18%	30/09/2023	

PROJECTS FUNDED FROM THE WATER FUND			\$ 655,000	\$ 1,594,532	\$ 995,482			
Water Mains Renewal	Water - Capital Renewal	Components have been purchased and works commenced on the Oliver Street Main upgrade.	\$ 651,532	\$ 651,532	\$ 264,766	25%	30/06/2023	
Water - Capital New	Water - Capital New assets	Project is anticipated to be completed under budget.	\$ 3,468	\$ 40,000	\$ 33,957	75%	30/06/2023	
Water Fund Renewals	Water - Automated Water Meter Reading	Project near complete. Meter data is being received across the network. Approximately 200 meters remain to be replaced and an additional 200 receivers to be installed. This will progress between reads and will be completed by 30 June.	\$ -	\$ 761,000	\$ 687,999	90%	30/12/2022	
Water Fund Renewals	Truck Wash Upgrade	Effluent dosage testing completed. Procurement of dosing system is completed, currently being utilised at STP while new dosing system is delivered.	\$ -	\$ 142,000	\$ 8,761	20%	30/06/2023	
	Total		\$ 11,202,214	\$ 15,805,630	\$ 8,710,687			

CAPITAL WORKS PROGRAM 2022/2023							
Project	Works	Status Comments as at 31 March 2023	Adopted Budget	Revised Budget	Project Actual + Committed	Project Percentage Complete	Proposed Completion Date
RIDGE RENEWAL PROGRAM GRANT & SECTION 7.11 CONTRIBUTIONS			\$ 2,077,083	\$ 2,077,083	\$ 60,507		
315 Tent Hill Road, Bark Hut Creek	5315 Tent Hill Road, Bark Hut Creek	Project to be withdrawn via QBR.	\$ 250,000	\$ 250,000	\$ -	0%	
320 Tent Hill Road, Bark Hut Creek	5320 Tent Hill Road, Bark Hut Creek	Project to be withdrawn via QBR.	\$ 250,000	\$ 250,000	\$ -	0%	
340 Wentworth St over Rocky Ponds creek	5340 Wentworth St over Rocky Ponds Creek	Pedestrian bridge component has been commenced. Bridge design and REF completed. Road bridge construction package currently out to tender.	\$ 776,225	\$ 776,225	\$ 46,854	5%	30/05/2024
170 Furracabad Rd over Furracabad Creek	5170 Furracabad Rd over Furracabad Creek	Design has been procured (Awarded to SMEC), and review of environmental factors now completed. Fisheries permit to be obtained. A second tender for bridge components has provided a local source for components. Construction package currently out to tender. Balance of budget to be spent in delivery with 7109C23.	\$ 800,858	\$ 800,858	\$ 13,653	5%	30/05/2024
INFRASTRUCTURE PROJECTS FUNDED FROM GENERAL FUND			\$ 987,713	\$ 987,713	\$ 155,765		
Heavy Patching Program	Heavy Patching Program	Works underway on Old Grafton Rd.	\$ 797,713	\$ 797,713	\$ 96,381	40%	30/06/2023
New cycleways / shared path	New cycleways / shared path	Works underway at extension of Tregurtha Way.	\$ 50,000	\$ 50,000	\$ 26,000	50%	30/06/2023
Kerb & Gutter Installation - Railway Street	Kerb & Gutter Installation - Railway Street	Procurement underway.	\$ 40,000	\$ 40,000	\$ -	0%	30/06/2023
Kerb & Gutter Installation - Hunter Street	Kerb & Gutter Installation - Hunter Street	Procurement underway.	\$ 30,000	\$ 30,000	\$ -	0%	30/06/2023
Kerb & Gutter Installation - Emmaville	Kerb & Gutter Installation - Emmaville	Works underway at Rose Valley Road and Moore Street.	\$ 20,000	\$ 20,000	\$ -	10%	30/06/2023
Causeway renewal	Causeway renewal	Causeways renewed on Severn River Road, Gulf Road.	\$ 50,000	\$ 50,000	\$ 33,384	30%	30/06/2023
PROJECTS FUNDED FROM BORROWINGS			\$ 300,000	\$ 300,000	\$ -		
Infrastructure Backlog Projects	Infrastructure Backlog Projects	Planned to expend on bitumen reseal program.	\$ 300,000	\$ 300,000	\$ -	0%	30/06/2023

PROJECTS FUNDED FROM GENERAL FUND			\$ 431,720	\$ 431,720	\$ 34,266			
Signage Upgrades	Signage Upgrades	Project yet to commence.	\$ 50,000	\$ 50,000	\$ -	0%	30/06/2023	
Public Art Projects	Public Art Projects	Project yet to commence.	\$ 50,000	\$ 50,000	\$ -	0%	30/07/2023	
Replacement of Emmaville Pool Covers	Replacement of Emmaville Pool Covers	Completed.	\$ 8,950	\$ 8,950	\$ 8,950	100%	3/01/2022	
Replacement of Anzac Park Playground equipment	Replacement of Anzac Park Playground equipment	Project will commence 2023/24.	\$ 200,000	\$ 200,000	\$ -	0%	12/01/2024	
G I Aquatic Centre 25mt and LTS pools reapply top coat	G I Aquatic Centre 25mt and LTS pools reapply top coat	Pool emptied, investigations undertaken to determine scope of works. Grant funding obtained to undertake additional works.	\$ 45,000	\$ 45,000	\$ -	0%	30/09/2023	
Carpet for William Gardner Conference room	Carpet for William Gardner Conference Room	Carpet has been installed. There are issues in the doorways with the new carpet being slightly higher than the previous carpet; arrangements have been made to rectify.	\$ 22,770	\$ 22,770	\$ 19,273	95%	30/06/2023	
LC-SS Outdoor Furniture Settings x 2	LC-SS Outdoor Furniture Settings x 2	Project complete.	\$ 5,000	\$ 5,000	\$ 4,380	100%		
CAFS Sun Shade for playground equipment	CAFS Sun Shade for playground equipment	Quotes have been received; a preferred contractor has been engaged. Initial direction regarding DA has changed and is required ; is being coordinated.	\$ 50,000	\$ 50,000	\$ 1,664	15%	30/06/2023	
PROJECTS FUNDED FROM OTHER GRANTS & CONTRIBUTIONS			\$ 11,068,529	\$ 13,023,202	\$ 1,196,895			
Roads of Strategic Importance	Bald Nob Upgrade	Survey has been undertaken by internal staff and is complete. Design is complete and issued for construction with works planned to start in May 23.	\$ 2,550,000	\$ 2,550,000	\$ 292,025	5%	30/12/2023	
Local Roads and Community Infrastructure Grant	LRCI Phase 3 Bitumen Reseals	Works completed in April under 20223/2023 bitumen reseal program. Awaiting final invoicing.	\$ 154,416	\$ 965,944	\$ 522,987	90%	30/05/2023	
Airport runway renewal	Local Government Recovery Grants Program - Airport Runway	Project yet to commence.	\$ 1,000,000	\$ 1,000,000	\$ -	0%	30/06/2024	
Flood Recovery	Essential Public Asset Restoration Claim	EPARS submitted for approval for Pinkett Road, Yarraford Road. Pinkett Rd approved.	\$ 5,000,000	\$ 5,000,000	\$ -	0%	30/06/2023	
Outdoor netball courts	Outdoor netball courts	Earthworks completed for commencement of outdoor courts. Works are due to commence within 6-8 weeks.	\$ 251,310	\$ 251,310	\$ 168	20%	30/06/2023	

athways linking Indoor Sports Stadium to existing pathways	Funded by BSBF Grant	Concrete team commenced pathways in September 2022 with approximately 85 lineal meters of path completed. Staff have been diverted to other priority road repair works.	\$ 266,466	\$ 266,466	\$ 35,338	20%	30/06/2023	
athway from Indoor Sports Stadium to High School	Funded by Regional Sports Facility Grant	Concrete team to commence after pathways linking Indoor Sports Stadium to existing pathways have been completed	\$ 266,466	\$ 266,466	\$ -	0%	30/06/2023	
Emmaville War Memorial Hall Upgrades	Emmaville War Memorial Hall Upgrades	Projects works to commence. Service agreement has been signed with S355 Committee and first milestone payment paid in full.	\$ 131,651	\$ 131,651	\$ 105,326	5%	30/06/2023	
Centennial Parklands Skywalk	Centennial Parklands Skywalk	Project is planned to be delivered by Fleetwood Urban under LGP contract. Detailed design is complete with works expected to commence in late April, with a break scheduled around the Celtic Festival.	\$ 700,000	\$ 1,843,145	\$ 240,882	14%	30/08/2023	
Centennial Parklands - Amenities and Outdoor Area construction	Centennial Parklands - Amenities and Outdoor Area construction	Further consultation with Australian Standing Stones Management Board on the vision of the new infrastructure has been undertaken.	\$ 402,485	\$ 402,485	\$ -	0%	30/04/2024	
Skate Park redevelopment and new shared pathways	Skate Park redevelopment and new shared pathways	Council is reviewing the final contract with Convic Pty Ltd for the delivery of the project.	\$ 221,557	\$ 221,557	\$ 168	0%	31/12/2023	
SBR000316 Indoor Sports Stadium Stage Two	SBR000316 Indoor Sports Stadium Stage Two	Following works have been completed Kitchen and Café Fit-out; Stadium curtain and Fire rated ceiling, doors and shelving in a required internal storeroom. The following works are being planned for delivery: outdoor playground and internal wall lining.	\$ 124,178	\$ 124,178	\$ -	60%	30/11/2023	
PROJECTS FUNDED FROM REGIONAL ROADS GRANTS			\$ 590,000	\$ 390,000	\$ 64,279			
Traffic Facilities	Traffic Facilities	Guard Rail installed at Camerons Creek and Three Mile Creek on Bald Nob Road.	\$ 70,000	\$ 70,000	\$ 64,279	90%	30/06/2023	
Block Grant - Emmaville Road segment 70	Block Grant - Emmaville Road segment 70	Project yet to commence.	\$ 114,000	\$ 114,000	\$ -	0%	30/06/2023	
Block Grant - Emmaville Road segment 210 Heavy Patch & Reseal Program	Block Grant - Emmaville Road segment 210 Heavy Patch & Reseal Program	Project yet to commence.	\$ 200,000	\$ -	\$ -	0%	30/06/2023	

lock Grant - Wellington Vale Road Heavy Patch & Resealing Program	Block Grant - Wellington Vale Road Heavy Patch & Resealing Program	Project yet to commence.	\$ 206,000	\$ 206,000	\$ -	0%	30/06/2023	
ROJECTS FUNDED FROM ROADS TO RECOVERY (RTR)			\$ 889,200	\$ 889,200	\$ 296,700			
Unsealed Roads Resheeting - Nine Mile Road	Unsealed Roads Resheeting Nine Mile Road	Project complete	\$ 281,400	\$ 281,400	\$ 251,844	100%		2/09/2022
Unsealed Roads Resheeting - Bullock Mountain Road	Unsealed Roads Resheeting Bullock Mountain Road	Project yet to commence.	\$ 437,360	\$ 437,360	\$ -	0%	30/06/2023	
Unsealed Roads Resheeting - Haymarket Road	Unsealed Roads Resheeting Haymarket Road	Project yet to commence.	\$ 120,000	\$ 120,000	\$ -	0%	30/06/2023	
Unsealed Roads - Caerleon Road	Unsealed Roads - Caerleon Road	Project complete in Nov 22	\$ 50,440	\$ 50,440	\$ 44,856	100%		30/11/22
ROJECTS FUNDED FROM THE GLEN INNES AGGREGATES SURPLUS			\$ 300,000	\$ 300,000	\$ 5,181			
New Bitumen Seals - Blue Hills/Rodgers Road	New Bitumen Seals - Blue Hills/Rodgers Road	Material has been stockpiled in preparation.	\$ 300,000	\$ 300,000	\$ 5,181	2%	30/06/2023	
ROJECTS FUNDED FROM THE SEWER FUND			\$ 641,117	\$ 641,117	\$ 327,804			
Capital Renewal (Matches depreciation plus 30%)	Capital Renewal (Matches depreciation plus 30%)	Manhole renewal program has been ordered. Relining will be spent against this as well. Man hole repairs have been scheduled for work in Mat 23	\$ 621,117	\$ 621,117	\$ 302,635	0%	30/06/2023	
New Mains	New Mains	Project yet to commence.	\$ 10,000	\$ 10,000	\$ -	0%	30/06/2023	
New Service	New Service	Project will be ongoing throughout the year.	\$ 10,000	\$ 10,000	\$ 25,169	12%	30/06/2023	
ROJECTS FUNDED FROM THE WATER FUND			\$ 711,854	\$ 711,854	\$ 111,205			
Capital Renewal	Capital Renewal	Meter installation costs are being charged here for Council installed meters. Additional meters will also be charged here in May 23	\$ 591,854	\$ 591,854	\$ 83,537	20%	30/06/2023	
Capital new	Capital new	This project will be removed in the March QBR	\$ 100,000	\$ 100,000	\$ -	0%	30/06/2023	
New Mains	New Mains	Minor works undertaken.	\$ 10,000	\$ 10,000	\$ 2,460	22%	30/06/2023	
New Service	New Service	Project will be ongoing throughout the year.	\$ 10,000	\$ 10,000	\$ 25,208	165%	30/06/2023	

ROJECTS FUNDED THROUGH THE PLANT FUND			\$ 1,108,000	\$ 967,589	\$ 862,921			
Heavy Plant Replacement Program	Bogie Tipper Truck & Dog Trailer	Plant ordered. Expected delivery date early June 2023. Plant 1125 and 1425	\$ 420,000	\$ 458,500	\$ 458,500	95%	30/06/2023	
Heavy Plant Replacement Program	Hino Ranger 14 FM1JLPM	Plant will not be replaced in current year. Budget planned for FY24.	\$ 285,000	\$ 203,289	\$ -	0%	30/06/2024	
Heavy Plant Replacement Program	Hino Ranger Nine	Plant ordered. Expected delivery date early June 2023. Plant 1123	\$ 285,000	\$ 227,800	\$ 303,700	95%	30/06/2023	
Heavy Plant Program	Cat 3 Leaseback (MIWS)	New GM leaseback ordered against this project job costing. QBR to be completed for additional \$21,638.86. Plant 2521. Corresponding vehicle sale of 1521 to occur. Leaseback vehicle for MIWS planned for FY24.	\$ 40,000	\$ -	\$ 61,639	95%	30/12/2023	
Heavy Plant Program	Cat 3 Leaseback (MID)	Complete- Plant no 1582 purchased.	\$ 40,000	\$ 40,000	\$ 39,082	100%		28/07/2022
Heavy Plant Replacement Program	Workshop Utility	Vehicle will not be replaced in current year. Budget planned for FY24.	\$ 38,000	\$ 38,000	\$ -	0%	30/06/2024	
Heavy Plant Replacement Program	New Plant Program - Moccab Amentities Trailer		\$ -	\$ 49,671	\$ -	100%		31/04/2023
Heavy Plant Replacement Program	New Plant Program - Moccab Amentities Trailer		\$ -	\$ 50,740	\$ -	100%		31/04/2023
ROJECTS FUNDED THROUGH THE STORMWATER/DRAINAGE RESERVE			\$ 429,000	\$ 429,000	\$ 125,541			
Rural Drainage Renewals	Rural Drainage Renewals	Pipes installed on Bishops Road, Tablelands Road.	\$ 282,471	\$ 282,471	\$ 125,541	50%	30/06/2023	
Urban Drainage Renewals	Urban Drainage Renewals	Project yet to commence. Resources have prioritised towards flood damaged rural roads.	\$ 146,529	\$ 146,529	\$ -	0%	30/06/2023	
Totals			\$ 19,534,216	\$ 21,148,477	\$ 3,241,065			

CAPITAL WORKS PROGRAM 2022/2023 REVOTES								
			Adopted Budget	Revised Budget	* Project Actual + Committed	Project Percentage Complete	Proposed Completion Date	Actual Completion Date
PROJECTS FUNDED FROM GENERAL FUND			59,763	155,526	50,000			
Governance: New Website Development	Governance: New Website Development	The updated website went live on 24 October 2022. Community Engagement module continuing.	\$ 47,000	\$ 130,000	\$ 50,000	90%	30/11/2022	
LCSS: Skillion Carport	LCSS: Skillion Carport	Kit set has been delivered. Retaining wall needs to be fixed and a location for the carport determined (3m from building). The retaining wall is a 2023/24 Capital Project, therefore this project will carry into next year.	\$ 12,763	\$ 25,526	\$ -	30%	30/06/2024	
PROJECTS FUNDED FROM OTHER GRANTS & CONTRIBUTIONS			136,000	272,000	78,363			
Local Roads and Community Infrastructure Grant	3km Donnelly's Resheet	Project complete in Jan 23, pending invoiceing from Glen Innes aggregates for material and haulage.	\$ 136,000	\$ 272,000	\$ 78,363	100%		20/1/23
PROJECTS FUNDED FROM THE GLEN INNES AGGREGATES SURPLUS			200,000	148,450	-			
Quarry Development	Wattle Vale establishment	These funds will be used toward internal components of the Wattle Vale quarry project after the external intersection works are completed.	\$ 200,000	\$ 148,450	\$ -	0%	30/06/2023	
PROJECTS FUNDED FROM LRCI PHASE 3			-	1,186,292	-			
Unsealed Roads Re-sheeting	Illparran Road	Project not yet commenced. Material sourcing options need to be reviewed.	\$ -	\$ 265,984	\$ -	0%	30/06/2023	
Unsealed Roads Re-sheeting	Jenkins Road	Project not yet commenced. Material sourcing options need to be reviewed.	\$ -	\$ 150,308	\$ -	0%	30/06/2023	
Unsealed Roads Re-sheeting	Ten Mile Road	Project not yet commenced. Gravel and contractor resources to be reviewed.	\$ -	\$ 770,000	\$ -	0%	30/06/2023	

CAPITAL WORKS PROGRAM 2022/2023 REVOTES								
			Adopted Budget	Revised Budget	* Project Actual + Committed	Project Percentage Complete	Proposed Completion Date	Actual Completion Date
PROJECTS FUNDED THROUGH THE PLANT FUND			409,724	908,746	505,210			
Heavy Plant Replacement Program	4 x 4 Light Rigid Truck	Plant has been ordered. Order will involve a corresponding sale of plant 1121. New plant is 2121	\$ 107,273	\$ 214,546	\$ 93,995	95%	30/06/2023	
Heavy Plant Replacement Program	LCSS - Light Vehicle	Complete. Vehicle in service. Plant 1586.	\$ 32,227	\$ 60,888	\$ 30,526	100%		2/11/2022
Heavy Plant Replacement Program	Leaseback Category 3 Vehicle	Complete . Vehicle in service. Plant 1587.To be journalled to 7066C22.	\$ 3,773	\$ 67,732	\$ 33,883	100%		12/08/2022
Heavy Plant Replacement Program	LCSS - Light Vehicle	Complete. Plant 1584. Vehicle in service.	\$ 33,682	\$ 73,630	\$ 36,815	100%		30/10/2022
Heavy Plant Replacement Program	LCSS - Light Vehicle	Complete . Vehicle is in service. Plant 1585. To be journalled to 7066C22.	\$ 31,455	\$ 60,888	\$ 30,526	100%		30/10/2022
Heavy Plant Replacement Program	4 x 4 Crewcab Chassis	Complete. Vehicle in service. Plant 3510. To be journalled to 7073C22.	\$ 33,954	\$ 73,972	\$ 44,736	100%		12/08/2022
Heavy Plant Replacement Program	4 x 4 Crewcab Chassis	Complete . Vehicle in service. Plant 3508. To be journalled to 7072C22.	\$ 34,636	\$ 73,972	\$ 45,441	100%		30/10/2022
Heavy Plant Replacement Program	4 x 4 Crewcab Chassis	Complete. Vehicle in service. Plant 3516.	\$ 26,455	\$ 73,972	\$ 45,441	100%		31/01/2023
Heavy Plant Replacement Program	LCSS - Light Vehicle	Complete. Vehicle in service. Plant 1587.	\$ 27,455	\$ 60,888	\$ 73,634	100%		30/10/2022
Heavy Plant Replacement Program	4 x 4 Single C/C	Budget adjusted in March QBR. Complete. Vehicle has been delivered. Plant 3548.	\$ 30,455	\$ 74,628	\$ 39,768	100%		5/04/2023
Heavy Plant Replacement Program	LCSS - Light Vehicle	Complete - Vehicle in service. Plant 1583.	\$ 48,359	\$ 73,630	\$ 30,444	100%		31/12/2023
PROJECTS FUNDED FROM REGIONAL ROADS GRANTS			\$ 138,000	\$ 276,000	\$ -			
Regional Roads REPAIR Program	Emmaville Road segment 180	Project complete in Nov 22	\$ 138,000	\$ 276,000	\$ 30,444	100%		30/11/22
			943,487	2,947,014	633,573			

Glen Innes Severn Council

Quarterly Budget Review Statement
for the period 01/01/23 to 31/03/23

Table of contents

- 1. Responsible accounting officer's statement
- 2. Income & expenses budget review statement's
- 3. Capital budget review statement
- 4. Cash & investments budget review statement
- 5. Key performance indicator (KPI) budget review statement
- 6. Contracts & other expenses budget review statement

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRS report

Glen Innes Severn Council

Quarterly Budget Review Statement
for the period 01/01/23 to 31/03/23

Report by responsible accounting officer

The following statement is made in accordance with Clause 203(2) of the Local Government (General)

Regulations 2005:

31 March 2023

It is my opinion that the Quarterly Budget Review Statement for Glen Innes Severn Council for the quarter ended 31/03/23 indicates that Council's projected financial position at 30/6/23 will be satisfactory at year end, having regard to the projected estimates of income and expenditure and the original budgeted income and expenditure.

It is noted that post implementation of the new Finance system, the current framework & controls are being developed and implemented, with opening balances from Financial Year 2022 yet to be rolled forward. At the time of this report Financials for the year ended 30 June 2022 have been finalised and the actual reserve balances were not able to be calculated, balances shown are estimates only.

Signed:



date:15/05/2023

Shageer Mohammed
Responsible accounting officer

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRS report

Glen Innes Severn Council

Quarterly Budget Review Statement
for the period 01/01/23 to 31/03/23

Income & expenses budget review statement

Budget review for the quarter ended 31 March 2023

Income & expenses - Council Consolidated

(\$000's)	Original budget 2022/23	Approved changes				Revised budget 2022/23	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		Carry forwards	Sep QBRS	Dec QBRS	Mar QBRS					
Income										
General Purpose Revenues	10,443			-		10,443		A	10,443	10,245
Governance	-					-			-	17
Administration	4,961		281			5,242	302	B	5,544	2,590
Public order & safety	1,001			52		1,053	-24		1,029	128
Health	15					15			15	-
Environment	0					0			0	-
Housing & community amenities	2,791					2,791	-36		2,755	2,662
Recreation & Culture	262			(203)		59	24		83	265
Mining Manufacturing & Construction	90					90	366		456	424
Glen Innes Aggregates	4,437					4,437			4,437	3,421
Transport & communication	2,454		48	(70)		2,432		C	2,432	353
Community Services & Education	3,927			3		3,930			3,930	1,586
Economic affairs	1,853					1,853	377		2,230	619
Water supplies	2,851					2,851			2,851	1,515
Sewer supplies	1,899		26			1,925		D	1,925	1,736
Capital Income	11,202	12,376	2,088	330		25,996	-208		25,788	30,688
Total income from continuing operations	48,186	12,376	2,443	112	-	63,117	801		63,918	56,249
Expenses										
General Purpose Revenues	28					28			28	74
Governance	767					767			767	576
Administration	7,879		302	33		8,181	-159	B	8,022	5,467
Public order & safety	1,283					1,283	-4		1,279	2,049
Health	139					139			139	59
Environment	150					150			150	24
Housing & community amenities	2,223					2,223	56		2,279	1,109
Recreation & Culture	2,695			170		2,695	117		2,812	1,272
Mining Manufacturing & Construction	130					130	358		488	293
Glen Innes Aggregates	3,923					3,923			3,923	2,702
Transport & communication	6,641			251		6,641	-100		6,541	2,031
Community Services & Education	3,947					3,947			3,947	2,242
Economic affairs	2,891					2,891	433		3,324	1,229
Water supplies	2,536					2,536	119		2,655	826
Sewer supplies	1,732		26			1,758	65	D	1,823	414
Total expenses from continuing operations	36,964	-	328	454	-	37,292	885		38,177	20,367
Net operating result from continuing operations	11,221	12,376	2,115	(342)	-	25,824	(84)		25,740	35,882
Discontinued operations - surplus/(deficit)						-			-	
Net operating result from all operations	11,221	12,376	2,115	(342)	-	25,824	(84)		25,740	35,882
Net operating result before capital items	19	-	27	(672)	-	(626)	124		(502)	5,194

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRS report

for the period 01/01/23 to 31/03/23

2023 budget review statement**Changes to revised budget**

Glen Innes Severn Council

Income & expenses budget review statement**Recommended changes to revised budget**

Budget Variations being recommended include the following material items:

Notes	Details			
	Function	Description		Movement from
1	Economic affairs	ACF: Income admission - based on prior years attendee figures adjusted with 2023 Fees.	-30	Income
1	Economic affairs	expected increase to ACF Official side events	-2	income
1	Economic affairs	Based on increased costs and expectancy of more people during year of Scotland, income from bar last year was \$19,000.	3	expense
1	Economic affairs	check with Ronnie	2	expense
2	Economic affairs	Minerama: Destination NSW Grant - increase to grant fund	-5	income
2	Economic affairs	Minerama: Destination NSW Grant - increase to grant fund	5	expense
3	Administration	GM:NEJOC	-5	expense
3	Administration	Staff Engagement Survey	5	expense
3	Administration	Training Costs Excluding Wages	-5	expense
3	Administration	IT:Computer Lease Payments	10	expense
3	Administration	IT:Cyber Security Testing	11	expense
3	Administration	M & R Computer (General)	12	expense
3	Administration	IT:Azure Active Directory Premium	-9	expense
3	Administration	IT:CAFS site - upgrade of NBN link	-6	expense
3	Administration	IT:Disaster Recovery Links for Key Sites	-10	expense
3	Administration	IT:Mobile device acquisition and replacement	-8	expense
3	Administration	Consulting & Contractors Costs	2	expense
3	Administration	Salaries & Wages	350	expense
3	Administration	S&W Manager	15	expense
3	Administration	S&W- Directors	-75	expense
3	Administration	Memberships & Subscriptions	-6	expense
3	Administration	Staff Travelling Expenses (Excluding Wages)	-5	expense

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRS report

3	Administration	Uniforms & Safety Equipment	-11	expense
3	Administration	Salaries & Wages	-211	expense
3	Administration	S&W - Admin	-13	expense
3	Administration	Training & Meeting Expenses (wages)	-20	expense
3	Administration	Superannuation	-88	expense
3	Administration	Superannuation	45	expense
3	Administration	Vehicle Lease-Back	14	Income
3	Administration	Oncosts	600	Income
3	Administration	Annual Rates	3	Income
3	Administration	Water Dividend - Internal - 9250	13	Income
3	Administration	Sale of Assets	39	income
3	Administration	Budget Holding - Insurance	42	expense
3	Administration	Budget Holding - Registration	-72	expense
3	Administration	Budget Holding - Tyres	3	expense
3	Administration	Hire of Plant & Facilities	60	expense
3	Administration	Light Vehicle/plant	55	expense
3	Administration	Misc Minor Hardware	2	expense
3	Administration	Staff Travelling Expenses (Excluding Wages)	3	expense
3	Administration	Welding Consumables	1	expense
3	Administration	Salaries & Wages	-178	expense
3	Administration	Plant:Management Workshop Plant	-3	expense
3	Administration	Plant: Trailer Expenses	-2	expense
3	Administration	Internal Plant hire	-971	Income
3	Administration	Motor Vehicle Expenses	-48	expense
4	Economic Affairs	Valuation Fees	32	expense
4	Economic Affairs	Private Works Income	-300	income
4	Economic Affairs	Private Works Expenses	250	expense
4	Economic Affairs	RTA -Private Works Income	-62	income
4	Economic Affairs	Private Works Expenses	63	expense
4	Economic Affairs	ACF: Bar Income	8	income
4	Economic Affairs	ACF: EB- T-shirt Income	4	income
4	Economic Affairs	ACF: Program Income	5	income
4	Economic Affairs	ACF: Sponsorships Revenue	5	income
4	Economic Affairs	Hire of Plant & Facilities	13	expense
4	Economic Affairs	Printing & Stationery	2	expense
4	Economic Affairs	Security	2	expense
4	Economic Affairs	Volunteer Expenses	1	expense
4	Economic Affairs	ACF: Artist Performance Exp	10	expense
4	Economic Affairs	ACF: Event Insurance	2	expense
4	Economic Affairs	ACF: First Aid	1	expense
4	Economic Affairs	ACF: Honoured Guests	1	expense
4	Economic Affairs	ACF: Site Expenses	2	expense
4	Economic Affairs	ACF: Strongman and Fun Run	2	expense

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRs report

4	Economic Affairs	ACF: Accommodation	1	expense
4	Economic Affairs	Hire of Plant & Facilities	3	expense
4	Economic Affairs	Minerama: Clean & Waste Removal	2	expense
4	Economic Affairs	VIC:Printing & Stationery - outsourced	1	expense
5	Housing and Community Amenities	Vehicle Impounding Fees	-1	Income
5	Housing and Community Amenities	Planning: 10.7(2) or (5) Urgency Fee	-2	Income
5	Housing and Community Amenities	Planning: DA Plan First Reform	1	expense
5	Housing and Community Amenities	Consulting & Contractors Costs	7	expense
5	Housing and Community Amenities	Operating Expenses	5	expense
5	Housing and Community Amenities	Consulting & Contractors Costs	4	expense
5	Housing and Community Amenities	Salaries & Wages	3	expense
5	Housing and Community Amenities	Annual Rates	1	expense
5	Housing and Community Amenities	Waste: Monitoring Costs	10	expense
5	Housing and Community Amenities	WASTE:Weighbridge Administration	1	expense
5	Housing and Community Amenities	Salaries & Wages	5	expense
5	Housing and Community Amenities	Salaries & Wages	4	expense

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRS report

Glen Innes Severn Council

Quarterly Budget Review Statement
 for the period 01/01/23 to 31/03/23
Capital budget review statement

Budget review for the quarter ended 31 March 2023

Capital budget - Council Consolidated

(\$000's)	Original budget 2022/23	Approved changes			Revised budget 2022/23	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
		*Carry forwards	Sep QBRs	Dec QBRs					
Capital expenditure									
New assets									
- Plant & equipment	80	15		(40)	55	22		77	87
- Land & buildings	1,227	6,548	1,143	330	9,248		P	9,248	5,766
- Sewer Fund	20	8			28			28	33
- Water Fund	120	801			921			921	957
- Roads, bridges, footpaths	1,146				1,146			1,146	1,270
- Other	50	574	605		1,229		Q	1,229	574
Renewal assets (replacement)									
- Plant & equipment	1,028	454			1,482			1,482	1,294
- Land & buildings	132	13			144	186		330	105
- Roads, bridges, footpaths	14,137	16,777	953		31,867		S	31,867	9,396
- Sewer Fund	621	546			1,167			1,167	837
- Water Fund	592	794			1,386			1,386	81
- Other	382	1,874			2,256			2,256	1,519
Loan repayments (principal)	1,673				1,673			1,673	1,383
Total capital expenditure	21,207	28,404	2,701	290	52,602	208		52,810	23,302
Capital funding									
Rates & other untied funding	1,419	2,891	(1,030)		3,280			3,280	3,720
Capital grants & contributions	14,625	21,817	2,088	330	38,860	-	T	38,860	17,377
Reserves:									
- External restrictions/reserves	1,353	2,724	1,143		5,219		V	5,219	1,908
- Internal restrictions/reserves	1,837	972	500		3,309		U	3,309	297
New loans	300				300			300	
Receipts from sale of assets									
- Plant & equipment					-			-	
- Land & buildings					-			-	
Total capital funding	19,534	28,404	2,701	330	50,969	-		50,969	23,302
Net capital funding - surplus/(deficit)	(1,673)	(0)	-	40	(1,633)	(208)		(1,841)	-

* shown as whole of life budget and whole of life expenditure

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRs report

Glen Innes Severn Council

Capital budget review statement
Recommended changes to revised budget

Budget variations being recommended include the following material items:

Notes	Details			
	Function	Description	Amount	Movement from
1	Renewal Assets - Roads, Bridges, footpaths	Bald Knob	-177	To correct an error made in QBR2 regarding the reallocation in budget for Bald Knob
1	Renewal Assets - Roads, Bridges, footpaths	Bald Knob	177	To correct an error made in QBR2 regarding the reallocation in budget for Bald Knob
2	Renewal Assets - Roads, Bridges, footpaths	Bald Knob	-645	To correct an error made in QBR2 regarding the reallocation in budget for Bald Knob and increase of grant income
2	Renewal Assets - Roads, Bridges, footpaths	Bald Knob	645	To correct an error made in QBR2 regarding the reallocation in budget for Bald Knob and increase of grant income
3	New Assets -Other	Anzac Park	-500	As per 500,000 grant received and 100,000 as per Council resolution 19.02/23 from 7120C23
3	New Assets -Other	Anzac Park	500	As per 500,000 grant received and 100,000 as per Council resolution 19.02/23 from 7120C23
3	New Assets -Other	Anzac Park	-100	As per 500,000 grant received and 100,000 as per Council resolution 19.02/23 from 7120C23
3	New Assets -Other	Anzac Park	100	As per 500,000 grant received and 100,000 as per Council resolution 19.02/23 from 7120C23
3	New Assets -Other	Replacement of Anzac Park Playground Equipment	150	relocate \$100000 7166C23 and \$50000 7173C23
3	New Assets -Other	Shade and Landscaping ISC	-50	50,000 as per Council resolution 19.02/23
4	Renewal Assets- Land & buildings	Aquatic Centre	-333	As Per 332,710 grant received for Aquatic centres and signed off agreement Council resolution 19.02/23
4	Renewal Assets- Land & buildings	Aquatic Centre	333	As Per 332,710 grant received for Aquatic centres and signed off agreement Council resolution 19.02/23
5	Renewal Assets- Land & buildings	G I Aquatic Centre 25mt and LTS pools reapply top coat	-45	Transfer to 7129C23
5	Renewal Assets- Land & buildings	Outdoor netball courts	45	Transfer from 7121C23
6	Renewal Assets- Land & buildings	Outdoor netball courts	-100	Remove this budget
7	New Assets- Plant & Equipment	Cat 3 Leaseback (MIWS)	22	GM Leaseback ordered. No original budget therefore ordered against MIWS leaseback that is deferred to FY24.
8	New Assets - Land & buildings	Capital Purchase Building	286	for Acquisition of 148 Church Stree

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRs report

Glen Innes Severn Council

Quarterly Budget Review Statement

for the period 01/01/23 to 31/03/23

Cash & investments budget review statement

Budget review for the quarter ended 31 March 2023

Cash & investments - Council Consolidated

(\$000's)	Original budget 2022/23	Carry forwards	Approved changes Other than by QBRs	Sep QBRs	Dec QBRs	Mar QBRs	Revised budget 2022/23	Variations for this Mar Qtr	Notes	Projected year end result	Actual YTD figures
Externally restricted ⁽¹⁾											
Specific Purpose Loans - LIRS	687						687			687	687
Trust Funds	170						170			170	170
Included in Grant related contract liabilities	8,203	(202)		(1,145)			8,001			8,001	8,001
CHSP	390	549					939			939	939
HCP	998						998			998	998
Developer contributions - Rangers Valley Feedlot S	472						472			472	472
Developer contributions - General S7.12	554	(284)					270			270	270
Specific Purpose unexpended grants (recognised as Revenue) - General fund		1638					1,638			1,638	1,638
Specific Purpose unexpended grants (recognised as Revenue) - Water Fund		8					8			8	8
Specific Purpose unexpended grants (recognised as Revenue) - Sewer fund		8					8			8	8
Water Fund	3,535	(568)					2,967			2,967	2,967
Sewer Fund	4,990	(484)					4,506			4,506	4,506
Waste management		3,175					3,175			3,175	3,175
Drainage		794					794			794	794
Quarry	1,983	(1,983)		(500)			-			-	-
Council Committees	272	45					317			317	317
Total externally restricted	22,254	2,696	-	(1,645)	-	-	24,950	-		24,950	24,950
(1) Funds that must be spent for a specific purpose											
Internally restricted ⁽²⁾											
Employee Leave Entitlement	500	2					502			502	502
Majority - Infrastructure Other	2,822	2,978					5,800			5,800	5,800
Drainage	818	(818)					-			-	-
Building Fees - Bushfire Grant	41	1					42			42	42
Glen Innes Aggregates		2,167					2,167			2,167	2,167
Waste	3,174	(3,174)					-			-	-
Special Projects	578	1,807					2,385			2,385	2,385
Election Costs		60					60			60	60
Parks		103					103			103	103
Total internally restricted	7,933	3,126	-	-	-	-	10,956	-		10,956	10,956
(2) Funds that Council has earmarked for a specific purpose											
Unrestricted (ie. available after the above Restricti	(1,153)	23,212	-	1,645	-	-	(7,172)	-		(7,172)	(9,274)
Total Cash & investments	29,034	29,034					28,734			28,734	26,632

This statement forms part of Council's Quarterly Budget Review Statement (QBRs) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRs report

Glen Innes Severn Council

Quarterly Budget Review Statement
for the period 01/01/23 to 31/03/23

Key performance indicators budget review statement - Industry KPI's (OLG)

Budget review for the quarter ended 31 March 2023

(\$000's)	Current projection		Original budget 22/23	Actuals prior periods	
	Amounts	Indicator		21/22	20/21
	22/23	22/23			

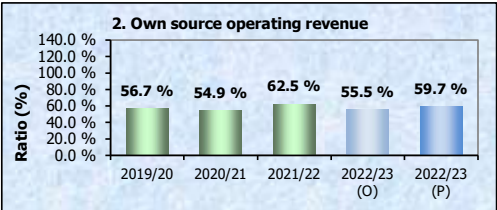
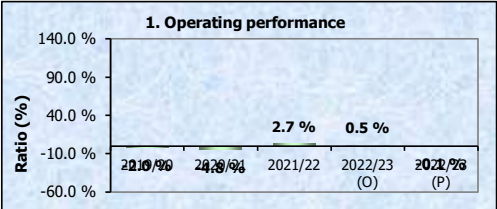
NSW local government industry key performance indicators (OLG):

1. Operating performance					
Operating revenue (excl. capital) - operating expenses	(48)				
Operating revenue (excl. capital grants & contributions)	38129	-0.1 %	0.5 %	2.7 %	-4.8 %

This ratio measures Council's achievement of containing operating expenditure within operating revenue.

2. Own source operating revenue					
Operating revenue (excl. ALL grants & contributions)	38129				
Total Operating revenue (incl. capital grants & cont)	63918	59.7 %	55.5 %	62.5 %	54.9 %

This ratio measures fiscal flexibility. It is the degree of reliance on external funding sources such as operating grants & contributions.



This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRS report

Glen Innes Severn Council

Quarterly Budget Review Statement
for the period 01/01/23 to 31/03/23

Contracts budget review statement

Budget review for the quarter ended 31 March 2023
Part A - Contracts listing - contracts entered into during the quarter

Contractor	Contract detail & purpose	Contract value	Start date	Duration of contract	Budgeted (Y/N)	Notes
No new items on the contracts register						

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRS report

Glen Innes Severn Council

Quarterly Budget Review Statement
for the period 01/01/23 to 31/03/23**Consultancy & legal expenses budget review statement**

Consultancy & legal expenses overview

Expense	YTD expenditure (actual dollars)	Budgeted (Y/N)
Consultancies	157,127	y
Legal Fees	18,434	y

Definition of a consultant:

A consultant is a person or organisation engaged under contract on a temporary basis to provide recommendations or high level specialist or professional advice to assist decision making by management. Generally it is the advisory nature of the work that differentiates a consultant from other contractors.

This statement forms part of Council's Quarterly Budget Review Statement (QBRS) for the quarter ended xx/xx/xx and should be read in conjunction with the total QBRS report

Parameter	Data/cChoices	Used
Council name	Glen Innes Severn Council	Throughout Report
Year ending	2023	Throughout Report
Quarter ending	March	Throughout Report
RAO statement conclusion	satisfactory	1. RAO Statement
Name of RAO	Shageer Mohammed	1. RAO Statement
Cash at bank figure (at quarter end)	26,631,864	Cash & Investments Statement
Date of last completed bank reconciliation	03/04/2023	Cash & Investments Statement

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

Regional NSW - Business Case and Strategy Development Fund - Funding Deed

* indicates a required field

Information about your Funding Deed

You will be required to submit a signed Funding Deed, invoice & supporting documents in order to have your first instalment released. Funding will only be released once all supporting documentation is reviewed and approved.

Supporting documents you may be required to provide to execute your Funding Deed include but are not limited to public liability insurance and an invoice for your first instalment.

Funding Deeds must be signed by authorised office bearers within your organisation.

Funding Deeds are considered executed once both parties have signed.

Records relating to your development of a business case or strategy must be kept by your organisation for a period of seven (7) years and provided upon request or in case of an audit.

Background

- A.** The Regional NSW - Business Case and Strategy Development Fund (BCSD) aims to support local councils, joint organisations of councils, not for profit, industry and Aboriginal community groups develop business cases or strategies for projects delivering significant economic or social benefits to regional communities, with a focus on infrastructure.
- B.** You have applied successfully for funding to develop the business case or strategy.
- C.** The Department agrees to provide funding to you, and you agree to accept that funding, on the terms and conditions of this Deed.

Details

Department Name The Crown in right of the State of New South Wales acting through Regional NSW (ABN 19 948 325 463)

Division Regional Development and Programs

Address 1 Monaro St, Queanbeyan, NSW, 2620

Department Authorised Officer

Name Adam Young

Position Director, Grant Management & Finance

Address 1 Monaro St, Queanbeyan, NSW, 2620

Telephone 1300 107 754

Email gmo@regional.nsw.gov.au

Grantee ("You")

Organisation Name

GISC

This question is read only.

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

Organisation Address *

165 Grey St

Glen Innes NSW 2370 Australia

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.

Organisation ABN *

81 365 002 718

Information from the Australian Business Register

ABN	81 365 002 718
Entity name	GLEN INNES SEVERN COUNCIL
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	2370 NSW

Information retrieved at 12:33pm yesterday

Must be an ABN.

Your Authorised Officer *

Mr Bernard Smith

Position of Authorised Officer *

General Manager

Authorised Officer Phone Number *

(02) 6730 2300

Must be an Australian phone number.

Authorised Officer Email *council@gisc.nsw.gov.au

Must be an email address.

Details**Project Title (which is the subject of the business case or strategy)**

Indoor Equine and Livestock Centre

This question is read only.

Short project description

Glen Innes Severn Council (GISC) supports the idea to develop a regional equine precinct in Glen Innes. Council owns land adjoining the existing Saleyards and Glen Innes Jockey Club that could accommodate an indoor equine and livestock arena.

This arena would be part of an overall precinct development for which the Glen Innes Jockey Club are seeking separate funding to design, develop and build.

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

The indoor arena would be designed to cater for large events with ideally world-class facilities for equine and other related disciplines.

The arena would also be designed to accommodate equine breeding and sporting association shows and clinics for our region and as an overflow for the Tamworth Australian Equine and Livestock Events Centre (AELEC).

The arena has the potential to attract visitors and deliver a local socio-economic impact whilst boosting the usage of surrounding facilities and businesses.

It has the potential to host a variety of other large events including cattle sales, major trade shows, indoor motorcycle racing and rallies, rodeos and eventing meets and corporate events. This potential is unlocked by ensuring that the size of the arena is suitable for all of the major disciplines.

An "Olympic size" dressage arena is 20m wide and 60m long; these dimensions are not limited to the Olympics but are the standard size for the vast majority of competitions, including the dressage phase of eventing. 20m x 60m is the size used for virtually all Equestrian Australia and FEI tests.

Some jumping arenas are as large as 60m x 100m where large numbers of horses are being professionally schooled every day.

If you're involved in western pursuits, the ideal arena size really depends on what type of training you're doing. If you're roping you'll need something around 33m x 65m and up, while cutting pens are generally squarer with the length and width starting from 30-35m and larger for competitions. When it comes to reining, the FEI recommends a minimum of 25m x 60m for competitions, with higher-level events having arenas as large as 40m x 80m.

Campdrafting arenas need to be larger, with minimums set by the National Camp Draft Association being 40m x 70m — however they are often much bigger at competitions.

The surface would be a sand and rubberised pellets mixture which is suitable for many equestrian activities including dressage/flat work, jumping and some western activities. The surface would be well maintained with a sprinkler system, good airflow, lights, PA system, large mirrors, and spectator's viewing gallery.

The arena will incorporate lighting for evening events. Apart from the indoor arena, there would also be a smaller outdoor arena suitable for smaller events, sales, warmups or use while waiting your turn to access the main indoor arena.

The arena would be owned and operated by GIS. A collaboration with the Saleyards (council-owned) and Glen Innes Jockey Club would be developed with a central promotional website and booking platform enabling co-promotion and collaborative event programming and planning to ensure optimal utilisation across the entire equine precinct.

This question is read only.

Total Grant Amount for the business case or strategy

\$106,250.00

This question is read only.

Total funding amount approved by BCSD

Project Location *

Corner of Lang Street and Dumaresq Street
Glen Innes
Glen Innes NSW 2370 Australia

**Regional NSW – Business Case and Strategy Development Fund - Round 1
BCSD - Funding Deed
Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT**



Latitude: | Longitude:

Address Line 1, Suburb/Town, State/Province, Postcode, and Country are required.
This is the location where your project is being delivered

Project Contact

Complete if different to above - this is the person within your organisation who is the contact for delivery of the business case or strategy.

Contact Name

Mr Richard Quinn

Position of Contact

Grants Officer

Contact Phone Number

(02) 6730 2406

Must be an Australian phone number.

Contact Email

rquinn@gisc.nsw.gov.au

Must be an email address.

Terms and Conditions of the Deed

Definitions and Commencement

1.1 Interpretation

Unless the context requires otherwise, in this Deed:

- (a) the terms set out in the Details have the meaning ascribed to them in the Details;
- (b) where any time limit pursuant to this Deed falls on a day which is not a Business Day then the time limit will be deemed to have expired on the next Business Day;
- (c) a reference to a statute, regulation, ordinance or by-law will be deemed to include a reference to all statutes, regulations, ordinances or by-laws amending, consolidating or replacing same from time to time;

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

- (d) the meaning of general words is not limited by specific examples introduced by “including” or “for example” or similar expressions;
- (e) references to persons include bodies corporate, government agencies and vice versa;
- (f) references to the parties include references to respective directors, officers, employees and agents of the parties;
- (g) nothing in this Deed is to be interpreted against a party solely on the ground that the party put forward this Deed or any part of it; and
- (h) where an expression is defined, any other grammatical form of that expression has a corresponding meaning.

1.2 Definitions

Activity means the development of a business case, strategy, study, analysis or plan, and such other activities described in **Schedule A - Activity Plan**

Activity Period means the period specified in **Schedule A - Activity Plan** during which the Activity must be completed.

Approved Community Organisation means a community organisation engaged in the delivery of an Activity.

BCSD means the Regional NSW - Business Case and Strategy Development Fund as further described in the Program Guidelines.

Business Day means any day other than a Saturday, Sunday or public holiday in New South Wales.

Claim means any cost, expense, loss, damage, claim, action, proceeding or other liability (whether in contract, tort or otherwise), however arising and includes legal costs on a full indemnity basis.

Commencement Date means the date on which the last party signed this deed.

Completion report means a report confirming that the final Activity and actual costs of the activities have been completed.

Conflict of Interest means a situation where the exercise of a persons duty or decision making is influenced, potentially influenced, or may appear to be influenced by a secondary interest, including (but not limited to) a private or business interest.

Confidential Information of a party means all trade secrets, financial information and other commercially or scientifically valuable information of whatever description and in whatever form (whether written or oral, visible or invisible) which:

- (a) is by its nature confidential;
- (b) has been designated as confidential by a party;
- (c) is capable of protection at common law or equity as confidential information; or
- (d) is derived or produced partly from the information in paragraphs (a), (b) or (c) above but does not include information that:
- (e) is in the public domain; or
- (f) is independently known or developed by the party receiving the information other than as a result of a breach of this Deed or any other obligation of confidentiality owed by or to any other person.

Correctly Rendered Invoice means an invoice rendered in accordance with the [Department's Fact Sheet](#).

Deed means this funding deed document and includes the Details, Terms, Schedules and any annexures or other documents cross-referenced in this deed.

Grant means the grant of funding for an Activity from the BCSD fund and as further detailed in the Details.

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

Item 7.15

Annexure A

GST Law means *A New Tax System (Goods and Services Tax) Act 1999 (Cth)*.

Instalment means a payment of the Grant for an Activity shown in the Schedule A on the terms required by this Deed.

Intellectual Property or IP includes:

- (a) all rights in relation to copyright, inventions, plant varieties, trademarks, designs, patents; and
 - (b) all other rights resulting from intellectual activity in the industrial, scientific, literary or artistic fields including trade secrets and know-how,
- but does not include Moral Rights.

Location means the location of a project shown in the details.

Moral Rights has the same meaning as in the *Copyright Act 1968 (Cth)*.

Notice means any approvals, consents, instructions, orders, directions, statements, requests and certificates, or other communication one party gives to another party in writing under this Deed.

Objectives means the objectives of the Activities described in **Schedule A - Activity Plan**, which are the agreed results you must achieve and ensure your subcontractors achieve.

Personal Information has the same meaning as in the *Privacy and Personal Information Protection Act 1998 (NSW)*.

Program Guidelines means the guidelines for the BCSD published by the NSW Government and as updated from time to time (available [here](#))

Progress Report means a written report that identifies for each Activity:

- progress against Activities and any current or anticipated delays (with information regarding the cause of the delay and measures to respond to the delay);
- any actual costs at the date of the report and any actual or anticipated costs over-runs;
- any variations requested since the previous progress report;
- the amount of instalments received from the Department since the previous progress report; and
- the cumulative amount of instalments made since the Commencement Date.

Project means the Project named in the Details. The Grant is for the development of a business case or strategy for that Project.

State means the Crown in right of the State of New South Wales and all officers, employees and agents of the Crown.

2. Term

2.1 This Deed will commence on the Commencement Date.

2.2 Unless terminated earlier, this Deed will end once you have completed the Activities to the Department's satisfaction and the Department has paid all Instalments due.

WHAT YOU MUST DO

3. Your Obligations

3.1 In addition to other terms of this Deed, you must:

- (a) ensure the Grant or any Instalment is used only for the approved Activities;
- (b) ensure each Activity is completed within the Activity Period in accordance with this Deed;
- (c) comply with the reporting requirements set out in **Schedule B - reporting requirements**;

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

- (d) comply with all Commonwealth, State and Local government laws that are relevant to the Activities, this Deed, or your registration as an entity;
- (e) comply with all policies, guidelines and reasonable directions the Department provides to you;
- (f) manage Activities with all due skill and care; and
- (g) comply with the requirements of the Local Government Act 1993, if applicable

About the Grant

4. Paying the Grant

4.1 Provided you carry out your obligations under this Deed, The Department will pay an Instalment for each Activity at the end of the Activity Period on condition that:

- a) the Department receives a Correctly Rendered Invoice from you that clearly identifies the Instalment you are claiming;
- b) you have provided the Department with the evidence of compliance required under **clause 8** and the Schedule(s) showing that you have performed the Activities at the times set out in the Schedules; and
- c) the Activities have been performed to the satisfaction of the Department.

4.2 Notwithstanding **clause 4.1**, if the Department pays you an Instalment, this does not constitute an admission that the performance of the Activity is in conformity with this Deed and no payment will be deemed to release you from your obligations under this Deed.

5. Bank account for Instalments

5.1 You agree you must maintain either:

- (a) a separate account at a financial institution, or
- (b) an existing general account at a financial institution where adequate internal financial controls are in place for the identification of the Grant, which is an authorised deposit-taking institution, located in New South Wales, including a bank, credit union or building society ("bank account").

5.2 Interest earned on the Grant held in a bank account must be used solely for the purpose of an Activity.

5.3 If an Activity is delayed, Instalments already paid to you must be held in the bank account until:

- (a) they are applied solely for the purpose of that Activity; or
- (b) they are required to be returned or repaid to the Department in accordance with the terms of this Deed.

6. Withholding, Suspension, Changes to Instalments and Repayment

6.1 The Department may change the amount of the Instalment by issuing you with a Notice setting out the details of the changes provided that such changes will not affect the amount of the overall Grant payable to you.

6.2 If you breach this Deed, the Department may provide you with a written Notice requiring you to repay any or all Instalments (determined by the Department in its absolute discretion) specified in the Notice within 28 days.

6.3 The Department may offset the amount of any overpayment or claim for repayment against any future Instalment to you.

6.4 You agree that any repayment or overpayment the Department claims from you will be a debt due and owing by you to the Department.

7.GST

**Regional NSW – Business Case and Strategy Development Fund - Round 1
BCSD - Funding Deed
Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT**

Item 7.15

Annexure A

7.1 Unless otherwise indicated, all consideration for any supply under this Deed is exclusive of any GST imposed in relation to the supply.

7.2 If you are not registered under the GST Law, you will not be entitled to receive such amount of any Payment that is equal to the amount of GST imposed on that supply.

7.3. If:

- (a) GST is imposed on a supply you make to the Department under this Deed; and
- (b) the Department is or will be entitled to receive an input tax credit (as defined in the GST Law) in relation to that supply,

the Department will pay you an additional amount equal to the GST imposed on that supply, at the time and in the manner payment is otherwise payable under this Deed in relation to that supply.

7.4 If for any reason the Department pays you an amount under this **clause 7** which is more than the GST imposed on the supply, you must repay the excess to the Department on demand or the Department may set off the excess against any other amounts due to you.

Material and Information

8. Reporting Requirements

8.1 You agree to provide the Department with written progress Reports at the times and containing the information specified in **Schedule B - Reporting Requirements** ("Progress Reports").

8.2 You must also provide any other information the Department reasonably requires from time to time concerning the Activities.

8.3 If any Progress Report contains information confidential to you, you should mark the relevant parts of the Report accordingly.

8.4 You must provide financial statements of income and expenditure in respect of the Grant ('the Statements') to the Department within 30 calendar days after:

- (a) completion of the Activity or any termination of this Deed, whichever is the earliest; and
- (b) the completion of each Financial Year in which a Grant is made.

8.5 The Statements must include a definitive statement as to whether:

- (a) the financial information for the Activities represents the financial transactions fairly and is based on proper accounts and records; and
- (b) the Grant was expended for the Activities and in accordance with this Deed.

8.6 You must keep financial accounts and records relating to the Activities so as to enable:

- (a) all receipts and payments related to the Activities to be identified in your accounts and reported in accordance with this Deed;
- (b) unless notified by the Department, the preparation of financial statements in accordance with Australian Accounting Standards; and
- (c) generation of an income and expenditure statement for each financial year of the Activities with the budget, including:
 - (i) a comparison of the income and expenditure in each financial year against the budget; and
 - (ii) the audit of those records in accordance with Australian Auditing Standards.

9. Public Announcement and Acknowledgement

9.1 You:

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

- (a) agree that the Department may issue public communications on the provision of Grants and progress on completing Activities. Where practicable to do so, the Department will give you advance notice of such communications
- (b) acknowledge the support of the Department, as directed by the Department from time to time:

- (i) in any public statements about the Project;
- (ii) on the home page of any web site established in connection with the Project;
- (c) must acknowledge the Department's support of the Project and comply with the applicable [NSW Government Guidelines](#).

9.2 The Department may publish the title and brief description, including outcomes, of the Activities and the amount of the Grant.

10. Intellectual Property

Intellectual Property in all Project Material vests in you, unless otherwise stated in the Special Conditions.

11. Confidential Information

Each party must maintain the confidentiality of all commercially sensitive or confidential information it receives from the other party, including the amount of the Grant, except in accordance with **clause 9** (Public Announcement and acknowledgment) or **clause 13** (Disclosure of Information) as otherwise agreed in writing.

12. Privacy

12.1 You will:

- (a) ensure that Personal Information that is provided by the Department or collected by you under or in connection with this Deed is used only for the purposes of this Deed and is protected against loss, unauthorised access, use, modification and disclosure, or against other misuse;
- (b) not disclose any Personal Information without the written consent of:
 - (i) the individual to whom the Personal Information relates; or
 - (ii) the Department, unless otherwise required or authorised by law;
- (c) comply with the Information Protection Principles applying to NSW public sector agencies under the *Privacy and Personal Information Protection Act 1998 (NSW)* when doing any act or engaging in any practice in relation to Personal Information as if you were an agency directly subject to that Act; and
- (d) include equivalent requirements regarding Personal Information (including this **clause 12**) in any subcontract entered into for the provision of any of the Activities under this Deed.

Dealing with Risk

13. Disclosure of Information

13.1 You acknowledge that, under the *Government Information (Public Access) Act 2009*, the Department may be required to publicly disclose information about this Deed at <https://enders.nsw.gov.au>. None of the disclosure obligations require the disclosure of:

- (a) the commercial-in-confidence provisions of a contract;
- (b) any matter that could reasonably be expected to affect public safety or security; or
- (c) information which would be exempt from disclosure if it were the subject of an application under the *Government Information (Public Access) Act 2009*.

13.2 You may nominate any items you consider are confidential and why, to assist the Department in determining what items to disclose.

**Regional NSW – Business Case and Strategy Development Fund - Round 1
BCSD - Funding Deed
Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT**

Item 7.15

Annexure A

14. Insurance

14.1 You must maintain, during the term of this Deed:

- (a) a broad form public liability policy of insurance to the value of at least \$20 million in respect of each claim and in the aggregate as to the number of occurrences in the policy period; and
- (b) workers' compensation insurance as required by all relevant laws of Australia relating to workers compensation.

14.2 You must not do, permit or suffer any act, matter or thing or omission whereby any of the policies referred to in this clause may be vitiated, rendered void or voidable.

14.3 On request by the Department, you must provide a copy of valid and current certificates of currency for each or any of the policies described above.

14.4 Without limitation to **clause 14.1**, each party warrants that it has and will maintain appropriate insurance to cover any liability it may incur in relation to this Deed and to ensure the delivery of each Project.

15. Indemnities

15.1 You must indemnify and keep indemnified the Department, the Crown in right of the State of New South Wales and their officers, employees and agents from and against any loss (including legal costs and expenses on a solicitor/own client basis) or liability incurred or suffered by, or made against, any of those indemnified arising directly or indirectly from any Claim by any person as a result of or in connection with:

- (a) the Grant or the use of any outcomes from the Activities;
- (b) your breach of this Deed;
- (c) any unlawful or negligent act or omission by you, your employees or your subcontractors in connection with this Deed;
- (d) any illness, injury or death of any person you, your employees or your subcontractors cause or contribute to, in connection with this Deed;
- (e) any loss or damage to real or personal property you, your employees or your subcontractors cause or contribute to, in connection with this Deed; or
- (f) any act or omission by you, your employees or your subcontractors in connection with this Deed that is in infringement of any Intellectual Property, or privacy rights of the Department or any third party.

15.2 Your liability to indemnify the Department under this clause will be reduced proportionately to the extent that any negligent or unlawful act or omission by the Department, its officers, employees or agents contributed to the relevant loss or liability.

15.3 Your liability to indemnify the Department under this clause does not exclude or reduce the liability of, or benefit to, a party that may arise by operation of the common law, statute or the other terms of this Deed.

16. Conflict of Interest

16.1 You agree that, as at the Commencement Date, you have no Conflict of Interest in relation to the carrying out of an Activity under this Deed. You must notify the Department in writing as soon as you become aware of a Conflict of Interest that arises after the Commencement Date. On receiving notice of a Conflict of Interest, the Department may:

- (a) request such further information as it may require regarding the circumstances of the Conflict of Interest; or
- (b) approve the continuation of the arrangements under this Deed, subject to reasonable conditions to ensure appropriate management of the Conflict of Interest.

16.2 The Department may immediately terminate this Deed by giving a Notice to you if in the Department's view (acting reasonably) the Conflict of Interest cannot be appropriately managed.

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

16.3 You agree that you must have in place a written arrangement with any Approved Community Organisation that requires you be notified immediately upon the Approved Community Organisation becoming aware of the existence or possibility of a Conflict of Interest. You agree to report any such Conflict of Interest to the Department in accordance with **clause 16.1**.

Terminating the Deed

17. Termination

17.1 Where a party has breached this Deed:

- (a) the other party may give a Notice to that party requiring it to rectify that breach within 30 days of receiving that Notice; and
- (b) if the party which received the Notice fails to rectify that breach in time, the other party may terminate this Deed immediately by giving a further Notice.

17.2 The Department may terminate this Deed by Notice, with effect on the date stated in the Notice, if:

- (a) you breach any of the following provisions: **clause 3** (Your Obligations), **clause 5** (Bank Accounts for Instalments), **clause 8** (Reporting Requirements), **clause 14** (Insurance) or **Clause 20.8** (Assignment) ;
- (b) the Department considers the Project no longer viable;
- (c) the Department considers that there has been a material change in circumstances in your financial position, your structure or your identity; or
- (b) you become insolvent, are the subject of a debtors or creditors petition under the *Bankruptcy Act 1966*, resolve to go into administration or liquidation, or if a summons for your winding up is presented to a Court or you enter into any scheme of arrangement with your creditors.

17.3 This **clause 17** does not exclude or reduce the rights of a party to terminate the Deed arising by operation of the common law or statute or the other terms of this Deed.

17.4 On termination or expiry of this Deed:

- (a) accrued rights and obligations are not affected; and
- (b) the Department will pay any Instalments due (after taking into account any Instalments already made prior to that date).

Other Legal Matters

18. Dispute Resolution

18.1 If a dispute arises in relation to this Deed ("a Dispute"), a party must comply with this **clause 18** before starting arbitration or court proceedings except proceedings for urgent interlocutory relief.

18.2 A party claiming that a dispute has arisen must notify the other party in writing giving details of the dispute (Dispute Notice) in accordance with the requirements of **clause 19** (Notices).

18.3 Following receipt of a Dispute Notice, each party must refer the Dispute to a senior representative, who:

- (a) does not have prior direct involvement in the Dispute; and
- (b) has authority to negotiate and settle the Dispute.

18.4 If the Dispute is not resolved within 10 Business Days, from the date the Dispute Notice is received by the party to whom the Dispute Notice is given, the party which gave the

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

Item 7.15

Annexure A

Dispute Notice under **clause 18.2** must refer the Dispute for mediation by the Australian Disputes Centre Limited (ADC) for resolution in accordance with the mediation rules of the ADC.

18.5 If the Dispute is not resolved within 40 Business Days after referral to mediation either party may initiate proceedings in court.

18.6 Each party must pay its own costs of complying with this clause and split the costs of the mediator evenly.

19. Notices

19.1 Unless otherwise stated in this Deed, all Notices to be given under this Deed must be in writing, and hand-delivered or emailed to the Authorised Officer specified in the Details or as otherwise notified in writing. The Department accepts no responsibility for correspondence or other communications that are not received due to contact details not being updated.

19.2 The receiving party will be deemed to have received the Notice as follows:

- (a) if hand delivered, on the day on which it is delivered or left at the relevant address;
- (b) if sent by email before 5.00pm on a Business Day, the first of the following occurring:
 - (i) when the sender receives an automated message confirming delivery; or
 - (ii) four hours after the time sent (as recorded on the device from which the sender sent the email) unless the sender receives an automated message that the email has not been delivered.
- (c) if sent by email after 5pm on a Business Day or on a day that is not a Business Day, then it will be deemed to be received on the next Business Day.

19.3 Any such mode of service will be in all respects valid notwithstanding that the party on whom service is affected may be in liquidation, bankruptcy or wound up and notwithstanding any other matter or event whatsoever.

20. General

20.1 Survival: The following clauses survive termination or expiry of this Deed: **clause 6** (withholding), **clause 8** (Reporting Requirements), **clause 11** (Confidential Information), **clause 12** (Privacy), **clause 14** (Insurance), **clause 15** (Indemnities), **clause 17** (Termination), **clause 21.3** (Keeping of records), this **clause 20.1** and any other clause which by its nature is intended to survive this Deed.

20.2 Subcontractors: You remain fully responsible for the performance of the Activities when you subcontract the delivery of the Activities. It is your responsibility to ensure that only contractors, subcontractors or project partners (if any) have the appropriate skills, qualifications and experience are hired for the work proposed to be carried out, and that all work meets the requirements of this Deed and complies with relevant legislation, standards and codes of practice. You are responsible for ensuring that all contractors, subcontractors hold the appropriate licenses and insurances.

20.3 Keeping of records, audit and rights of access to such records: You:

- (a) must keep complete and accurate records and books of account with respect to your performance of the Activities (the "Records"), and must retain such Records for a minimum of seven (7) years after expiry or termination of this Deed;
- (b) authorise the Department and any State or Commonwealth Government department or agency (the "Auditors") that has provided moneys to the Department for the purposes of the Activities, to undertake audits, to examine and inspect, at reasonable times and on reasonable Notice, any records held by you and Records, and allow any such Records to be copied; and
- (c) provide all reasonable assistance in order for the Auditors to properly carry out the inspections and audits referred to in this clause.

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

20.4 Entire Deed: This Deed states all the express terms agreed by the parties as to the matters referred to in this Deed. It supersedes all prior contracts, obligations, representations, conduct and understandings between the parties relating to the subject matter of this Deed.

20.5 Inconsistency: If there is any inconsistency between provisions of this Deed then the order of precedence will be:

- (a) the **Details**; then
- (b) any **Special Conditions**; then
- (c) these **Funding Terms**; then
- (d) any **Schedules**.

20.6 Negation of employment, partnership or agency

- (a) This Deed does not create a relationship of agency, partnership, and/or employment between the parties.
- (b) You must not represent yourself as being an employee or agent of the Department or as otherwise able to bind or represent the Department.

20.7 Waiver: You agree that:

- (a) The State does not accept any responsibility or liability for an Activity.
- (b) No failure or delay by the Department or its officers or the Department in exercising any right, power or remedy under this Deed, and no course of dealing with you, will operate as a waiver of a breach or a default by you. Any waiver by the Department or its officers of a breach or default of this Deed must be in writing and will not be construed as a waiver of any further breach of the same or any other provision.

20.8 Assignment:

- (a) You must not assign or novate your obligations or interests under this Deed, without the prior written consent of the Department.
- (b) The Department may, by written Notice to you, advise that another NSW Government Department, statutory body or other agency is to exercise the rights of the Department under this Deed (being, at all times, rights which are exercisable for and on behalf of the Crown in right of the State of New South Wales).
- (c) On notification by the Department, you must execute all documents to give effect to that novation

20.9 Counterparts: This Deed may be signed in any number of counterparts which taken together will constitute one instrument.

20.10 Governing Law: The laws of New South Wales govern this Deed and the parties submit to the non-exclusive jurisdiction of the courts in that State.

Schedule A - Activity Plan

*** indicates a required field**

Activities & Instalments

Funding will be paid in instalments.

- 80% of the total grant funding will be released upon execution of the Deed
- 20% will be released once evidence of total grant funding and deliverables provided.

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

I/we confirm that the activities listed below and provided in the EFT & Activities Details form are true and correct *

☒ Yes

Has an invitation been extended to a NSW Government representative to be on your Activity Working Party? *

☒ Yes ☐ No

It is a requirement that an opportunity to participate in Activity Working Party be extended to a NSW Government representative

If Yes - Name of NSW Government representative invited to participate on the Activity Working Party

Dane O'Connor

It is a requirement of the activity that a NSW Government representative is provided the opportunity to participate in an Activity Working Party for development of the business case or strategy.

Activity Period - Activities must commence within 6 months from the commencement date (see definitions) and the Activities must be completed by 30 September 2023

Instalment 1 - 80% of total grant funding will be released upon execution of your Funding Deed

\$85,000.00

This question is read only.

Funding Deed to be Signed by both parties before execution

Summary of scope of works to be delivered

Engagement of a consultant to deliver the Indoor Equine and Livestock Centre business case, feasibility study and investment analysis including -

- Procurement of a contractor

- Delivery of Business Case, Feasibility Study and Investment Analysis of project and adoption by Council

* Acknowledgement of funding required before project closure

* Evidence of expenditure of \$106,250 exc GST

* Administration, Project Management and Contingencies not to exceed \$21,250 exc GST

This question is read only.

Deliverables to be completed for project

Instalment 2 amount to be released once evidence of total grant value and deliverables provided.

\$21,250.00

This question is read only.

This amount will be released once all activities are completed

Completion Date: All projects must be completed no later than 30 September 2023.

Downstream Recipients

The application form **must** include the mandatory questions provided below for data collection regarding downstream recipients in accordance with the Grants Administration Guide. Where grant funding is received from the NSW Government by a grantee and is transferred by the grantee to another organisation/individual (an indirect grantee), the

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed

Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

indirect grantee **is a 'downstream recipient'** and this must be declared and recorded. Where a grantee uses the grant funding received from the NSW Government to procure (buy) a good or service, the provider/supplier **is not a 'downstream recipient'**.

Explanatory Notes about 'downstream recipients': An onward transfer is when you, as the original grantee, grant the awarded funds to another Party. This usually occurs in programs where a Council is granted funds to then grant to local organisations to deliver events or projects in the community. An example is if you (as the grantee) are a sporting association, and you grant the awarded funds to local member clubs (indirect grantees) to spend. The local clubs will need to be identified and recorded as downstream recipients along with the amounts 'on-granted' to them.

However, if you (as the grantee) were using the grant funds to purchase sporting equipment for the local member clubs, there would be no requirement to record the clubs or the sporting equipment supplier as a downstream recipient.

Does the spending for this project involve any downstream recipients? (Onward transfer to a third party)? *

☐ Yes

☒ No

Schedule B - Reporting Requirements

1. You must provide to the Department six monthly Activity Progress Reports on the status of all on-going and completed activities for the period to which the report relates, consisting of:

- a brief description of the Activities objective/s;
- all Activities undertaken during the reporting period;
- the status of results achieved to date from the Activities; and
- the amount of the funding from the Grant and what has been expended on the Activity so far.

2. The Department may meet with you, at the Department's discretion, to discuss progress on the Activities.

3. You must participate in a program evaluation after the Activities have commenced to determine the extent to which the Activities have contributed to the objectives of the BCSD.

Reporting on Outcomes:

You will measure the intended outcomes of the Activities and provide reports and information to the Department on the Outcomes as follows, in accordance with your application form under the heading "Business Case or Strategy Outcomes"

Checklist & Invoice Information

*** indicates a required field**

Supporting Documents & Funding Acknowledgment

Please ensure that all supporting documents (where applicable) have been provided so that review of your Funding Deed can occur.

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

Checklist - please select what documents are being submitted with the Funding Deed

- ☒ Public Liability Insurance - \$20 million required for all activities
- ☒ Invoice for the agreed Instalment 1 amount listed in this Funding Deed

Upload supporting documentation

Filename: GISC 2022 2023 Public Liability Insurance Certificate.pdf
File size: 261.9 kB

I/we confirm that by accepting this offer and signing the Deed, I/we: *

- ☒ are aware that digital signatures are not allowed as part of this Deed
- ☒ agree to the Terms and Conditions within this Deed
- ☒ declare that all information provided as part of this Deed including attachments are true & correct
- ☒ agree to adhere to the Funding Acknowledgment guidelines as per clause 9. of the Terms and Conditions
- ☒ agree to provide the Department with a progress report when requested for the Activities
- ☒ agree to provide an evaluation report to the Department when requested after the activities have been completed
- ☒ agree to the Activity period timeframes
- ☒ agree that where a grant is provided for an activity which is development of a business case, the NSW State Government Business Case Template - Regional Infrastructure Project must be used

At least 8 choices must be selected.

Invoice information

Invoices to the Department for Instalment claims should be the amount being claimed plus GST if your organisation is registered for GST, except for local councils who will need to submit invoices excluding GST regardless of their ABN GST status.

Invoice for Instalment 1 is to be uploaded into the Funding Deed - **Please do not post.**

Invoices to be uploaded in section below.

Invoices should be addressed to:

Department of Regional NSW

ABN: 19 948 325 463

Locked Bag 6009

ORANGE NSW 2800

Upload invoice for Instalment 1 *

No files have been uploaded

Evaluation

As part of your Funding Deed, you will be required to participate in activities to support the program's evaluation. This includes the completion of surveys administered by the Department, collecting and reporting on outcomes data in your completion report and participating in evaluation research, including with third parties contracted by the Department, following the completion of your Activities.

As part of the program requirements you may be required to undertake an evaluation up to 12 months from completion of the project

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

Please confirm you agree to undertake an evaluation up to 12 months from completion of the project *

☒ Yes

How to Submit your Funding Deed & Next Steps

HOW TO SUBMIT YOUR FUNDING DEED

Now that you have completed the Funding Deed information & uploaded your invoice for release of Instalment 1, and supporting documents, you will need to:

1. Save Progress
2. Go to **last page** of form and select "**Download PDF**" - this will provide you with a full version of your Funding Deed for signing.
3. **Print off a FULL copy** of your Funding Deed and have the authorised office bearers sign the Deed then get these witnessed by a 3rd or 4th person
4. Once signed, **scan the FULL Funding Deed** into your computer and then upload a copy of this back into the question below this section that says "**upload Signed Funding Deed**"
5. **Save progress and then submit** in SmartyGrants for review by the Department. You will **receive an email notification** if this has been submitted successfully.

NEXT STEPS

1. Once reviewed by the Department, if no additional information is required a copy of the executed Funding Deed will be emailed to you for your records.
2. Funding will be requested for release at the same time you receive a copy of your executed Deed.
3. You will receive a remittance to your nominated email address once funding has been released & cleared.

Contact Details for the Grants Management Office (GMO)

The Grants Management Office (GMO) can be contacted via email at: gmo@regional.nsw.gov.au or 1300 107 754.

Please quote your BCSD Application ID number in the subject header of the email or when contacting the Department regarding your Activities

Execution of Deed

* indicates a required field

Signed, Sealed and Delivered for: *

Glen Innes Severn Council

Name of the Organisation receiving funding.

ABN

81 365 002 718

How to Sign your Funding Deed?

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

Organisations differ in who is authorised within them to enter into a legal contract. Before you can print a copy of your Funding **Deed for signing please read below:**

- To ensure that you insert the correct signature block into this Funding Deed you may need to refer to your organisation's constitution
- Please select from the options below to insert the correct signature block for your organisation's authorised signatories.

Organisations that select an incorrect signature block will be asked to amend and resubmit in order for the Department to execute.

Please select the relevant option to insert the correct signature block to this Funding Deed: *

- ☒ 1. signatories are authorised office bearer such as President/ Treasurer/CEO/General Manager (I.e. Local Council)
- ☐ 2. signatories are authorised office bearers such as Director/s and/or Company Secretary eg: Australian Company

If you are unsure if your organisation falls under the Corporations Act - please refer to your organisation's constitution

Execution Clause 1

Please note that signatories CANNOT witness each other.

I/we warrant that I/we have authority to sign this Deed on behalf of the organisation and agree with the Terms and Conditions of this Deed.

First Authorised Officer

Second Authorised Officer

Signature of first Authorised Officer:

Signature of second Authorised Officer:

Name & Title of first Authorised Officer

Name & Title of second Authorised Officer

In accordance with its constitution and, if applicable, any requirements for execution contained in the statute that established the recipient organisation in the presence of:

In accordance with its constitution and, if applicable, any requirements for execution contained in the statute that established the recipient organisation in the presence of:

Witness signature

Witness signature

Name of witness

Name of witness

Date

Date

Must be a date.

Must be a date.

Regional NSW – Business Case and Strategy Development Fund - Round 1 BCSD - Funding Deed

Application No. BCSD1 - 0059 From Glen Innes Severn Council - DRAFT

Department Use Only - Execution Clause

Signed, sealed and delivered for and on behalf of the Crown in right of the State of New South Wales acting through the **Department** by its authorised signatory but not so as to incur personal liability:

**Signature of Authorised Officer of the
Department**

Signature of Witness

Name of Authorised Signatory

Name of Witness

Position of Authorised Signatory

Date of Execution

Must be a date.

Upload Signed Funding Deed

Attach signed Funding Deed *

No files have been uploaded

Regional NSW – Business Case and Strategy Development Fund - Round 1
Business Case and Strategy Development Fund - Application Form
Application BCSD1 - 0059 From Glen Innes Severn Council
Form Submitted 24 Aug 2022, 3:44pm AEST

Regional NSW - Business Case and Strategy Development Fund

Introduction

The NSW Government has committed \$24 million for a new program to support local councils, joint organisations of councils, not-for-profit, industry and Aboriginal community groups develop business cases or strategies for projects delivering significant economic or social benefits to regional communities, with a focus on infrastructure.

The Regional NSW - Business Case and Strategy Development Fund under the \$3.3 billion Regional Growth Fund will help organisations build their capacity to plan for and deliver projects and regional development initiatives. The program will also help to build a pipeline of investment-ready projects for future funding opportunities.

The Regional NSW - Business Case and Strategy Development Fund is administered by the Department of Regional NSW through two funding streams:

- Stream One: Regional Significance – up to \$19 million available funding. Regional significance is defined as improving outcomes at a regional scale (i.e. at a minimum, in two or more local government areas).
- Stream Two: Aboriginal Prosperity – up to \$5 million available funding.

Applications will open of 29 June 2022 and close at 5pm AEST on 24 August 2022.

Application Submission

Please note the important information below regarding your application:

- Your application is not officially submitted for consideration until you click 'Review and Submit' at the end of the form. Once submitted, your form cannot be varied.
- Allow enough time to complete your application, considering the time to upload files. Applications close at 5pm AEST on xx July 2022.
- Ensure you save your application regularly to avoid losing any information. This can be done at the bottom of each page.
- If you are unsure or unclear about anything within the application form, please contact us on 1300 679 673 from 8.30am to 4.30pm or email regionalnsw.business@regional.nsw.gov.au and quote your application ID.

Funding Streams

*** indicates a required field**

Applications for the Regional NSW - Business Case and Strategy Development Fund can be submitted under two streams:

Stream 1: Regional Significance

To support the development of business cases for regionally significant economic or community infrastructure projects, or strategies for significant economic or community development initiatives in regional NSW.

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form Application BCSD1 - 0059 From Glen Innes Severn Council Form Submitted 24 Aug 2022, 3:44pm AEST

This stream aims to support planning for projects and development of strategies that reflect a collaborative approach to regional development, will benefit multiple organisations or businesses and that align with NSW Government strategies and plans.

The subject of the business case or strategy must have the potential to deliver significant economic or community benefits to residents and businesses in **two or more local government areas** in regional NSW.

The subject of the business case or strategy must align with the relevant [Regional Economic Development Strategy \(REDS\)](#) and the [20-Year Economic Vision for Regional NSW - Refresh](#), with a focus on supporting the growth of engine or emerging industries, or other relevant NSW Government strategies and plans.

Stream 2: Aboriginal Prosperity

To support Aboriginal organisations develop businesses cases or strategies that create opportunities for economic and community empowerment of Aboriginal people.

This stream aims to support Aboriginal people to drive initiatives and local solutions by supporting planning for projects and the development of strategies with a collaborative approach to delivering economic or social outcomes for Aboriginal communities.

The subject of the business case or strategy should benefit a community or multiple organisations or businesses and align with the [NSW Closing the Gap Priority Reform 5 on Employment, Business Growth and Economic Prosperity](#).

It should also demonstrate the potential to support more Aboriginal people, especially young people, to get fulfilling and sustainable jobs.

2.1 Funding Stream

2.1.1 Which funding stream does your application relate to?: *

Stream 1 - Regional Significance

Application Type

* indicates a required field

3.1 Eligible Subject Matter

Under both streams applications for development of the following material will be accepted:

- business cases, feasibility studies and other investment analysis for economic or significant community infrastructure projects
- regional industry development plans, workforce strategies and sector specific analysis
- land use planning studies, constraints analysis, technical studies and master plans

3.1.1 What proposal type are you submitting an application for? *

Business case, feasibility study and/or other investment analysis for an economic or significant community infrastructure project

If 'other' please provide further details.

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form Application BCSD1 - 0059 From Glen Innes Severn Council Form Submitted 24 Aug 2022, 3:44pm AEST

3.1.2 Is the subject matter of the material related to infrastructure development?

*

☒ Yes ☐ No

3.2 Economic or Community Activity

3.2.1 Please select if the primary focus of your application is economic development or community development: *

☒ economic development ☐ community development

Stream 1 Regional Significance - Eligible Subject Matter

Applications for development of a business case or strategy must be for an economic or community infrastructure project, or an economic or community development strategy that:

- is of regional or whole-of-state significance and likely to result in regionally significant economic or social benefits
- has the potential to deliver a net economic benefit to residents and businesses located in NSW or addresses a demonstrated high-priority community need
- will benefit multiple users, organisations or businesses
- will enable or bring forward investment or productivity improvements for new or existing industry, or enable or bring forward investment which addresses a demonstrated high-priority community need
- strongly aligns with the relevant REDS or other relevant NSW Government plans and strategies.

Applications that demonstrate the below will be prioritised:

- consultation and engagement with regional peak bodies such as Joint Organisations
- collaboration between government, community and industry groups
- likely delivery of local procurement, job creation and skills development.

APPLICATION ELIGIBILITY

Applications are required to meet the program eligibility and assessment criteria to be considered for funding.

The eligibility of your project or activity will be assessed based on your response to the eligibility questions included throughout the application form.

3.3 Business Case or Strategy Details

3.3.1 Business Case or Strategy Title: *

Indoor Equine and Livestock Centre

3.3.2 Please provide a detailed project summary: *

Glen Innes Severn Council (GISC) supports the idea to develop a regional equine precinct in Glen Innes. Council owns land adjoining the existing Saleyards and Glen Innes Jockey Club that could accommodate an indoor equine and livestock arena.

This arena would be part of an overall precinct development for which the Glen Innes Jockey Club are seeking separate funding to design, develop and build.

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form

Application BCSD1 - 0059 From Glen Innes Severn Council

Form Submitted 24 Aug 2022, 3:44pm AEST

The indoor arena would be designed to cater for large events with ideally world-class facilities for equine and other related disciplines.

The arena would also be designed to accommodate equine breeding and sporting association shows and clinics for our region and as an overflow for the Tamworth Australian Equine and Livestock Events Centre (AELEC).

The arena has the potential to attract visitors and deliver a local socio-economic impact whilst boosting the usage of surrounding facilities and businesses.

It has the potential to host a variety of other large events including cattle sales, major trade shows, indoor motorcycle racing and rallies, rodeos and eventing meets and corporate events. This potential is unlocked by ensuring that the size of the arena is suitable for all of the major disciplines.

An "Olympic size" dressage arena is 20m wide and 60m long; these dimensions are not limited to the Olympics but are the standard size for the vast majority of competitions, including the dressage phase of eventing. 20m x 60m is the size used for virtually all Equestrian Australia and FEI tests.

Some jumping arenas are as large as 60m x 100m where large numbers of horses are being professionally schooled every day.

If you're involved in western pursuits, the ideal arena size really depends on what type of training you're doing. If you're roping you'll need something around 33m x 65m and up, while cutting pens are generally squarer with the length and width starting from 30-35m and larger for competitions. When it comes to reining, the FEI recommends a minimum of 25m x 60m for competitions, with higher-level events having arenas as large as 40m x 80m.

Campdrafting arenas need to be larger, with minimums set by the National Camp Draft Association being 40m x 70m — however they are often much bigger at competitions.

The surface would be a sand and rubberised pellets mixture which is suitable for many equestrian activities including dressage/flat work, jumping and some western activities. The surface would be well maintained with a sprinkler system, good airflow, lights, PA system, large mirrors, and spectator's viewing gallery.

The arena will incorporate lighting for evening events. Apart from the indoor arena, there would also be a smaller outdoor arena suitable for smaller events, sales, warmups or use while waiting your turn to access the main indoor arena.

The arena would be owned and operated by GISC. A collaboration with the Saleyards (council-owned) and Glen Innes Jockey Club would be developed with a central promotional website and booking platform enabling co-promotion and collaborative event programming and planning to ensure optimal utilisation across the entire equine precinct.

Maximum 500 words. Include details of the material you are requesting funding to develop and the subject matter of the material, eg stakeholders, objectives, how developing the material will contribute to achieving the objectives and details of the proposed infrastructure project, if applicable.

What are the primary areas of focus for this project/program? *

Agriculture, fisheries and forestry > Agriculture > Agricultural shows

Community development > Place-based interventions

Community development > Population change

Economic development > Sustainable development

Sport and recreation > Sport > Equestrian

No more than 5 choices may be selected.

You can select items from any area of the list – all have equal value. Only select sub-categories if you want to be more specific. In this question we want to know about the field of work (e.g. arts, sport, health), rather than the types of people it will affect (e.g. young people, refugees)

Regional NSW – Business Case and Strategy Development Fund - Round 1
Business Case and Strategy Development Fund - Application Form
Application BCSD1 - 0059 From Glen Innes Severn Council
Form Submitted 24 Aug 2022, 3:44pm AEST

Applicant Organisation Overview

*** indicates a required field**

4.1 Applicant Contact Information

Applicant Contact *

Mr Richard Quinn

Applicant Contact Position *

Grants Officer

Applicant Contact Phone Number *

(02) 6730 2406

Must be an Australian phone number.

Applicant Contact Email *

rquinn@gisc.nsw.gov.au

Must be an email address.

4.2 Stream 1 - Regional Significance: Eligible Organisations

Applicants must be an incorporated entity and hold an Australian Business Number (ABN), Australian Company Number (ACN) or be registered with NSW Fair Trading under the Associations Incorporation Act 2009 or another Act. Unincorporated organisations are ineligible to apply.

This includes:

- Local councils
- Joint Organisations of councils
- Infrastructure providers such as telecommunication, energy, or water companies
- Peak bodies such as incorporated business, industry, and community associations
- Cooperatives
- Tertiary educational institutions
- Incorporated not-for-profit organisations.

Ineligible organisations include:

- Businesses, except where specifically noted as eligible, or as part of a public/private partnership, where the application lead is an eligible entity
- Unincorporated organisations
- Trusts
- Partnerships
- Pre-school, primary and secondary schools
- Individuals and sole traders.
- Australian or NSW Government agencies, State Owned Corporations or statutory authorities.

4.2.1 Please select your organisation type: *

NSW Regional Council, Lord Howe Island Board or Unincorporated Far West Group

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form Application BCSD1 - 0059 From Glen Innes Severn Council Form Submitted 24 Aug 2022, 3:44pm AEST

4.3 Organisation Information

Organisation Name: *

Glen Innes Severn Council

Organisation Office Address: *

265 Grey St
Glen Innes NSW 2370 Australia
Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Organisation Postal Address: *

265 Grey St
Glen Innes NSW 2370 Australia
Address Line 1, Suburb/Town, State/Province, and Postcode are required.

Organisation Phone Number: *

(02) 6730 2300
Must be an Australian phone number.

Organisation Email: *

council@gisc.nsw.gov.au
Must be an email address.

4.4 Organisation ABN

ABN:

81 365 002 718

Information from the Australian Business Register	
ABN	81 365 002 718
Entity name	GLEN INNES SEVERN COUNCIL
ABN status	Active
Entity type	Other Incorporated Entity
Goods & Services Tax (GST)	Yes
DGR Endorsed	No
ATO Charity Type	Not endorsed More information
ACNC Registration	No
Tax Concessions	No tax concessions
Main business location	2370 NSW
<i>Information retrieved at 3:52am today</i>	

Must be an ABN.

Please provide ACN if relevant:

4.4.1 Is your organisation registered for GST *

☒ Yes ☐ No

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form Application BCSD1 - 0059 From Glen Innes Severn Council Form Submitted 24 Aug 2022, 3:44pm AEST

4.5 NSW Fair Trading

4.5.1 Does your organisation have a NSW Fair Trading Incorporation Number? *

☐ Yes ☒ No

4.7 Joint Applications or Public Private Partnerships

4.7.1 Is this a joint application or Public Private Partnership? *

☐ Yes ☒ No

Project Location

*** indicates a required field**

Please note, the following questions relate to the proposed project or activity for which the Business Case/Feasibility Study/Strategy will be developed:

Project Location

Applications for business case or strategy development must relate to projects and activities located in or centred on one of the 93 regional NSW local government areas, the Unincorporated Far West or Lord Howe Island. Applications relating to projects and activities located in or centred on the Greater Sydney metropolitan area and the Newcastle and Wollongong local government areas are ineligible.

Applications relating to projects and activities located in or centred on a cross-border region of NSW can be considered, where there is a clear benefit for regional NSW.

Applications can be for the development of business cases or strategies for projects and activities involving publicly owned land, land owned or managed by a Local Aboriginal Land Council or the NSW Aboriginal Land Council, land owned or managed by a Registered Native Title Body Corporate, or private land where there is a clear public benefit, or a clear benefit for multiple users, organisations or businesses. Where an application relates to use of land, evidence of the landowner's support for the project will be required.

5.1 Project or Activity Location/s

5.1.1 Are you considering multiple locations? * ☐ Yes ☒ No

5.1.2 Is your project located in a cross-border region? * ☐ Yes ☒ No

5.2 Project or Activity Address

Primary Location Details (if applicable): Primary Project Location:

Regional NSW – Business Case and Strategy Development Fund - Round 1
Business Case and Strategy Development Fund - Application Form
Application BCSD1 - 0059 From Glen Innes Severn Council
Form Submitted 24 Aug 2022, 3:44pm AEST

If your project or activity is not located at a specific address, please specify the broader suburb/region/area below.	If the project or activity relates to a specific location, please enter address below.
Cnr Lang Street and Dumaresq	Glen Innes NSW 2370 Australia 

5.4 Primary LGA and Electorate

Primary LGA: *

Primary NSW Government Electorate: *

Northern Tablelands

Glen Innes Severn Council

Regional NSW – Business Case and Strategy Development Fund - Round 1
Business Case and Strategy Development Fund - Application Form
Application BCSD1 - 0059 From Glen Innes Severn Council
Form Submitted 24 Aug 2022, 3:44pm AEST

Item 7.15

Annexure B

5.5 Additional LGA

Your project or activity must have the potential to deliver significant economic or community benefits to residents and businesses in two or more local government areas in regional NSW.

5.5.1 Please select an additional Local Government Area (LGA) that will benefit from the project or activity: *

Inverell

If the project relates to more than one additional LGA, please select most relevant and identify any additional LGAs under 'other'.

Other:

Moree, Tenterfield, Wyallda, Guyra, Armidale, Tamworth, Gwydir

5.6 Functional Economic Region

5.6.1 Please select the Functional Economic Region (FER) the project or activity relates to: *

Northern New England High Country

If the project relates to more than one FER, please select the most relevant and identify any additional FER under 'other'.

Other:

Southern New England High Country

5.9 Land Ownership

5.9.1 For projects or activities involving the use of land, who owns the land where the project or activity is proposed to be located? *

Local council

5.9.2 Please attach confirmation of the landowner's awareness of/support for the proposed project or activity: *

Filename: Landholders evidence.pdf

File size: 328.3 kB

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form Application BCSD1 - 0059 From Glen Innes Severn Council Form Submitted 24 Aug 2022, 3:44pm AEST

Strategic Alignment

* indicates a required field

6.1 Strategic Alignment: Stream 1 - Regional Significance

6.1.1 Please describe how the project or activity is anticipated to result in benefits of regional significance, defined as improving outcomes in two or more Local Government Areas in regional NSW: *

Equine sport in various disciplines for clubs and schools provides important regional youth and adult recreational and competitive activities.

The dual-purpose Indoor Equine and Livestock Centre will accommodate year-round day/night events and shelter for competitors, spectators, horses and livestock. The Northern Tablelands region experiences cold winters with snow common and warm summers. A world-class indoor multiple use facility will be constructed to attract high-calibre events.

Significant economic benefit outcomes can be achieved with the staging of larger regional and national equestrian events, regional rural landholder and stock and station agents conducted livestock sales events and additional horse racing meetings.

The highest Glen Innes Severn GRP contributor is agriculture at \$99million and 641 jobs. 75% is Beef cattle, 8% wool, 6% sheep and lambs, 7% other. Beef Cattle farming (specialised) is the highest representation of employment in the Northern Tablelands region that includes Glen Innes Severn, Inverell, Armidale and Moree LGA's.

The cattle and sheep livestock industry is significant with a concentration of cattle and sheep breeding studs in the Northern Tablelands region. Rangers Valley, one of the world's most respected premium marbled Black Angus and Wagyu beef producers, is located within the Glen Innes Severn LGA.

Must be no more than 200 words.

6.2 Regional Economic Development Strategy

6.2.1 Please state how the project or activity aligns with the Regional Economic Development Strategy for the Functional Economic Region(s) in which it is proposed to be located or with regional specialisations or endowments: *

Glen Innes Severn - Northern New England High Country REDS 2018-2022

1. Supporting & Grow Key Sectors Strategy:

- Infrastructure:

(a) Upgrade the Glen Innes livestock selling centre. This project will be located next to the saleyards.

(b) Improve integration between regional livestock selling centres. An outcome would be to link with other surrounding LGA saleyards

- People, Skills & Services:

(a) Improve the availability of agricultural extension services. Aligns.

(b) Develop new attractions, activities and experiences. This facility could significantly increase equestrian and livestock industry events.

2. Attract Business & Residents to the Region:

- Infrastructure: Continue to improve event facilities and infrastructure. Aligns by providing

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form Application BCSD1 - 0059 From Glen Innes Severn Council Form Submitted 24 Aug 2022, 3:44pm AEST

an inclusive new all-weather facility at one location, improving on the current aged open air facilities at several locations. An outcome is to attract horse enthusiasts, specialised equestrian training providers, additional racehorse trainers to relocate and outside LGA stock cattle and sheep primary producers and stock and station agents to use this facility.

- Land Use: Ensure that local land policies are supportive of business and new investments that are consistent with its endowments and specialisations, such as intensive livestock and horticulture. Local Government owned land for this project aligns.

Must be no more than 200 words.

Refer to [Regional Economic Development Strategies](#).

6.3 Strategic Alignment - Broader NSW Government Strategies

6.3.1 Please state how your project or activity aligns with broader NSW Government strategies, plans or investments: *

Aligns with:

1. NSW Government Office of Sport Strategic Plan 2020-24:

: Increase the number and proportion of fit-for-purpose sport and active recreation facilities across NSW.

: Economic outcomes through the regional hosting of major sporting events that contribute to regional and local economies and is a driver for the NSW visitor economy.

: Enable aligned and inclusive talent pathways so everyone can achieve the level to which they aspire.

2. NSW Government DPI Stronger Primary Industries Strategy 2022-30:

: Delivering on maximising outcomes for NSW primary industries, the communities they support and the resources they rely on.

3. Glen Innes Severn Council (GISC) Community Strategic Plan 2017-27:

: Economic Development.

(a) ED4.0 Recognise and support the agricultural sector as the most significant local industry within the LGA.

(b) ED4.3 Based on the current role of the Saleyards contributing to the local economy, develop a capital works masterplan for the Saleyards precinct.

4. Glen Innes Highlands GISC E.D Strategy 2020-40 & Action Plan 2020-25:

: Socio-economic prosperity and growth through the four key pillars of Partnerships, People, Place, and Prosperity.

5. GISC Council's Land Use Strategy (2010):

: Provide for the recreational needs of the current and future population.

Must be no more than 200 words.

6.4 Collaboration, Consultation and Engagement

6.4.1 Please provide details and evidence of any consultation and engagement with regional peak bodies such as Joint Organisations and Aboriginal Regional Alliances (for Stream Two applications):

Not applicable. Application is for Stream One: Regional Significance.

Must be no more than 200 words.

Evidence of consultation:

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form

Application BCSD1 - 0059 From Glen Innes Severn Council

Form Submitted 24 Aug 2022, 3:44pm AEST

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6.4.2 Please provide details of how the application and project or activity demonstrates collaboration between government, community and/or industry groups:

The project will be located adjacent to the saleyards and Glen Innes Racecourse with easy road access to the Gwydir and New England Highways. The geographic location of Glen Innes is ideal for regional accessibility for surrounding LGA's and direct access for visitors from South East Queensland including Brisbane, Sydney and North Coast NSW.

Glen Innes Severn Council has corresponded with relevant stakeholders including:

- : Glen Innes Pony Club
- : Glen Innes Jockey Club
- : Zone 13 Pony Club Association
- : Equestrian NSW Incorporated

This all-weather indoor facility has been identified by industry stakeholders as a project that will provide significant sustainable economic and lifestyle benefits for the Northern Tablelands region.

Equestrian NSW has identified that the delivery of this indoor centre, designed with world-class facilities, would be ideal for equine and other related disciplines large events. This project addresses Equestrian NSW's strategy of supporting development of regional facilities.

Glen Innes Jockey Club has been an alternative Country Racing venue for additional meetings since the Northern NSW 2022 floods. This project, with the club's upgrades, will further enhance the opportunity to host more meetings.

Supporting letters detailing benefits attached.

Must be no more than 200 words.

Stakeholder letters of support:

Filename: Colin Say and Co - LOS.pdf

File size: 360.9 kB

Filename: Equestrian NSW LOS.pdf

File size: 140.6 kB

Filename: GIJC support letter.PDF

File size: 338.4 kB

Filename: Pony Club NSW LOS Grant GISC Application.pdf

File size: 130.0 kB

Filename: Zone 13 Pony Club LOS GISC Grant Application.pdf

File size: 136.3 kB

6.4.3 Should the project or activity proceed in the future, please provide details of how the project or activity is likely to deliver local procurement, job creation and skills development:

The construction of this indoor facility will provide employment opportunities for multiple tradespeople, possibly their trainees/apprentices and equestrian/ livestock industry suppliers in this LGA and surrounding LGA's.

Council's procurement policy allows local suppliers that quote within 10% of the lowest

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form

Application BCSD1 - 0059 From Glen Innes Severn Council

Form Submitted 24 Aug 2022, 3:44pm AEST

received quotation to be selected, subject to availability.

Local and regional building contractors, designers, electricians, plumbers, building material suppliers, painters, flooring suppliers, rural retail suppliers and fencing suppliers would economically benefit from the employment provided and services required by the project construction. Their trainees/apprentices would also further develop their skills in their chosen trade or service.

Enduring outcomes after the indoor facility opens is the potential attraction of additional equestrian discipline and horse racing trainers to the region who could provide further employment opportunities for horse riding trainers, track riders and stable staff. Activities conducted at the indoor venue could also provide employment for events staff.

Must be no more than 200 words.

Project Rationale

*** indicates a required field**

7.1 Project Rationale: Stream 1 - Regional Significance (economic)

7.1.1 What identified opportunity, barrier, gap, or issue does your proposed infrastructure project or activity aim to address? How will it have a positive impact on productivity and economic growth in NSW? *

Stakeholders who have supplied supporting letters have identified the need for an indoor-all-weather equestrian and livestock facility. For these targeted industries and recreational activities to grow and prosper there needs to be innovative solutions. This facility will provide these.

There have been extremes of weather in recent years in the Northern Tablelands region. Very cold winters, sustained wet weather and hot dry summers during drought years will no longer be able to dictate the staging of events as this facility will fill that gap.

There is an opportunity for sustained development and skills growth for all age groups within the industries that will use this facility that have been previously affected by inadequate facilities and restrictive weather.

Productivity and economic growth within the equestrian, horse racing and livestock industry will prosper as a direct result of this game-changing indoor venue. The ability to host more high-class equestrian and horse racing events, off-property stud livestock sales, thoroughbred dispersal and yearling sales will provide significant growth to these activities. With the region able to host larger and longer events, the flow-along economic benefits for these industries as well as accommodation, hospitality, service and retail outlets is potentially significant.

Must be no more than 200 words.

7.1.2 How will your project or activity provide benefits for multiple users, organisations or businesses? *

The indoor facility will provide the following enduring benefits for multiple club and school equine disciplines, livestock industry and horse racing industries:

: Year-round all-weather higher calibre pony club, dressage, showjumping, campdrafting, rodeo, carriage and other equine events capability.

: Year-round all-weather venue to conduct off-property stud bull and sheep sales in a

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form Application BCSD1 - 0059 From Glen Innes Severn Council Form Submitted 24 Aug 2022, 3:44pm AEST

comfortable environment for attendees and livestock alike. There is a concentration of studs in the Northern Tablelands region.

: The possible attraction of horse racing thoroughbred yearling or dispersal sales to the region

There are extremes of seasonal weather with very cold winters with snow common, sustained wet weather and warm summers during dryer periods. This facility will solve the weather issue and provide the opportunity for a significant rise in events that can be conducted in the region.

More regional or national events means increased flow-along economic advantages to accommodation, hospitality, service and retail outlets in this LGA.

Must be no more than 200 words.

7.4 Project Rationale: Timing or Productivity Improvements

7.4.1 Please describe how development of the business case/strategy is anticipated to enable or bring forward investment or productivity improvements for new or existing industry; or enable or bring forward investment which addresses a demonstrated high-priority community need: *

With a strong Local Government economic consultancy background, the business case service provider will provide accurate and evidenced-based statistical analysed information for Council to reach an informed decision. If approved, Council would then proceed with the next step towards securing funding for the indoor centre construction.

The project is a high-priority community need as:

: Equine and horse racing are important social, recreational and competitive regional activities.

: Beef Cattle industry represents the highest GRP and employment industry in the region.

Very cold winters and sustained wet weather have been hinderances. The Indoor Centre will immediately solve these issues.

Direct productivity improvements will be achieved including:

: Significant increase in staging high-calibre equestrian events across multiple disciplines. National, state and regional level events could be now conducted year-round in a regional location that is geographically attractive to all stakeholders.

: The opportunity to significantly increase Northern Tablelands cattle and sheep stud sales activity on a year-round level in an all-weather indoor centre.

: Potential thoroughbred yearling or dispersal sales to be introduced to the Northern Tablelands region.

Glen Innes is conveniently located on the junction of two national highways with direct access to Brisbane, Scone horse studs and Sydney.

Must be no more than 200 words.

Project Viability

*** indicates a required field**

8.1 Project Viability - Infrastructure

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form

Application BCSD1 - 0059 From Glen Innes Severn Council

Form Submitted 24 Aug 2022, 3:44pm AEST

8.1.1 Please outline the resources available to your organisation to manage the delivery of the business case or feasibility study, working with a suitably qualified service provider: *

Experienced Council management across several departments will work together on this project including Economic Development, Infrastructure and Development, Planning and Regulatory Services.

The Manager of Economic Development will coordinate the delivery and lead in regard to correspondence with the qualified service provider. Council will work closely with this provider.

The completed plan will be robust, clear and practical based on evidenced-based statistical analysis and thorough stakeholder consultation.

A strong history of coordinating studies of this kind will ensure a thorough and accurate plan will be completed.

The completed business case will then be presented to Council at a future business meeting for a resolution to approve.

Must be no more than 150 words.

8.1.2 Should your infrastructure project proceed in the future, please describe the proposed ownership and operating model: *

The Indoor Equine and Livestock Centre will be a Council-owned asset. A suitably qualified Council staff member will be responsible for the day-to-day management of the facility. Council has an extensive history of managing large-scale owned recreational and business assets. The new Warwick Twigg Indoor Netball and Basketball Stadium is a prime example of this.

Council's Department of Infrastructure and Department of Development, Planning and Regulatory Services will be responsible for the ongoing maintenance of the facility. All ongoing costs will be factored into future Financial Year Operational budgets.

The provision of roof solar panels for green energy efficiency and climate control will also be implemented, aligning with Council's Renewable Energy Action Plan.

Must be no more than 150 words.

8.1.3 Should your infrastructure project proceed in the future, please outline your expertise and resources to deliver the project or identify an alternative delivery method: *

Glen Innes Severn Council has successfully managed and completed large-scale grant funded Infrastructure projects over many decades. As recent applicable examples, Council has successfully met all milestones and outcomes on the following related infrastructure projects across multiple Australian and NSW Government Grant streams:

- WT Indoor Netball and Basketball Stadium Stages
- Kerry Meade Park (Rugby League) new clubhouse/changerooms and canteen.
- Wilson Park multi-sport lighting, changerrooms and fields upgrades
- Rugby Park Clubhouse and fields upgrades

Council through its procurement policy process will source and engage experienced contractors including construction, design and engineering providers.

Council Departments will supervise, with project managers and primary contractors, all project plan components, scope and expenditure as per the Fund Deed.

All legislative, regulations, codes of conduct, WH&S policies and procedures will be administered by Council.

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form Application BCSD1 - 0059 From Glen Innes Severn Council Form Submitted 24 Aug 2022, 3:44pm AEST

All grant milestone reports and acquittals will be supplied by Council's Grants Officer in consultation with Council Departments.

Must be no more than 150 words.

8.1.4 Please provide an estimated construction cost for the proposed infrastructure project: *

\$20,000,000.00

Must be a dollar amount.

8.1.5 Please upload evidence of support from partners and/or local stakeholders in the proposed infrastructure project: *

Filename: Equestrian NSW LOS (4).pdf

File size: 140.6 kB

Filename: GJJC support letter (1).PDF

File size: 338.4 kB

Filename: Pony Club NSW LOS Grant GISC Application.pdf

File size: 130.0 kB

Filename: Zone 13 Pony Club LOS GISC Grant Application.pdf

File size: 136.3 kB

8.2 Identified Risks

Please identify any early stage risks associated with the development of the infrastructure project and strategies to manage those risks.

Risk description:	Strategy to reduce the risk:
Sustained wet weather	Forward research into historical wet months. Contingency timeframe plan to meet completion date.
Loss of building contractor and other tradespeople	Re-commence Procurement process to engage suitable replacements.
Availability of building contractor and other tradespeople	Through procurement engage contractors that can deliver services within the grant timeline.
COVID-19 Lockdown	Unlikely. Contingency timeframe plan to meet completion date.
Loss of relevant Council staff	Advertise, interview and fill any vacancies with suitable qualified staff..

Business Case or Strategy Cost

* indicates a required field

9.1 Budget

Regional NSW – Business Case and Strategy Development Fund - Round 1
Business Case and Strategy Development Fund - Application Form
Application BCSD1 - 0059 From Glen Innes Severn Council
 Form Submitted 24 Aug 2022, 3:44pm AEST

Item 7.15

Annexure B

Expenditure Excluding any applicable GST \$ Ex GST

Consultant Cost	\$85,000.00
Contingency Cost	\$21,250.00
Applicants may request up to 25 percent of the quoted cost (ex GST) for development of the business case or strategy as additional funding to cover contingency, project management and administration costs.	

Budget Total

9.1.2 Total Expenditure Amount:

\$106,250.00

This number/amount is calculated.

9.2 Consultant Quotation and Scope Documentation

9.2.1 Consultant Quotation for development of the business case or strategy: *

Filename: NDP Glen Innes Severn - Equestrian Centre Grant Application (v1.1).pdf

File size: 417.4 kB

Please provide a copy of the quotation.

9.2.2 Please provide a clear scope with proposed timelines for development of your business case/strategy: *

Filename: NDP Glen Innes Severn - Equestrian Centre Grant Application (v1.1).pdf

File size: 417.4 kB

Please supply any supporting information provided by the consultant with the quote and/or briefing information provided by you to the consultant.

9.3 Business Case or Strategy Outcomes

The below questions are baseline data questions. Outcomes will be confirmed upon project completion.

9.3.1 How much of the total cost for your business case or strategy do you expect to spend in Regional NSW? *

\$106,250.00

Must be a dollar amount.

9.3.2 Percentage of funding spend in Regional NSW? *

100.00

This number/amount is calculated.

9.3.4 What LGA will the majority of Regional spending occur in? *

Glen Innes Severn

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form Application BCSD1 - 0059 From Glen Innes Severn Council Form Submitted 24 Aug 2022, 3:44pm AEST

9.3.5 How many FTE jobs will be created or retained to deliver this business case or strategy? *

3

Must be a number.

9.3.6 Will any of the jobs listed above be Indigenous identified? *

☐ Yes ☒ No

9.3.7 Will any of the jobs listed above be targeted towards Youth? *

☐ Yes ☒ No

9.3.8 Will the project being funded by the Department be inclusive and 'Fully Accessible'? *

- ☒ Yes - fully accessible
☐ No - not accessible for all

Declaration and Authorisation

* indicates a required field

Terms and Conditions

Applicants should note:

- the NSW Government may choose to publicly announce funding for individual applications. It may also use information provided in the grant to create case studies
- requests for variations or changes to the business case or strategy approved for funding will only be considered in limited circumstances
- successful applicants will be required to pay back unspent funds or any funds not spent in accordance with the funding deed
- successful applicants will be required to participate in a program evaluation after the business case or strategy has commenced. The evaluation will require applicants to provide evidence of how the business case or strategy has resulted in measurable benefits consistent with the fund's objectives.
- funding should acknowledge this financial support as per the *Funding Acknowledgement Guidelines for Recipients of NSW Government Grants* available at communications.dpc.nsw.gov.au/branding
- payments will be GST inclusive. Grants are assessable income for taxation purposes, unless exempted by a taxation law. It is recommended applicants seek independent professional advice about taxation obligations or seek assistance from the Australian Taxation Office. The NSW Government does not provide advice on individual taxation circumstances.
- the Department of Regional NSW reserves the right to undertake an audit of grant funding within seven years.

10.1 Declaration

I declare this application meets the following eligibility criteria:

- I have read and understood each of the acknowledgements, agreements, representations and warranties provided above, and that each of these are true and correct;

Regional NSW – Business Case and Strategy Development Fund - Round 1 Business Case and Strategy Development Fund - Application Form

Application BCSD1 - 0059 From Glen Innes Severn Council

Form Submitted 24 Aug 2022, 3:44pm AEST

- All information provided including the responses to each question in the relevant sections of this application is true and correct to the best of my knowledge;
- Any information contained in this application may be disclosed to other Government agencies, staff administering the program, and to external stakeholders (including consultants, lawyers and other advisers) as part of the assessment of this application;
- I am authorised to submit this application on behalf of, and have the authority to represent and bind the Applicant;
- I understand that any false declaration may render this application ineligible/invalid.

Name of person submitting form: *

Margot Davis

Position: *

Manager Economic Development

Organisation Name *

GISC

Date: *

24/08/2022

Must be a date.

*Please ensure you click Submit when you are ready to submit. Applications must be submitted prior to the round closing date at **5.00pm AEST on 24 August 2022** to be eligible for consideration.*

You will receive an email confirmation upon successfully submitting your application. If you have not received a confirmation email, please check your junk or spam folders. If you still cannot find a confirmation email, please contact us on 1300 679 673 from 8.30am to 4.30pm, Monday to Friday, or email regionalnsw.business@regional.nsw.gov.au.

Once you have submitted your application you cannot make any changes.

Council Ref:KD:KT:NW ECM570849

31 August 2020

Graham Price
Glen Innes Severn Council
136 Church Street
GLEN INNES NSW

Dear Sir,

REGARDING: NOTICE OF DETERMINATION

Application:	DA43/2020
Property Title:	Lot 1 DP500396
Property Address:	180 Dumaresq Street, Glen Innes
Proposal:	5 lot Industrial Subdivision

I wish to advise that Council has approved the above application subject to conditions as outlined in the attached prescribed Notice of Determination under the *Environmental Planning and Assessment Act 1979*.

Please read the Determination Notice carefully and observe / implement any conditions of consent as outlined in the Notice.

Failure to comply with the Determination Notice may render you liable to legal proceedings under the *Environmental Planning and Assessment Act 1979*.

For further information, please contact Council's Development, Planning & Regulatory Services Department on 6730 2350.

Yours faithfully,

Kane Duke
MANAGER OF PLANNING & REGULATORY SERVICES

Glen Innes Severn Council

PO Box 61, GLEN INNES NSW 2370

Telephone: (02) 6730 2350

NOTICE OF DETERMINATION

Development Application

Issued under Section 4.18 of the *Environmental Planning and Assessment Act 1979*

Development Application Number: DA 43/2020

APPLICANT NAME: Graham Price on behalf of Glen Innes Severn Council
APPLICANT ADDRESS: 136 Church Street, Glen Innes
OWNER NAME: Glen Innes Severn Council
OWNER ADDRESS: PO Box 61, Glen Innes

LAND TO BE DEVELOPED

Property Address: 180 Dumaresq Street, Glen Innes
Property Title: Lot 1 DP500396

PROPOSED DEVELOPMENT

Development Description: 5 Lot Industrial Subdivision

DETERMINATION

- ☐ Consent granted unconditionally
- ☒ Consent granted subject to conditions described below
- ☐ Application refused

CONSENT TO OPERATE FROM
(SEE Note 1)

31 August 2020

CONSENT TO LAPSE ON

31 August 2025

Administrative Conditions

- Development consent is granted only to carrying out the development described in detail below:

- Subdivision – Five (5) Industrial Lots

The proposed development being carried out strictly in accordance with the details set out on the application form and any other information submitted with the application.

Note: Any proposal to modify the terms or conditions of this consent, whilst still maintaining substantially the same development to that approved, will require the submission of a formal application under Section 4.55 of the *Environmental Planning and Assessment Act 1979* for Council's consideration. If amendments to the design result in the development not remaining substantially the same as that approved by this consent, a new development Application will have to be submitted to Council.

Reason: To ensure compliance with the development consent.

- The development is to be implemented in accordance with the plans set out in the following table except where modified by any conditions of this consent (Development Consent No. DA 43/2020).

Plans Prepared by: Glen Innes Severn Council

Plan/Supporting Document(s)	Drawing No.	Revision	Dated
Sketch Plan of Proposed five (5) lot subdivision	NA	NA	NA

Plans Prepared by: Glen Innes Severn Council

Plan/Supporting Document(s)	Drawing No.	Revision	Dated
Statement of Environmental Effects	NA	NA	5 June 2020

In the event of any inconsistency between conditions of this development consent and the plans referred to above, the conditions of this development consent prevail. The approved plans and supporting documents endorsed with the Council stamp and authorised signature must be kept on site at all times while work is being undertaken.

Reason: To ensure compliance with the development consent.

Prescribed Conditions (under the Environmental Planning and Assessment Regulation 2000)

- All work must be carried out in accordance with the requirements of the Building Code of Australia.

Reason: To comply with the provisions of Clause 98 of the Environmental Planning and Assessment Regulation 2000.

4. A sign must be erected in a prominent position on any site on which building work, subdivision work or demolition work is being carried out, such sign is to be maintained while the work is being carried out but must be removed when the work has been completed. The sign must include the following:
- Showing the name, address and telephone number of the principal certifying authority for the work, and
 - Showing the name of the principal contractor (if any) for any building work and a telephone number on which that person may be contacted outside working hours, and
 - Stating that unauthorised entry to the work site is prohibited.

Reason: To comply with the provisions of Clause 98A of the Environmental Planning & Assessment Regulation 2000.

5. Council, in the case of being the Principal Certifying Authority, is to be given 24 hours' notice of the following critical stage inspections where applicable;
- a) after excavation for, and prior to the placement of, any footings, and
 - b) prior to pouring any in-situ reinforced concrete building element; and
 - c) prior to covering of the framework for any floor, wall, roof or other building element; and
 - d) prior to covering waterproofing in any wet areas; and
 - e) prior to covering any stormwater drainage connections; and
 - f) after the building work has been completed and prior to any occupation certificate being issued in relation to the building.

Reason: To comply with the provisions of Clause 162A of the Environmental Planning & Assessment Regulation 2000 for Class 1 & 10 buildings.

General Conditions

6. The developer is to grant Council (or an Accredited Certifier on behalf of Council) unrestricted access to the site at all times to enable inspections or testing of the subdivision works.
- Reason: To ensure that the work may be inspected for quality control.*
7. Subdivision works are to be inspected by Council to monitor compliance with the consent and relevant standards of construction, at the following hold points:

Construction Stage	Hold points for Work Inspections
A	Completion of formation, excavation or formwork - includes the provision of field density test certificates from a laboratory approved by the Director Infrastructure Services' nominee.
B	Placement of kerb and gutter, drainage, sewerage and water supply pipelines (prior to backfilling) - includes the provision of dockets from concrete suppliers indicating the strength of the concrete supplies and may include the provision of test certificates for the comprehensive strength of concrete used and the use of any prefabricated products. Hydrostatic test reports for pipelines and sumps of man-holes are included in this stage.
C	Completion of sub-base - includes the provision of field density test certificates from a laboratory approved by the Director Infrastructure Services' nominee. Testing to include backfilling of trenches.

D	Completion of final pavement (base) - includes the provision of field density test certificates from a laboratory approved by the Director Infrastructure Services' nominee.
E	Completion of pavement surfacing - includes the provision of bitumen suppliers' certificates detailing the quality and quantity of bitumen applied, and application rates for both bitumen and aggregate.
F	Completion of final trimming, clean up and re-pegging - includes survey mark replacement and restoration of footpaths after the installation of service utilities.

Notes:

1. The applicant is to ensure that Council is notified 48 hours in advance of the required inspections, and all necessary test reports are submitted to Council to demonstrate that hold points may be released.
2. Inspections shall incur a fee as listed in Council's Operational Plan, and payment is required prior to the issue of a Construction Certificate for each stage of the subdivision.

***Reason:** Because it is in the public interest that Council inspect the work at these stages of development.*

8. Following completion of all public infrastructure works, a bond of 5% of the value of such works (not carried out by Council) or a minimum of \$5,000.00, whichever is the greater, shall be lodged with Council. The bond may be provided by way of a monetary deposit with the Council or a bank guarantee to the satisfaction of the Council. If the applicant chooses to provide a bank guarantee, the guarantee must not specify any time limitations on the operation of the guarantee.

***Reason:** In order to cover the cost of any works requiring repair.*

9. Following completion of the subdivision works, one full set of work-as-executed plans, in electronic Autodesk DWF format, is to be submitted to Council. All work-as-executed plans shall bear the Consulting Engineer's or Consulting Surveyor's certification stating that all information shown on the plans is accurate.

***Reason:** So that Council may ensure that the construction is in accordance with Council's requirements, and so that a permanent record of the design as constructed may be held by Council, to assist in future maintenance, or for the information of the emergency services.*

10. Damage caused to Council infrastructure as a result of the building activities shall be rectified by the applicant at their full expense. The adjustment of any existing utility services or installation of new services is to be at the full cost of the developer.

***Reason:** To ensure infrastructure is not damaged as a result of the development and because the nature of the proposed development may have an impact on the operation of the utility services.*

Conditions to be Completed Prior to Works Commencing

11. No construction is to commence until a Construction Certificate is issued for the proposed public infrastructure works. The works are to be constructed in accordance with the plans and specifications referred to in the Construction Certificate.

Reason: So that the design of the proposed work may be assessed in detail before construction commences and because it is in the public interest that the development comply with the appropriate construction standards.

12. The owner/s of the property are to give Council written notice of the intention to commence works and the appointment of a Principal Certifying Authority (if the PCA is not Council) at least two days before the proposed date of commencement, in accordance with cls 103, 103A and 104 of the Environmental Planning and Assessment Regulation 2000. Such notice is to be given using the form enclosed with this consent.

Reason: To ensure compliance with the provisions of the Environmental Planning and Regulation 2000.

13. A Section 68 Local Approval must be lodged and approved prior to drainage works on the subject land.

Reason: To comply with the Local Government Act 1993.

14. For all construction activity within public roads (such as for stormwater, footpaths, kerb and gutter, tree removal etc.), the Applicant is to seek any necessary Council approvals for work in road reserves under the Roads Act 1993. The Application must have been approved prior to the issue of a Construction Certificate.

Reason: To ensure pedestrian and vehicular safety during construction.

15. Effective and appropriate sediment and erosion control facilities must be installed during the initial stages of construction and maintained throughout the construction period until vegetation has been established over all disturbed areas. These works must be designed and installed in accordance with current industry and regulatory guidelines.

Note: Failure to take effective action may render the developer liable to prosecution under the NSW Protection of the Environment Operations Act.

To prevent soil leaving the site and entering the stormwater system and causing pollution of rivers and creeks erosion and sediment controls are to be installed prior to work commencing and include the following:

The installation of a sediment fence with returned ends across the low side of the site so that all water flows through. Drains, gutters, roadways etc shall be kept clean and free of sediment.

To prevent the movement of soil off site, a single entry/exit point to the property shall be constructed of 40mm blue metal aggregate or recycled concrete to a depth of 150 mm. The length must be a minimum of 5 m and a width of 3 m.

These measures shall be maintained throughout the course of construction and until all disturbed areas are restored by turfing, paving or revegetation.

Reason: To comply with the requirements of the Protection of the Environmental Operations Act 1997 and protect the amenity of the local environment.

16. Toilet facilities are to be provided, at or in the vicinity of the work site on which work involved in the subdivision is being carried out, at the rate of one toilet for every 20 persons or part of 20 persons employed at the site.
Each toilet provided:
(a) must be a standard flushing toilet, and
(b) must be connected:

- (i) to a public sewer, or
- (ii) if connection to a public sewer is not practicable, to an accredited sewage management facility approved by the Council, or
- (iii) if connection to a public sewer or an accredited sewage management facility is not practicable, to some other sewage management facility approved by the Council.

The provision of toilet facilities in accordance with this clause must be completed before any other work is commenced.

Reason: To ensure that the development, when constructed, will comply with the Environmental Planning and Assessment Act, 1979.

Conditions to be Completed Prior to Issue of a Construction Certificate

17. The submission to Council of detailed engineering designs of all proposed public infrastructure, supported by plans, calculations, specifications, material samples and test reports, prepared in accordance with Aus-Spec #1 as modified by Glen Innes Severn Council, and the conditions of this development consent. The engineering design shall be submitted to and approved by Council or an Accredited Certifier prior to the issue of a Construction Certificate.

Notes:

- a) The engineering design shall include plans and longitudinal sections for roads, kerbs, stormwater, drainage channels and utility services; intersection design; pavement and wearing surface investigation and design; water and sewerage reticulation; stormwater drainage and overland flow paths; and a sedimentation-and-erosion control plan.
- b) For any works within adjoining lands, a copy of a letter of concurrence from the landowner shall accompany the design.
- c) The applicant is responsible for arranging environmental assessment and all necessary approvals and permits.

Reason: Because it is in the public interest that the design of that (those) aspect(s) of the development comply with Council's infrastructure guidelines and environmental legislation.

18. Detailed engineering plans of the upgrade of the Ferguson and Dumaresq Streets intersection must be submitted to Transport for NSW for approval.

Note:

Work required to bring the intersection to compliance with Transport for NSW requirements is to be carried out within two (2) years of the issue of the subdivision certificate.

Reason: To provide for the safety and convenience of traffic on the state highway and because it is in the public interest that the design of the proposed work may be assessed in detail before construction commences and that the development comply with appropriate construction standards.

19. Detailed engineering plans for the upgrade of Dumaresq Street, North of the Ferguson and Dumaresq Streets intersection for the full frontage of the development, are to be submitted to Council for approval. The plans must meet Austroad standards and must have the following minimum characteristics:
- i. A two-lane carriageway minimum 7.2 metres wide.
 - ii. A two-coat 14/10mm sprayed bituminous seal on the carriageway;

- iii. Integral barrier kerb and gutter along the western side of Dumaresq Street, including kerb ramps at intersections.
- iv. Concrete access driveway crossings to each proposed Lot.

Note:

Work required to upgrade the intersection as per the plans is to be carried out within two (2) years of the issue of the subdivision certificate.

Reason: To ensure the proposed roadway is constructed to a standard sufficient for the volume of traffic likely to be generated by this subdivision.

- 20. The construction of a non-gravity boundary connection to sewer from each of the proposed lots, in compliance with the Local Government (General) Regulation 2005 and the WSA 02-2002 Sewerage Code of Australia.

Note:

Further development of each lot will require a sewer well and pump to be installed within each lot.

Reason: Because this utility is necessary to service the proposed subdivision.

- 21. The preparation of an Erosion and Sediment Control Plan (ESCP) and accompanying specifications for the construction phase of the works, prepared by a suitably qualified/experienced person and based on the Landcom manual "Soils and Construction, Managing Urban Stormwater, Vol 1 4th Edition, March 2004", shall be lodged for approval of the certifying authority with the application for a Construction Certificate(s). The approved ESCP controls shall be implemented, inspected and approved prior to the commencement of any site works and maintained for the life of the construction period and until revegetation measures have taken hold. The ESCP shall include, but not be limited to:
 - Provision for the diversion of runoff around disturbed areas;
 - Location and type of proposed erosion and sediment control measures;
 - Location of and proposed means of stabilisation of site access;
 - Approximate location of site sheds and stockpiles;
 - Proposed staging of construction and ESCP measures;
 - Clearance of sediment traps on a regular basis and after major storms;

Proposed site rehabilitation measures, including seeding of all bare un-grassed areas and turfing where erosion or scouring is likely to occur;

 - Standard construction drawings for proposed erosion and sediment control measures.

Reason: Failure to take effective action may render the developer liable to prosecution under the NSW Protection of the Environment Operations Act and to comply with the requirements of AS 3500 and to minimize the effect of dust in the drinking water.

- 22. A public utility assessment shall be carried out on all public utility services in the vicinity of the subject site, and for any service requiring adjustment, the submission to Council of documentary evidence that the relevant utility authority's requirements have been satisfied in the engineering designs.

Reason: Because it is in the public interest that utility services be protected from damage and remain operational.

Prior to the Issue of a Subdivision Certificate

23. A Section 94A Development Levy of **850.00** is required to be paid to Council as per the Glen Innes Severn Section 94A Development Contributions Plan 2014. All levies paid to Council are applied towards meeting the cost of provision or augmentation of new public facilities. The levy has been set at 0.5% of the estimated cost of development and applies to all land within the Glen Innes Severn local government area.

Reason: To provide for the augmentation of public amenities or services necessitated by the development.

24. The applicant is to obtain a certificate of compliance issued by the relevant authority in respect to the development.

Water Headworks..... \$ 12,480.29

Sewer Headworks..... \$ 13,090.77

Notes:

- I. At the time of approval Council is the relevant water authority. A certificate of compliance will require payment to Council of a contribution for water and sewer headworks. At the time of approval this amount is:
- II. An additional cost will be incurred at the time of physical connection of water and sewer services, depending on meter size, in accordance with Council's Management Plan. These amounts are subject to change in accordance with Council's advertised fees and charges for each financial year.

Reason: This requirement is issued in compliance with S64 Local Government Act 1993.

25. All contributions must be paid to Council and all works required by the consent be completed in accordance with the consent, or an agreement be made between the developer and Council;
- (i) as to the security to be given to Council that the works will be completed or the contribution paid, and
 - (ii) as to when the work will be completed or the contribution paid.

Reason: Because it is in the public interest that works are completed and fees are paid in accordance with Council's Management Plan in a timely manner.

26. Classified Road Frontage

Access is to be permanently denied to Ferguson Street frontage. The full width of the frontage with Ferguson Street is to be fenced with no openings. Open metal slat fencing should be used to maintain the amenity of the Ferguson Street streetscape.

Reason: To maintain the safety of the classified road reserve.

27. Landscaped Buffer

A consent condition requires the preparation of a Landscape Plan showing solid fencing and buffer planting to the shared boundaries to the extent necessary to screen the existing residential dwelling within Lot 2 DP 500396 (60 Ferguson Street) and Lot 2 Sec 72 DP 758447 (200 Dumaresq Street) from the subject land. Fencing and landscaping must be implemented prior to the release of the subdivision certificate.

Reason: To maintain the residential amenity of adjoining dwellings.

28. **Transfer of Road Reserve to Council as Public Road:**

- a) The constructed portion of the Dumaresq Street road reserve is to be transferred to Council as a public road;
- b) The proponent must meet all prescribed fees included in the transfer; and
- c) If at the time of transfer the Dumaresq Street road formation is not completed to a public road standard, the proponent must pay Council a bond to cover the cost of any road upgrading.

Reason: To ensure that public road infrastructure is in the control of the appropriate authority and that public road infrastructure is of an acceptable standard.

29. Under the Environmental Planning & Assessment Act, 1979, a Subdivision Certificate is required before the plan of survey can be registered with the Land Titles Office.

Note: Council's fee to issue a Subdivision Certificate is set out in Council's fees and charges.

Reason: Because it is in the public interest that the plan is certified in accordance with the provisions of the Environmental Planning and Assessment Act 1979, as amended.

30. If the Subdivision Certificate is not issued, for any reason whatsoever, within twelve (12) months of the date of determination, then the charges and contributions contained in this consent, may be increased to the current rate at the time of payment.

Reason: Because it is in the public interest that the timing of charges coincides with the delivery of services.

31. The original plan of survey and three (3) copies are to be submitted to Council for approval and endorsement by the General Manager.

Reason: To ensure that the subdivision is in agreement with the approved plans.

32. The final plans of survey are to show nominal 5.0 metre corner splays on each corner allotment, to be dedicated to Council as public road reserve.

Reason: To increase the capacity of the roadway by improving sight distances at the road corner.

33. Council is to be supplied with:

- a) A certificate from an approved electrical contractor indicating that satisfactory arrangements have been made for the provision of an electricity supply to the subdivision;
- b) Documentary evidence of the creation of easements with associated Section 88 instruments over any access or utility services through private property, in favour of the lots which benefit from the access or utility.

Reason: To ensure that utility services are available to serve the subdivision.

34. Easements, including associated Section 88 instruments, are to be created:

- (i) in favour of Glen Innes Severn Council over any drainage systems located within private lands conveying runoff from public roads, to be a minimum of three (3) metres wide for piped systems or the width of the 1% Annual Exceedance Probability surface flows with 500mm freeboard for open channels;
- (ii) of minimum width three (3) metres, in favour of the lots benefitted, over any inter-allotment drainage components servicing these allotments which are located within private land;

- (iii) of minimum width three (3) metres, in favour of Council, over any new sewer reticulation mains extended within the subject land or other private lands in association with this consent;
- (iv) over any electricity infrastructure located on private land, in a manner consistent with the relevant energy utility (currently Essential Energy) requirements;

Reason: To permit the ongoing maintenance and future renewal of utility services and infrastructure.

35. All stormwater runoff from the subdivided lots is to be conveyed to a natural drainage system or other approved receiving waters in a manner consistent with Aus-Spec #1, as modified by Glen Innes Severn Council. Alternatively, an on-site detention pond is to be constructed within a drainage easement on proposed Lot 5, which will discharge up to a 1% Annual Exceedance Probability storm event at equivalent flow to undeveloped land.

Note:

There is an existing dam located within proposed Lot 4. It is recommended that the civil works arrangements include filling of the dam and construction of a suitably sized detention pond within proposed Lot 5. It is likely that excavations for the detention pond would be used to fill the dam resulting in a balanced cut/fill scenario.

Reason: To protect against property damage and soil erosion arising from storm water runoff.

36. Easements, including associated Section 88 instruments, are to be created:
- I. In favour of lots 2, 3, and 4 burdening lot 5, over inter-allotment drainage systems located within lot 5. Easements must be a minimum of three (3) metres wide or the width required to service flow resulting from a rain event of 1% Annual Exceedance Probability, whichever is the greater.
 - II. In favour of Council and burdening lot 5, to ensure that the natural water receiving area in the north-west corner of lot 5 will always be available to collect over land flow and storm water runoff.

Reason: To ensure that no nuisance is created from the disposal of stormwater runoff and overland flow

37. A certificate from an approved electrical contractor indicating that satisfactory arrangements have been made for the provision of an electricity supply to each of the proposed lots.

Reason: To provide essential services to each lot.

38. All vehicle and pedestrian access to the development shall occur via Dumaresq Street, and no other access is to be constructed without the prior consent of Council.

Reason: To provide for the safety and convenience of traffic on the state highway.

39. The connection to water mains, such that there is one separate and distinct reticulated water connection located wholly within the boundary of each allotment, in compliance with the Local Government (General) Regulation 2005 and the WSA 03-2002 Water Supply Code of Australia.

Reason: This requirement is issued in compliance with S64 Local Government Act 1993

40. Provision is to be made for Council to plant 14 street trees within the subdivision once subsequent road construction is sufficiently advanced to avoid damage to the new trees during construction phase.

Note: Five (5) trees are required to the Ferguson Street frontage and nine (9) trees to the Dumaresq Street frontage. Trees should be located so as not to interfere with sight lines from driveways or the location of existing and future utility services.

Reason: *To improve the aesthetic quality of the streetscape and to meet the DCP requirement for industrial subdivisions of one tree per 25 m of frontage.*

41. Protection of the development by provision of underground drainage pipelines (within easements or roadways) to cater for a stormwater flood frequency of 20% Annual Exceedance Probability (AEP) and fail-safe aboveground floodways to cater for a minimum for a flooding frequency of 1% AEP, to connect to a 100% AEP low flow pipeline within the proposed drainage reserve along the northern boundary of the subdivision.

Reason: *To provide for the disposal of stormwater from the public road reserves with minimal nuisance to adjoining property.*

42. The construction of primary treatment (e.g. septic tank) or sewer (common effluent) mains, such that there is a separate and distinct sewer connection located wholly within the boundary of each allotment, in compliance with the Local Government (General) Regulation 2005 and the WSA 02-2002 Sewerage Code of Australia.

Note: Council does not permit other bodies to cut into 'live' sewer mains, and can provide a quotation for the construction of sewer mains upon request.

Reason: *Because this utility is necessary to service the proposed subdivision.*

43. Application being made to Council, as the local water and sewer authority, for a Certificate of Compliance, pursuant to s.64 of the Local Government Act 1993, and Chapter 6 of the *Water Management Act 2000*, and such application being approved before the issue of a Subdivision Certificate.

Note: At the time of approval, Council is the relevant water authority. A Certificate of Compliance will require the payment to Council of a contribution for water and sewer headworks. An additional cost will be incurred at the time of physical connection of any water or sewer service, depending on the meter size, in accordance with Council's Operational Plan. These amounts are subject to change in accordance with Council's advertised fees and charges for each financial year.

Reason: *Because it is necessary that appropriate water and sewer services are available to service the development, in compliance with section 64 and section 501 of the Local Government Act 1993*

44. The dedication to Council of the existing drainage channel through the subject land as a Drainage Reserve. The reserve is to have a minimum width equal to the surface flow width in the 1% Annual Exceedance Probability storm event, based on a fully developed catchment area, plus an allowance for 500mm freeboard.

Reason: *To allow Council access for maintenance of the drainage channel.*

45. The provision of energy efficient LED street lighting to all new roads, on-street parking areas and public spaces complying with the minimum requirements of Australian Standard 1158 - Public Lighting Code. The developer is to liaise with the local electricity supply authority (currently Essential Energy) with regard to luminaire design and location.

Reason: *To ensure that all vehicle and pedestrian movement areas are adequately illuminated at night time and during times of poor visibility.*

46. The construction of an inter-allotment drainage system to drain all lots not draining naturally to a public road or other approved drainage location. The drainage system shall include a grated inlet pit at the lowest location within each allotment, having a gravity pipe connection to an underground drainage network or other approved discharge location. All drainage works are to comply with the provisions of AS/NZS 3500 and Council's Development Design and Construction Manual.

Note: A scale plan and longitudinal section of proposed drainage works is to be submitted to Council and approved prior to any construction.

Reason: *To ensure that storm water runoff from all lots can be discharged by gravity to an approved location, without causing ponding or nuisance.*

47. The developer is to meet the full cost of extending a looped (no dead ends) water reticulation system to service each allotment in a manner consistent with the WSA03-2002 Water Supply Code of Australia, including payments to Council for providing any necessary connections to active water mains.

Note: Council is able to provide an estimate for extending water mains upon request.

Reason: *Because this utility is necessary to service the proposed subdivision.*

48. All stormwater runoff from the public road reserve is to be conveyed to a natural drainage system or other approved system in a manner consistent with Aus-Spec #1, as modified by Glen Innes Severn Council.

Reason: *To protect against property damage and soil erosion arising from storm water runoff from the public road.*

49. Trimming, filling or reshaping of the site so that no ponding or other stormwater nuisance occurs, or concentration of flow is produced onto other property.

Reason: *To minimise the risk of damage or nuisance to adjoining properties.*

50. The nomination of core address components for the development and subdivision, consistent with the NSW Addressing User Manual. The addresses are to be submitted to Council at the earliest practical time during the development cycle. Final addresses will be confirmed by Council.

Reason: *To provide site addresses consistent with the NSW Address Policy.*

Conditions to be Completed During Construction

51. Construction, demolition and associated work shall be carried out only between the times stated as follows;

Mondays to Fridays 7.00 am to 6.00pm

Saturdays 8.00am to 1.00pm

Sundays & Public Holidays **No construction work to take place.**

Note: Prior written arrangement with Council is required for building work to take place outside these hours. Breaches of this condition may result in the issuing of a Penalty Infringement Notice or prosecution.

Reason: *To ensure that the environmental quality of adjoining land is not adversely affected, such as by the generation of excessive noise levels.*

52. All loading and unloading being carried out in connection with the development of the land, is to be undertaken on-site and not on or within any road reserve or any other private or public-owned land adjoining the site.

Reason: *to provide for safe off-street loading and unloading of vehicles in connection with the project and prevent interference with the use of the public road by vehicles and pedestrians.*

53. All vehicles servicing the site are to enter and leave the site in a forward direction.

Reason: to ensure traffic/pedestrian safety is maintained at all times during any construction work at the property.

Public Notification

Reasons for Conditions

Unrestricted consent may affect the environmental amenity of the area and would not be in the public interest.

Reasons for Approval

The development satisfies the relevant aims, objectives and provisions of both the *Glen Innes Severn LEP 2012* and *Glen Innes Severn DCP 2014*.

Community Consultation

The application was required to be notified in accordance with Table 2.1 of the *Glen Innes Severn DCP 2014*.

Advisory Note

a) *Controlled Activity Approval*

Prior to the commencement of any controlled activity (works) on waterfront land, the consent holder may be required to obtain a Controlled Activity Approval (CAA) under the *Water Management Act 2000* from the NSW Natural Resources Access Regulator (NRAR). Waterfront land for the purposes of the development application is land and material in or within 40 metres of the top of the bank or shore of the river identified.

- b) A further application is to be made for any change, enlargement or intensification of the premises or land use, including the display/erection of any new structure such as signage, partition walls or building fit-out (unless the proposed work is exempt from the need for consent under *State Environmental Planning Policy (Codes SEPP) 2008* for exempt development.

c) *Dial Before You Dig*

Underground assets may exist in the area that is subject to your application. In the interests of health and safety, and in order to protect damage to third party assets please contact Dial before you dig at www.1100.com.au or telephone on 1100 before excavating or erecting structures. (This is the law in NSW). If alterations are required to the configuration, size, form or design of the development upon contacting the Dial before you dig service, an amendment to the development consent (or a new development application) may be necessary. Individuals owe asset owners a duty of care that must be observed when working in the vicinity of plant or assets. It is the individual's responsibility to anticipate and request the nominal location of plant or assets on the relevant property via contacting the Dial before you dig service in advance of any construction or planning activities.

d) *Telecommunications Act 1997 (Commonwealth)*

Telstra (and its authorised contractors) are the only companies that are permitted to conduct works on Telstra's network and assets. Any person interfering with a facility or installation owned by Telstra is committing an offence under the *Criminal Code Act 1995* (Cth) and is liable for prosecution. Furthermore, damage to Telstra's infrastructure may result in interruption to the provision of essential services and significant costs. If you are aware of any works or proposed works which may affect of impact on Telstra's assets in any way, you are required to contact: Telstra's Network Integrity Team on Phone Number 1800 810 443.

Right of Review

In accordance with the provisions of Section 8.2 of the Environmental Planning and Assessment Act, 1979 (“EP&A Act”), an Applicant may request Council to review the determination that has been made in respect of a development application other than:

- a) a determination to issue or refuse to issue a complying development certificate, or
- b) a determination in respect of designated development, or
- c) a determination in respect of integrated development, or
- d) a determination made by the council under Division 4 in respect of an application by the Crown.

In requesting a review, the Applicant may make amendments to the development described in the original application, provided that the development, as amended, is substantially the same development as the development described in the original application.

Any request for review of the determination under the provisions of Section 8.2 of the EP&A Act would need to be made within 6 months after the date on which the Applicant received the Council’s Notice of determination of the development application because the Council has no power to conduct a review after that time. The prescribed fee must be paid in connection with an application for a review.

Right of Appeal

If you are dissatisfied with this decision (including a determination on a review under Section 8.2), Section 8.7 of the Environmental Planning and Assessment Act 1979 gives you the right to appeal to the Land and Environment Court within 6 months:

- a) after the date on which you receive this notice, or
- b) the date on which that application is taken to have been determined

The Environmental Planning & Assessment Act 1979, does not give a right of appeal to an objector who is dissatisfied with the determination of the Council to grant consent to a development application, unless the application is for designated development (including designated development that is integrated development) either unconditionally or subject to conditions, the objector may, within twenty eight (28) days after the date on which the notice of the determination was given in accordance with the regulations, and in accordance with rules of court, appeal to the Court.

SIGNED:

Kane Duke

MANAGER OF PLANNING & REGULATORY SERVICES

On behalf of the consent authority

Date: 31 August 2020

Note 1 Where the consent is subject to a condition that the consent is not to operate until the applicant satisfies a particular condition the date should not be endorsed until that condition has been satisfied.

Note 2 Clause 69A of the Regulation contains additional particulars to be included in a notice of determination where a condition under Sections 7.11-7.13 of the Environmental Planning and Assessment Act 1979 has been imposed.



Drought Management Plan

DOCUMENT AUTHORISATION

RESPONSIBLE OFFICER:		MANAGER INTEGRATED WATER SERVICES			
REVIEWED BY:		Manager Integrated Water Services			
REVIEW DUE DATE:		November 2023			
VERSION NUMBER:		7			
DOCUMENT NUMBER:		NA			
VERSIONS:	DATE:	RESOLUTION NO:	DESCRIPTION OF AMENDMENTS:	AUTHOR / EDITOR:	APPROVED / ADOPTED BY:
7	25/0/2023	TBA	3 Year Review and moved onto new template	MIWS	Council
6	25/06/2020	34.06/20	Capacity of Eerindii Ponds Revised	TSE	Council
5b	23/04/2020	22.04/20	Modified in accordance with Council resolution	TSE	Council

Note: Document Control continued at Appendix A

.....
General Manager

Date

Table of Contents

1. EXECUTIVE SUMMARY	5
1.1 Security of Water Supply	5
2. BACKGROUND.....	6
2.1 Existing Water Supply System.....	6
2.2 Drought History.....	8
3. OBJECTIVES	10
3.1 Key Objectives.....	10
3.2 Strategic Planning.....	10
3.3 Implementation	10
4. DATA.....	11
4.1 Existing Consumers.....	11
4.2 Others seeking water in times of drought.....	11
4.3 Water Requirements.....	11
4.4 Water Dependent consumers.....	12
4.5 Water Supply Schemes	12
4.6 Existing Storage.....	12
4.7 Rainfall and Evaporation.....	13
5. DROUGHT MANAGEMENT PLAN.....	15
5.1 Demand Management Options.....	15
5.2 Alternative Water Sources.....	19
5.3 Water Cartage Options	19
5.4 Legislation, Laws and Council Policies.....	19
5.5 Related Documentation and Sources.....	19
5.6 Stakeholder Impacts	19
5.7 Environmental Impacts	20
5.8 Resources.....	20
5.9 Associated Costs	20
6. MONITORING DURING DROUGHT	21
6.1 Water Supply Sources.....	21
6.2 Restriction Impacts	21
6.3 Water Quality	21
6.4 Sewage System.....	21
7. CONSULTATION	22
7.1 Public Awareness	22
7.2 Government Agencies	22
8. OPERATION OF DROUGHT MANAGEMENT PLAN.....	23
8.1 Impacts	23
8.2 Procedures.....	23

Review	23
9. VARIATION AND REVIEW	24
10. Appendix A	25
10.1 Document Control Continued.....	25

LIST OF FIGURES

Figure 2-1 Existing Glen Innes Water Supply System	2
Figure 2-2 Existing Deepwater Water Supply System	3
Figure 4-1 Beardy Waters Weir Storage Prediction Graph.....	13

DRAFT

1. EXECUTIVE SUMMARY

This document outlines the procedures to be implemented in the event of drought occurring within the Glen Innes and Deepwater areas.

1.1 Security of Water Supply

Until the recent 2019/2020 drought, the longest recorded period of restrictions occurred in 1987 and lasted 146 days (nominally five months). In 2014 a similar period of restrictions was implemented lasting just one day less. The level within the Beardy Weir dropped to 1200 mm below top water level during the 2014 drought.

On 17th of January 2020 the Beardy Weir was at an all time low of greater than 3.5m below top water level and was unreachable with our current infrastructure. At this time water was being carted from other sources to maintain levels in the South Pond, the North Pond was empty, and Glenn Innes was relying largely on the Red Range Road Bores and the new Eerindii Ponds Bore for two thirds of its water consumption.

In times of nil rainfall occurring during the hottest months of summer, it was predicted that the Beardy Reservoir would fall to a level 1500mm below the weir in as short as three months. That scenario occurred and Level One (1) Restrictions were imposed on the 11th of January 2019, where extreme heat and nil runoff events combined to provide the worst-case scenario.

In that scenario the off-stream storage then became the town supply, in conjunction with the two Red Range Road bores. Level Two (2) Restrictions were applied on the 24th July 19 with Level Three (3) following closely on the 1st August, as a special council resolution. In accordance with the Drought Management Plan the process of constructing the new Eerindii Ponds Bore was set in motion and was commissioned on the 5th November 2019. Levels four (4) and (5) followed on the 1st November 2019 and 1st January 2020 respectively.

Good rain falls in January and February 2020 saw water ingress to the Beardy Weir start on the 17th January 2020 and the weir reached the 100% full on the 29th of the same month. However, the weir had been near empty for many months and large amounts of vegetation had grown in the fertile soils. This vegetation started to rot and water quality plummeted preventing pumping to the ponds. This issue continues to inhibit pumping when the weir stops overflowing and inadequate flushing causes a reduction in quality.

The development of the Glen Innes Aggregates off stream storage facility with a capacity of 565ML, combined with a supply from the Red Range Rd bore offered an estimated 24 months of water security under average consumptions rates.

The addition of Eerindii Ponds Bore in conjunction with the changes made to the DRP during this review will offer approximately 29 month's supply, under the same conditions, from the time that water becomes inaccessible in Beardy Weir. This calculation assumes 90% usability, constant 1ML/day flows from the bores and does not include leakage, evaporation or the development of further bores on reaching Level Three (3) Restriction Levels.

The remaining drought reserve capacity of 29 months, assuming no rainfall occurring in the catchment over the entire period, is therefore at least 12 months greater than the current drought to the date of writing. This provides a significant buffer, which will increase further as the off stream storage continues to develop.

Review of Plan

~~This Drought Management Plan will be reviewed following any drought event. Any amendments required to procedures, policies and actions plan would be undertaken at this time.~~

~~Notwithstanding this the Drought Management Plan will be reviewed every three (3) years or following significant changes within the water supply system for Glen Innes or Deepwater.~~

2. BACKGROUND

2.1 Existing Water Supply System

2.1.1 Glen Innes

The Glen Innes area is serviced by a network of reticulation water mains from the three (3) clear water storage tanks (6.4 ML) at the Glen Innes Water Treatment Plant located at Martins Lookout with a treatment capacity of 10 ML/day. Water is sourced from the Beardy Waters Reservoir located east of Glen Innes and is pumped approximately 3.2 km along a DN 375 MSCL / DICL rising main to the Eerindii Ponds.

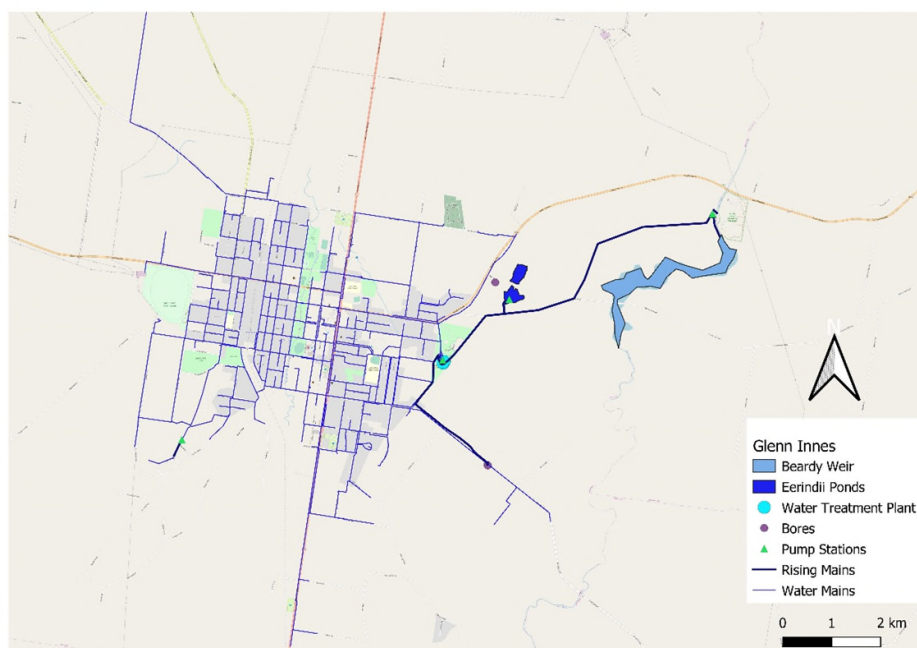
An off-stream storage facility (Eerindii Ponds), created in 2012 adjacent to the rising main, as the Glen Innes Aggregates Quarry ceases operations within progressive pits. Stage 1 capacity of this storage is 200ML, stage 2 added 300ML providing a current combined storage of 500ML.

Water is pumped from this storage daily to the Glen Innes water treatment plant at Martins Lookout. A 90kW solar array provides energy to three pumps (plus one standby) on a floating pontoon in the southern storage. The southern storage is maintained at 100% full by pumping weekly from the Beardy Weir, and the 365 ML northern storage when pumping is discontinued from the Beardy Weir at the 3500mm below top water level. This arrangement is in place to ensure that water is able to be well aerated in the southern storage to address quality issues, and to utilise the solar power for the 70 meters of vertical lift to the treatment plant.

During non-drought periods the Eerindii ponds are maintained at 100% full.

Three (3) bores have been commissioned, two (2) on the Red Range Road and one (1) at the entrance to the Glenn Innes Quarry to the east of Glen Innes. These bores can deliver a combined flow of approximately one (1) ML per day via 150mm diameter PVC rising mains.

The old Mann River system (not included in the map below) has been decommissioned, however the extraction licence has been retained.



- Weir 488 ML
- Water Treatment Plant 10 ML/day
- Clear Water Storage 3 (6.4ML combined)
- Service Reservoirs 1 (0.91ML)
- Pumping Stations 2 (135L/s combined)
- Reticulation Mains 85.6 km
- Bore 3 (1ML/day combined)
- Off Stream Storage 565ML

2.1.2 Deepwater

Water for the Deepwater area is sourced from the Deepwater Weir located Northwest of Deepwater. Water passes through a DAFF treatment plant with a capacity of 0.7 ML/day. A second reservoir has been constructed at the Deepwater Treatment to assist with the management of water quality during high turbidity events resulting from storm activity in the catchment.

- Weir 1
- DAFF treatment plant 1
- Reservoirs 2
- Pumping Stations 1
- Reticulation Mains 8.7 km

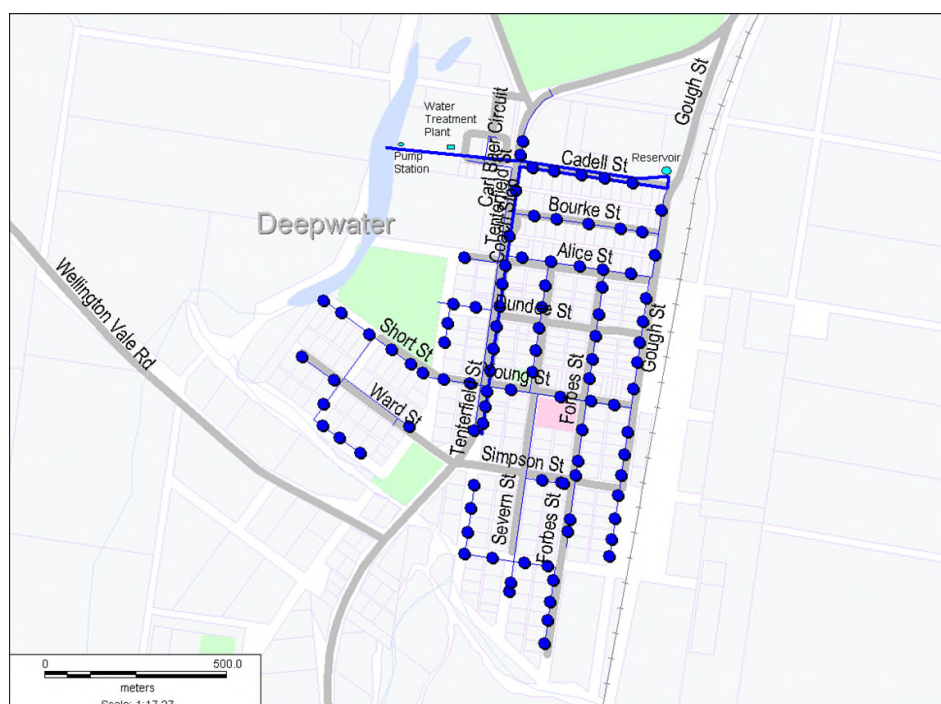


Figure 2-2 - Deepwater Existing Water Supply System

2.1.3 Other Villages

Emmaville, Red Range, Glencoe, Wellingrove, Dundee and Tent Hill have no reticulated water supply system.

2.2 Drought History

2.2.1 Glen Innes

In 2019 Level one (1) restrictions were implemented on 11 April following an extremely hot and dry summer. At this point the Beardy Waters Weir had reached the trigger threshold of 1500mm below top water level, and as per the DMP in place pumping ceased from the Beardy Waters and the Eerindii Ponds were utilised, with support from the Red Range Road bores. The Eerindii Ponds bore was commissioned at the implementation of stage three restrictions in late 2019.

Fig.2.1 Restrictions implemented during 2019/2020 Drought

In January 2020 the weir reached 3500mm below top water level and the North Eerindii Pond was completely depleted. Trucking of water from holes downstream of the weir had commenced to maintain the South Pond levels at above 80% to protect infrastructure and allow the Solar Array and PAC dosing to be used.

Major periods of water restrictions have been implemented in the following years:

- 2019 to 2020 - severe water restrictions 441 days
- 2014 – severe water restrictions 145 days;
- 2005 – severe water restrictions 90 days;
- 1995 – severe water restrictions 94 days;
- 1994 – severe water restrictions for 146 days;
- 1993 – severe water restrictions for 49 days;
- 1992; 1990; 1989; and 1985 – drought years where water restrictions were applied.

The Beardy Waters Weir was increased to its current storage capacity in 1987.

2.2.2 Deepwater

The following restrictions have been enforced for the Deepwater area, however it should be noted that the Deepwater weir was constructed in 1994/5, alleviating the village's immediate water shortage problems:

- 2019 to 2020 - severe water restrictions 298 days;
- 2003– water restrictions for approximately 73 days;
- 2002 – water restrictions - October;
- 1995 – water restrictions for approximately 70 days;
- 1994 – severe water shortage and water was pumped from deep holes within the common area of the river upstream of Deepwater in order to replenish supply for the villages immediate needs;
- 1993 – water restrictions for approximately 57 days;
- 1992 – water restrictions for approximately 35 days;
- 1991 – water restrictions for approximately 48 days;
- 1990 – water restrictions – December;
- 1987 – water restrictions for approximately 150 days;
- 1986 – water restrictions for approximately 130 days;

- 1984 – water restrictions for approximately 47 days;
- 1983 – water restrictions for approximately 56 days;
- 1980 – water restrictions for approximately 112 days;

3. OBJECTIVES

3.1 Key Objectives

To maintain necessary restricted water supply to all consumers, with consideration of the associated risks:

- Economic:
 - Water dependent industries;
 - Cost of new infrastructure to secure water sources;
 - Cost of water cartage;
 - Exposure to fire;
 - Reduced income during water restrictions due to users pays policy.
- Infrastructure:
 - Exposure of infrastructure due to low water levels;
 - Effects on parks and gardens;
 - Effect on Council works programme;
 - System leakage and pressure.
- Environmental:
 - Water Quality;
 - Disease;
- Social:
 - Education of the community of water saving initiatives;
 - Confrontation and conflict from consumers i.e. loss of business etc.;
 - Mental and physical stress within the community.

3.2 Strategic Planning

Glen Innes and Deepwater townships have been considered separately when comprising the Drought Management Action Plans to ensure their relevance to their water supply area. However, when Glen Innes is on water restrictions, Deepwater will be placed on at least the same level. This is because Deepwater's water supply will be supplemented by Glen Innes during extended periods of drought.

3.3 Implementation

The purpose of a Drought Management Plan is to ensure that the community does not completely run out of water in any circumstance, for example due to climate change and unknown future impacts relating to those changes. Implementation of the Drought Management Action Plans and associated water restrictions are vital to reduce this risk for Council and the community.

4. DATA

4.1 Existing Consumers

- Residential:
 - Glen Innes 6,800
 - Deepwater 400
- Commercial;
- Hospital;
- Schools;
- Sale Yard;
- Nurseries;
- Retirement Homes;
- Sports Grounds;
- Licensed Club;
- Ready Mixed Concrete;
- Steel Fabricators.

4.2 Others seeking water in times of drought

Properties adjacent to Beardy Waters within the catchment area with permission to draw under harvestable rights

Rural Properties – town water supply cartage

Potential businesses that may require exemptions to water restrictions during drought include, but not limited to the following:

- Horticulture;
- Funeral Homes;
- Butchers;
- Kennels;
- Car detailers;
- Saleyards

4.3 Water Requirements

Normal potable water usage for the Glen Innes Township is approximately 1.8 ML/day. Minimum volume potable water required for household use is in the order of 130 L/person/day, this equates to approximately 0.91 ML/day for an estimated peak population of 7,000 persons. The largest maximum day recorded is 6.5 ML/day. The minimum daily recorded water consumption in recent years is 1.0 ML. Typical consumption during level 5 restrictions is 1.4ML/day. This indicates that there are some non-essential (or non-potable) uses of water during times of severe restrictions. Deepwater potable water minimum usage is calculated at 43 kL/day. In the village of Emmaville, a non-potable water supply is provided to the school, caravan park and swimming pool.

4.4 Water Dependent consumers

- Nurseries and commercial flower gardens
- Ready Mixed Concrete
- Hospital
- Schools
- Licensed Clubs
- Bowling Green (Glen Innes Bowling Club)

4.5 Water Supply Schemes

The Glen Innes Township is serviced by town water supply and has minimal use of irrigation systems within public parks. The Glen Innes Golf Course is irrigated reusing effluent from the nearby Sewage Treatment Plant (STP). Due to the current grade of effluent produced at the STP, large capital expenditure outlay for pipelines, and relatively high rainfall levels, other areas of the town are not irrigated with effluent.

4.6 Existing Storage

4.6.1 *Beardy Waters Weir*

- Actual storage approximately 494ML; (noting removal of approximately 6ML of silt occurred in 2019)
 - Weir crest 1059.09m AHD;
 - Catchment area 227 km²;
 - Surface Area when full 39 ha.
-

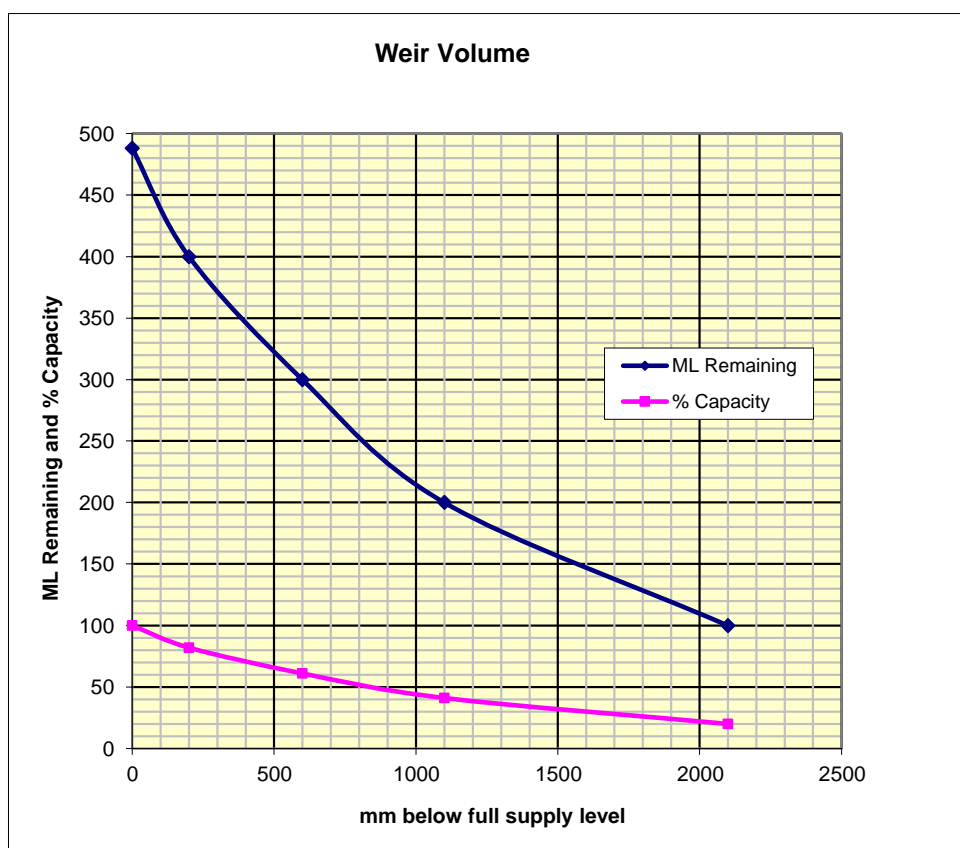


Figure 4-1 Beardy Waters Weir Storage Prediction Graph

4.6.2 Deepwater Weir

- Storage volume 62 ML;
- Weir crest 956.8m AHD;
- Catchment area 217 km²;
- Surface Area when full 3.4 ha.

4.7 Rainfall and Evaporation

Mean monthly rainfall and daily evaporation for Glen Innes area:

Month	Mean Monthly Rainfall (mm)	Mean Daily Evap. (mm)
January	101	5.5

Month	Mean Monthly Rainfall (mm)	Mean Daily Evap. (mm)
February	101	4.8
March	78	4.2
April	37	3.2
May	35	2.0
June	35	1.6
July	43	1.7
August	46	2.4
September	55	3.6
October	86	4.4
November	105	5.1
December	106	5.6
Total	828	3.7

5. DROUGHT MANAGEMENT PLAN

5.1 Demand Management Options

The following options are discussed in detail throughout this section:

- Restrictions Strategies;
- Alternative Water Sources:
 - o Red Range Rd Bore
 - o Eerindii Ponds Bore
 - o Glen Innes Aggregates Off Stream Storage (Eerindii Ponds)

Ongoing Actions for Council:

- Increase public awareness of water saving initiatives;
- Reduce volumes of unaccounted for water (UFW);
- Review / implement policies / procedures for the following:
 - o Implementation of water restrictions (media releases, policing restrictions, authorisation to increase level of restrictions, cartage of water);
 - o Blue-green algae outbreak;
 - o Emergency response procedures for fire-fighting requirements during major system failure.

Table 5.1 GLEN INNES - DROUGHT MANAGEMENT ACTION PLAN TRIGGER LEVELS

Level	Trigger	Actions
1 Low	<ul style="list-style-type: none"> Ongoing – this level will be a permanent restriction 	<ul style="list-style-type: none"> Increase public awareness of water saving initiatives and current restrictions; Monitor/minimise unaccounted for water;
2 Low - Moderate	<ul style="list-style-type: none"> Beardy Weir 500mm below full (320ML) Eerindii Ponds, North and South Pond 100% full (500ML) 	<ul style="list-style-type: none"> Increase public awareness of water saving initiatives and current restrictions; Use alternative water sources (not reticulated) for roadworks Review emergency procedures.
3 Moderate	<ul style="list-style-type: none"> Beardy Weir 1000mm below full (210ML) Eerindii Ponds, North and South Pond 100% full (500ML) 	<ul style="list-style-type: none"> Increase public awareness of water saving initiatives and current restrictions.
4 Moderate – High	<ul style="list-style-type: none"> Beardy Weir 2000mm below full (110ML) Eerindii Ponds, North and South Pond 100% full (500ML) 	<ul style="list-style-type: none"> Community consultation and increase public awareness of water saving initiatives and current restrictions; Utilise accessible water to increase Eerindii Ponds to 100% full.
5 High – Extreme	<ul style="list-style-type: none"> Beardy Weir 3500mm below full Eerindii Ponds, North and South Pond 100% full (500ML) 29 Months Remaining 	<ul style="list-style-type: none"> Community consultation and increase public awareness of water saving initiatives and current restrictions; Initiate pumping from Red Range Road and Eerindii Ponds Bores; Implement emergency fire-fighting procedures; Cease weekly pumping from the Beardy Waters Weir, commence weekly pumping from North Pit to South Pit to maintain South Pit at 90% capacity (180 ML).

Note: Figures quoting remaining months of supply are average figures. The actual length of time will vary depending on the time of year at which storage levels are falling. For example, seven months remaining water over winter may only be 3 months (or less) over summer.

5.1.1 Recovering from Extreme Drought (Level Five)

When flow in the Beardy waters again overflows the weir after extreme drought, the Eerindii Ponds will be pumped until full. This may take some time as water quality recovers in the Beardy Waters. Restriction levels will be reduced to level three (3) when North Pond reaches 50% full, level two (2) when North Pond reaches 70% full, and level one (1) when reaching 90% full.

Table 5.2 DEEPWATER - DROUGHT MANAGEMENT ACTION PLAN TRIGGER LEVELS

Level	Trigger	Actions
1 Low	<ul style="list-style-type: none"> Ongoing – this level will be a permanent restriction 	<ul style="list-style-type: none"> Increase public awareness of water saving initiatives and current restrictions; Review alternative water source availability.
2 Low - Moderate	<ul style="list-style-type: none"> Weir level 300mm below top water level 	<ul style="list-style-type: none"> Increase public awareness of water saving initiatives and current restrictions; Review emergency procedures; Use alternate water (non-potable) for road works.
3 Moderate	<ul style="list-style-type: none"> Weir level 600mm below top water level 	<ul style="list-style-type: none"> Increase public awareness of water saving initiatives and current restrictions;
4 Moderate – High	<ul style="list-style-type: none"> Weir level 800mm below top water level 	<ul style="list-style-type: none"> Community consultation and increase public awareness of water saving initiatives and current restrictions; Initiate procedures for water from alternative sources.
5 Extreme	<ul style="list-style-type: none"> Weir level 1000mm below top water level or MAJOR SYSTEM FAILURE CONTAMINATION OF WATER SUPPLY 	<ul style="list-style-type: none"> Community consultation and increase public awareness of water saving initiatives and current restrictions; Implement emergency fire-fighting procedures; Water carted in from Glen Innes or best available source.

Table 5.3 Restriction Strategies for Glen Innes and Deepwater

Restriction Level	1	2	3	4	5
DOMESTIC					
Garden Watering	Not during the heat of the day Note (1)	Handheld Hose or Drippers 2hrs/d Note (1)	Buckets restricted to 2hrs/d	Reused water only	Reused water only
Swimming Pools Private	No restriction	Permit required for filling pools over 2,000l	No filling of pools over 2,000l. Top up only with buckets	Filling and topping up of pools prohibited	Filling and topping up of pools prohibited
Wash paved areas and roof	No restriction	Buckets only except as required by law	Buckets only except as required by law	Banned only except as required by law	Banned only except as required by law
PUBLIC / COMMERCIAL					
Public Gardens	No restriction	Sprinklers 2hrs/d Note (2)	Reused water only	Reused water only	Reused water only
Sports Grounds	No restriction	Sprinklers 2hrs/d Note (2)	Reused water only	Reused water only	Reused water only
Market Gardens and Orchards	No restriction	Sprinklers 6hrs/d s	Sprinklers 4hrs/d Note (3)	Sprinklers 4hrs/d Note (3)	With council permit only
Nurseries and Commercial Flower Gardens	No restriction	Sprinklers 2hrs/d Note (2)	Handheld hoses 4hrs/d Note (3)	Handheld hoses 2hrs/d Note (2)	With Council permit only
Washing Motor Vehicles	No Restrictions	No Restrictions	Manual buckets only Machine recirculation only	Manual buckets only Machine recirculation only	Banned only except as required by law
Bowling Greens	No restriction	Sprinklers 2hrs/d Note (2)	Handheld hoses 2hrs/d Note (2)	Handheld hoses 1hr/d Note (4)	Reused water only
Fountains	Not during the heat of the day Note (1)	Hose can only be used for 2hrs/d Note (2)	Banned	Banned	Banned
Household Water Cartage from Town Water Supply	No Restrictions	No Restrictions	No Restriction	No Restriction	With Council permit only
Automatic flush Toilets	No Restrictions	No Restrictions	Banned	Banned	Banned
INDUSTRIAL					
Ready Mixed Concrete	No Restrictions	No Restrictions	No Restrictions	With Council Permit Only	With Council Permit Only
Livestock Truck Wash	No Restrictions	No Restrictions	With Council Permit Only	With Council Permit Only	With Council Permit only
Others	No Restrictions	No Restrictions	With Council Permit Only	With Council Permit Only	With Council Permit only

Note (1) not between 10am and 4pm during daylight savings

Note (2) between 6-8 pm in daylight saving period, 4-6pm otherwise

Note (3) between 6-8 am and 6-8 pm in daylight saving period, 4-6pm otherwise

Note (4) between 6pm and 7 pm in Daylight saving, 4.30-5.30 otherwise.

5.2 Alternative Water Sources

The most likely reliable option for alternate water supply in times of severe drought is the development of an additional bore field on the western side of Glen Innes.

The primary alternative source for Deepwater is to truck water from the Glen Innes supply.

5.3 Water Cartage Options

Water may be available from sources including water holes, brick pits, private dams and old mine sites. Unless approved under a water carting plan by the minister, Council will require an extraction licence and works approval at each site.

Treated effluent from the Glen Innes Sewerage Treatment Works may be a source of water for fire-fighting, roadworks and emergency watering of public gardens to prevent losses.

5.4 Legislation, Laws and Council Policies

- NSW Local Government Act 1993;
- NSW Water Management Act 2000;
- Australian Drinking Water Guidelines 2011.

5.5 Related Documentation and Sources

- SKM (2005), *Glen Innes Water Supply Preliminary Hydrogeological Assessment for a Potential Groundwater Supply*.
- Department of Energy, Utilities and Sustainability (2004), *Best Practice Management of Water Supply and Sewerage Guidelines*.
- Water Directorate (2003), *Drought Management Guidelines*.
- Department of Public Works and Services (1997), *Glen Innes Water Supply Headworks Strategy Report 96078*.
- Department of Public Works and Services (1996), *Glen Innes Water Supply Augmentation Yield Study DPWS96076*.
- National Health and Medical Research Council (2011), *Australian Drinking Water Guidelines Version 3.4 Updated October 2017*

5.6 Stakeholder Impacts

Consideration should be given to the impact any drought management strategies will have on:

- o businesses
- o residential customers
- o emergency services including aerial firefighting operations

5.7 Environmental Impacts

Under the current arrangements environmental flows are not required from either the Beardy Waters or Deepwater River Weir.

5.8 Resources

- Council staff:
 - Enforce water restrictions;
 - Daily monitoring of water supply status;
 - Media releases;
 - Approvals for water restrictions, and associated co-ordination;
 - Assessment of water restriction exemption applications;
 - Investigations into alternative water supply sources.
- Additional contract staff may be required;
- Emergency water cartage operator for intra-town supplies and fire-fighting support.

5.9 Associated Costs

- Administration;
- Media releases;
- Inspections for policing of water restrictions;
- Pumping costs;
- Monitoring;
- Water cartage;
- Water quality;
- Potential new infrastructure to secure water supply.

6. MONITORING DURING DROUGHT

6.1 Water Supply Sources

Levels in the Beardy Waters Weir and Deepwater Weir will be monitored daily during times of drought to ensure due planning if water restrictions are to be increased / decreased to the next level, refer to Section 5.

6.2 Restriction Impacts

Town water consumption is to be monitored daily in conjunction with an assessment of the impacts current water restrictions are having.

Enforcement of restrictions may be required through Council staff patrols and implementation of policies for warnings / fines for property owners / businesses found breaching the current restrictions.

6.3 Water Quality

Continuous testing and monitoring of water quality is required to ensure its acceptance for human consumption, refer to *Australian Drinking Water Guidelines*.

It is the responsibility of Council to alert consumers if the town water supply becomes unfit for human consumption.

6.4 Sewage System

During periods of restricted water usage, the towns sewage system will be closely monitored to ensure early detection of low flow problems i.e. blockages, odours etc.

7. CONSULTATION

7.1 Public Awareness

The announcement of water restrictions will be advertised through the following Media avenues:

- Newspapers Glen Innes Examiner;
- On line Council's web page and Facebook page
- Radio 2NZ, Gem FM;
- Letter box drop (Restriction Levels 4 and 5 only)

All media announcements should clearly state the level and details of water restrictions to be imposed and the date restrictions commence / cease.

Public awareness should be raised of the current water shortage situation, critical Dam levels etc. and be advised on water saving initiatives.

7.2 Government Agencies

Regular update reports to be issued to the NSW Department of Primary Industries (Water).

8. OPERATION OF DROUGHT MANAGEMENT PLAN

8.1 Impacts

In order for Council to assess the effectiveness of this Drought Management Plan, detailed records must be kept of all future drought events. Information collated should include, but not be limited to the following:

- Demand;
- Dam levels;
- Water Quality;
- Rainfall and evaporation;
- Dates for each level of water restrictions;
- Breaches of water restrictions;
- Leaks / breaks;
- Impacts of restrictions on consumption;
- Operational problems due to low flows i.e. sewage blockages, odour etc.

8.2 Procedures

Procedures are to be developed for the following:

- Implementation of water restrictions (media releases, policing restrictions, authorisation to increase level of restrictions, cartage of water);
- Blue-green algae outbreak;
- Emergency response procedures for fire-fighting requirements during major system failure.

Review

~~This Drought Management Plan will be reviewed following any drought event. Any amendments required to procedures, policies and actions plan would be undertaken at this time.~~

~~Notwithstanding this the Drought Management Plan will be reviewed every three (3) years or following significant changes within the water supply system for Glen Innes or Deepwater.~~

9. VARIATION AND REVIEW

The Drought Management Plan will be reviewed every 3 years, or earlier if deemed necessary, to ensure that it meets the requirements of legislation and the needs of Council. The term of the Policy does not expire on the review date, but will continue in force until superseded, rescinded or varied either by legislation or a new resolution of Council.

10. Appendix A

10.1 Document Control Continued

PREVIOUS VERSIONS:	DATE:	RESOLUTION NO:	DESCRIPTION OF AMENDMENTS:	AUTHOR / EDITOR:	REVIEW / SIGN OFF:
5	25/06/2020	34.03/20	Post Drought Review	TSE	Council
4a	02/04/2019	39.03/19	Modified in accordance with Council resolution	DIS	Council
4	20/03/2019	39.03/19	Update during 2019 Drought for review for Councillors	DIS	Council
3	20/8/2015	31.09/15	Update following implementation of Stage 2 Off-Stream Storage	EO	Council
2a	01/12/2012		Update following implementation of Red Range Rd Bore and Off Stream Storage	MIWS	Council
1	03/08/2007		Incorporate comments by Dept. of Water and Energy	DIS	Council



THE
AUSTRALIAN
STANDING STONES
MANAGEMENT
BOARD

PO Box 565
Glen Innes NSW 2370

**Australian Standing Stones Management Board
Community Committee of GISC
Monthly Meeting Minutes
Wednesday 15th March 2023 5.30pm
Glen Innes Services Club Boardroom**

Present: Raelene Watson, Gayleen Burley (Director GISC) George Robertson-Dryden, Phil Ratliff (GISC), Storm Black, Ronnie Bombell (GISC), Colin Price, Lara Gresham, Petar Grulovic, Steve Toms, Judi Toms (chairperson), Cnr Lara Gresham (GISC), Mayor Rob Banham,

Apologies: Pamela O'Neill, Peter Grimes, Fiona O'Brien, Robert O'Brien

Moved: Colin seconded Rob Banham carried

Minutes of the previous meeting:

Moved: Raelene seconded Steve carried.

Business Arising

	Item-	Action by:
1	Brochure update – it is with the printer, one last amendment	Judi
2	Banner update – delivered to the printer	Judi
3	<p>Park run signage – Troy has dropped off a timber prototype. Steve is waiting for some other examples Troy has left an advertising sign for the park run Highland Fun run (for the Australian Celtic Festival) will be a bit different path to the park run due to stalls etc. QR code goes to Park Run and Ronnie wants it to go to VIC so they can advertise other runs. Motion: That the Park Run sign be placed on the eastern side of the shelter closest to the cottage Moved Colin seconded Rob Banham carried Lara suggested that the big one on the road like the ACF sign etc. Ronnie suggested getting a print from TSG to see how the placement of the sign would go. Last month Raelene suggested the sign go into one of the shelters. Steve has suggested on a post near the tree where it starts, John suggests the signage could be better to advertise in the shelter as people who are there already know about it, this will be one way to attract more people.</p>	Steve

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Item 9.2

Annexure A

	Motion: That we organise a laminated sign by TSG to put up in the shelter as a temporary measure. Moved John RJ seconded Raelene carried.	
4	Fairy doors - John visited the Men's Shed and they are happy to make more if we can give them the template again. Storm has the templates and John will pick up from Storm and deliver them to Men's Shed	JRJ
5	March flag lowerings – St. David & St. Piran Both went well, sold some raffle tickets	JRJ
6	Scouts will help on Thursday morning of the ACF and pull down and help with the Closing ceremony on Sunday	

Correspondence: to be dealt with as read.

In – email to Ian Higgins (Glen Innes Scouts), Betterway to Print - name badges,

Out – emailed letter to Glen Innes Scouts re setting up and pulling down ACF, minutes, agenda, Betterway to Print badges,

Out – agendas and minutes

Moved: Raelene seconded Steve carried

Treasurer's Report: (attached)

Balance at

Banner printing \$198

Income: Guardians' Lunch tickets

Vic History books

GST refund

\$80 raffle from St David's Day

\$5 donations from St Piran's Day

John sold 2 sets of postcard and pen packs

Payments for approval:

Flag lowering raffle items

Flag lowering catering (Judi for catering for St Patrick's Day \$49.99)

Closing Balance \$15052.54

Moved: John seconded George carried

It is important to have quality raffle prizes for Flag ceremonies as this is a good income.

General Business:

	Item	Action by:
1	Toilet update Time is running out for using the grant money. Gayleen provided options that the board voted on that included green walls, mock timber walls, modular toilets and the original plan that went into the grant application.	Gayleen

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	Members voted on their preference to one or two amenities blocks. The design that the committee had decided upon last year was not presented. Steve had sent the design to Gayleen. As Gayleen didn't have it, Steve will re-send it to her. The committee would like it included in the final selection as it had been presented at the November 2022 meeting and the committee concluded that this design would be the best way to proceed. (*design included at end of minutes)	
2	<p>Director's Report – Skywalk</p> <p>Gayleen will send an electronic report for Raelene to send out.</p> <p>Tynwald Hill work -crushed granite the contractor cannot complete the work but council are looking for someone else.</p> <p>Arch is working on the steps.</p> <p>Tregurtha Way Hand-rails are under way – mounts have to be individually made to conform the terrain.</p> <p>Tynwald Hill handrails will be on the eastern side of the steps</p> <p>Hoping to have all installed by ACF</p>	Gayleen
3	<p>Tourism & Events Officer report</p> <p>Water bottle refill station – funding for a water station, refill for bottles, dog bottle and bubbler</p> <p>Committee need to confirm position.</p> <p>Information board refresh – Judi still working on this, Danthonia has original artwork so skins can be replaced.</p> <p>Signage for skywalk – Ronnie is working on those, quotes and information.</p> <p>Tasac signage – Ronnie will ask Steve for some help.</p> <p>A signage audit has nearly been completed.</p> <p>The entry signs - "What's on next" are not visible and under used.</p> <p>Ronnie commented that there is also some safety risks with these signs.</p> <p>Cleaning bee in the ACF container area so the area can be utilised</p> <p>The vets are having a pet area with numerous animals at the Festival.</p> <p>Thanks to the Board for helping with the social promotion on internet including the kilted yoga.</p> <p>Accommodation for performers is still needed.</p> <p>Opportunity for the Kilted Yoga to have the world record biggest yoga participation – Sunday possible.</p> <p>The Highland Run – Ronnie and Steve are working on this straight after the Dawn Flag Raising with registrations and the run.</p> <p>Wheel ruts are an issue on the eastern side track between farmland and the ponds – unsafe.</p>	Ronnie

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Item 9.2

Annexure A

	Ronnie said that all the entry ways are going to be fixed up as there is funding for that Ronnie will have a table for ACF at Harmony Day	
4	Australian Celtic Festival update Attached report. Z card programs will be sold \$2 Al Weatherall – to do the Welcome to Country and smoking ceremonies – Dawn and Opening Ceremony Paul Anderson – play at Dawn Ceremony School performances will go ahead in the Town Square, Town Hall booked for wet weather. Celtic Circle Dance – Dawn Ceremony	Ronnie Judi
5	St. Patrick's Day and Tuesday 21 st 12.30pm Autumn equinox arrangements. John suggests that if people buy a postcard/pen set they could get a free ticket for a highland cow toy on Autumn equinox. Judi will run the St Patrick's flag lowering.	Judi
	Veronica Hannon is the Deputy Convenor of the CC of A and Carol McArthur is the secretary and have been invited to the Guardians' Luncheon. Nea McCulloch will also be invited as she is the Deputy President of the Scottish Australian Heritage Council	
5	Working bee at the shed – reminder Saturday 18 March at 2pm Raelene will be an apology	
6	Reports from members George – Irish flag flying, then change to the Scottish flag which can fly to the ACF All flags will be replaced at the Town Hall Storm is unsure if they are available on the 21 st so John and Steve will conduct the equinox & solar noon. George needs an Isle of Man flag. John has raffle tickets for St Pats for sale now. Each member will receive some tickets for the rug raffle at the ACF. Congratulations to Petar and Jess for the opening of the Red Lion Tavern - Wednesday 29 th main opening day	
7	Urgent business	

New business items to be forwarded to the Chair & secretary 5 days prior to the next meeting.

Recommendations to Council: NIL

Meeting closed: 7.22pm

Next meeting: General meeting @ 5.30pm Wednesday 19th April 2023 – at Glen Innes & District Services Club Board Room

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Calendar dates – Anniversaries and Activities

Date	Event	Activity	Time	Organiser
1 February, 1992	The Australian Standing Stones Opening			
1 March	St. David's Day (Wales)	Flag lowering	5 pm	John
5 March	St Piran's Day (Cornwall)	Flag lowering	5 pm	Pamela
17 March	St Patrick's Day (Ireland)	Flag lowering	5 pm	Petar, Rob, Fi
21 March	Autumn equinox	Sunrise - gathering solar noon – watch solar shadow Sunset - gathering	sunrise (6.57am), solar noon meet from 12.30pm (actual time 1.00pm), sunset (7.04pm)	Sunrise – John Storm & Peter (tbc)
1 st Wknd May	Australian Celtic Festival		Thursday 4 May – Sunday 7 May	
19 May	St Yves' Day (Brittany)	Flag lowering	4 pm	Pamela
21 June	Winter solstice	Sunrise - gathering, Solar noon watch solar shadow sunset - gathering	sunrise (6.48am), solar noon meet from 11.30am (actual time 11.55am), sunset (5.02pm)	Sunrise – John Solar noon – Steve & Judi
1 July	Tartan Day	Fundraiser dinner		Judi
5 July	Tynwald Day (Isle of Man)	Flag lowering	4 pm	Steve
21 Sept	Spring equinox	Sunrise – gathering Solar noon – watch solar shadow	sunrise (5.44am) solar noon from 11.30am (actual time 11.46am) sunset (5.48pm)	Sunrise – John Storm & Peter (tbc)

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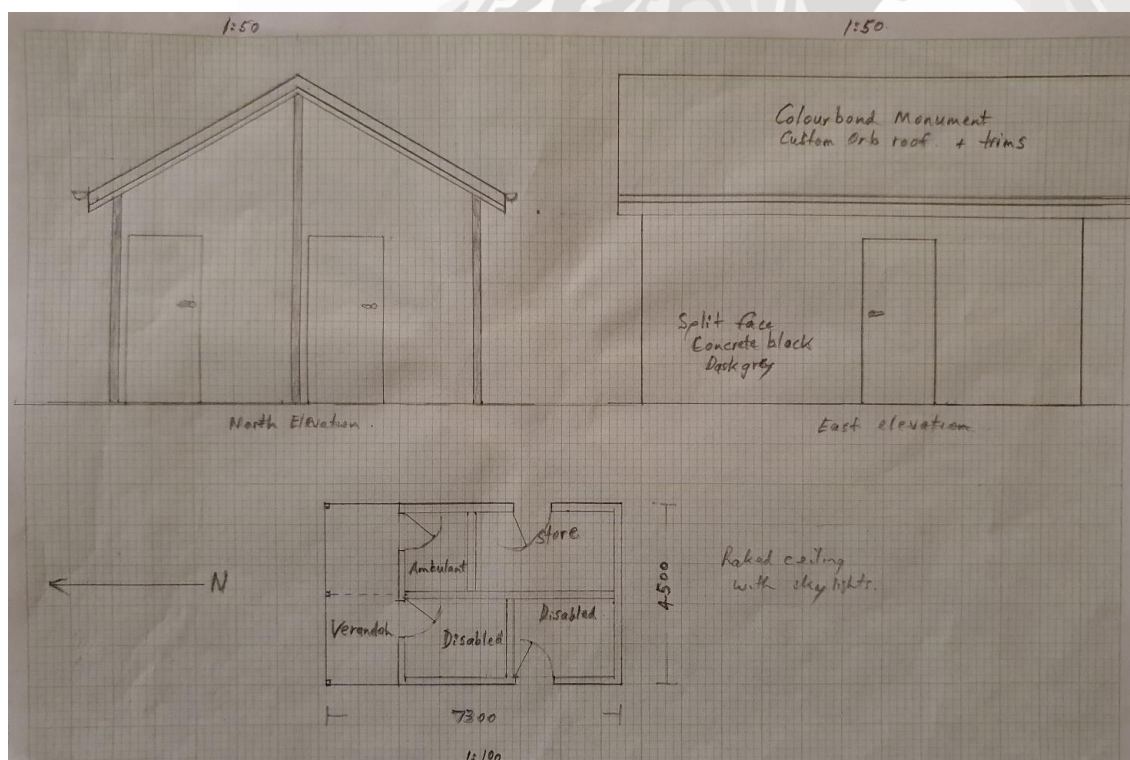


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Glen Innes NSW 2370

		Sunset - gathering		
30 November	St Andrew's Day (Scotland)	Flag lowering	5 pm	Petar
21 Dec 2023	Summer solstice	Sunrise – gathering solar noon – watch solar shadow sunset - gathering	sunrise (5.49am), solar noon from 12.30pm (actual time 12.51pm), sunset (7.52pm)	Sunrise – John Storm & Peter (tbc) Solar noon – Judi & Steve

*Toilet design presented at November 2022 meeting



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APPENDIX 3.2: MINUTES TEMPLATES

Emmaville War Memorial Hall
MINUTES OF ORDINARY MEETING
 HELD ON: 21/3/23

MEETING OPENED: 5:41pm

PRESENT: Daniel Sproule (Chairperson), Claire Sproule (Minute Taker) Leah Johnson (Secretary)
 Dot Wooder, Rob Banham

APOLOGIES: Daphnie Say

CARRIED

DECLARATIONS OF CONFLICT OF INTEREST:
 NON

MINUTES OF THE PREVIOUS MEETING:

Moved: seconded: that the minutes of the previous meeting, dated be accepted.

CARRIED

Item No.	Item	Action
5	BUSINESS ARISING:	
1	Kindie Fees changed to \$40 from \$30	Done
2	Cool Choir to use hall for practise (no fees charged)	
3	Cool Choir to hold a concert towards the end of the year.	Claire to contact choir
	Hall Hire agreement to be implemented with a deposit fee	Claire and Daniel
	Elove to quote on deep clean for the kitchen	Leah
	Contact "Small Halls Events" to organise events for the community.	
	Toilet Signage for male and disabled toilets. Contact Preschool to remove items from Disabled toilet for events, perhaps purchase a locker for them to use.	Daniel to purchase signs Claire to write letter
	Purchase new paper towel dispensers, bins and toilet brushes	Daniel
	Roy Wells 100th Birthday party (no fees charged)	Moved Rob Banham Seconded Dot wooder
	Connect large green tank to pump for water Ken Taylor (Plumber) to do so	
	Power to stage to be upgraded to 3 phase.(use grant money to do so)	
	Boundary between EWMH, Anglican Church Hall Corresponding with the Anglican church to resolve the issue of the EWMH boundary fence going onto ACH property.	See correspondence
	Kindie Swing awaiting correspondence from anglican church in regards to placing the swing on the boundary	
	Start Facebook Page for hall advertising	Claire
	Donate Old minutes to the Museum (dating from the 1980s)	Claire
	Change signatories on westpac account Add Daniel Sproule and Leah Johnson Remove Lynn Schumacher	Leah Daniel
	Inquire with Westpac to change from cheque to using card and online banking.	
6	TREASURER REPORT:	

APPENDIX 3.2: MINUTES TEMPLATES

Item No.	Item	Action
	Not available for this meeting	Leah
7	CORRESPONDENCE:	
	IN: Letter from the Anglican Diocese of Armidale	Claire Sproule Regards to Boundary
8	STANDING ITEMS:	
9	GENERAL BUSINESS:	

MEETING CLOSED: 6:14pm**NEXT MEETING:** 18/4/23 5:30pm at the Emmaville war memorial Hall

.....
Chairman

.....
Date

Glen Elgin Federation Sports Committee

General Meeting

Wednesday, 8th March 2023

Meeting opened: 7:00 pm

Present: Julie Donnelly, Royce Meyer, Wayne Dunn, Kym Cheers, Peter Donnelly, Rachael Cheers, Daniel Cheers, Kathy Bennett, Erica Dunn, Craig Klingner,, Graham MacDougall & Lara Gresham (Invited along to speak on behalf of council).

Apologies: James Gresham

Correspondence:

Previous general meeting minutes: Read by Julie Donnelly.

Moved: Erica Dunn

Seconded: Daniel Cheers

Treasurers Report: Read by Kym Cheers

Santa Suit

Elgas

Hicks timber

Refund Elliot

Council Refund

Follow up LLS \$550 GISC \$1000 Night out on us

Moved: Kym Cheers

Seconded: Peter Donnelly

Business arising from last meetings minutes:

Slasher – Wayne spoke about the slasher thought it would be best to take it to Sharman's Machinery

ACA Affiliation Pack 2023 – Committee decided to affiliate with ACA

Moved: Craig Klingner

Seconded: Daniel Cheers

General business:

- Craig noticed campers are using the grounds. Daniel moved to put a lock on the gate. Key will hang on the Tenerife mailbox. Wayne to get a new lock for the gate.
- Council Letter – Wayne discussed our current situation of the 355 committee and the GE committee's options. Wayne handed discussion over to Bev. Bev spoke about the contract in place with the council for Glen Elgin sportsground. Bev discussed the pros and cons moving forward for the Cheers family and the committee. Lara spoke on council's position moving forward. The committee discussed options to move forward.
- Craig moved the motion - The Glen Elgin committee wishes Bev Cheers to purchase the Glen Elgin Sportsground from Council and the Glen Elgin committee wishes to then lease the Sportsground from Bev Cheers.
- Moved: Craig Klingner
Motion was passed

Seconded: Peter Donnelly

- Wayne would like the following to have a meeting with the Mayor, Anna Watt, GM, Lara, Bev, Wayne and Julie. Lara to organise the meeting
- Wayne – Spray the weeds around the Sportsground. Wayne to organise with Daniel, Royce and Craig.
- Wayne – Toilet block on hold until the sportsground is sorted
- Wayne – Would like to have a Working bee to swing gates at the bar/canteen area and do yard maintenance. End of April.
- Craig – Suggested that we should lock in our sports date. Second Weekend November 11th & 12th November. Julie to lock in date with ACA.

Meeting closed: 7:55 pm



MINUTES

Ordinary Meeting

Minerama Committee

William Gardner Conference Room, Glen Innes Public Library

71 Grey St, Glen Innes

Monday 6th March, 2023 at 5:30pm

1. Meeting opened by Chairman Craig Daly at 5.30pm

- **Present:** Craig Daly, Kathleen Batten, Peter Batten, Eric Pierce, Maurice Velcich, Belinda Parkinson, Cathy Sexton, Brad Watson, Emma Watson, Ronnie Bombell
- **Apologies:** Carol Sparks, Craig Hulls
- **Minutes:** Cathy Sexton

2. Minutes of previous Meeting:

- Minutes of the previous meeting read and accepted.
- Moved: Peter Batten Seconded: Kathleen Batten

3. Correspondence:

IN... Various vendor requests for printed forms or more information have been attended.

OUT..... Responses to general vendor requests re applications for 2023 and general responses to routine emails.

- **Business arising from Correspondence:** Covered in minutes

ACTION: Nil additional

Treasurer Report

Confirmed 3 Floats are organised for the gates.

Field Trips:

Confirmed Sunday only Assemble 08.30 and leave 09.00

Car Club Update:

Confirmed attendance. \$5 entry at gate in addition to Car Club entry fee. Car Club would prefer the Traction Engine Parade not on the Saturday due to their insurance issues.

EJ Freelance Update:

Social media has had good engagement. Emma has contacted traders with social media for links. The web site is operating with no issues. Instagram account is new, 70 members but set up and in place for better coverage next year. Photographer and videographer will be present on Saturday which will also result in better coverage and advertising for next year. \$1600 has been approved for payment for videos. There has been less paid radio this year due to social media campaigns but free community advertising has been utilised.

Traction Club

Confirmed attendance. Volunteer passes for traction club workers. They plan on dinner Saturday night at the Steakhouse.

Motion moved by Craig Daly and Seconded Maurice Velcich.

\$1000 payment to the Traction Club to cover general expenses to attend the event.

Carried all members present.

Children's Activities

Colouring in sheets have been delivered to primary schools, preschool and Daycare. The preschool does not use stencils for colouring but will provide Minerarma related drawings from the children. They also enquired if anyone could present a gem and

mineral related talk at the preschool. The preschool drawings will be displayed but not part of the competition. Collection from schools next week.

Rock painting and pet rock supplies are organised. **Belinda** has made banners for this activity.

General Business:

Gem display has been set up at the Visitors Centre in the central glass cases.

There are 250 Minerarma cloth bags which will be available at the GISC marquee for \$5.

Maurice: Bus Timetable

Bus pass will be an arm band which will also allow entry to the Museum for gold coin donation.

½ hour trips Bourke Street - History House - Town Hall - back to Bourke Street

Friday 11 - 3pm Saturday 9.00 - 3.30 pm Sunday 9.00 - 12pm

Friday and Saturday night 5.30 - late Steak House and Great Central depending on demand.

Traders Saturday Night Dinner menu is organised and will be given to traders on arrival with their other information.

Proposal that the Minerarma funds are used to pay for the dinner of committee members and any volunteer providing 6 hrs or more time.

Moved: Carig Daly Seconded: Brad Watson Carried: all members present.

Next meeting – TBC

(Monday 17th April, 5.30pm at William Garner Room Glen Innes Library for wrap up of festival and organise AGM if enough members present)

Meeting closed at 6.36pm