

Glen Innes Severn Ordinary Council Meeting
24 NOVEMBER 2022

Minutes



GLEN INNES SEVERN COUNCIL

ORDINARY MEETING OF COUNCIL

MINUTES

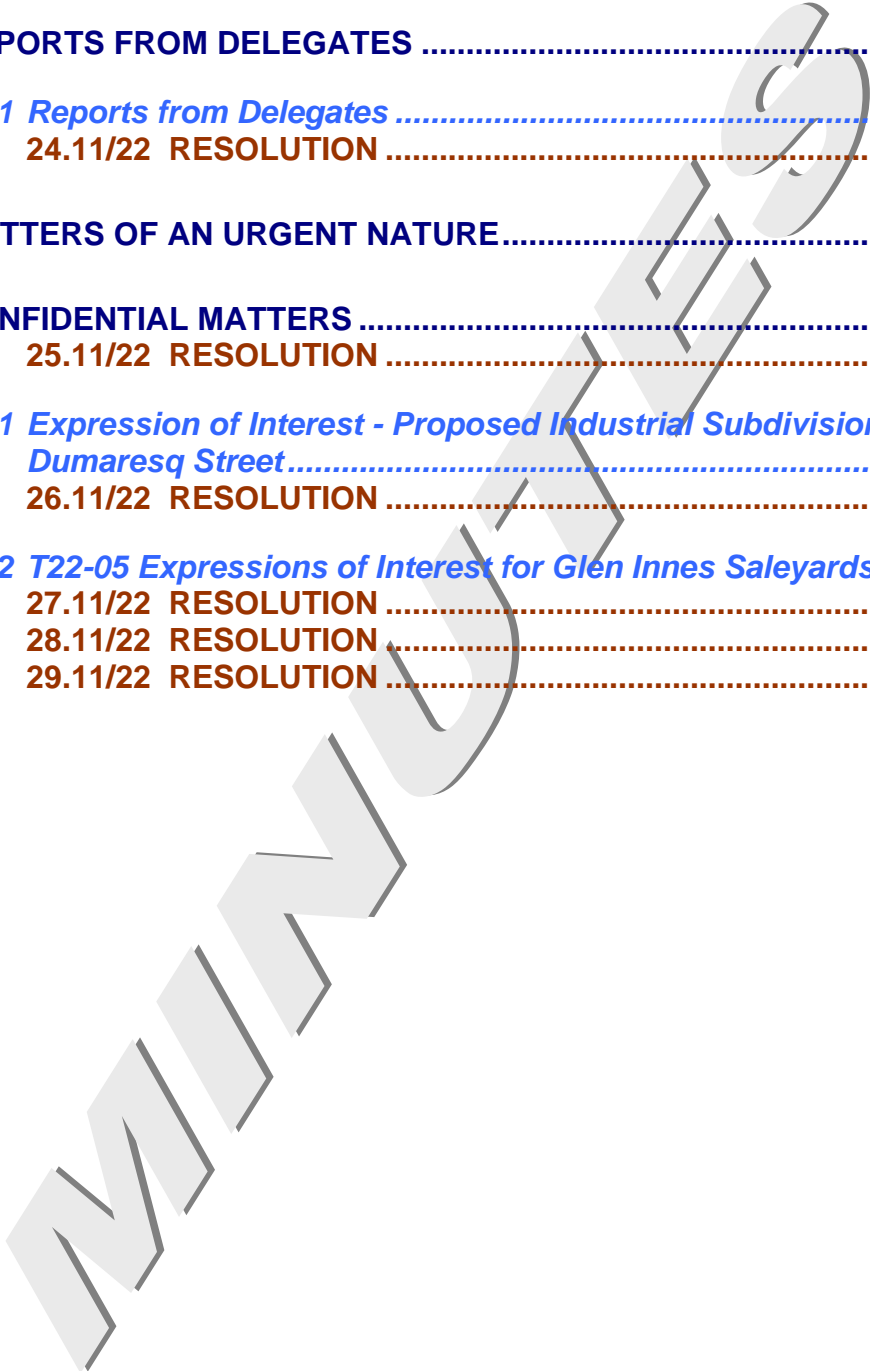
From the meeting held at the Glen Innes Severn Learning Centre,
William Gardner Conference Room, Grey Street, Glen Innes on:
Thursday, 24 November 2022 at 9.00am

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COMMUNITY CONSULTATION

No community members addressed Council.

PRESENT: Cr Rob Banham, Cr Troy Arandale, Cr Tim Alt, Cr Lara Gresham, Cr Jack Parry, Cr Andrew Parsons and Cr Carol Sparks.

IN ATTENDANCE: Mr Dennis McIntyre (Interim General Manager), Mr Keith Appleby (Director of Infrastructure Services), Mrs Gayleen Burley (Director of Place and Growth), Mrs Anna Watt (Director of Corporate and Community Services), Mrs Helen Grant (Media and Communications Officer) and Ms Danielle Mepham (Acting Executive Assistant (Mayor and General Manager)).

OPENED: 9.01am.

The Mayor read the following statement regarding video and audio recording of the Council Meeting:

"This Council Meeting is being streamed live, recorded and published in accordance with Council's Live Streaming of Council Meetings Policy. No other persons are permitted to record the Meeting, unless specifically authorised by Council to do so.

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Anyone who is invited to speak during the meeting will be recorded and their voice, image and comments will form part of the live stream and recording.

All speakers are requested to ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms.

The Chair and/or the General Manager have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Thank you."

The Mayor read the following statement of ethical obligations:

"Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the Glen Innes Severn Local Government Area and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.”

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following “Acknowledgement to Country”:

“I acknowledge the Ngorabul people as the traditional custodians of this land and pay my respect to the Elders past, present and emerging. I also extend that respect to Aboriginal and Torres Strait Islander people here today.”

2 OPENING WITH PRAYER

Lance Jackson opened the Meeting with a prayer.

3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

No apologies were given as all Councillors were in attendance.

4 MINUTES OF PREVIOUS ORDINARY MEETING - 27 OCTOBER 2022 TO BE CONFIRMED

Moved Cr T Alt

Seconded Cr A Parsons

1.11/22 RESOLUTION

That the Minutes of the Ordinary Meeting of the Council held on 27 October 2022, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

A division was called for, voting on which was as follows:

For

Against

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr J Parry
Cr A Parsons
Cr C Sparks

Nil

The division was declared CARRIED by 7 votes to 0.

CARRIED

5 DISCLOSURES OF CONFLICT OF INTERESTS

Cr T Alt declared a Pecuniary Conflict of Interest regarding Item 12.2 “T22-05 Expressions of Interest for Glen Innes Saleyards” as he as his brother is a selling agent at Elders.

Cr Alt intends to vacate the meeting, not participate in the debate and not vote on this item.

6 MAYORAL MINUTE

There were no mayoral minutes.

7 REPORTS TO COUNCIL

7.1 Resolution Tracking Report

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr A Parsons Seconded Cr J Parry

2.11/22 RESOLUTION

That the information contained within this report be received and noted.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.2 General Manager's Directorate: Monthly Report for October 2022

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr A Parsons Seconded Cr L Gresham

3.11/22 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.3 Extension to Lodge Financial Statements for the Year Ending 2021/2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Anna Watt - Director of Corporate and Community Services

Moved Cr A Parsons Seconded Cr T Alt

4.11/22 RESOLUTION

That Council endorses a request for a further extension to lodge the Financial Statements for the Year Ending 2021/2022 be submitted in writing to the Office of Local Government requesting a revised lodgement date of Tuesday, 28 February 2023.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.4 Annual Report for the 2021/2022 Financial Year

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Anna Watt - Director of Corporate and Community Services

Moved Cr A Parsons Seconded Cr J Parry

5.11/22 RESOLUTION

THAT Council:

1. Notes the Glen Innes Severn Council Annual Report for the 2021/2022 Financial Year.
2. Displays the Glen Innes Severn Council Annual Report for the 2021/2022 Financial Year on Council's website by Wednesday, 30 November 2022 and that the General Manager notifies the Minister for Local Government accordingly.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.5 Quarterly Budget Review - September 2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Newsome - Chief Financial Officer (Casual)

Moved Cr A Parsons Seconded Cr L Gresham

6.11/22 RESOLUTION

That Council notes and adopts the information contained in this report with the estimated annual Operational Surplus (excluding Capital Grants and Contributions) of \$46K being the result of the September 2022 Quarterly Budget Review.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.6 Review of Principal Activities in the Operational Plan measured against the Delivery Program for the period 1 July 2022 until 30 September 2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr L Gresham Seconded Cr J Parry

7.11/22 RESOLUTION

That Council notes the progress of the Principal Activities against the actions in the Operational Plan and Budget for the 2022/2023 Financial Year.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.7 Code of Conduct Complaints - Annual Complaints Statistics

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Peter Sayers - Manager of Administration and Human Resources

Moved Cr J Parry Seconded Cr L Gresham

8.11/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.8 Review of Customer Service Standards

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr T Alt Seconded Cr J Parry

9.11/22 RESOLUTION

That Council adopts the revised Customer Service Standards.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.9 Review of Volunteer Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Anthony Williams - Manager of Community Services

Moved Cr A Parsons Seconded Cr L Gresham

10.11/22 RESOLUTION

That Council adopts the revised Glen Innes Severn Council Volunteer Policy.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.10 Glen Innes Severn Learning Centre Annual Report 2021/2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Kerry Byrne - Manager of Library / Learning Centre

Moved Cr J Parry Seconded Cr L Gresham

11.11/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.11 Australia Day Committee - Endorsement of Additional Member

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr A Parsons Seconded Cr J Parry

12.11/22 RESOLUTION

That Council endorses Karen Carr as an additional member to the Australia Day Committee.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.12 Capital Works Program Progress Report as at 31 October 2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Newsome - Chief Financial Officer (Casual)

Moved Cr T Alt Seconded Cr L Gresham

13.11/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.13 Investments Report as at 31 October 2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Newsome - Chief Financial Officer (Casual)

Moved Cr L Gresham Seconded Cr J Parry

14.11/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.14 Borrowings Report as at 31 October 2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Newsome - Chief Financial Officer (Casual)

Moved Cr J Parry Seconded Cr C Sparks

15.11/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.15 Workplace Injury Management Report as at 31 October 2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Blunt - WHS Co-ordinator

Moved Cr J Parry Seconded Cr L Gresham

16.11/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.16 Corporate and Community Services: Monthly Report for October 2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr A Parsons Seconded Cr J Parry

17.11/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.17 Place and Growth Directorate: Monthly Report for November 2022

REPORT FROM: PLACE AND GROWTH
Author: Tracey Henderson - Acting Personal Assistant (Director of Place and Growth)

Moved Cr L Gresham Seconded Cr C Sparks

18.11/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.18 Centennial Parklands Skywalk

REPORT FROM: INFRASTRUCTURE SERVICES

Author: Keith Appleby - Director of Infrastructure Services

Moved Cr A Parsons Seconded Cr L Gresham

19.11/22 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

7.19 Infrastructure Services: Monthly Report for October 2022

REPORT FROM: INFRASTRUCTURE SERVICES

Author: Kimberley Wilkins - Personal Assistant (Director of Infrastructure Services)

Moved Cr T Alt Seconded Cr A Parsons

20.11/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

8 NOTICES OF MOTIONS (INCLUDING RESCISSION MOTIONS) / QUESTIONS WITH NOTICE

There were no Notices of Motions, Rescission Motions or Questions with Notice.

9 CORRESPONDENCE, MINUTES, PRESS RELEASES

9.1 Correspondence and Press Releases

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr A Parsons Seconded Cr L Gresham

21.11/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

9.2 Minutes of Council Community Committee Meetings for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr T Alt Seconded Cr J Parry

22.11/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

9.3 Minutes of Non-Council Community Committees for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr A Parsons Seconded Cr J Parry

23.11/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

10 REPORTS FROM DELEGATES

10.1 Reports from Delegates

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr A Parsons Seconded Cr J Parry

24.11/22 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

11 MATTERS OF AN URGENT NATURE

There were no matters of an urgent nature.

12 CONFIDENTIAL MATTERS

Moved Cr L Gresham Seconded Cr C Sparks

25.11/22 RESOLUTION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

Item	Report	Reason
12.1	Expression of Interest - Proposed Industrial Subdivision Dumaresq Street	(d) (ii) commercial information of a confidential nature that would, if disclosed confer a commercial advantage on a competitor of the Council.
12.2	T22-05 Expressions of Interest for Glen Innes Saleyards	(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

The live streaming of the Meeting was paused at 9.55am.

There were no members of the public remaining in the gallery at this time. The Media and Communications Officer, Mrs Helen Grant left the meeting room at 9.55am.

12.1 Expression of Interest - Proposed Industrial Subdivision Dumaresq Street

REPORT FROM: PLACE AND GROWTH
Author: Kane Duke - Manager of Planning and Regulatory Services

Moved Cr C Sparks Seconded Cr L Gresham

26.11/22 RESOLUTION

THAT Council:

1. Accepts “in principle” and “without prejudice” the expression of interest submitted by James and Lynn Gillen from Koala Black Garlic Factory to purchase proposed Lot 2 from the subdivision on Lot 1 DP 500396, 180 Dumaresq Street, Glen Innes industrial land;
2. Procures a valuation to be undertaken on the remaining four (4) lots being lots 1, 2, 3 and 5 and delegates the General Manager or his delegate to negotiate a contract for the sale; and
3. Provides landowner consent for lodging applications for the development on the subject lot.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

Cr T Alt declared a Pecuniary Conflict of Interest regarding item 12.2 “T2-05 Expressions of Interest for Glen Innes Saleyards” as his brother is a selling agent at Elders.

Cr Alt left the meeting at 10.08am and did not participate in the debate or vote on the following matter.

The Director of Infrastructure Services, Mr Keith Appleby also declared a Conflict of Interest regarding item 12.2 “T2-05 Expressions of Interest for Glen Innes Saleyards” and left the meeting room at 10:08 am.

12.2 T22-05 Expressions of Interest for Glen Innes Saleyards

REPORT FROM: PLACE AND GROWTH

Author: Kane Duke - Manager of Planning and Regulatory Services

The recommendation was not moved:

Councillor Arandale moved a motion:

THAT Council:

1. Does not accept the expression of interest received from Colin Say & Co Pty Ltd under T22-05 expression of interest for Glen Innes Saleyards; and
2. Explores other options regarding the sale or lease of the Glen Innes Saleyards.

Moved Cr T Arandale

Seconded Cr J Parry

27.11/22 RESOLUTION

THAT Council:

1. Does not accept the expression of interest received from Colin Say & Co Pty Ltd under T22-05 expression of interest for Glen Innes Saleyards; and
2. Explores other options regarding the sale or lease of the Glen Innes Saleyards.

A division was called for, voting on which was as follows:

For

Against

Cr R Banham

Nil

Cr T Arandale

Cr L Gresham

Cr J Parry

Cr A Parsons

Cr C Sparks

The division was declared CARRIED by 6 votes to 0.

CARRIED

Moved Cr T Arandale Seconded Cr A Parsons

28.11/22 RESOLUTION

That Council moves out of Closed Council into Open Council.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 6 votes to 0.

CARRIED

The live streaming of the Meeting resumed at 10.36am.

Cr Alt, the Director of Infrastructure Services and the Media and Communications Officer returned to the meeting room at 10:36am.

The Interim General Manager read out the Confidential Closed Resolutions relating to Item 12.1 and 12.2 as listed above.

Moved Cr T Arandale Seconded Cr L Gresham

29.11/22 RESOLUTION

That the confidential Closed Council Resolutions be recommended for adoption to the Ordinary Meeting of the Whole of Council.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr J Parry	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 7 votes to 0.

CARRIED

The Meeting closed at 10.38am.