

Glen Innes Severn Ordinary Council Meeting
23 SEPTEMBER 2022

Minutes



GLEN INNES SEVERN COUNCIL

ORDINARY MEETING OF COUNCIL

MINUTES

From the meeting held at the Glen Innes Severn Learning Centre,
William Gardner Conference Room, Grey Street, Glen Innes on:
Friday, 23 September 2022 at 9.00am

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COMMUNITY CONSULTATION (Commenced at 8.45am)

- Mr James Gresham addressed Council regarding Item Number 7.3 “Purchase of Essential Energy Building”.

PRESENT: Cr Rob Banham (Mayor), Cr Troy Arandale (Deputy Mayor), Cr Tim Alt, Cr Lara Gresham, Cr Andrew Parsons and Cr Carol Sparks.

IN ATTENDANCE: Mr Dennis McIntyre (Interim General Manager), Mr Keith Appleby (Director of Infrastructure Services), Mr Kane Duke (Acting Director of Development, Planning and Regulatory Services), Mr Peter Sayers (Acting Director of Corporate and Community Services), Mrs Helen Grant (Media and Communications Officer) and Mrs Debbie Duffell (Executive Assistant (Mayor and General Manager)).

OPENED: 9.00am.

The Mayor read the following statement regarding video and audio recording of the Council Meeting:

"This Council Meeting is being streamed live, recorded and published in accordance with Council's Live Streaming of Council Meetings Policy. No other persons are permitted to record the Meeting, unless specifically authorised by Council to do so.

To those present in the gallery today, by attending a public meeting of the Council you are consenting to your image, voice and comments being recorded and published.

Anyone who is invited to speak during the meeting will be recorded and their voice, image and comments will form part of the live stream and recording.

All speakers are requested to ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms.

The Chair and/or the General Manager have the discretion and authority at any time to direct the termination or interruption of live streaming. Such direction will only be given in exceptional circumstances where deemed relevant. Circumstances may include instances where the content of debate is considered misleading, defamatory or potentially inappropriate to be published.

Attendees are advised that they may be subject to legal action if their actions result in inappropriate and/or unacceptable behaviour and/or comments.

Thank you."

The Mayor read the following statement of ethical obligations:

“Councillors are reminded that they remain bound by the Oath/Affirmation of Office made at the start of the Council term to undertake their civic duties in the best interests of the people of the Glen Innes Severn Local Government Area and to faithfully and impartially carry out the functions, powers, authorities and discretions vested in them under the *Local Government Act 1993* or any other Act, to the best of their skill and judgement.

Councillors are also reminded of the requirement for disclosure of conflicts of interest in relation to items listed for consideration on the Agenda or which are considered at this meeting in accordance with the Code of Conduct and Code of Meeting Practice.”

1 ACKNOWLEDGEMENT OF COUNTRY

The Mayor read the following “Acknowledgement to Country”:

“I acknowledge the Ngoorabul people as the traditional custodians of this land and pay my respect to the Elders past, present and emerging. I also extend that respect to Aboriginal and Torres Strait Islander people here today.”

2 OPENING WITH PRAYER

Lance Jackson opened the Meeting with a prayer.

3 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Moved Cr T Alt Seconded Cr A Parsons

1.09/22 RESOLUTION

That the apology received from Cr J Parry be received and that a leave of absence be granted.

CARRIED

4 MINUTES OF PREVIOUS ORDINARY MEETING - 25 AUGUST 2022 AND EXTRAORDINARY MEETING – 12 SEPTEMBER 2022 TO BE CONFIRMED

Moved Cr A Parsons

Seconded Cr T Arandale

2.09/22 RESOLUTION

That the Minutes of the Ordinary Meeting of the Council held on 25 August 2022 and the Minutes of the Extraordinary Council Meeting held on 12 September 2022, copies of which were circulated, be taken as read and confirmed as a correct record of the proceedings of the Meeting.

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared carried by 6 votes to 0.

CARRIED

5 DISCLOSURES OF CONFLICT OF INTERESTS

Cr C Sparks declared a Pecuniary Conflict of Interest regarding item 7.11 “Recommendation to Confirm the Internal Restriction of Funds as she is a shareholder in the company Chamba na Nmunga Pty Ltd (the Wyaliba community).

Cr Sparks intends to vacate the meeting, not participate in the debate and not vote on this item.

6 MAYORAL MINUTE

There were no mayoral minutes.

7 REPORTS TO COUNCIL

7.1 Resolution Tracking Report

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr A Parsons Seconded Cr L Gresham

3.09/22 RESOLUTION

That the information contained within this report be received and noted.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.2 Proposed Councillor Workshop Calendar

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Motion Moved Cr A Parsons Seconded Cr T Alt

That Council notes the information contained in this report.

Amendment Moved Cr A Parsons Seconded Cr L Gresham

That Council approves for the following Councillor Workshops to be held:

- Thursday, 13 October 2022: *Landfill Extension*;
- Thursday, 10 November 2022: *Discussion regarding the success criteria for The Youth Booth*;
- Thursday, 8 December 2022: *Local Environmental Plan (LEP) Review*.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The Amendment was put and carried.

The Amendment became the Motion.

Moved Cr A Parsons Seconded Cr L Gresham

4.09/22 RESOLUTION

That Council approves for the following Councillor Workshops to be held:

- Thursday, 13 October 2022: *Landfill Extension;*
- Thursday, 10 November 2022: *Discussion regarding the success criteria for The Youth Booth;*
- Thursday, 8 December 2022: *Local Environmental Plan (LEP) Review.*

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.3 Purchase of Essential Energy Building

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Dennis McIntyre - Interim General Manager

Moved Cr L Gresham Seconded Cr T Arandale

5.09/22 RESOLUTION

THAT Council:

1. Authorises for the Common Seal of the Glen Innes Severn Council to be affixed to the Contract for the sale and purchase of land, located at 148 Church Street, Glen Innes, between the Glen Innes Severn Council and Essential Energy;
2. Authorises for the Mayor and the General Manager to execute all documents relating to the purchase of land located at 148 Church Street, Glen Innes, between the Glen Innes Severn Council and Essential Energy; and
3. Authorises the expenditure for the purchase of land located at 148 Church Street, Glen Innes, being \$250,000 plus GST, plus the Purchase Duty of \$8,005 and Legal Fees of \$1,600 plus GST, to be taken from Internal Restricted Funds for Co-location of Council Administrative Staff.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 6 votes to 0.

CARRIED

7.4 Review of Council's Organisational Structure

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Dennis McIntyre - Interim General Manager

Moved Cr T Arandale Seconded Cr L Gresham

6.09/22 RESOLUTION

THAT Council:

1. Re-determines Council's current organisation structure, without change; and

2. Renames the position of Director of Development, Planning and Regulatory Services to the Director of Place and Growth.

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham

Against

Cr A Parsons
Cr C Sparks

The division was declared carried by 4 votes to 2.

CARRIED

7.5 Stronger Country Communities R5 - Projects

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Richard Quinn - Grants Officer
Dennis McIntyre - Interim General Manager

Motion Moved Cr T Alt Seconded Cr T Arandale

That Council endorses the following projects for submission of funding applications, totalling \$932,710, in the Stronger Country Communities Round Five Fund:

1. Anzac Park Playground Upgrade, \$500,000;
2. Glen Innes Aquatic Centre Upgrade, \$332,710; and
3. Community Services Projects at Children, Youth and Family Services, \$100,000.

Amendment Moved Cr T Arandale Seconded Cr A Parsons

That Council endorses the following projects for submission of funding applications, totalling \$932,710, in the Stronger Country Communities Round Five Fund:

1. Anzac Park Playground Upgrade, \$500,000;
2. Glen Innes Aquatic Centre Upgrade, \$332,710; and
3. Community Services Projects at Children, Youth and Family Services (Covered Outdoor Learning Area and Outdoor Furniture Seating) and at Life Choices – Support Services (Sensory Garden), \$100,000.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The Amendment was put and carried.

The Amendment became the Motion.

Moved Cr T Alt

Seconded Cr T Arandale

7.09/22 RESOLUTION

That Council endorses the following projects for submission of funding applications, totalling \$932,710, in the Stronger Country Communities Round Five Fund:

1. Anzac Park Playground Upgrade, \$500,000;
2. Glen Innes Aquatic Centre Upgrade, \$332,710; and
3. Community Services Projects at Children, Youth and Family Services (Covered Outdoor Learning Area and Outdoor Furniture Seating) and at Life Choices – Support Services (Sensory Garden), \$100,000.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.6 Fixing of the Dates and Times for Ordinary Council Meetings and Review of the Fixing of Date and Time of Ordinary Council Meetings Policy

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr C Sparks

Seconded Cr T Arandale

8.09/22 RESOLUTION

THAT Council:

1. Sets the dates and times for the Ordinary Council Meetings which are to be held from 1 October 2022 until 30 September 2023 as follows:

Date	Location	Time
Thursday, 27 October 2022	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 24 November 2022	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 15 December 2022	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 23 February 2023	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 23 March 2023	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 27 April 2023	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 25 May 2023	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 22 June 2023	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 27 July 2023	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 24 August 2023	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am
Thursday, 28 September 2023	William Gardner Conference Room, Glen Innes Severn Learning Centre	9.00am

2. Adopts the revised Fixing of Date and Time of Ordinary Council Meetings Policy.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr A Parsons Cr C Sparks	Nil

The division was declared carried by 6 votes to 0.

CARRIED

7.7 Review of the Mayoral Luncheon Policy

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr A Parsons Seconded Cr C Sparks

9.09/22 RESOLUTION

THAT Council:

1. Adopts the revised Mayoral Fundraiser Policy.
2. Notes that the revised Mayoral Fundraiser Policy supersedes all previous resolutions concerning Mayoral Luncheon / Fundraiser events.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr A Parsons Cr C Sparks	Nil

The division was declared carried by 6 votes to 0.

CARRIED

7.8 General Manager's Directorate: Monthly Report for August 2022

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr A Parsons Seconded Cr L Gresham

10.09/22 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.9 Extension to lodge Financial Statements for the year ending 2021/2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Anna Watt - Director of Corporate and Community Services

Moved Cr A Parsons Seconded Cr T Arandale

11.09/22 RESOLUTION

That Council endorses a request for an extension to lodge the Financial Statements for the Year Ending 2021/2022 be submitted in writing to the Office of Local Government by Monday, 17 October 2022.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.10 Financial Assistance Grant (FAG) Calculations for the 2022/2023 Financial Year

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Anna Watt - Director of Corporate and Community Services

Moved Cr A Parsons Seconded Cr T Arandale

12.09/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

Cr C Sparks declared a Pecuniary Conflict of Interest regarding item 7.11 "Recommendation to Confirm the Internal Restriction of Funds as she is a shareholder in the company Chamba na Nmunga Pty Ltd (the Wyaliba community).

Cr Sparks left the meeting at 9.31am and did not participate in the debate or vote on the following matter.

7.11 Recommendation to confirm the Internal Restriction of Funds

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Ann Newsome - Chief Financial Officer

Motion Moved Cr A Parsons Seconded Cr L Gresham

That Council resolves to confirm the nominated internal restriction of funds being:

Department	Project	Current Balance
Administration	Employee Leave Entitlement	\$501,783.64
Governance	Election Costs	\$60,000.00
Capital Projects across all areas of Council – Financed by General Fund	Various	\$2,385,520.41
Building Control	Building Inspection Fees	\$41,548.18
Parks	Sporting fields	\$103,370.76
Infrastructure	Infrastructure contribution to State or Federal project	\$240,029.00
Infrastructure	Staff Co-Location	\$1,719,942.00
Infrastructure – Roads	Infrastructure	\$560,441.00
Waste Management	Landfill rehabilitation	\$3,174,717.00
Rural Fire Service	Wyaliba Fire Shed	\$104,770.00
TOTAL		\$8,892,121.99

Amendment Moved Cr T Alt Seconded Cr A Parsons

That Council resolves to confirm the nominated internal restriction of funds being:

Department	Project	Current Balance
Administration	Employee Leave Entitlement	\$501,783.64
Governance	Election Costs	\$60,000.00
Capital Projects across all areas of Council – Financed by General Fund	Various	\$2,385,520.41
Building Control	Building Inspection Fees	\$41,548.18
Parks	Sporting fields	\$103,370.76
Infrastructure	Renovate Amenities at the Lang Street Depot	\$240,029.00
Infrastructure	Staff Co-Location	\$1,719,942.00
Infrastructure – Roads	Infrastructure	\$560,441.00
Waste Management	Landfill rehabilitation	\$3,174,717.00
Rural Fire Service	Wyaliba Fire Shed	\$104,770.00
TOTAL		\$8,892,121.99

Cr C Sparks returned to the meeting at 9.39am.

7.12 Project Jigsaw Update

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Newsome - Chief Financial Officer

Moved Cr A Parsons Seconded Cr C Sparks

14.09/22 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.13 Delegates on Committees

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr A Parsons Seconded Cr T Alt

15.09/22 RESOLUTION

That:

1. Council nominates the following Councillors and Staff as Council's delegates to sit on the committees from Thursday, 22 September 2022 until Thursday, 28 September 2023 as detailed in the list below:

NAME OF COMMITTEE	DELEGATES
Council Committees	
Annual Donations Review Committee	Mayor, Deputy Mayor, Councillor on 24-month rotation currently Councillor Alt, Director of Corporate and Community Services. Meets in August each year.
General Manager's Appraisal Committee	Mayor, Deputy Mayor, Councillor Alt, and a Councillor nominated by the General Manager.
Glen Innes Severn Learning Centre Management Committee	Mayor, Director of Corporate and Community Services, Manager of Library and Learning Centre.
Local Economic Development Support Fund Committee	Mayor, Councillor Gresham, General Manager, Director of Place and Growth, Manager of Economic Development.
Public Art Reference Group	Mayor, Councillor Sparks, Director of Place and Growth, Council staff representatives as required and directed by the General Manager.
Significant Development Proposals Committee	Mayor, Deputy Mayor, General Manager, Director of Place and Growth, Director of Infrastructure Services, Director of Corporate and Community Services.
Community Committees of Council	
Aboriginal Consultative Committee	Mayor, Councillor Sparks, Director of Corporate and Community Services, Manager of Community Services.
Australia Day Committee	Councillor Parsons, Councillor Parry.
Australian Standing Stones Management Board	Mayor, Councillor Gresham, Director of Place and Growth and/or delegate.
Community Access Committee	Mayor, Councillor Sparks, Director of Infrastructure Services or delegate, Manager of Community Services.
Emmaville Mining Museum Committee	Councillor Banham, Tourism and Events Officer.
Emmaville War Memorial Hall Committee	Councillor Banham, Manager of Community Services and/or Manager of Learning and Library Centre.
Glencoe Hall Committee	Councillor Parry, Councillor Parsons (reserve).
Glen Elgin Federation Sports Committee	Councillor Gresham.

Glen Innes Saleyards Advisory Committee	Mayor, Councillor Alt, General Manager, Director of Place and Growth, Saleyard Manager.
Glen Innes Severn Cemetery Committee (Incorporating the Glen Innes Cemetery Trust, Deepwater, Dundee, Emmaville and Glencoe Cemetery Committees)	Councillor Arandale, Councillor Banham, Manager of Recreation and Open Spaces.
Library Committee (Managed under Section 11 of the Libraries Act)	Mayor, Director of Corporate and Community Services, Manager of Library and Learning Centre.
Minerama Committee	Councillor Sparks, Councillor Parsons, Manager of Economic Development and/or Tourism and Events Officer.
Open Spaces Committee	Mayor, Councillor Arandale, Councillor Sparks, Director of Place and Growth, Manager of Recreation and Open Spaces.
Pinkett Recreation Reserve Management Committee (Looks after hall and sports grounds)	Councillor Parry, Councillor Parsons (reserve).
Roads Consultative Committee	Mayor, Councillor Arandale, Councillor Parry, Director of Infrastructure Services, Manager of Asset Services, Manager of Infrastructure Delivery, Infrastructure Staff nominated by Director of Infrastructure Services.
Stonehenge Reserve Trust	Councillor Parry, (Councillor Parsons reserve).
Regional Groups of Councils	
New England Joint Organisation (NEJO)	Mayor, General Manager.
Northern Inland Regional Waste Group (NIRW)	Director of Place and Growth.
Delegate of the Council	
Joint Regional Planning Panel	Councillor Arandale, Councillor Sparks (two (2) Council nominees as community representatives).
North West Weight of Loads Committee	Councillor Parry, Director of Infrastructure Services.

Community Committees NOT Committees of Council	
Arts North-West Strategic Advisory Committee	Director of Corporate and Community Services.
Community Safety Precinct Committee	Mayor, Deputy Mayor.
Community Services Interagency Committee	Deputy Mayor, Councillor Sparks, Director of Corporate and Community Services, Manager of Community Services and/or delegate.
Deepwater Progress Association	Councillor Parsons.
Glen Innes and District Community Centre Inc.	Councillor Sparks, Councillor Parsons (reserve), Director of Corporate and Community Services and/or Manager of Community Services.
Glen Innes Business Chamber	Mayor and a Council representative nominated by the Committee.
Glen Innes Correctional Centre Community Committee	Mayor.
Glen Innes Highlands Rail Trail Working Group	Councillor Gresham, Councillor Sparks, Director of Place and Growth or delegate.
Glen Innes Highlands Visitor Association Inc.	Councillor Gresham.
GLENRAC	Councillor Banham, Director of Place and Growth or delegate.
Local Emergency Management Committee	Director of Infrastructure Services or delegate from Infrastructure Services, Technical Services Coordinator.
Local Traffic Committee	Mayor (with voting rights), Director of Infrastructure Services, Director of Place and Growth or delegate as required.
New England High Country	Marketing Assistant.
New England Weeds Authority	Councillor Gresham.
Northern Tablelands Bush Fire Management Committee	Primary: Director of Infrastructure Services or delegate from Infrastructure Services. Alternate: Technical Services Coordinator. Fire Access Trails Sub Committee: Director of Infrastructure Services or delegate from Infrastructure Services.
Rural Fire District Liaison Committee	Councillor Banham, Councillor Alt, General Manager or delegate.

Sapphire Wind Farm Community Consultative Committee	Deputy Mayor.
White Rock Wind Farm Community Consultative Committee	Deputy Mayor.
White Rock Wind Farm Community Fund Committee	Deputy Mayor.

2. Council confirms the importance of its Community Committee structure to facilitate the necessary flow of communication and information from its committees back to Council and vice versa.
3. All Councillors be required to provide the Executive Assistant to the Mayor and General Manager with all relevant information relating to their attendances at all Committee Meetings during the previous month, in a timely, professional and accurate manner, and that these records of attendance continue to be published for all Councillors under Section 10 “Reports from Delegates” in the following month’s Business Paper.
4. All Councillors ensure that matters of significance from the various Committees are brought back to Council for information and/or further discussion.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.14 Community Donations for the 2022/2023 Financial Year

REPORT FROM: CORPORATE AND COMMUNITY SERVICES

Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr T Alt

Seconded Cr A Parsons

16.09/22 RESOLUTION

That Council approves the Community Donations for the 2022/2023 Financial Year, totalling \$15,000, to be distributed as outlined in the table below:

Organisation	Amount Awarded
Deepwater and District Community Radio Inc	\$650
Deepwater Jockey Club and Deepwater Golf Club	\$1,000
Deepwater Progress Association	\$1,200
Glen Innes and District Historical Society Inc	\$1,300
Glen Innes Highlands Lioness-Lions Club	\$4,000
Glen Innes Multiple Sclerosis Society	\$1,400
Glen Innes Opportunity Shop	\$1,500
Glen Severn Community Christmas Day Luncheon	\$1,000
Reachout Toy Library	\$1,500
Wellingrove Progress Association Inc	\$1,450
Total	\$15,000

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared carried by 6 votes to 0.

CARRIED

7.15 Review of the Business Continuity Plan

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr A Parsons Seconded Cr L Gresham

17.09/22 RESOLUTION

THAT Council:

1. Adopts the revised Business Continuity Plan; and
2. Notes the adopted Business Continuity Guide.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.16 Australian Standing Stones Management Board - Election of Committee

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr L Gresham Seconded Cr T Arandale

18.09/22 RESOLUTION

THAT Council:

1. Endorses the following 11 community representatives as the newly elected Australian Standing Stones Management Board:
 - Storm Black;
 - Peter Grimes;
 - Fiona O'Brien;

- Robert O'Brien;
- Pamela O'Neill;
- Colin Price;
- John Rhys Jones;
- George Robertson-Dryden;
- Judi Toms;
- Steve Toms; and
- Raelene Watson.

2. Endorses the election of office bearers within the newly elected Australian Standing Stones Management Board as follows:

- Chairperson - Judi Toms;
- Treasurer - John Rhys-Jones; and
- Secretary - Raelene Watson.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.17 Glen Innes Severn Learning Centre's Principal Agreement 2022-2024

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Kerry Byrne - Manager of Library / Learning Centre

Moved Cr T Arandale Seconded Cr C Sparks

19.09/22 RESOLUTION

THAT Council:

1. Authorises the renewal of the Glen Innes Severn Learning Centre's Principal Agreement 2022 – 2024 between the Glen Innes Severn Council, TAFE NSW, the University of New England and the Glen Innes Art Gallery Incorporated.
2. Authorises the Mayor and General Manager to sign the Principal Agreement 2022 – 2024 between the Glen Innes Severn Council, TAFE NSW, the University of New England and the Glen Innes Art Gallery Incorporated.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.18 Feedback following Trial Extension of Out Of School Hours Care (OOSH) Before School Care

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Anthony Williams - Manager of Community Services

Moved Cr A Parsons Seconded Cr T Alt

20.09/22 RESOLUTION

That Council acknowledges the financial, strategic, and other results of the three (3) weeks Before School Care (BSC) trial held in early 2022, that have been outlined within this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.19 Review of the Quality Policy for Life Choices - Support Services

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Anthony Williams - Manager of Community Services

Moved Cr C Sparks Seconded Cr A Parsons

21.09/22 RESOLUTION

That Council adopts the Quality Policy for Life Choices - Support Services.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.20 Review of Volunteer Policy

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Anthony Williams - Manager of Community Services

Moved Cr A Parsons Seconded Cr T Arandale

That Council adopts the revised Glen Innes Severn Council Volunteer Policy.

Amendment Moved Cr A Parsons Seconded Cr L Gresham

That Council notes the revised Glen Innes Severn Council Volunteer Policy and requests that the Manager of Community Services make further updates regarding the requirements for criminal checks and vaccinations (as the stated requirements may not be relevant to all volunteers).

The Amendment was put and carried.

The Amendment became the Motion.

Moved Cr A Parsons Seconded Cr L Gresham

22.09/22 RESOLUTION

That Council notes the revised Glen Innes Severn Council Volunteer Policy and requests that the Manager of Community Services make further updates regarding the requirements for criminal checks and vaccinations (as the stated requirements may not be relevant to all volunteers).

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.21 Capital Works Program Progress Report as at 31 August 2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Newsome - Chief Financial Officer

Moved Cr T Alt Seconded Cr A Parsons

23.09/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.22 Investments Report as at 31 August 2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Newsome - Chief Financial Officer

Moved Cr C Sparks Seconded Cr L Gresham

24.09/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.23 Borrowings Report as at 31 August 2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Newsome - Chief Financial Officer

Moved Cr L Gresham Seconded Cr A Parsons

25.09/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.24 Workplace Injury Management Report as at 31 August 2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Ann Blunt - WHS Co-ordinator

Moved Cr A Parsons Seconded Cr T Arandale

26.09/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.25 Corporate and Community Services: Monthly Report for August 2022

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Danielle Mepham - Personal Assistant (Director of Corporate and Community Services)

Moved Cr A Parsons Seconded Cr C Sparks

27.09/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.26 Corporate Emissions Reduction Plan (CoERP) 2022

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES

Author: Pramod Lamsal - Waste and Environmental Management Officer

Motion Moved Cr A Parsons Seconded Cr C Sparks

That Council adopts the Corporate Emissions Reduction Plan 2022.

Amendment Moved Cr A Parsons Seconded Cr L Gresham

That Council requests for a further review of the Corporate Emissions Reduction Plan (CoERP) 2022 and for this Plan to be further discussed at the Councillor Workshop to be held on Thursday, 8 December 2022.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 6 votes to 0.

The Amendment was put and carried.

The Amendment became the Motion.

Moved Cr A Parsons Seconded Cr L Gresham

28.09/22 RESOLUTION

That Council requests for a further review of the Corporate Emissions Reduction Plan (CoERP) 2022 and for this Plan to be further discussed at the Councillor Workshop to be held on Thursday, 8 December 2022.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.27 Development, Planning and Regulatory Services: Monthly Report for August 2022

REPORT FROM: DEVELOPMENT, PLANNING AND REGULATORY SERVICES

Author: Tracey Henderson - Acting Personal Assistant (Director of Development, Planning and Regulatory Services)

Moved Cr L Gresham Seconded Cr C Sparks

29.09/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.28 Airport Master Plan

REPORT FROM: INFRASTRUCTURE SERVICES

Author: Cameron MacLachlan - Technical Services Coordinator

Moved Cr L Gresham Seconded Cr T Arandale

30.09/22 RESOLUTION

THAT Council:

1. Approves for the Draft Airport Master Plan to be placed on public exhibition for 28 days from Thursday, 29 September 2022 until Wednesday, 26 October 2022.
2. Displays the Draft Airport Master Plan on Council's website, and that it be made available for viewing at the following locations:
 - Council's Town Hall Office;
 - Council's Church Street Office; and
 - The Village Post Offices at Deepwater and Emmaville.

3. Requests the Technical Services Coordinator to prepare a further report to Council after the exhibition period in the event of Council receiving any significant submissions regarding the Draft Airport Master Plan; otherwise, that the Draft Airport Master Plan be adopted by Council.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.29 Australian Local Government Association Roads Congress

REPORT FROM: INFRASTRUCTURE SERVICES

Author: Kimberley Wilkins - Acting Personal Assistant (Director of Infrastructure Services)

Moved Cr L Gresham Seconded Cr T Arandale

31.09/22 RESOLUTION

That Council does not elect to send representatives to the 2022 National Local Roads and Transport Congress.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

7.30 Infrastructure Services: Monthly Report for September 2022

REPORT FROM: INFRASTRUCTURE SERVICES
Author: Kimberley Wilkins - Acting Personal Assistant (Director of Infrastructure Services)

Moved Cr T Alt Seconded Cr T Arandale

32.09/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

8 NOTICES OF MOTIONS (INCLUDING RESCISSION MOTIONS) / QUESTIONS WITH NOTICE

There were no Notices of Motions, Rescission Motions or Questions with Notice.

9 CORRESPONDENCE, MINUTES, PRESS RELEASES

9.1 Correspondence and Press Releases

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr A Parsons Seconded Cr L Gresham

33.09/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

9.2 Minutes of Council Community Committee Meetings for Information

REPORT FROM: CORPORATE AND COMMUNITY SERVICES
Author: Jeff Carroll - Records Supervisor

Moved Cr C Sparks Seconded Cr L Gresham

34.09/22 RESOLUTION

That Council notes the information contained in this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

10 REPORTS FROM DELEGATES

10.1 Reports from Delegates

REPORT FROM: GENERAL MANAGER'S OFFICE
Author: Debbie Duffell - Executive Assistant (Mayor and General Manager)

Moved Cr A Parsons Seconded Cr L Gresham

35.09/22 RESOLUTION

That Council notes the information contained within this report.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

11 MATTERS OF AN URGENT NATURE

There were no matters of an urgent nature.

12 CONFIDENTIAL MATTERS

Moved Cr A Parsons Seconded Cr T Alt

36.09/22 RESOLUTION

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

Item	Report	Reason
12.1	Procurement of Electricity	(d) (i) commercial information of a confidential nature that would, if disclosed prejudice the commercial position of the person who supplied it.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr A Parsons Cr C Sparks	Nil

The division was declared carried by 6 votes to 0.

CARRIED

The live streaming of the Meeting was paused at 10.49am.

There were no members of the public present in the Gallery. The Media and Communication Officer left the meeting room at 10.49am.

12.1 Procurement of Electricity

REPORT FROM: INFRASTRUCTURE SERVICES

Author: Keith Appleby - Director of Infrastructure Services

Cr L Gresham foreshadowed the following motion:

That Council takes up the invitation to join the Local Government Procurement tender for the supply of electricity and opts for the Non-Renewable Supply arrangement (2023 and 2024).

Moved Cr A Parsons Seconded Cr C Sparks

That Council takes up the invitation to join the Local Government Procurement tender for the supply of electricity and opts for Both Renewable Supply and Non-Renewable Supply (2023 to 2029).

A division was called for, voting on which was as follows:

For	Against
	Cr R Banham Cr T Arandale Cr T Alt Cr L Gresham Cr A Parsons Cr C Sparks

The Motion was declared lost by 6 votes to 0.

Moved Cr L Gresham Seconded Cr T Arandale

37.09/22 RESOLUTION

That Council takes up the invitation to join the Local Government Procurement tender for the supply of electricity and opts for the Non-Renewable Supply arrangement (2023 and 2024).

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared CARRIED by 6 votes to 0.

CARRIED

Moved Cr A Parsons Seconded Cr T Arandale

38.09/22 RESOLUTION

That Council moves out of Closed Council into Open Council.

A division was called for, voting on which was as follows:

For	Against
Cr R Banham	Nil
Cr T Arandale	
Cr T Alt	
Cr L Gresham	
Cr A Parsons	
Cr C Sparks	

The division was declared carried by 6 votes to 0.

CARRIED

The live streaming of the Meeting resumed at 11.12am.

The Interim General Manager read out the Confidential Closed Resolution relating to Item 12.1 as listed above.

Moved Cr A Parsons

Seconded Cr T Arandale

39.09/22 RESOLUTION

That the confidential Closed Council Resolutions be recommended for adoption to the Ordinary Meeting of the Whole of Council.

A division was called for, voting on which was as follows:

For

Cr R Banham
Cr T Arandale
Cr T Alt
Cr L Gresham
Cr A Parsons
Cr C Sparks

Against

Nil

The division was declared carried by 6 votes to 0.

CARRIED

The Meeting closed at 11.13am.

MINUTES